

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

Asset Management Meeting Minutes

Tuesday, October 4, 2022, 5:30 pm
Council Chambers
Municipal Administration Building
285 Beech Hill Road
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron
Deputy Warden Hugh Stewart
Councillor Mary MacLellan
Councillor Donnie MacDonald
Councillor John Dunbar
Councillor Gary Mattie
Councillor Bill MacFarlane
Councillor Harris McNamara
Councillor Shawn Brophy

Regrets: Councillor Remi Deveau

Staff Present: Glenn Horne, CAO
Beth Schumacher, Deputy Clerk
Shirlyn Donovan, Strategic
Initiatives Coordinator
Allison Duggan, Director of Finance

Call to Order – Chairman, Councillor Bill MacFarlane

The meeting of the Asset Management Committee was called to order by the Chair, Councillor MacFarlane, at 5:32pm.

Approval of Agenda

Councillor MacFarlane called for any additions or deletions to the agenda.

Moved and Seconded

That the agenda be approved as presented.

Motion Carried

Approval of June 28, 2022 Asset Management Minutes

Councillor MacFarlane called for any errors or omissions to the minutes of the previous meeting.

Moved and Seconded

That the Asset Management minutes of June 28, 2022 be approved as presented

Motion Carried

Business Arising from the Minutes

There was no business arising from the minutes.

Continuing Business

2022/23 Capital Plan Update

Mr. Horne spoke to the list of projects from the 2022/23 capital plan and gave updates on each project. Several projects have been completed or in process / pending delivery. The Beech Hill Road inline booster was recommended by staff for deferral until more information about the full build-out plans for the industrial park are known, and the repaving of the stretch of Appleseed Drive from D. MacIsaac Road to Market Street is also recommended for deferral pending the proposed subdivision adjacent to that stretch.

A question was asked about the status of the ICIP application. Mr. Horne noted that one of the two projects (St. Joseph's) has received provincial approval and is waiting for federal approval.

Deputy Warden Hugh Stewart joined the meeting at 5:38 pm.

ICIP Project Updates

Mr. Horne provided updates on the two approved ICIP projects.

- Net Zero
 - RFP advertised for project management services - 5 proposals received, 3 being further consulted, and staff is expecting to make a recommendation at the next Committee of the Whole meeting.
- AT Corridor Project
 - Formally announced in July. Some changes to design and construction schedule: phase one was cancelled for this fall and to be combined with phase two in the next fiscal year (2023/2024), stretching from Spruce Lane to West Street. Phase three is expected for the following fiscal year, and will extend from West Street to Church Street.

A question was asked if there was any plan to measure usage of the AT corridor. Mr. Horne noted that he would need to follow-up regarding that question.

New Business

Consideration of J-Class Roads Cost-Share Application

Mr. Horne noted that the two roads that were put forward last year and not approved, which were Tamara Drive and Macken Road, are suggested to be put forward for the cost-share program again this year. Staff is also suggesting that D. MacIsaac Road, from Appleseed Drive to the bridge, is also suggested for inclusion in the application for

the upcoming fiscal year. Mr. Horne opened the floor for Councillors to put forward any additional J-Class Roads. Council felt that the three roads proposed were sufficient.

Moved and Seconded

The Committee recommends that Municipal Council approves putting forward D. MacIsaac Road, Tamara Drive, and Macken Road as candidates for projects in 2023/2024 under the J-Class Road Cost-Sharing Program with the Province.

Motion Carried

2023/24 Capital Plan Development

Mr. Horne introduced preliminary planning for the 2023/2024 capital plan. Staff is looking at estimates and some design work for potential projects in preparation of bringing them forwards for the Committee's consideration. Mr. Horne noted that three projects on the Local Improvements List are also The Committee was asked to consider what projects they would like to put forward.

In Camera Items

This subject matter falls within Section 22(2) of the Municipal Government Act as a matter that a committee may discuss in a closed session. It is recommended a motion be made to initiate an in-camera session.

Moved and Seconded

That the Committee of the Whole Meeting be adjourned to an In-Camera Session to discuss the Acquisition, Sale, Lease, and Security of Municipal Property and Contract Negotiations at 5:52pm.

Motion Carried

Moved and Seconded

That the in-camera session adjourns at 6:08pm.

Motion Carried

Adjournment

Mr. Horne spoke to a quote received for a trackless sidewalk plow. Staff noted that, if Council is interested, consideration could be given to purchasing a new sidewalk plow this fiscal year instead of waiting until the next fiscal year. The old plow is likely to be retired. A suggestion was made to look at a straight blade instead of a v-blade for the plow.

Moved and Seconded

The Committee recommends that Municipal Council purchase the sidewalk plow from Saunders Equipment Ltd at a price of \$208,170 + HST.

Motion Carried

Moved

That the Asset Management Committee meeting be adjourned at 6:12pm.

Motion Carried



Councillor Bill MacFarlane



Glenn Horne, CAO