

Council Expense Claim Report

Name:

Gary Mattie (GAR010)

Month/Year:

January-24

OFFICE USE ONLY Paid by

District:	8							Municipality
Date	Details of Expense	Km Travelled	TRAVEL(\$)	MEAL (\$) ML	PROFESSIONAL DEVELOPMENT (\$) PD	OTHER (\$) OTH	Amount (\$)	AMOUNT
23-Jan-24	CoW/Asset Management	61	\$ 35.20				\$ 35.20	
			\$ -				\$ -	
			\$ -				\$ -	
			\$ -				\$ -	
			\$ -				\$ -	
			\$ -				\$ -	
			\$ -				\$ -	
			\$ -				\$ -	
			\$ -				\$ -	
			\$ -				\$ -	
	Internet					\$ 22.50	\$ 22.50	
	Cell Phone Stipend					\$ 40.00	\$ 40.00	
	TOTAL	61	\$ 35.20	\$ -	\$ -	\$ 62.50	\$ 97.70	\$ -

Date:

TYPES OF EXPENSE	
Expense Codes	
TRV - Travel - Mileage, Parking, Hotel, Taxi	
ML - Meal Expenses	
PD - Professional Development (training/conference)	
OTH - Other - ie: Phone, Internet, Incidentals	
Mileage Rate - \$0.5770/KM	

I certify that the amounts claimed in this request are accurate, in accordance with the municipal policy, and were incurred while conducting municipal business.

District 8

Signature:

Approved by:

(Municipal CAO/Deputy Clerk/Director)

Per Diem Rates Meal Rate per Day 10.00 Incidental Breakfast 15.00 \$ 20.00 Lunch \$ 36.00 Dinner \$ Total per day \$ 81.00

Office Use Only	
TRV - GL# - 10-210-2110-202129	\$ 35.20
ML- GL# - 10-210-2110-202129	\$ -
PD - GL# - 10-210-2110-202129	\$
OTH - GL# - 10-210-2110-202129	\$ 62.50
TOTAL	\$ 97.70



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PROFESSIONAL TRAVEL(\$) MEAL (\$) **DEVELOPMENT (\$)** OTHER (\$) Km TRV AMOUNT Travelled ML OTH PD Date **Details of Expense** Amount (\$) 36.43 08-Jan-24 Meeting with Glenn (dog control) 62.4 36.43 24-Jan-24 32.69 32.69 Affordable housing meeting 56 25-Jan-24 \$ RK Meeting at County office 62.4 36.43 36.43 transit meeting at mall \$ 38.06 26-Jan-24 65.2 38.06 29-Jan-24 transit meeting at county 62.4 \$ 36.43 \$ 36.43 \$ \$ \$ \$ \$ \$ Internet \$ 22.50 22.50 \$ Cell Phone Stipend 40.00 40.00 TOTAL 308.4 180.04 62.50 242.54

Date:

TYPES OF EXPENSE	
Expense Codes	
TRV - Travel -Mileage, Parking, Hotel, Taxi	
ML - Meal Expenses	
PD - Professional Development (training/conference)	
OTH - Other - ie: Phone, Internet, Incidentals	
Mileage Rate - \$0.5838/KM	

I certify that the amounts claimed in this request are accurate, in accordance with the municipal policy/and were incurred while conducting municipal business.

District 8

Signature:

Approved by:

(Municipal CAO/Deputy Clerk/Director)

Per Diem Rates			
Meal	Rate	e per Day	
Incidental	\$	10.00	
Breakfast	\$	15.00	
Lunch	\$	20.00	
Dinner	\$	36.00	
Total per day	Ś	81.00	

Office Use Only	
TRV - GL# - 10-420-4230-420011	\$ 180.04
ML- GL# - 10-420-4230-420011	\$
PD - GL# - 10-420-4230-420011	\$ -
OTH - GL# - 10-420-4230-420011	\$ 62.50
TOTAL	\$ 242.54

10-420-4230-420011