

# MUNICIPALITY OF THE COUNTY OF **ANTIGONISH**

## **Asset Management Meeting Minutes**

Tuesday, February 28, 2023, 5:30 pm  
Council Chambers  
Municipal Administration Building  
285 Beech Hill Road  
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron  
Councillor Mary MacLellan  
Councillor Donnie MacDonald  
Councillor Remi Deveau  
Councillor John Dunbar  
Councillor Gary Mattie (by Zoom)  
Councillor Bill MacFarlane  
Councillor Harris McNamara  
Councillor Shawn Brophy

Regrets: Deputy Warden Hugh Stewart

Staff Present: Glenn Horne, CAO  
Beth Schumacher, Deputy Clerk  
Allison Duggan, Director of Finance  
Marlene Melanson, Director of  
Recreation (by Zoom)

Also Present: Gallery

### **Call to Order – Chairman, Councillor Bill MacFarlane**

The meeting of the Asset Management Committee was called to order by Councillor Bill MacFarlane at 5:32pm.

### **Approval of Agenda**

Councillor MacFarlane called for any additions or deletions to the agenda.

Moved and Seconded

*That the agenda be approved as presented.*

**Motion Carried**

### **Approval of January 24, 2023 Asset Management Minutes**

Councillor MacFarlane called for any errors or omissions to the minutes of the previous meeting.

Moved and Seconded

*That the Asset Management minutes of January 24, 2023 be approved as presented.*

**Motion Carried**

### **Business Arising from the Minutes**

There was no business arising from the minutes.

### **Continuing Business**

#### **Tender Awards**

##### *St. Joseph's Water System Expansion*

Mr. Horne reviewed the process for the tender for the St. Joseph's Water System Expansion. Four bids were received, and Mr. Horne reviewed the details on the lowest bid received. Mr. Horne noted that the tender does not include the water tank, which will come forward in a separate tender. A tender award is not being sought at this time because the project has been flagged Federally for aboriginal consultation. Discussion followed regarding the consultation requirement and project timelines.

##### *Vincent's Way Sidewalk, Curb & Gutter*

Three bids were received, with the lowest bid being from B.D. Clifton Contracting Ltd. For the amount of \$825,037 + HST, with work expected to start on May 1<sup>st</sup>.

Moved and Seconded

*The Committee recommends that Municipal Council awards the tender for Vincent's Way Sidewalk, Curb and Gutter to BD Clifton Contracting Ltd. In the amount of \$825,037 + HST.*

**Motion Carried**

### **ICIP Project Updates**

#### *Net-Zero Community Buildings*

Mr. Horne provided an update on the tenders that are in process for lighting and solar installations that are a part of the project.

### **Review and Feedback of the 2023/24 Capital Plan**

Mr. Horne reviewed any updates made to the 2023/24 Capital Plan since the plan was reviewed in detail at the last meeting. Mr. Horne noted that the plan should be ready for approval at the next committee meeting.

### **New Business**

#### **Multi-Use Path Connecting Bethany Gardens to St. Martha's Hospital**

Ms. Melanson provided the committee with a review of the Community Active Transportation Network map, giving updates on the work that has been done to date on establishing trails and the planned connections that are still in the works. An update on funding applications that have been applied for and the status of those applications, and upcoming funding programs that staff is preparing applications for were reviewed as well.

Specifically for Bethany Hospital Connector Trail - In looking at applying for the CCTH Trails Expansion Fund and Connect 2 Fund, the cost sharing breakdown would leave the Municipality needing to look at a contribution of 25% of the project cost, committing to \$73,696.

Moved and Seconded

*The Committee recommends that Municipal Council commits \$73,696 in the 2023/24 fiscal year to support funding application for a Multi-Use Path connecting the Bethany Gardens to St. Martha's Hospital as part of the Community Active Transportation Network.*

**Motion Carried.**

### **Additions to the Agenda**

There were no additions to the agenda.

### **In Camera Items**

Moved and Seconded

*That the Committee move to an in-camera session to discuss the acquisition, sale, lease, and security of Municipal Property and Contract Negotiations at 5:52pm.*

**Motion Carried**

Moved and Seconded

*That the in-camera session be adjourned at 6:09pm.*

**Motion Carried**

Moved and Seconded

*That the Committee recommend that Municipal Council approve the Purchase and Sale Agreement for MacDonald Beach Road.*

**Motion Carried**

### **Adjournment**

Moved

*That the Asset Management Committee meeting be adjourned at 6:10pm.*

**Motion Carried**



Councillor Bill MacFarlane



Glenn Horne, CAO