

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

COUNCIL MEETING AGENDA

Tuesday, December 17, 2019, 7:30 pm

Council Chambers

Municipal Administration Building

285 Beech Hill Road

Beech Hill, NS B2G 0B4

1. Call to Order- Chairman, Warden Owen McCarron
2. Approval of Agenda
3. Approval of Municipal Council Minutes
 - a. Approval of November 19, 2019 Municipal Council Minutes
 - b. Approval of December 9, 2019 Municipal Council Minutes
4. Business Arising from Minutes
5. Presentations
 - a. Fire Department AED Presentations
 - b. Presentation of Municipal Employee Service Recognition
6. Correspondence
 - a. Thank-you Card - D3 Girls' Volleyball Championship in Pomquet
 - b. Thank-you Card - Dr. J.H. Gillis Regional High School Band
 - c. Thank-you Card - L'Arche Antigonish
7. Committee Reports
 - a. December 3, 2019 Asset Management Committee
 - b. December 3, 2019 Committee of the Whole
 - c. December 4, 2019 Joint Town and County Council Advisory Committee
 - d. December 17, 2019 Committee of the Whole
8. Reports from Individual Council Members on Outside Boards, Commissions
9. Motions
10. Miscellaneous Business
11. Adjournment

STRATEGIC PRIORITIES CHART (amended Feb. 2019)

COUNCIL PRIORITIES	
<p><u>NOW</u></p> <ol style="list-style-type: none"> 1. CELLULAR & BROADBAND CONNECTIVITY: Business Case, Funding & Advocacy 2. WATER INFRASTRUCTURE: Assessment, Plan & Implementation 3. RENEWABLE ENERGY: Explore Partners & Develop Options 4. PAQTNKEK PARTNERSHIP: Transition Plan & Milestones 5. TOURISM: Plan Development 	
<p><u>NEXT</u></p> <ul style="list-style-type: none"> • ACCESSIBILITY: Improvements & Engagement • INFRASTRUCTURE FUNDING: Plan & Implementation • WATER & SEWER: Assessment & Plan • ACTIVE TRANSPORTATION PLAN: Implementation • MUNICIPAL AWARENESS: Plan & Implementation • RECREATION PLAN: Implementation • BUSINESS PARK: Determine need for new / LSR Options. 	<p><u>ADVOCACY/PARTNERSHIPS</u></p> <p><i>Connectivity Funding (Prov & Feds)</i> <i>Physician Recruitment & Retention (Prov)</i> <i>Long-Term Care Facility Funding (Prov)</i> <i>Aging In Place Program (Prov)</i></p>
ADMINISTRATION	FINANCE
<ol style="list-style-type: none"> 1. CELLULAR & BROADBAND CONNECTIVITY: May 2019 2. TOURISM: Plan – December 2019 3. INFRASTRUCTURE FUNDING: Plan & Implementation - Ongoing <ul style="list-style-type: none"> • BUSINESS PARK: Determine need for new / LSR Options – June 2019 • Asset Management System: Complete Phase 1 & 2 – June 2019 	<ol style="list-style-type: none"> 1. INFRASTRUCTURE FUNDING: Plan & Implementation - Ongoing 2. Water Meter System: Integration – Mar 2019 3. Water Utility Rates: Review – Oct <ul style="list-style-type: none"> • Information Technology Strategy: Oct 2019 • Receivables and Payables: Ongoing
PUBLIC WORKS	RECREATION
<ol style="list-style-type: none"> 1. WATER INFRASTRUCTURE Assessment, plan and Implementation. 2. SEWER SYSTEMS: Assessment - October. 3. WATER SYSTEM: Fringe Water Upgrades - 2020 <ul style="list-style-type: none"> • Day-to-day operations • 	<ol style="list-style-type: none"> 1. ACTIVE TRANSPORTATION PLAN: Trunk 104 Concept Design – Mar 2020 2. RECREATION PLAN: Community Hubs Concept Design – Nov 2019. 3. RECREATION PLAN: <ul style="list-style-type: none"> • Summer, After School & Learn to Swim Programing: Ongoing
SUSTAINABILITY	PLANNING
<ol style="list-style-type: none"> 1. RENEWABLE ENERGY: Options Development – Jan 2020 2. PAQTNKEK PARTNERSHIP: Transition Plan from CEDI & Key Milestones for 2020 – Sept 2019. 3. ACCESSIBILITY: Improvements and Engagement – Feb 2020 <ul style="list-style-type: none"> • MUNICIPAL AWARENESS: Plan & Implementation – Nov 2019 	<ol style="list-style-type: none"> 1. Eastern Antigonish Plan Review – Sept. 2. Bill 58 Amendments to the MGA assessment and response – Summer 2019 3. Development Applications – Ongoing 4. Building and Fire Inspection – Ongoing <ul style="list-style-type: none"> • Certification of Assistant Building Inspector

