

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

Asset Management Meeting Minutes

Tuesday, March 26, 2024, 5:30 pm
Council Chambers
Municipal Administration Building
285 Beech Hill Road
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron
Councillor Donnie MacDonald
Councillor Shawn Brophy
Councillor Remi Deveau (by Zoom)
Councillor John Dunbar
Councillor Gary Mattie
Deputy Warden Bill MacFarlane
Councillor Harris McNamara

Regrets: Councillor Mary MacLellan
Councillor Hugh Stewart

Staff Present: Glenn Horne, CAO
Shirlyn Donovan, Strategic Initiatives Coordinator
Beth Schumacher, Deputy Municipal Clerk
Daryl Myers, Director of Public Works (by Zoom)

Also Present: Gallery (in person and on Zoom)
Kyle Cleary, Strait Engineering

Call to Order – Chairman, Councillor Bill MacFarlane

The meeting of the Asset Management Committee was called to order by Deputy Warden Bill MacFarlane at 5:29pm.

Motion Carried

Approval of Agenda

Deputy Warden MacFarlane called for any additions or deletions to the agenda.

Moved and Seconded

That the agenda be approved as presented.

Motion Carried

Approval of January 23, 2024 Asset Management Minutes

Deputy Warden MacFarlane called for any errors or omissions to the minutes of the previous meeting.

Moved and Seconded

That the Asset Management minutes of January 23, 2024 be approved as presented.

Motion Carried

Business Arising from the Minutes

There was no business arising from the minutes.

Delegations

There were no delegations.

Continuing Business

ICIP Project Updates

Net-Zero Community Buildings

Mr. Horne noted that the update regarding the project was included in the agenda package, with no significant updates since that memo was prepared.

St. Joseph's Water System Expansion, Lanark Waterline Extension

Mr. Horne noted that the delivery of the water tank is expected in the next few months.

Active Transportation Corridor

Mr. Horne noted that the design for the Church Street roundabout is in the final stages and is expected to go to tender in the next few weeks.

Review of Pine Ridge Stormwater Report

Kyle Cleary from Strait Engineering provided members of the Committee with an update regarding an engineering report prepared, analysing storm water in the Pine Ridge Subdivision. Mr. Cleary reviewed the different site visits that were undertaken when reviewing the report and spoke to the rainfall data that was included in their report. Councillors were provided with an opportunity to ask questions of Mr. Cleary about his report. Discussion followed regarding culvert sizing, ditching options, and water in basements in the community. The example of the extreme weather events in February was discussed.

A cost estimate for upgrades to the stormwater infrastructure in the community was prepared and included in the report. Direction was provided from the Committee to look at the water flow during another large rain event, and to look at options for larger

culverts in the area of concern. Councillor Dunbar then spoke about the challenges of significant snowfalls and snow removal in the Pine Ridge Subdivision.

Review of Draft 2024/25 Capital Plan

Mr. Horne provided an update on changes to the last draft of the capital plan that was reviewed in detail at the last Asset Management meeting, as outlined in the memo provided to the committee. Staff is looking for consent from the Committee to tender three projects based on funding being secured:

- AAHS Waterline Extension
- Hwy 337 Sewer Extension
- Bethany / St. Martha's AT Connector

Consensus of the committee was provided to issue those tenders.

Tender Award – Appleseed Drive Repaving

Deputy Warden MacFarlane declared a conflict of interest and removed himself from the discussion, with Warden McCarron stepping in to chair for the duration of this item of business. Mr. Horne reviewed the bid summary provided by Strait Engineering, for the section of Appleseed Drive from Market Street to D. MacIsaac Road. Three bids were received; the recommended bid is the lowest bid.

Moved and Seconded

The Asset Management Committee recommends that Municipal Council award the tender for the paving of Appleseed Drive to Nova Construction Co Ltd at the bid price of \$385,819.00 +HST.

Motion Carried

Streetlight in Bayfield

Deputy Warden MacFarlane resumed the Chair. Councillor Dunbar spoke to a streetlight installation request that was approved by Council back in 2022, which has since been quoted for additional costs for installation. Councillor Dunbar asked that the municipality ask the NS Department of Public Works for permission to install the new pole and anchors as required for this streetlight.

Moved and Seconded

The Asset Management Committee recommends that Municipal Council write a letter to NSDPW to ask to install the new pole and anchors as required for the streetlight.

Motion Carried

New Business

Closure of Cape Jack Road

Councillor McNamara expressed a concern with water over the roadway on Cape Jack Road, noting a number of instances where the road was flooded. Videos of the flooding were shared. A petition has been prepared by residents in the roadway.

Moved and Seconded

The Asset Management Committee recommends that Municipal Council send a letter to the Minister of DTIR regarding concerns with the flooding of Cape Jack Road.

Motion Carried

Additions to the Agenda

There were no additions to the agenda.

In-Camera Items

There was no in-camera business.

Adjournment

Moved

That the Asset Management Committee meeting be adjourned at 6:21pm.

Motion Carried

Deputy Warden Bill MacFarlane

Glenn Horne, CAO