

**MUNICIPALITY OF THE COUNTY OF
ANTIGONISH**

Council Expense Claim Report

Name: Gary Mattie (GAR010)
District: 8

Month/Year: March-25

OFFICE USE ONLY
Paid by
Municipality

| Date | Details of Expense | Km Travelled | TRAVEL(\$) TRV | MEAL (\$) ML | PROFESSIONAL DEVELOPMENT (\$) PD | OTHER (\$) OTH | Amount (\$) | AMOUNT |
|--------------|-----------------------------|--------------|-------------------|--------------|--|-------------------|------------------|-------------|
| 11-Mar-25 | Council/CoW | 61.2 | \$ 35.73 | | | | \$ 35.73 | |
| 18-Mar-25 | Grants Info Session | 61.2 | \$ 35.73 | | | | \$ 35.73 | |
| 20-Mar-25 | RK Building and Grounds | 66.4 | \$ 38.76 | | | | \$ 38.76 | |
| 21-Mar-25 | Meetin at office with Basil | 61.2 | \$ 35.73 | | | | \$ 35.73 | |
| 25-Mar-25 | CoW/AM | 61.2 | \$ 35.73 | | | | \$ 35.73 | |
| | | | \$ - | | | | \$ - | |
| | | | \$ - | | | | \$ - | |
| | | | \$ - | | | | \$ - | |
| | | | \$ - | | | | \$ - | |
| | | | \$ - | | | | \$ - | |
| | Internet | | | | | \$ 22.50 | \$ 22.50 | |
| | Cell Phone Stipend | | | | | \$ 40.00 | \$ 40.00 | |
| TOTAL | | 311.2 | \$ 181.68 | \$ - | \$ - | \$ 62.50 | \$ 244.18 | \$ - |

| TYPES OF EXPENSE | |
|---|--|
| Expense Codes | |
| TRV - Travel -Mileage, Parking, Hotel, Taxi | |
| ML - Meal Expenses | |
| PD - Professional Development (training/conference) | |
| OTH - Other - ie: Phone, Internet, Incidentals | |
| Mileage Rate - \$0.5838/KM | |

| Per Diem Rates | |
|----------------------|-----------------|
| Meal | Rate per Day |
| Incidental | \$ 10.00 |
| Breakfast | \$ 15.00 |
| Lunch | \$ 20.00 |
| Dinner | \$ 36.00 |
| Total per day | \$ 81.00 |

I certify that the amounts claimed in this request are accurate, in accordance with the municipal policy, and were incurred while conducting municipal business.

District 8
Signature: 

Date: _____

Approved by: 
(Municipal CAO/Deputy Clerk/Director)

| Office Use Only | |
|--------------------------------|------------------|
| TRV - GL# - 10-210-2110-202129 | \$ 181.68 |
| ML - GL# - 10-210-2110-202129 | \$ - |
| PD - GL# - 10-210-2110-202129 | \$ - |
| OTH - GL# - 10-210-2110-202129 | \$ 62.50 |
| TOTAL | \$ 244.18 |