

## **Council Expense Report**

Name: Glenn Horne (GLE010) Month/Year July-24

Municipal Clerk/Treasurer

Date	Details of Expense  Nothing to claim	Km Travelled	TRAVEL(\$) TRV	MEAL (\$) ML	PROFESSIONAL DEVELOPMENT (\$) PD	OTHER (\$) OTH	Amount (\$)	
							\$	-
			\$ -				\$	
			\$ -				\$	
			\$ -				\$	-
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			\$ -				\$	-
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			\$ -				\$	-
			\$ -				\$	2
			\$ -				\$	-
			\$ -				\$	-
			\$ -				\$	-
17 7 V			\$ -				\$	-
	TOTAL	0	\$ -	\$ -	\$ -	\$ -	\$	

TYPES OF EXPENSE:
Expense Codes
FRV- Travel -Mileage, Parking, Hotel, Taxi
ML - Meal Expenses
PD - Professional Development (training/conference
OTH - Other - Ie-Phone, Internet, Incidentals
Wileage Rate - \$0.5838/KM

**Per Diem Rates** Meal Rate per Day Incidental 10.00 15.00 Breakfast \$ Lunch 20.00 \$ Dinner \$ 36.00 Total per day 81.00

I certify that the amounts plained in this request are accurate, in accordance with the municipal policy, activate incurred while conducting municipal business.

Signature:

Approved by:

Date:

Office Use Only	E 1	
TRV - GL# - 10-210-2123-201116	\$	-
ML- GL# - 10-210-2123-201116	\$	-
PD - GL# - 10-210-2123-201116	\$	-
OTH - GL# - 10-210-2123-201116	\$	-
TOTAL	\$	