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MUNICIPALITY OF THE COUNTY OF  
**ANTIGONISH**

**Asset Management Meeting Minutes**

Tuesday, February 23, 2021, 5:30 pm  
Council Chambers  
Municipal Administration Building  
285 Beech Hill Road  
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron  
Deputy Warden Hugh Stewart  
Councillor Mary MacLellan  
Councillor Donnie MacDonald  
Councillor Remi Deveau  
Councillor John Dunbar  
Councillor Gary Mattie (by Zoom)  
Councillor Bill MacFarlane  
Councillor Harris McNamara  
Councillor Shawn Brophy

Staff Present: Glenn Horne, CAO  
Tammy Feltmate, Director of  
Sustainable Communities  
Alisha Bowie, Administrative Assistant  
Allison Duggan, Director of Finance

Also Present: Ainslie Timmons - On-Site Energy  
Manager

1. **Call to Order – Chairman, Councillor Bill MacFarlane**

The meeting of the Asset Management Committee was called to order by the Chair, Councillor MacFarlane, at 5:37

2. **Approval of Agenda**

Councillor MacFarlane called for any additions or deletions to the agenda.

**Moved and Seconded**

*That the agenda be approved as amended.*

**Motion Carried**

3. **Approval of January 25, 2021 Asset Management Minutes**

Councillor MacFarlane called for any errors or omissions to the minutes of the previous meeting.

**Moved and Seconded**

*That the Asset Management minutes of January 25, 2021 be approved as presented.*

**Motion Carried**

4. **Business Arising from the Minutes**

There was no business arising from the minutes.

5. **Presentation**

a. **On-Site Energy Manager, Ainslie Timmons**

Ms. Timmons made a presentation on reducing Green House Gas emissions. She also reviewed the Municipalities goals:

1. To reduce Green House Gas emissions by 2031
2. All new builds be more efficient than the current building code
3. Reduce water & sewer energy intensity by 2026.

Discussion followed the presentation on where we would like to see our levels by 2031 and how aggressive we would like to be with our goals. Questions about costs associated with the plan were asked. Also, if electric vehicles would a benefit in our overall energy assessment. Ms. Timmons agreed that electric vehicles help our assessment. Councillor MacFarlane thanked Ms. Timmons for her presentation.

6. **Continuing Business**

a. **2021/22 Capital Plan Update**

Mr. Horne reviewed the 2021/2022 Capital Plan estimates. The South River Road water line replacement was discussed in detail, and the Committee requested that Mr. Horne have staff prepare a tender package. Mr. Horne also reviewed the need for repaving, curb, gutter, and sidewalk around Crockett Country; the Committee requested that staff prepare tender package for the proposed work discussed in that subdivision.

7. **New Business**

There was no new business.

8. **Additions to the Agenda**

There were no additions to the agenda.

9. **Adjournment**

**Moved and Seconded**

*That the Committee of the Whole meeting be adjourned at 6:29 pm.*

**Motion Carried**



Councillor Bill MacFarlane



Glenn Horne, CAO