

Steering Committee Meeting Notes

May 30, 2022 @ 2pm
Municipal Council Chamber

Attendance: Mayor Laurie Boucher (meeting Chair) Warden Owen McCarron, Deputy Warden Hughie Stewart, Deputy Mayor Willie Cormier, Jeff Lawrence, Kate Gorman, Glenn Horne (note taker), Chrystal Fuller, Robyn MacIsaac, Brian Smith.

- 1) Meeting called to order by Mayor Boucher at 2pm
- 2) Debrief on Engagement Process
 - Chrystal shared a draft SWOT analysis of the engagement process. Committee members provided feedback. This SWOT analysis will be included in the draft report.
 - Members also shared their impressions of recent discussions with residents following the completion of the formal engagement process.
 - All felt learnings and discussions should continue to be shared.
- 3) Review of Decision-Making Wheel
 - Chrystal introduced the Decision Wheel as a tool to assist Councils in making its decisions re: Consolidation. Engagement is one piece of the wheel and among the many considerations in making a decision. Other considerations are also included on the wheel.
 - Committee members felt this was a helpful tool to frame the decision in a logical way. It appears to include all the major topics to be considered in making this decision.
 - Committee members will provide feedback on the wheel by June 3.
- 4) Review of Engagement Deliverables and Timeline
 - Chrystal shared the revised proposed timeline, which sees final report submission by September.
 - Drafts of the What We Heard Report will be provided during the summer and time provided for public comment.
 - This round of public comment is to verify what was captured reflects the public's feedback. It is not a second round of public consultation.
 - Once in hand, staff will work with the Steering Committee and Council to address the findings in the What We Heard Report.
 - The What We Heard Report is to be released to and reviewed by Councils prior to public release.

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- 5) Discussion of Final Report & Close Out Report
 - In addition to the What We Heard Report, a Final Report inclusive of all materials produced and a summary of the engagement will also be provided. A Close Out Report will be provided as well, which is a requirement of the Municipal Innovation Program funding.
- 6) Discussion of Ongoing Public Communications
 - Given the timeline for completion of the What We Heard Report and an eventual decision has been extended, communications on the process will continue through the summer. Brighter Communities will work with staff to determine what, how and when.
- 7) Update on RCMP Contract
 - This item was discussed in-camera.