MUNICIPALITY OF THE COUNTY OF **ANTIGONISH**

Municipal Council Meeting- Minutes

Tuesday, November 19, 2019

7:30 pm

Councillors Present:

Warden Owen McCarron

Deputy Warden Hugh Stewart

Councillor Mary MacLellan

Councillor Donnie MacDonald

Councillor Vaughan Chisholm

Councillor Remi Deveau

Councillor John Dunbar

Councillor Neil Corbett

Councillor Bill MacFarlane

Regrets:

Councillor Gary Mattie

Staff Present:

Glenn Horne, Clerk-Treasurer

Beth Schumacher, Deputy Clerk

Also Present:

Corey LeBlanc, The Casket

Matt Draper, 98.9XFM

Greg Morrow, 101.5 The Hawk

Paul Casey, Nova Scotia Power

Amie Woodford, Nova Scotia Power

Mary Black, Nova Scotia Power

Dave Landry, Nova Scotia Power

Darlene Bonvie, Nova Scotia Power

Call to Order- Chairman, Warden Owen McCarron

Warden McCarron called the meeting to order at 7:40pm.

Approval of Agenda

Warden McCarron called for any additions or deletions to the agenda.

Min # 2019-145

MOVED by Councillor MacDonald

SECONDED by Councillor Deveau

That the agenda be approved as presented.

Motion Carried

Approval of October 15, 2019 Municipal Council Minutes

Warden McCarron called for any errors or omissions.

Min # 2019-146

MOVED by Councillor MacLellan

SECONDED by Councillor Corbett

That the Municipal Council Minutes of October 15, 2019 be approved.

Motion Carried

Business Arising from Minutes

There was no business arising from the minutes.

Presentations

Recognition of Tax Office Chamber of Commerce Award

Mr. Horne spoke to an award received by the Municipality's Tax Office from the Chamber of Commerce for exceptional customer service. Warden McCarron spoke on behalf of Council congratulating staff on their award.

Recognition of Council Service Awards from the NSFM

Deputy Warden Stewart spoke to the Long Service Awards received Warden McCarron, Councillor Deveau and Councillor MacFarlane from the Nova Scotia Federation of Municipalities. A photograph was taken of the group.

Nova Scotia Power

Representative from Nova Scotia Power provided a presentation to members of Council regarding Hurricane Dorian and the NSP response, including event size and planning, response timing and procedure, and coordination with EMO. Tree cutting and maintenance efforts were discussed, and a map identifying tree cutting efforts in the county from 2016-2019 was shown. Questions followed, including clarification of regional distribution of maintenance budgets, the impact of tree clearing on reducing outages and improving safety along roadways, private land and rights of way. The possibility of having public sessions about tree trimming at some future point was suggested. The team from Nova Scotia Power was thanked for all of the work that they did to restore power after the storm, and for coming to speak to Council this evening.

Correspondence

Mr. Horne reviewed the correspondence that was included in the agenda package.

Committee Reports

October 29, 2019 Asset Management Committee Report

Min # 2019-147

MOVED by Councillor MacFarlane

SECONDED by Councillor MacDonald

The Committee recommends that the North Grant Waterline Extension Project be awarded to Ron Chisholm Hydroseeding Ltd. in the amount of \$757,658.74 + HST

Motion Carried

October 29, 2019 Committee of the Whole Report

Min # 2019-148

MOVED by Councillor Deveau

SECONDED by Councillor Chisholm

That Municipal Council adopt the Hospitality Policy as presented

Motion Carried

November 4, 2019 E-Poll Report

Min # 2019-149

MOVED by Councillor MacLellan

SECONDED by Deputy Warden Stewart

That Municipal Council award the tender for the installation of a supplementary heat pump system at the Antigonish County Court House to DeCoste Electrical & Ventilation Ltd. at the bid price of \$22,945.00 plus HST.

