

## **Steering Committee Meeting Notes**

August 25, 2022 @ 10am

Municipal Council Chamber

Attendance: Mayor Laurie Boucher, Warden Owen McCarron, Deputy Warden Hughie Stewart, Deputy Mayor Willie Cormier, Jeff Lawrence, Shirlyn Donovan, Kate Gorman, Shannon Long, Glenn Horne, Alisha Bowie.

- 1) Meeting called to order by Mayor Boucher at 10am
- 2) Review of What We Heard Report
  - The WWHR was circulated prior to the meeting. Committee members provide brief comment. Overall, it was felt that the report reflected what was heard at the sessions.
  - Guidance was provided to further breakdown the components of the Town tax rates in the report so that they were more easily comparable to County tax rates (ie: streetlight & fire department components).
  - The Committee provide direction to circulate materials to County and Town Councils and arrange a joint workshop to review the WWHR with Brighter Communities.
- 3) Review of Police Legal Opinion
  - In-camera discussion
- 4) Review of Electoral District Memo
  - The memo was circulated in advance of the meeting. The Committee felt the memo accurately captured the process of determining electoral districts and was consistent with their understanding.
  - Arrangements will be made to share the memo with County and Town Councils.
- 5) Review of Engagement with Iris Communications
  - A decision on consolidation is expected to take place in the fall of 2022. Based on this timeline, staff anticipate needing assistance with the volume of communications that will be required. To provide assistance quotes have been requested and it is recommended that we engage with Iris Communications for this purpose.
  - The Committee agrees.
- 6) Review of Proposed Decision Timeline & Next Steps

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## Our Community

- The memo was circulated in advance of the meeting. The Committee felt the memo accurately captured the decision-making timeline.
- Arrangements will be made to share the memo with County and Town Councils.

The meeting adjourned at 11:45.