

MUNICIPALITY OF THE COUNTY OF ANTIGONISH

Council Expense Report

Name: Glenn Horne (GLE010)
Chief Administrative Officer

Month/Year

November-23

Date	Details of Expense	Km Travelled	TRAVEL(\$) TRV	MEAL (\$) ML	PROFESSIONAL DEVELOPMENT (\$) PD	OTHER (\$) OTH	Amount (\$)
2023-11-07	Travel to Halifax for NSFM Fall Conference	216	\$ 124.63				\$ 124.63
2023-11-07	Lunch, Dinner & Incidental		\$ -	\$ 66.00			\$ 66.00
2023-11-08	Bfast, Dinner & Incidental		\$ -	\$ 61.00			\$ 61.00
2023-11-09	Bfast, Dinner & Incidental		\$ -	\$ 61.00			\$ 61.00
2023-11-10	Bfast & Incidental		\$ -	\$ 25.00			\$ 25.00
2023-11-10	Travel from Halifax after NSFM Fall Conference	216	\$ 124.63				\$ 124.63
			\$ -				\$ -
			\$ -				\$ -
			\$ -				\$ -
			\$ -				\$ -
			\$ -				\$ -
			\$ -				\$ -
			\$ -				\$ -
TOTAL		432	\$ 249.26	\$ 213.00	\$ -	\$ -	\$ 462.26

TYPES OF EXPENSE:	
Expense Codes	
TRV- Travel -Mileage, Parking, Hotel, Taxi	
ML - Meal Expenses	
PD - Professional Development (training/conference)	
OTH - Other - le-Phone, Internet, Incidentals	
Mileage Rate - \$0.5770/KM	

Per Diem Rates	
Meal	Rate per Day
Incidental	\$ 10.00
Breakfast	\$ 15.00
Lunch	\$ 20.00
Dinner	\$ 36.00
Total per day	\$ 81.00

I certify that the amounts claimed in this request are accurate, in accordance with the municipal policy, and were incurred while conducting municipal business.

Signature: 

Date: Nov 28/23

Approved by: 

Office Use Only	
TRV - GL# - 10-210-2123-201116	\$ 249.26
ML - GL# - 10-210-2123-201116	\$ 213.00
PD - GL# - 10-210-2123-201116	\$ -
OTH - GL# - 10-210-2123-201116	\$ -
TOTAL	\$ 462.26