

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

Asset Management Meeting Minutes

Tuesday, April 28th, 2026, 5:30 pm
Council Chambers
Municipal Administration Building
285 Beech Hill Road
Beech Hill, NS B2G 0B4

Present were: Warden Nicholas MacInnis (Chair)
Deputy Warden John Dunbar (by Zoom)
Councillor Mary MacLellan
Councillor Richelle MacLaughlin
Councillor Shawn Brophy
Councillor Gary Mattie
Councillor Harris McNamara
Councillor Sterling Garvie

Regrets: Councillor Wayne Melanson
Councillor Adam Baden-Clay

Staff Present: Shirlyn Donovan, CAO
Beth Schumacher, Municipal Clerk
Allison Duggan, CFO
Meaghan MacNeil, Physical Activity Coordinator

Others Present: Gallery (in person and online)

Call to Order – Deputy Warden Dunbar

The meeting of the Asset Management Committee was called to order by Chair, Warden Nicholas MacInnis, at 5:33pm.

Approval of Agenda

Warden MacInnis called for any additions or deletions to the agenda. One addition was made for a discussion about a streetlight at James River.

Moved and Seconded

That the agenda be approved as amended.

Motion Carried

In-Camera Items

Moved and Seconded

That the Committee move into an in-camera session to discuss Contract Negotiations at 5:35pm.

Motion Carried

Ms. MacNeil left the meeting at 6:18pm.

Moved and Seconded

That the Committee adjourns the in-camera session at 6:25 pm.

Motion Carried

Review of the March 24, 2026 Asset Management Committee Minutes

Deputy Warden Dunbar called for any errors or omissions in the Asset Management minutes of March 24, 2026. Hearing none, the minutes were considered approved as presented.

Business Arising from the Minutes

There was no business arising from the minutes.

Delegations

There were no scheduled delegations.

Continuing Business**2026-2027 Capital Planning**

Mrs. Donovan spoke to the updates to the capital plan that had been made since the discussion held at the previous meeting, noting any changes that had been made since the last time that the committee reviewed the plan. Discussion followed.

Moved and Seconded

The Asset Management Committee recommends that Municipal Council approve the proposed 2026/2027 Capital Plan for consideration with the budget.

Motion Carried

New Business**Public Works Truck Tender Award**

Mrs. Donovan spoke to a recommendation coming forward from Public Works for a recommended $\frac{3}{4}$ tonne truck to replace an existing vehicle in the fleet. A question was asked about including undercoating or a rust check to fleet vehicles to extend the lifetime of the vehicles.

Moved and Seconded

The Asset Management Committee recommends that Municipal Council award the tender for a Truck Purchase to MacDonald Chrysler for a cost of \$58,751 + HST.

Motion Carried

Additions to the Agenda

Streetlight in James River

Councillor MacLaughlin spoke to a concern raised in the community of James River regarding a bridge on Trunk 4 just west of Mill Road. A suggestion was made to look at lighting on at least one side of the bridge, particularly where the roadway could be used as an emergency detour route for Highway 104. A request was made to look at having two lights, with backup power, and staff was directed to look at getting a cost estimate for the lights and poles as suggested. A suggestion was also made to reach out to the Provincial Department of Public Works to enquire about why lighting for the bridge was not considered when the bridge location was adjusted.

Adjournment

Moved

That the Asset Management Committee meeting be adjourned at 6:51 pm.

Motion Carried

Warden Nicholas MacInnis

Shirlyn Donovan, CAO