

# **MUNICIPALITY OF THE COUNTY OF ANTIGONISH**

## **ASSET MANAGEMENT COMMITTEE AGENDA**

Tuesday, May 27, 2025, 5:30pm  
Council Chambers  
Municipal Administration Building  
285 Beech Hill Road  
Beech Hill, NS B2G 0B4

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1. Call to Order
2. Approval of Agenda
3. In-Camera Business
4. Approval of April 22, 2025 Asset Management Committee Minutes
5. Delegations
  - a. Basil Pitts, NSDPW
6. Continuing Business
  - a. There is no continuing business
7. New Business
  - a. Resident Petition Regarding the Repair of Old Wharf Road
  - b. Naming of a Private Lane – Tonys Lane, Doctor's Brook
  - c. Terra Tory Drive Water Line
8. Additions to the Agenda
9. Adjournment

# **MUNICIPALITY OF THE COUNTY OF ANTIGONISH**

## **Asset Management Meeting Minutes**

Tuesday, April 22, 2025, 5:30 pm  
Council Chambers  
Municipal Administration Building  
285 Beech Hill Road  
Beech Hill, NS B2G 0B4

Present were: Deputy Warden John Dunbar (Chair)      Councillor Wayne Melanson  
Warden Nicholas MacInnis      Councillor Gary Mattie  
Councillor Mary MacLellan      Councillor Harris McNamara (by  
Councillor Richelle MacLaughlin      Zoom)  
Councillor Shawn Brophy      Councillor Sterling Garvie

Regrets:      Councillor Adam Baden-Clay

Staff Present: Shirlyn Donovan, CAO      Beth Schumacher, Deputy Clerk  
Allison Duggan, Director of Finance      Tammy Feltmate, Director of  
Sustainable Communities  
Marlene Melanson, Director of      Meg MacInnis, Strategic Initiatives  
Recreation      Coordinator  
Denise Dunn, HAF Coordinator

Others      Gallery  
Present:

### **Call to Order – Deputy Warden Dunbar**

The meeting of the Asset Management Committee was called to order by Chair, Deputy Warden Dunbar, at 5:31pm.

### **Approval of Agenda**

Deputy Warden Dunbar called for any additions or deletions to the agenda. Mrs. Donovan noted that the delegation from the NS Department of Public Works would need to reschedule, as their team had to go to Halifax today.

Moved and Seconded

That the agenda be approved as amended.

**Motion Carried**

### **In-Camera Items**

There were no in-camera items.

### **Approval of March 25, 2025 Asset Management Committee Minutes**

Deputy Warden Dunbar called for any errors or omissions in the Asset Management minutes of March 25, 2025.

Moved and Seconded

That the Asset Management Committee meeting minutes of March 25, 2025 be approved as presented.

**Motion Carried**

### **Business Arising from the Minutes**

There was no business arising from the minutes.

### **Delegations**

There were no delegations.

### **Continuing Business**

#### **Seabright Road Cost-Share Agreement**

Mrs. Donovan noted that while the committee and Council has already approved the Seabright Road cost-share agreement with the NS Department of Public Works, upon looking to execute the agreement, the NS Department of Public Works requires a motion with specific wording.

Moved and Seconded

That the Asset Management Committee recommend that Municipal Council approve a resolution noting that the Chief Administrative Officer and the Director of Finance be authorized to sign Cost Share Agreement o. 2024-001.

**Motion Carried**

### **New Business**

#### **Bulky Waste Collection Tender Award**

Mrs. Donovan reviewed the two bids that were received for the 2025 Bulky Waste Tender. Discussion followed regarding the local vendor bid vs. the lowest bid.

Moved and Seconded

That the Asset Management Committee recommends that Municipal Council award the tender for the 2025 Bulky Waste Collection to GFL in the amount of \$54,900 + HST.

**Motion Carried**

#### **Hawthorne Street / Highway 245 / Sylvan Valley Sidewalk Discussion**

Councillor Brophy spoke to a request that he heard while campaigning, for sidewalks in the area of Hawthorne Street/Highway 245 at Sylvan Valley. Residents who walk to

and from their residences have noted that there are difficulties in travelling in the area, particularly in the winter. Councillor Brophy also felt that curb and gutter and sidewalks would provide a visual cue to drivers coming into the Town to slow down to the 50km/h speed limit.

Discussion followed regarding service exchange for sidewalk clearing in the winter and coordination with the Town where the municipal boundary is in that area. Consensus was provided from the Committee to direct staff to obtain a cost estimate for sidewalks along the Back Road Brierly Brook and Highway 245 meeting up with the end of the sidewalk on Hawthorne Street. Councillor Brophy noted that the residents that are in the Town are approaching their council as well.

#### Eroding Manhole at 27 Beech Hill Road

Councillor Garvie noted that the manhole of concern was filled but suggested further investigation into why the gravel is eroding around that particular manhole.

#### Out of Service Fire Hydrants

Councillor Garvie raised a concern with a fire hydrant on Old South River Road across from the Greenwold Manor that was out of commission when he was campaigning. He also noted a concern with an out-of-commission hydrant on Catherine Drive. Updates that were provided from the Director of Public Works were shared, noting that a hydrant that had been hit by a vehicle earlier in the month was repaired and the other hydrants were waiting for the roads to be open for heavy vehicles to facilitate repairs. A question was raised about how hydrants are tested, and discussion followed. A suggestion was made to provide some public education and notifications about hydrant maintenance and repair.

#### Florence Circle Connector Trail

Ms. Melanson spoke to an opportunity for a multi-use pathway connecting Florence Circle to the Active Transportation pathway on Trunk 4 / Post Road. The first phase of creating this connector trail would be to have engineered drawings done. An application for funding for the project has been made through the Connect2 Program with the Province. The adjacent landowners have indicated that they are supportive of the proposal and provided letters in favour of the funding application.

