

Council Expense Report

Name: Glenn Horne (GLE010)

Month/Year

April-24

Chief Administrative Officer

Date	Details of Expense	Km Travelled	TRAVEL(\$) TRV		MEAL (\$) ML	PROFESSIONAL DEVELOPMENT (\$) PD	OTHER (\$)		Amount (\$)	
2024-03-02	Round trip to Halifax for Meeting with M Samson	416	\$	242.86				Hair T. (3)	\$	242.86
2024-03-04	Incidental		\$	-			\$	10.00	\$	10.00
2024-03-04	Parking		\$	-			\$	22.00	\$	22.00
2024-11-04	Round trip to Port Hawkesbury for Vision 2024 Business Update	112	\$	65.39					\$	65.39
2024-24-04	Round trip to Guysborough for CAOs Meeting	122	\$	71.22					\$	71.22
			\$	-	SEED HE				\$	-
	1		\$		To take				\$	-
			\$	-					\$	-
			\$	-					\$	-
			\$	-					\$	_
	TOTAL	650	\$	379.47	\$ -	\$ -	\$	32.00	\$	411.47

TYPES OF EXPENSE:	
Expense Codes	
TRV- Travel -Mileage, Parking, Hotel, Taxi	
ML - Meal Expenses	
PD - Professional Development (training/conference)	
PD - Professional Development (training/conference) OTH - Other - Ie-Phone, Internet, Incidentals	
Mileage Rate - \$0.5770/KM	

Per Diem Rates					
Meal	Rate per Day				
Incidental	\$	10.00			
Breakfast	\$	15.00			
Lunch	\$	20.00			
Dinner	\$	36.00			
Total per day	\$	81.00			

Apr: 124/24

I certify that the amounts claimed in this request are accurate, in accordance with the municipal policy, and were incurred while conducting municipal business.

Signature:

Approved by:

Date:

Dute

Office Use Only	
TRV - GL# - 10-210-2123-201116	\$ 379.47
ML- GL# - 10-210-2123-201116	\$ -
PD - GL# - 10-210-2123-201116	\$ -
OTH - GL# - 10-210-2123-201116	\$ 32.00
TOTAL	\$ 411.47