Motion Carried

November 13, 2019 E-Poll Report

Min # 2019-150

MOVED by Councillor MacFarlane

SECONDED by Councillor Dunbar

That Municipal Council award the tender for a waterline extension between Beech Hill Road and Church Street Extension to Dexter Construction Co. Ltd. at a bid price \$408,880 + HST.

Motion Carried

November 19, 2019 Committee of the Whole Report

Min # 2019-151

MOVED by Councillor MacDonald
SECONDED by Councillor MacFarlane

The Committee recommends that Municipal Council approve the proposed amendment to the Human Resources Administrative Manual for Employees.

Motion Carried

Min # 2019-152

MOVED by Councillor MacLellan
SECONDED by Councillor Corbett

The Committee recommends that Municipal Council approve the proposed Terms of Reference for establishing an Audit Committee.

Motion Carried

Min # 2019-153

MOVED by Councillor MacLellan
SECONDED by Deputy Warden Stewart

The Committee recommends that Municipal Council make a \$1000 contribution to the Lights of Love Campaign.

Motion Carried

Min # 2019-154

MOVED by Councillor Deveau
SECONDED by Councillor Chisholm

The Committee recommends that Municipal Council make a \$200 contribution to the Monsignor Hugh MacPherson Nights of Columbus Toy Drive

Motion Carried

Min # 2019-155

MOVED by Councillor Dunbar
SECONDED by Councillor Corbett

The Committee recommends that Municipal Council approve a streetlight on Highway 4 at the curve in front of Tracadie Volunteer Fire Department.

Motion Carried

Min # 2019-156

MOVED by Councillor MacLellan

SECONDED by Deputy Warden Stewart

The Committee recommends that Municipal Council provide a sponsorship in the amount of \$1450 towards the cost of a booth at the Atlantic Outdoor Sports and RV show for a group of Antigonish County representatives.

Motion Carried

Reports from Individual Council Members on Outside Boards, Commissions

Deputy Warden Stewart provided a summary of the CACL Business Ability Banquet that he attended earlier in the month. Councillor MacFarlane also attended the CACL dinner, as well as Remembrance Day events at Williams Point, and Eddie Phee's funeral. Councillor Deveau reported on his attendance at the NSFM conference, as well as Remembrance Day events in Pomquet. Councillor Corbett attended the NSFM conference. Councillor MacDonald attended the NS Waste Resources conference in early November. Councillor Chisholm reported that he attended the Hospital Help Day as well.

Warden McCarron Reported that he attended:

- HB Remembrance Day
- Antigonish Remembrance Day
- Hospital Help Day
- NSFM Conference in Halifax

Motions

Winter Parking Regulations

Owen McCarron read out the proposed motion regarding the winter parking ban regulation for the 2019/2020 winter season.

Min # 2019-157

MOVED by Councillor Deveau

SECONDED by Councillor MacFarlane

That Municipal Council approve the signing of the Order for Winter Parking Regulations for 2019/20, setting out the period from December 1, 2019 to April 15, 2020 as the time in which Winter Parking Regulations will be in effect on roads/streets under the jurisdiction of the County of Antigonish.

Motion Carried

Miscellaneous Business

There was no miscellaneous business.

Adjournment

Min # 2019-158

MOVED by Councillor Dunbar

That the Council meeting adjourns at 8:33 pm.

Motion Carried

Warden Owen McCarron

Glenn Horne, Municipal Clerk/Treasurer

MUNICIPALITY OF THE COUNTY OF **ANTIGONISH**

Municipal Council Meeting- Minutes

Monday, December 9, 2019

5:30 pm

Councillors Present:

Warden Owen McCarron

Deputy Warden Hugh Stewart

Councillor Mary MacLellan

Councillor Donnie MacDonald

Councillor Vaughn Chisholm

Councillor Remi Deveau

Councillor Neil Corbett

Councillor Bill MacFarlane

Regrets:

Councillor John Dunbar

Councillor Gary Mattie

Staff Present:

Glenn Horne, Clerk-Treasurer

Beth Schumacher, Deputy Clerk

Shirlyn Donovan, Strategic Initiatives Coordinator

Tammy Feltmate, Director of Sustainable
Communities

Also Present:

Corey LeBlanc, the Casket

Matt Draper, 98.9XFM

Greg Morrow, The Hawk

Sgt. Warren McBeath, RCMP

Staff Sgt. Bill Mooney, RCMP

Gallery

Basil Pitts, Department of Transportation &
Infrastructure Renewal

Chief Allan Kennedy, Antigonish County Volunteer
Fire Department

Call to Order- Chairman, Warden Owen McCarron

Warden McCarron called the meeting to order at 5:30 pm.

