

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

Asset Management Meeting Minutes

Tuesday, January 23, 2024, 5:30 pm
Council Chambers
Municipal Administration Building
285 Beech Hill Road
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron
Deputy Warden Hugh Stewart
Councillor Mary MacLellan
Councillor Donnie MacDonald
Councillor Shawn Brophy
Councillor Remi Deveau
Councillor John Dunbar
Councillor Gary Mattie
Acting Deputy Warden Bill MacFarlane
Councillor Harris McNamara

Regrets: None

Staff Present: Glenn Horne, CAO
Shirlyn Donovan, Strategic Initiatives Coordinator
Beth Schumacher, Deputy Municipal Clerk
Tammy Feltmate, Director of Sustainable Communities

Also Present: Daryl Myette
Maria Fraser
Gallery

Call to Order – Chairman, Councillor Bill MacFarlane

The meeting of the Asset Management Committee was called to order by Deputy Warden Bill MacFarlane at 5:31pm.

In Camera Items

Moved and Seconded

That the Asset Management Committee move to an in-camera session at 5:31pm to discuss the Acquisition, Sale, Lease, and Security of Municipal Property and Contract Negotiations.

Motion Carried

Moved and Seconded

That the in-camera session adjourns at 5:42pm.

Motion Carried

Approval of Agenda

Deputy Warden MacFarlane called for any additions or deletions to the agenda.

Moved and Seconded

That the agenda be approved as presented.

Motion Carried

Approval of November 28, 2023 Asset Management Minutes

Deputy Warden MacFarlane called for any errors or omissions to the minutes of the previous meeting.

Moved and Seconded

That the Asset Management minutes of November 28, 2023 be approved as presented.

Motion Carried

Business Arising from the Minutes

There was no business arising from the minutes.

Delegations

There were no delegations.

Continuing Business

ICIP Project Updates

Net-Zero Community Buildings

Mr. Myette provided members of the Committee with an update on the work that is underway as part of the updates to the subject buildings. A detailed overview of the solar panel installations noting their status and any changes was provided. Questions followed regarding solar panel maintenance. Mr. Myette was thanked for providing his update.

St. Joseph's Water System Expansion, Lanark Waterline Extension

Mr. Horne noted shared photographs taken earlier in the week of the progress on the base of the water tower, which is now in place. The tank is expected for delivery by the manufacturing firm in the spring.

Mr. Horne confirmed that the Lanark waterline has been commissioned and is operational.

Active Transportation Corridor

Mr. Horne shared the update noted in the memo for the AT corridor, highlighting that design drawings are being finalized for tender. Councillor Brophy asked that

signage be installed to ask those using the trail to clean up after their dogs. Mr. Horne provided an update regarding the location of the jersey barriers at Church Street, which have been moved to allow the sidewalk plow to safely travel that stretch. Mr. Horne noted that the Public Works team has done an excellent job keep the trail clear of snow and ice.

Antigonish Mini-Pitch Project Update

Ms. Fraser provided the Committee with an update on staff activities to date for the location, design, and the preparation of tender packages for the mini-pitch project. A concept drawing of a plan was shared, to provide a visual of the double mini-pitch layout. Preliminary work is underway for site graphics and preparations for an opening ceremony.

Discussion followed. A concern was raised regarding the anticipated size of the outbuilding, and whether those facilities will be accessible. Ms. Fraser shared that the washrooms are expected to be accessible, with one including an infant change station. Upcoming changes expected to the building code to increase sizing to make the bathrooms barrier-free was raised and Ms. Fraser committed to bringing that forward to the designer. A question about whether there will be caretaker was asked. Staff noted that discussions about maintenance requirements between the involved parties, which will be outlined in a Memorandum of Understanding, are underway. Preliminary infrastructure to facilitate security monitoring of the site are included in the design.

Review of Draft 2024/25 Capital Plan

Mr. Horne undertook a line-by-line review of the most recent updates to the draft 2024/25 Capital Plan, providing context to each item and explaining any expected changes to their status in the plan. During the conversation about the Net Zero Project, a thank-you was expressed to those involved in the project for their work. A question was asked about whether applications have been made for funding support from the province or federal government for the mini-pitch project. Staff continues to look for opportunities for funding for that project.

New Business

Acquisition of a Boom Flail Mower

Mr. Horne spoke to the proposal to purchase a mower attachment that will allow for easier trimming of shoulders along roadways. A suggestion was made to get a sprayer attachment to reduce any dust being created by this type of mower. The mowing of areas that this machine is expected to service is currently contracted when necessary.

Moved and Seconded

The Asset Management Committee recommends that Municipal Council purchase a Trackless Boom Flail Mower and associated equipment from Saunders Equipment Ltd. For the quoted price of \$50,200 + HST.

Motion Carried

Additions to the Agenda

There were no additions to the agenda.

Adjournment

Moved

That the Asset Management Committee meeting be adjourned at 6:33pm.

Motion Carried

Deputy Warden Bill MacFarlane

Glenn Horne, CAO