

MUNICIPALITY OF THE COUNTY OF  
**ANTIGONISH**

<b>TOPIC:</b>	<b>Position of the Warden and Deputy Warden</b>
<b>POLICY NUMBER:</b>	<b>2</b>
<b>DATE APPROVED:</b>	<b>January 17, 1989</b>
<b>DATE REVISED:</b>	<b>November 2000</b>
	<b>September 20, 2016 (#2016-119)</b>
	<b>September 26, 2023 (#2023-110)</b>

**1.0 TITLE:**

1.1 This Policy may be cited as the “Position of Warden and Deputy Warden Policy” of the Municipality of the County of Antigonish.

**2.0 PURPOSE:**

2.1 The purpose of this policy is to establish the terms of the positions of Warden and Deputy Warden as provided for in Sections 12(1) and 16(1), respectively, of the Municipal Government Act (MGA), being Chapter 18 of the Revised Statutes of Nova Scotia, 1998.

**3.0 POLICY:**

3.1 The Warden shall be selected in accordance with Section 12 of the MGA.

- i. Notwithstanding the provisions of Section 12(7), the term of the position of Warden shall be four (4) years.

3.2 The Deputy Warden shall be awarded as per the democratic process to the individual who secures the majority of support of their fellow Councillors at the first regular meeting of Council following a Municipal Election.

3.3 In accordance with Section 16(2) of the MGA, the term of the position of Deputy Warden shall be four (4) years.

3.4 In the event that the Deputy Warden may not be able to fulfill the duties of their office for a limited period of time due to reasons as noted in sections 17(4) or 17(4A) of the MGA, but is expected to return to the position before the end of their term, an Acting Deputy Warden may be selected for a defined term as per the provisions noted in section 3.2 of this policy.

3.5 In the event that the position of Deputy Warden becomes vacant during the four (4) year term, the position will be filled for the remainder of the term as per the provisions noted in section 3.3 of this policy.

MUNICIPALITY OF THE COUNTY OF  
**ANTIGONISH**

3.6 In accordance with Section 16(5) of the MGA, the Deputy Warden has all the power and authority, and shall perform all the duties for the Warden when the Deputy Warden is notified that:

- i. The Warden is absent or unable to fulfil the duties of Warden; or,
- ii. The office of Warden is vacant.