

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

ASSET MANAGEMENT COMMITTEE AGENDA

Tuesday, April 28, 2026, 5:30pm
Council Chambers
Municipal Administration Building
285 Beech Hill Road
Beech Hill, NS B2G 0B4

1. Call to Order
2. Approval of Agenda
3. In Camera Business
 - a. Contract Negotiations
4. Review of March 24, 2026 Asset Management Committee Minutes
5. Business Arising from the Minutes
6. Delegations
 - a. There are no scheduled delegations
7. Continuing Business
 - a. 2026-2027 Capital Planning
8. New Business
 - a. Tender Award: Public Works Truck
9. Additions to the Agenda
10. Adjournment

MUNICIPALITY OF THE COUNTY OF
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Asset Management Meeting Minutes

Tuesday, March 24th, 2026, 5:30 pm
Council Chambers
Municipal Administration Building
285 Beech Hill Road
Beech Hill, NS B2G 0B4

Present were: Deputy Warden John Dunbar (Chair)
Warden Nicholas MacInnis
Councillor Mary MacLellan
Councillor Adam Baden-Clay
Councillor Richelle MacLaughlin
Councillor Shawn Brophy
Councillor Wayne Melanson
Councillor Gary Mattie
Councillor Harris McNamara
Councillor Sterling Garvie

Regrets: None

Staff Present: Shirlyn Donovan, CAO
Beth Schumacher, Municipal Clerk

Others Present: Gallery (in person and online)

Call to Order – Deputy Warden Dunbar

The meeting of the Asset Management Committee was called to order by Chair, Deputy Warden Dunbar, at 5:33pm.

Approval of Agenda

Deputy Warden Dunbar called for any additions or deletions to the agenda.

Moved and Seconded

That the agenda be approved as presented.

Motion Carried

Review of the February 24, 2026 Asset Management Committee Minutes

Deputy Warden Dunbar called for any errors or omissions in the Asset Management minutes of February 24, 2026. Hearing none, the minutes were considered approved as presented.

Business Arising from the Minutes

There was no business arising from the minutes.

Delegations

There were no scheduled delegations.

Continuing Business

2026-2027 Capital Planning

Mrs. Donovan spoke to the updates to the capital plan. She noted that new fencing for the Public Works yard has been estimated and included in the draft plan as an update since the last meeting. A question was asked about the status of the Active Transportation project, with questions about the next phase of construction expected along Post Road.

Mrs. Donovan shared the latest updates regarding upcoming information sessions, expected tender dates, and what infrastructure is expected to be constructed in that phase. Discussion followed regarding the anticipated sidewalk between Trinity Lane and Sears Ross Road, with particular focus on the safety of the intersection of Beech Hill and South River Road and the anticipated traffic generated by the new medical centre.

New Business

Appleseed Sidewalk Tender Award

Mrs. Donovan spoke to the tender recommendation received from Engineering earlier in the day with respect to the sidewalk for Appleseed Drive. She provided details regarding expected work timelines and additional work to relocate power poles to accommodate the sidewalk. The crosswalk that was requested to connect Antigonish Affordable Housing to the schools was incorporated into the sidewalk design, so that it is constructed at the same time as the sidewalk for safety reasons.

Mrs. Donovan noted that RRFB lighting was also included in the crosswalk design, and a crossing guard expense for this location is to be expected in the upcoming budget. Discussion followed.

Moved and Seconded

The Committee recommends that Municipal Council awards the tender for project 26-03 Appleseed Drive Sidewalks to S.W. Weeks Construction Ltd. for the bid price of \$205,735 + HST.

Motion Carried

Additions to the Agenda

There were no additions to the agenda.

Adjournment

Moved

That the Asset Management Committee meeting be adjourned at 5:50pm.

Motion Carried

Deputy Warden John Dunbar

Shirlyn Donovan, CAO

MUNICIPALITY OF THE COUNTY OF
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MEMO FOR DECISION

TO: ASSET MANAGEMENT COMMITTEE
FROM: SHIRLYN DONOVAN, CAO
SUBJECT: TRUCK TENDER AWARD
DATE: APRIL 28, 2026

Background:

Staff are looking to replace a truck from our Public Works fleet (2015). A list of base requirements was provided to each of the respondents. All local dealers were made aware of the request for quotes, and a GM dealer in Middleton reached out to us and supplied a quote as well.

Considerations:

In total 3 quotes came in and were as follows:

- MacDonald Chrysler \$58,751.00;
- Bruce Chev Buick GMC (contacted us) \$52,964.00; and
- Keltic Ford \$53,919.70

All prices noted are without HST.

Staff opted to go with a $\frac{3}{4}$ ton truck; basically, getting more truck for the price. This truck is through local dealer MacDonald Chrysler, Hwy 4, Antigonish County; has a hemi engine, an 8ft box, 4X4, and is more versatile for the needs of the County. The price is \$58,751.00 + HST.

Considerations that influenced this recommendation include:

- the towing power for when we have to transport equipment, using flat bed or closed in rec trailers; or participate in community events.
- this truck is on the lot and available whereas the others had to be ordered with a min of 10-12 weeks wait on delivery.

This truck also has the ability to handle the plow for winter months. This is important as our responsibilities for road clearance and road safety in the winter months grow, as it can be backup to other equipment currently in the fleet.

Proposed Motion:

The Asset Management Committee recommends that Municipal Council award the tender for a Truck Purchase to MacDonald Chrysler for a cost of \$58,751 + HST.