

**MUNICIPALITY OF THE COUNTY OF
ANTIGONISH**

Council Expense Claim Report

Name: Hughie Stewart (HUG030) **Month/Year** November-21
District: 3

Date	Details of Expense	Km Travelled	TRAVEL(\$) TRV	MEAL (\$) ML	PROFESSIONAL DEVELOPMENT (\$) PD	OTHER (\$) OTH	Amount (\$)
01-Nov-21	Keating Centre(WestHants)	30	\$ 13.85				\$ 13.85
09-Nov-21	Consolidation meeting	37	\$ 17.08				\$ 17.08
09-Nov-21	COW and monthly meeting	37	\$ 17.08				\$ 17.08
17-Nov-21	Lochaber Planning	40	\$ 18.46				\$ 18.46
18-Nov-21	St. Josephs planning	0	\$ -				\$ -
30-Nov-21	COW	37	\$ 17.08				\$ 17.08
			\$ -				\$ -
			\$ -				\$ -
			\$ -				\$ -
			\$ -				\$ -
	Internet					\$ 22.50	\$ 22.50
	Cell Phone Stipend					\$ 40.00	\$ 40.00
TOTAL		181	\$ 83.53	\$ -	\$ -	\$ 62.50	\$ 146.03

TYPES OF EXPENSE
Expense Codes
TRV - Travel -Mileage, Parking, Hotel, Taxi
ML - Meal Expenses
PD - Professional Development (training/conference)
OTH - Other - ie: Phone, Internet, Incidentals
Mileage Rate - \$0.4615/KM

Per Diem Rates	
Meal	Rate per Day
Incidental	\$ 10.00
Breakfast	\$ 15.00
Lunch	\$ 20.00
Dinner	\$ 36.00
Total per day	\$ 81.00

I certify that the amounts claimed in this request are accurate, in accordance with the municipal policy, and were incurred while conducting municipal business.

District 3
Signature: _____ **Date:** _____

Approved by: _____
 (Municipal Clerk/Deputy Clerk/Director)

Office Use Only	
TRV - GL# - 10-210-2110-202124	\$ 83.53
ML - GL# - 10-210-2110-202124	\$ -
PD - GL# - 10-210-2110-202124	\$ -
OTH - GL# - 10-210-2110-202124	\$ 62.50
TOTAL	\$ 146.03