

Council Expense Claim Report

Name:	Hughie Stewart	(HUG030)
-------	-----------------------	----------

Month/Year

July-24

District: 3

Date	Details of Expense	Km Travelled	TRAVEL(\$) TRV	MEAL (\$) ML	PROFESSIONAL DEVELOPMENT (\$) PD	OTHER (\$) OTH	Amount (\$
	Nohting to claim						
			\$ -				c
	Internet		\$ -			\$ 22.50	\$ -
	Cell Phone Stipend					\$ 40.00	\$ 40.0
-	TOTAL	0	\$ -	\$ -	\$ -	\$ 62.50	\$ 62.5

TYPES OF EXPENSE	
Expense Codes	
TRV - Travel -Mileage, Parking, Hotel, Taxi	
ML - Meal Expenses	
PD - Professional Development (training/conference	2)
OTH - Other - ie: Phone, Internet, Incidentals	1
Mileage Rate - \$0.5113/KM	X

Per Diem Rates				
Meal	Rate	Rate per Day		
Incidental	\$	10.00		
Breakfast	\$	15.00		
Lunch	\$	20.00		
Dinner	\$	36.00		
Total per day	\$	81.00		

I certify that the amounts claimed in this request are accurate, in accordance with the municipal policy, and were incurred while conducting municipal business.

District 3
Signature:

Date:

Approved by:

(Municipal Clerk/Deputy Clerk/Director)

Office Use Only	
TRV - GL# - 10-210-2110-202124	\$ -
ML- GL# - 10-210-2110-202124	\$
PD - GL# - 10-210-2110-202124	\$ -
OTH - GL# - 10-210-2110-202124	\$ 62.50
TOTAL	\$ 62.50

