

MUNICIPALITY OF THE COUNTY OF  
**ANTIGONISH**

**Council Expense Claim Report**

Name:

Month/Year

Nov.2020

OFFICE USE ONLY

Paid by

Municipality

District: **2**

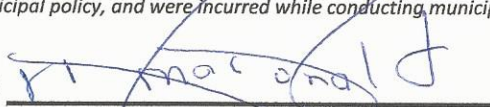
Date	Details of Expense	Km Travelled	TRAVEL (\$ TRV)	MEAL (\$ ML)	PROFESSIONAL DEVELOPMENT (\$ PD)	OTHER OTH (\$)	Amount (\$)	AMOUNT
Nov.02/20	A.A.H.S. Tenant Selection Committee	6	\$ 2.80				\$ 2.80	
Nov.02/20	Special Municipal Council Meeting	16	\$ 7.47				\$ 7.47	
Nov.04/20	OHS& Wellness Committee	16	\$ 7.47				\$ 7.47	
Nov.09/20	Committee Of The Whole	16	\$ 7.47				\$ 7.47	
	Regular Municipal Council		\$ -				\$ -	
Nov.18/20	Municipal Awareness Tour	16	\$ 7.47				\$ 7.47	
Nov.18/20	A.A.H.S. Board Meeting	6	\$ 2.80				\$ 2.80	
Nov.23/20	Asset Management Meeting	16	\$ 7.47				\$ 7.47	
	Committee Of The Whole							
	Special Municipal Council Meeting							
Nov.24/20	A.A.H.S.Tenant Selection Committee	6	\$ 2.80				\$ 2.80	
Nov.25/20	Municipal Council & Friends of Antigonish Harbour	16	\$ 7.47				\$ 7.47	
	Internet					\$ 22.50	\$ 22.50	
	Cell Phone Stipend					\$ 40.00	\$ 40.00	
<b>TOTAL</b>		<b>114</b>	<b>\$ 53.23</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 62.50</b>	<b>\$ 115.73</b>	<b>\$ -</b>

TYPES OF EXPENSE
<b>Expense Codes</b>
TRV - Travel -Mileage, Parking, Hotel, Taxi
ML - Meal Expenses
PD - Professional Development (training/conference)
OTH - Other - ie: Phone, Internet, Incidentals
Mileage Rate - \$0.4670/KM

Per Diem Rates	
Meal	Rate per Day
Incidental	\$ 10.00
Breakfast	\$ 15.00
Lunch	\$ 20.00
Dinner	\$ 36.00
Total per day	\$ 81.00

I certify that the amounts claimed in this request are accurate, in accordance with the municipal policy, and were incurred while conducting municipal business.

Signature:



Date:

December 7, 2020

Approved by:

by:



(Municipal CAO/Deputy Clerk/Director)

Office Use Only	
TRV - GL# - 10-210-2110-202111	\$ 53.23
ML- GL# - 10-210-2110-202111	\$ -
PD - GL# - 10-210-2110-202111	\$ -