

**MUNICIPALITY OF THE COUNTY OF**  
**ANTIGONISH**

**Asset Management Meeting Minutes**

Tuesday, June 25, 2024, 5:30 pm  
Council Chambers  
Municipal Administration Building  
285 Beech Hill Road  
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron  
Councillor Donnie MacDonald  
Councillor Shawn Brophy (by Zoom)  
Councillor Remi Deveau  
Councillor Mary MacLellan  
Councillor John Dunbar  
Councillor Gary Mattie  
Deputy Warden Bill MacFarlane  
Councillor Harris McNamara

Regrets: Councillor Hugh Stewart

Staff Present: Glenn Horne, CAO  
Denise Dunn, HAF Coordinator  
Beth Schumacher, Deputy Clerk  
Tammy Feltmate, Director of Sustainable Communities

Also Present: Gallery

**Call to Order – Chairman, Councillor Bill MacFarlane**

The meeting of the Asset Management Committee was called to order by Deputy Warden Bill MacFarlane at 5:33pm.

**Motion Carried**

**In-Camera Items**

Moved and Seconded

*That the Committee of the Whole adjourn to an in-camera session to discuss the Acquisition, Sale, Lease, and Security of Municipal Property and Contract Negotiations at 5:33 pm.*

**Motion Carried**

Moved and Seconded

*That the in-camera session adjourns at 5:40 pm.*

**Motion Carried**

### **Approval of Agenda**

Deputy Warden MacFarlane called for any additions or deletions to the agenda. The following addition was made to the agenda: Cape George Day Park.

Moved and Seconded

*That the agenda be approved as amended.*

**Motion Carried**

### **Approval of April 23, 2024 Asset Management Minutes**

Deputy Warden MacFarlane called for any errors or omissions to the minutes of the previous meeting.

Moved and Seconded

*That the Asset Management minutes of April 23, 2024 be approved as presented.*

**Motion Carried**

### **Business Arising from the Minutes**

There was no business arising from the minutes.

### **Delegations**

There were no delegations.

### **Continuing Business**

#### **Response to Application for J-Class Roads Cost-Sharing Program for Paving for the 2024-25 Fiscal Year**

Mr. Horne provided an update on changes to the last draft of the capital plan. All three of the J-Class Road applications submitted by the County were denied. Discussion followed.

#### **ICIP Project Updates**

There were no questions regarding the ICIP updates that were summarized in the memo included with the agenda package.

### **New Business**

#### **Cape George Lighthouse Road Request**

Councillor MacLellan spoke to a request received by the organization maintaining the Cape George Lighthouse, asking for assistance or relief from the municipality for the maintenance of the roadway by means of the municipality assuming the roadway. Mr. Horne noted that previous requests have been responded to noting that if the road is brought to municipal standards, consideration would be given to the

municipality assuming the road. Deputy Warden MacFarlane suggested sending an Engineer to get an estimate on the cost to bring the roadway up to municipal standards. Consensus was given for staff to do so.

#### Mount Cameron Sidewalk Request

Councillor MacDonald spoke to a request brought forward by a resident requesting consideration of the municipality installing a sidewalk along Mount Cameron Circle from the intersection with Highway 337 to the Town boundary line, which is a distance of about 255 feet. Installing this short stretch of sidewalk would provide better connectivity of pedestrian infrastructure in a high traffic area. The suggestion to request that an Engineer provide an estimate for this proposal as well. Consensus was given for staff to do so.

#### Additions to the Agenda

##### Cape George Day Park

Councillor MacLellan provided Council with an update regarding concerns brought to her with respect to the province not maintaining the Cape George Day Park, even though it is newly named as a Provincial Park. The maintenance arrangement at Arisaig Provincial Park was shared as a comparison, and Councillor MacLellan noted that she has not had any success with reaching anyone from the Department of Natural Resources to be able to discuss maintenance arrangements for Cape George. Councillor MacLellan noted that since the park was announced to be a Provincial Park, visitor numbers have tripled, increasing the burden on the local volunteers who are trying to maintain the facilities. Staff was directed to send a letter to the Province to express the concerns raised about the park maintenance. Councillor McNamara shared his experience with meeting with the Minister of Natural Resources and MLA Morrow at the Cape Jack Park.

#### Adjournment

Moved

That the Asset Management Committee meeting be adjourned at 6:03pm.

**Motion Carried**

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Deputy Warden Bill MacFarlane

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Glenn Horne, CAO