

**MUNICIPALITY OF THE COUNTY OF
ANTIGONISH**
Council Expense Claim Report

Name: **John Dunbar (JOH030)**
District: **7**

Month/Year: November-24

OFFICE USE ONLY
Paid by
Municipality

Date	Details of Expense	Km Travelled	TRAVEL(\$) TRV	MEAL (\$) ML	PROFESSIONAL DEVELOPMENT (\$) PD	OTHER (\$) OTH	Amount (\$)	AMOUNT
4-Nov-24	Councillor Orientation	442	\$ 258.04				\$ 258.04	
4-Nov-24	Breakfast, Dinner, Incidentals		\$ -	\$ 51.00		\$ 10.00	\$ 61.00	
5-Nov-24	Parking at hotel		\$ -			\$ 29.90	\$ 29.90	
5-Nov-24	Incidentals, Dinner		\$ -	\$ 36.00		\$ 10.00	\$ 46.00	
Novemr 4 & 5	Hotel - Prince George							\$ 395.62
12-Nov-24	Council meeting	16	\$ 9.34				\$ 9.34	
21-Nov-24	Technology Orientation	16	\$ 9.34				\$ 9.34	
25-Nov-24	Special Council meeting	16	\$ 9.34				\$ 9.34	
27-Nov-24	NSFM Conference	444	\$ 259.21				\$ 259.21	
Nov 27-29	Incidentals. Meals		\$ -	\$ 86.00 87.00		\$ 30.00	\$ 116.00	
			\$ -				\$ -	
	Internet					\$ 22.50	\$ 22.50	
	Cell Phone Stipend					\$ 40.00	\$ 40.00	
TOTAL		934	\$ 545.27	\$ 173.00	\$ -	\$ 142.40	\$ 860.67	\$ 395.62


TYPES OF EXPENSE
Expense Codes
TRV - Travel - Mileage, Parking, Hotel, Taxi
ML - Meal Expenses
PD - Professional Development (training/conference)
OTH - Other - ie: Phone, Internet, Incidentals
Mileage Rate - \$0.5838/KM

Per Diem Rates	
Meal	Rate per Day
Incidental	\$ 10.00
Breakfast	\$ 15.00
Lunch	\$ 20.00
Dinner	\$ 36.00
Total per day	\$ 81.00

I certify that the amounts claimed in this request are accurate, in accordance with the municipal policy, and were incurred while conducting municipal business.

District 7
Signature: 

Date: Dec 23, 2024

Approved by: 
(Municipal CAO/Deputy Clerk/Director)

Office Use Only	
TRV - GL# - 10-210-2110-202128	\$ 545.27
ML - GL# - 10-210-2110-202128	\$ 173.00
PD - GL# - 10-210-2110-202128	\$ -
OTH - GL# - 10-210-2110-202128	\$ 142.40
TOTAL	\$ 860.67