

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

Council Expense Claim Report

Name: Gary Mattie (GAR010)

Month/Year: October-23

OFFICE USE ONLY
Paid by
Municipality

District: 8

Date	Details of Expense	Km Travelled	TRAVEL(\$) TRV	MEAL (\$) ML	PROFESSIONAL DEVELOPMENT (\$) PD	OTHER (\$) OTH	Amount (\$)	AMOUNT
10-Oct-23	Council/CoW	62.4	\$ 36.00				\$ 36.00	
21-Oct-23	Event in Staint Andrews for Pomquet Trip	49	\$ 28.27				\$ 28.27	
24-Oct-23	Asset Management/ CoW	62.4	\$ 36.00				\$ 36.00	
26-Oct-23	RK Meeting at County office	62.4	\$ 36.00				\$ 36.00	
30-Oct-23	Meeting with Tammy & Sean regarding accessibility	62.4	\$ 36.00				\$ 36.00	
			\$ -				\$ -	
			\$ -				\$ -	
			\$ -				\$ -	
			\$ -				\$ -	
			\$ -				\$ -	
	Internet					\$ 22.50	\$ 22.50	
	Cell Phone Stipend					\$ 40.00	\$ 40.00	
TOTAL		298.6	\$ 172.29	\$ -	\$ -	\$ 62.50	\$ 234.79	\$ -

TYPES OF EXPENSE
Expense Codes
TRV - Travel -Mileage, Parking, Hotel, Taxi
ML - Meal Expenses
PD - Professional Development (training/conference)
OTH - Other - ie: Phone, Internet, Incidentals
Mileage Rate - \$0.5770/KM

Per Diem Rates	
Meal	Rate per Day
Incidental	\$ 10.00
Breakfast	\$ 15.00
Lunch	\$ 20.00
Dinner	\$ 36.00
Total per day	\$ 81.00

I certify that the amounts claimed in this request are accurate, in accordance with the municipal policy, and were incurred while conducting municipal business.

District 8

Signature: 

Date: January 18/24

Approved by: 

(Municipal CAO/Deputy Clerk/Director)

Office Use Only	
TRV - GL# - 10-210-2110-202129	\$ 172.29
ML- GL# - 10-210-2110-202129	\$ -
PD - GL# - 10-210-2110-202129	\$ -
OTH - GL# - 10-210-2110-202129	\$ 62.50
TOTAL	\$ 234.79