

**MUNICIPALITY OF THE COUNTY OF
ANTIGONISH**

Council Expense Report

Name: **Shirlyn Donovan (SHI130)**
CAO

Month/Year

October-24
~~November-24~~

OFFICE USE ONLY
Paid by Municipality

Date		Km Travelled	TRAVEL(\$) TRV	MEAL (\$) ML	PROFESSIONAL DEVELOPMENT (\$) PD	OTHER (\$) OTH	Amount (\$)	AMOUNT
October 8 2024	Snacks for Council Meeting		\$ -				\$ 21.74	
			\$ -				\$ -	
			\$ -				\$ -	
			\$ -				\$ -	
			\$ -				\$ -	
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			\$ -				\$ -	
			\$ -				\$ -	
TOTAL		0	\$ -	\$ -	\$ -	\$ -	\$ 21.74	\$ -

Expense Codes
TRV- Travel -Mileage, Parking, Hotel, Taxi
ML - Meal Expenses
PD - Professional Development (training/conference)
OTH - Other - le-Phone, Internet, Incidentals
Mileage Rate - \$0.5838/KM

Per Diem Rates	
Meal	Rate per Day
Incidental	\$ 10.00
Breakfast	\$ 15.00
Lunch	\$ 20.00
Dinner	\$ 36.00
Total per day	\$ 81.00

I certify that the amounts claimed in this request are accurate, in accordance with the municipal policy, and were incurred while conducting municipal business.

Signature: *Shirlyn Donovan*

Date: *Dec 4 124*

Approved by: *DJ Maclean*

Office Use Only	
TRV - GL# - 10-210-2123-201116	\$ -
ML - GL# - 10-210-2123-201116	\$ -
PD - GL# - 10-210-2123-201116	\$ -
OTH - GL# - 10-210-2123-201116	\$ -
TOTAL	\$ -

Duplicate Receipt

Hawthorne Convenience
201 Hawthorne Street
Antigonish, NS
(902) 863-5583
Hawthorne Convenience
Bakery

Handwritten signature

#: 002 Cashier: 108
Date: 10/08/2024 Time: 17:40
Transaction: 10111052331

Council Snacks

0-210-2110-202122

** S&L Bakery **	
S&L Bakery	\$15.75 D
3 @ /\$5.25/ea	
S&L Bakery	\$5.99 D

Sub-Total:	\$21.74
Total Amount:	\$21.74
CASH	\$22.00
Total Tendered:	\$22.00
Change:	\$0.25

Items Sold: 4

Thank You for Shopping
at Our Store!
HST#872863790RT0001