

**MUNICIPALITY OF THE COUNTY OF  
ANTIGONISH**

**Staff Expense Claim Report**

Name: Glenn Horne Date November-22

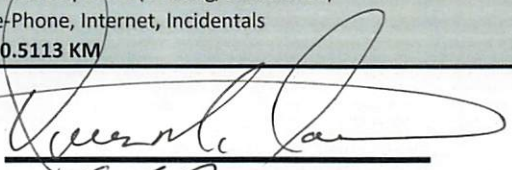
**OFFICE USE ONLY  
Paid by  
Municipality**

Date	Details of Expense	Km Travelled	TRAVEL (\$ TRV)	MEAL ML (\$)	PROFESSIONAL DEVELOPMENT (\$ PD)	OTHER OTH (\$)	Amount (\$)	AMOUNT
2-Nov-22	Travel to Halifax for NSFM Fall Conference & Return	432	\$ 220.88				\$ 220.88	\$ 220.88
2-Nov-22	Dinner & Incidental		\$ -	\$ 46.00			\$ 46.00	\$ 46.00
3-Nov-22	Breakfast & Incidental		\$ -	\$ 25.00			\$ 25.00	\$ 25.00
4-Nov-22	Breakfast & Lunch		\$ -	\$ 35.00			\$ 35.00	\$ 35.00
21-Nov-22	RCMP Community of Practice in Port Hawkesbury	114	\$ 58.29				\$ 58.29	\$ 58.29
			\$ -				\$ -	\$ -
			\$ -				\$ -	\$ -
			\$ -				\$ -	\$ -
			\$ -				\$ -	\$ -
<b>TOTAL</b>		<b>546</b>	<b>\$ 279.17</b>	<b>\$ 106.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 385.17</b>	<b>\$ 385.17</b>

**TYPES OF EXPENSE:**

Expense Codes
TRAV- Travel -Mileage, Parking, Hotel, Taxi
MEAL - Meal Expenses
PD - Professional Development (training/conference)
OTH - Other - ie-Phone, Internet, Incidentals
Mileage Rate - \$0.5113 KM

Per Diem Rates	
Meal	Per Day
Incidental	\$ 10.00
Breakfast	\$ 15.00
Lunch	\$ 20.00
Dinner	\$ 36.00
Total /day	\$ 81.00

Signature: 

Date: 22-Nov-22

Approved by:   
CAO/Deputy Clerk/Director

TRV - GL# -	\$ 279.17
ML- GL# -	\$ 106.00
PD - GL# -	\$ -
OTH - GL# -	\$ -
<b>TOTAL</b>	<b>\$ 385.17</b>

10-210-2123-20116