Discussion followed regarding the proposed route of the pathway, and the form of agreement with the adjacent property owners. Maintenance and operations expectations were noted as being a part of ongoing discussions. A question was asked about whether the Town was asked for any funding support. Ms. Melanson noted that the project was wholly within the County, and that at this time staff was not requesting any funds but looking for external funding to pay for this infrastructure.

#### Capital Plan Discussion

Mrs. Duggan provided members of Council with an overview of the expected capital expenses being planned for in F2025/26. The total capital plan estimated cost is \$4.5million. The floor was opened to questions from the committee.

A question was asked about the status of the Florence Circle connector project. Staff noted that they would like to see whether they were successful with the funding application for the design work, after which additional funding sources could be sought.

Moved and Seconded

That the Asset Management Committee recommends that Municipal Council directs staff to proceed with the design and costing phase of the Florence Circle Connector Pathway if the funding application for that phase is successful.

**Motion Carried  
(8 in favour, 1 against)**

Discussion followed regarding the canoe trailer proposed by Recreation to replace the current canoe trailer. Staff was asked to investigate repair or partnerships for the trailer. A question was asked about the mini pitch slab line item on the capital plan. Ms. Melanson provided an overview of the history of the mini pitch project and noted that the concrete slab would be a hard surfacing over the groundwork done last season to prepare for a potential of a second mini pitch and to allow for other recreation opportunities on that surface in the meantime. Discussion followed regarding the proposed work and sources of funding.

A suggestion was made to investigate the option to explore seasonal carpenters to undertake projects such as sidewalks or improvements to the municipal office. Discussion followed regarding the challenges with the accessible washroom renovations to the municipal office. No additional items were brought forward by the committee for inclusion on the plan. Staff was thanked for their work on the capital plan.

### **Additions to the Agenda**

There were no additions to the agenda.

### **Adjournment**

Moved

That the Asset Management Committee meeting be adjourned at 7:16pm.

**Motion Carried**

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Deputy Warden John Dunbar

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Shirlyn Donovan, CAO

MUNICIPALITY OF THE COUNTY OF  
**ANTIGONISH**  
**STAFF REPORT**

**TO:** MUNICIPAL COUNCIL  
**FROM:** BETH SCHUMACHER, DEPUTY CLERK  
**SUBJECT:** PROPOSAL TO RENAME PRIVATE ROAD TO TONY'S LANE  
**DATE:** 27/05/2025

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**SUMMARY**

Staff has received a road name change petition from residents on a private laneway off Highway 245 in Doctor's Brook, proposing to rename an unnamed private lane to "**Tony's Lane**".

**DISCUSSION**

Policy requires that a third building added to a driveway necessitates that road to be named, with two thirds of the homeowners on that road to agree with the proposed name. A petition was submitted to Bryne Butts, Civic Addressing Coordinator, on May 5, 2025.

The applicant for the road name change provided the following explanation for their selection of "Tony's Lane" for the proposed road name:

*The road is to be named "Tony's Lane" in honour of Tony MacDonald, a well-known and well-loved farmer who used to own the land comprising this lane and neighboring properties. He was an important resident of the local community, who had a good sense of humour and was known for his generosity. An example of his selflessness was his willingness to sell some of his property to help put his nephew through school. While he has since passed, his family and many local residents still remember him fondly, and his current descendants follow in his footsteps by also being upstanding people within the local community, just like Tony..*

Mr. Butts has confirmed that the proposed road name meets the road naming evaluation criteria, as outlined in the Naming and Renaming Municipal Streets and Private Roads policy (Municipal Policy 25).

**RECOMMENDATION**

Staff is recommending that the Committee consider the following motion:

*The Committee recommends that Municipal Council renames the private laneway off Highway 245 in Doctor's Brook, as shown on the attached map, to "Tony's Lane".*

# ROAD NAME CHANGE PETITION FORM

Bryne Butts  
Civic Address Coordinator  
Eastern District Planning Commission  
3 - 606 Reeves St  
Port Hawkesbury, Nova Scotia, B9A 2R7  
902-625-5366 bbutts@edpc.ca

## FOR OFFICE USE ONLY:

File Number:	n/a
Application Received:	Date: May 5, 2025
Application Complete:	Date: May 5, 2025
Signage Fee Enclosed:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**Proposed Road Name:** Tonys Lane

## Road Type

- ☐ NSDPW Road  
☒ Private Lane  
☐ New Subdivision Road  
☐ Other:

## Reason For Renaming:

- ☒ Third building added to driveway  
☐ Existing named road - resident initiated  
☐ Previously unnamed  
☐ New subdivision road  
☐ Other:

## Location: (See Map)

District: 1

Off Road To The Rocks , Doctors Brook

## Petition Status

Submitted Road Name: Tonys Lane

Meets Road Naming Evaluation Criteria: ☒ Yes ☐ No

Two-thirds majority on Petition ☒ Yes ☐ No

Number of households on road: 5 Number of eligible signatories: 4 ( Including Initiator)

☒ Road Name Change Petition Attached

☒ Application Accepted ☐ Application Rejected

Reason Rejected:

Date: May 5, 2025

Signed

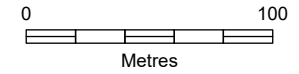
*Bryne Butts*



# EASTERN DISTRICT PLANNING COMMISSION

## LOCATION MAP

District 1  
Doctors Brook  
Antigonish County



Affected Address

Road name to be  
added to NSCAF  
**"Tonys Lane"**

