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MUNICIPALITY OF THE COUNTY OF  
**ANTIGONISH**

**Asset Management Meeting Minutes**

Monday, January 25, 2021, 5:30 pm  
Council Chambers  
Municipal Administration Building  
285 Beech Hill Road  
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron  
Deputy Warden Hugh Stewart  
Councillor Mary MacLellan  
Councillor Donnie MacDonald  
Councillor Remi Deveau  
Councillor John Dunbar  
Councillor Gary Mattie (by Zoom)  
Councillor Bill MacFarlane  
Councillor Harris McNamara  
Councillor Shawn Brophy

Staff Present: Glenn Horne, CAO  
Beth Schumacher, Deputy Clerk  
Allison Duggan, Director of Finance  
Daryl Myers, Director of Public Works

1. **Call to Order – Chairman, Councillor Bill MacFarlane**

The meeting of the Asset Management Committee was called to order by the Chair, Councillor MacFarlane, at 5:30 pm.

2. **Approval of Agenda**

Councillor MacFarlane called for any additions or deletions to the agenda.

**Moved and Seconded**

*That the agenda be approved as presented.*

**Motion Carried**

3. **Approval of November 23, 2020 Asset Management Minutes**

Councillor MacFarlane called for any errors or omissions to the minutes of the previous meeting.

**Moved and Seconded**

*That the Asset Management minutes of November 23, 2020 be approved as presented.*

**Motion Carried**

4. **Business Arising from the Minutes**

Mr. Horne provided an update on the J-Class Roads priorities that were submitted to the Province for review.

5. **Continuing Business**

a. **2020/21 Capital Program Update**

Mr. Horne spoke to the Capital Program updates that were included in the agenda package. Three projects were highlighted for updates: the accessibility upgrades at the Municipal Office, the solar PV system at the Municipal Office that is awaiting an agreement from NSP, and the Mount Cameron AT Trail, which is being rolled into a larger project connected with the new Bethany Gardens.

Mr. Myers provided an update on the water tower project. Discussion followed regarding J-class roads.

b. **2021/22 Capital Plan Update**

Mr. Horne reviewed the 2021/2022 Capital Plan estimates that are being prepared, speaking to each item on the list included in the agenda package. The addition of the South River Road waterline replacement to the list based on the frequency of main breaks that has been happening along a 1.5km section from the bridge to the Williams Point turn-off was discussed.

c. **Local Improvement Priorities Update**

Mr. Horne reviewed the Local Improvements Priorities list and updates in the "next steps" column on the list for each item. Discussion followed regarding projects that needed further scoping. Potential funding opportunities and percentages of cost sharing were also reviewed.

6. **New Business**

There was no new business.

7. **Additions to the Agenda**

There were no additions to the agenda.

8. **Adjournment**

**Moved**

*That the Committee of the Whole meeting be adjourned at 6:17 pm.*

**Motion Carried**

  
Councillor Bill MacFarlane

  
Glenn Horne, CAO