

Council Expense Report

Name: Glenn Horne (GLE010) Month/Year

October-23

Chief Administrative Officer

Date	Details of Expense	Km Travelled	TRAVEL(\$) TRV		MEAL (\$) ML		PROFESSIONAL DEVELOPMENT (\$) PD	OTHER (\$) OTH		Amount (\$)	
2023-10-17	Round trip travel to Digby, AMANS Fall Conference	834	\$	481.22						\$	481.22
2023-10-17	Lunch, Dinner & Incidental		\$	-	\$	66.00		- 7		\$	66.00
2023-10-18	Breakfast, Lunch, Dinner & Incidental		\$		\$	81.00		\$	11.75	\$	92.75
2023-10-19	Breakfast & Incidental		\$	-	\$	25.00		T		\$	25.00
2023-10-20	Breakfast, Lunch & Incidental		\$		\$	45.00				\$	45.00
2023-10-20	Hotel, Oct 17 - 20		\$	-				\$	486.45	\$	486.45
2023-10-26	Subdivision Visits w/ Warden	76	\$	43.85						\$	43.85
			\$	-						\$	
			\$	-						\$	
			\$					The Ave		\$	
			\$							\$	-
			\$	-						\$	
	910	\$	525.07	\$	217.00	\$ -	\$	498.20	\$	1,240.27	

TYPES OF EXPENSE:	
Expense Codes	
TRV- Travel -Mileage, Parking, Hotel, Taxi	
ML - Meal Expenses	
PD - Professional Development (training/conference)	
OTH - Other - Ie-Phone, Internet, Incidentals	
Mileage Rate - \$0.5770/KM	

Per Diem Rates Meal Rate per Day Incidental 10.00 Breakfast \$ 15.00 Lunch 20.00 Dinner 36.00 Total per day 81.00

I certify that the amounts claimed in this request are accurate, in accordance with the municipal policy, and were incurred while conducting municipal business.

Signature:

Approved by:

Date:

Office Use Only	
TRV - GL# - 10-210-2123-201116	\$ 525.07
ML- GL# - 10-210-2123-201116	\$ 217.00
PD - GL# - 10-210-2123-201116	\$ 1.12
OTH - GL# - 10-210-2123-201116	\$ 498.20
TOTAL	\$ 1,240.27

District 1