

**MUNICIPALITY OF THE COUNTY OF
ANTIGONISH**

Council Expense Report

Name: **Glenn Horne (GLE010)** Month/Year January-24
Chief Administrative Officer

Date	Details of Expense	Km Travelled	TRAVEL(\$) TRV	MEAL (\$) ML	PROFESSIONAL DEVELOPMENT (\$) PD	OTHER (\$) OTH	Amount (\$)
2024-01-06	Travel to Arichat for Council Deveau's Brothers funeral & return	200	\$ 115.40				\$ 115.40
2024-01-09	Travel to Port Hawkesbury for EDPC Budget Meeting & return	112	\$ 64.62				\$ 64.62
2024-01-09	EDPC CAOs Lunch		\$ -	\$ 20.00			\$ 20.00
2024-01-26	Return trip from Halifax	208	\$ 120.02				\$ 120.02
			\$ -				\$ -
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			\$ -				\$ -
			\$ -				\$ -
TOTAL		520	\$ 300.04	\$ 20.00	\$ -	\$ -	\$ 320.04

TYPES OF EXPENSE:
Expense Codes
TRV- Travel -Mileage, Parking, Hotel, Taxi
ML - Meal Expenses
PD - Professional Development (training/conference)
OTH - Other - le-Phone, Internet, Incidentals
Mileage Rate - \$0.5770/KM

Per Diem Rates	
Meal	Rate per Day
Incidental	\$ 10.00
Breakfast	\$ 15.00
Lunch	\$ 20.00
Dinner	\$ 36.00
Total per day	\$ 81.00

I certify that the amounts claimed in this request are accurate, in accordance with the municipal policy, and were incurred while conducting municipal business.

Signature: 
 Approved by: 

Date: Feb 7~~8~~/24

Office Use Only	
TRV - GL# - 10-210-2123-201116	\$ 300.04
ML- GL# - 10-210-2123-201116	\$ 20.00
PD - GL# - 10-210-2123-201116	\$ -
OTH - GL# - 10-210-2123-201116	\$ -
TOTAL	\$ 320.04