

MUNICIPALITY OF THE COUNTY OF ANTIGONISH

Council Expense Report

Name: **Shirlyn Donovan (SHI130)**
CAO

Month/Year November-24


OFFICE USE ONLY
Paid by Municipality

Date	Description	Km Travelled	TRAVEL(\$) TRV	MEAL (\$) ML	PROFESSIONAL DEVELOPMENT (\$) PD	OTHER (\$) OTH	Amount (\$)	AMOUNT
November 4/5	Travel to Halifax for DMAH Training	450	\$ 262.71	\$ 92.00			\$ 354.71	\$ 395.62
November 26-28	Nova Scotia Federation for Municipalities Conference	450	\$ 262.71	\$ 168.00			\$ 430.71	\$ 435.20
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TOTAL		900	\$ 525.42	\$ 260.00	\$ -	\$ -	\$ 785.42	\$ 830.82

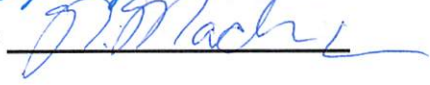
TYPES OF EXPENSE:
Expense Codes
TRV- Travel - Mileage, Parking, Hotel, Taxi
ML - Meal Expenses
PD - Professional Development (training/conference)
OTH - Other - ie-Phone, Internet, Incidentals
Mileage Rate - \$0.5838/KM

Per Diem Rates	
Meal	Rate per Day
Incidental	\$ 10.00
Breakfast	\$ 15.00
Lunch	\$ 20.00
Dinner	\$ 36.00
Total per day	\$ 81.00

I certify that the amounts claimed in this request are accurate, in accordance with the municipal policy, and were incurred while conducting municipal business.

Signature: 

Date: Dec. 17/24

Approved by: 

Office Use Only	
TRV - GL# - 10-210-2123-201116	\$ 525.42
ML- GL# - 10-210-2123-201116	\$ 260.00
PD - GL# - 10-210-2123-201116	\$ -
OTH - GL# - 10-210-2123-201116	\$ -
TOTAL	\$ 785.42