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MUNICIPALITY OF THE COUNTY OF  
**ANTIGONISH**

**Asset Management Meeting Minutes**

Tuesday, November 22, 2022, 5:30 pm  
Council Chambers  
Municipal Administration Building  
285 Beech Hill Road  
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron  
Deputy Warden Hugh Stewart  
Councillor Mary MacLellan  
Councillor Donnie MacDonald  
Councillor Remi Deveau  
Councillor John Dunbar  
Councillor Gary Mattie  
Councillor Bill MacFarlane  
Councillor Harris McNamara  
Councillor Shawn Brophy

Staff Present: Glenn Horne, CAO  
Beth Schumacher, Deputy Clerk  
Allison Duggan, Director of Finance  
Daryl Myers, Director of Public Works

Also Present: Basil Pitts - Area Manager, NSDPW  
Paul Colton – Acting District Director, NSDPW  
Sheena Berthiaume- Acting Construction Manager, NSDPW  
James Kelly - Area Supervisor, NSDPW  
Gallery (joining at 6:15pm)

**Call to Order – Chairman, Councillor Bill MacFarlane**

The meeting of the Asset Management Committee was called to order by Warden McCarron at 5:43pm.

**Approval of Agenda**

Warden McCarron called for any additions or deletions to the agenda.

Moved and Seconded

*That the agenda be approved as presented.*

**Motion Carried**

**Approval of October 4, 2022 Asset Management Minutes**

Warden McCarron called for any errors or omissions to the minutes of the previous meeting.

Moved and Seconded

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*That the Asset Management minutes of October 4, 2022 be approved as presented*

**Motion Carried**

**Business Arising from the Minutes**

There was no business arising from the minutes.

**Continuing Business**

Quarterly Meeting with NS Public Works

Warden McCarron welcomed the team from the Nova Scotia Department of Public Works (NSDPW). Mr. Colton introduced the group, and then Mr. Pitts reviewed the roads priority list that was provided by Council. The floor was then opened up for a roundtable with members of the Committee, who asked questions about specific roads in their districts. Other topics of discussion included the timeline for the completion of the speed study on Highway 337 at Mount Cameron, the proposed roundabout at Trunk 4 and Route 16 in Monastery, and the operating budget for the local highway operations.

(Councillor MacFarlane joined the meeting at 6:21pm.)

The representatives from the NSDPW were thanked for providing their updates about road operations in the community, and for coming out to the meeting to answer the Committee's questions.

Consideration of 2022-27 Capital Investment Plan

Warden McCarron turned the meeting over to the Chair, Councillor MacFarlane.

Mrs. Duggan reviewed the five-year Capital Investment Plan that has been prepared for consideration by the Committee before it is submitted to the Province. The projects approved for 2022/23 were discussed, followed by the projects that have been identified for future years through to 2026/27.

Moved and Seconded

*The Committee recommends that Municipal Council approves the Five-Year Capital Investment Plan for the Fiscal Years 2022/23 to 2026/27 as presented for submission to the Province.*

**Motion Carried**

2022/23 Capital Plan Update

Mr. Horne provided an update on the capital projects that are underway for the 2022/23 fiscal year.

Review and Update of the Council Capital List

Mr. Horne provided members of the Committee with the opportunity to add additional projects for an initial discussion to the Council Identified Capital List. Councillor

Deveau requested that the Pomquet Sewer System E1 pumps be added. Councillor MacFarlane asked for sidewalks or an active transportation path along Beech Hill Road connecting to South River Road and the Trunk 4 corridor.

Councillor Brophy requested a water extension to Addington Forks, which Mr. Horne noted would fall under the Local Improvements process and need a petition from residents as an initial step. Consensus was provided to add the replacement of the E1 pumps in Pomquet and sidewalks along Beech Hill Road connecting Trunk 4 and South River Road to the Council Identified Capital List.

#### Draft 2023/24 Capital Plan Discussion

Mr. Horne provided a very preliminary introduction of the 2023/24 Capital Plan that is being prepared for consideration early in the new year for the Committee's information.

#### **New Business**

There was no new business.

#### **Additions to the Agenda**

There were no additions to the agenda.

#### **In Camera Items**

Moved and Seconded

*That the Committee of the Whole Meeting be adjourned to an In-Camera Session to discuss the Acquisition, Sale, Lease, and Security of Municipal Property at 7:14pm.*

**Motion Carried**

Moved and Seconded

*That the in-camera session be adjourned at 7:23pm.*

**Motion Carried**

#### **Adjournment**

Moved

*That the Committee of the Whole meeting be adjourned at 7:24pm.*

**Motion Carried**



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Councillor Bill MacFarlane



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Glenn Horne, CAO