Approval of Agenda

Warden McCarron called for any additions or deletions to the agenda.

Min # 2019-159

MOVED by Deputy Warden Stewart

SECONDED by Councillor MacLellan

That the agenda be approved.

Motion Carried

Presentations

Warden McCarron provided an overview of the agenda and introduced the presenters.

Chief Allan Kennedy, Antigonish County Volunteer Fire Department

Chief Allan Kennedy of the Antigonish County Volunteer Fire Department spoke on behalf of his department. He has been involved with the fire department for 27 years and has dealt with this intersection. 22% of their calls from January 1, 2016 to present have involved this intersection. The severity of the incidents at this intersection have increased from fender-benders to a fatality. The impact on the volunteer fire department was noted.

Comments from those who are on-site at incidents have indicated:

- Poor signage
- Intersection not suitable for volume of traffic
- Pressure from drivers given the volume of traffic queued
- Drivers assuming that it is a 4-way stop
- Lanes confusing
- Traveled speed on the highway

Chief Kennedy spoke further regarding driver distraction and traveled speed along roadways when emergency crews are at an incident.

The floor was then opened to questions from members of Council. A question was asked regarding timing of incidents; while mid-afternoon was at one time a common time for incidents, they have ranged anywhere from 4:45 am to after 11 pm. A question was asked about the impact of weather; the summer months saw more of the incidents occur.

Chief Kennedy was thanked for his presentation.

Sergeant Warren McBeath - Antigonish RCMP

Sergeant McBeath spoke regarding the intersection, with focus on the most recent two accidents at the site. Details of those incidents were shared for the benefit of Council. Sgt McBeath also shared his experience with the intersection following its reconfiguration when the through traffic flow was reinstated, up to the most recent incidents. The intersection is considered to be high risk because of the frequency of events there, and the speeds that are traveled along the highway in that location.

The floor was then opened to Council for questions. Warden McCarron thanked Sgt McBeath for his presentation.

Provincial Department of Transportation and Infrastructure Renewal Staff

Mr. Basil Pitts, Area Manager Antigonish-Guysborough from the Department of Transportation and Infrastructure Renewal provided information from that department regarding the intersection. A study of the intersection has been completed, and design/planning is being done for work

2021/2022. The floor was then opened for Councillors to ask questions. Deputy Warden Stewart expressed concern with the delay in the study work being done, and the proposed timeline for any modifications to the intersection. Councillor MacDonald asked about whether there was any consideration of making the intersection a 4-way stop with rumble strips as a short-term measure. Mr. Pitts felt that all options were being considered at this time, and that further information would be coming from the department soon. Councillor MacFarlane thanked Mr. Pitts for coming and confirmed that any comments from tonight would be forwarded on to the senior members of the department.

Mr. Pitts was thanked for his presentation by the Warden.

Hon. Randy Delorey, MLA Antigonish

Mr. Horne read a statement that was received from Minister Delorey, MLA for Antigonish via email earlier in the day. Warden McCarron opened the floor for any questions/comments from Council regarding the statement; no questions or comments were received.

Council Discussion

The floor was opened to Council for general discussion regarding the intersection of concern. Councillor Chisholm reiterated the concern regarding the proposed timing of a modification, being two years out. Councillor MacFarlane expressed concern with any modifications considered having unintended impact on exits from Trunk 4 on either side and requested that the RCMP consider increasing their presence at the intersection with a zero-tolerance approach with traffic infractions. Councillor Deveau commented respecting concern with the posted speeds. Councillor MacLellan expressed concern with the general safety of the intersection, having witnessed several near misses there herself.

Presentation from the Gallery

The floor was then opened to the gallery

Paula Delorey

Ms. Delorey is an emergency responder and expressed concerns with the speeds and the configuration of the intersection. The busyness of the intersection, the inability to clearly see oncoming traffic without angling a vehicle, and the signage being insufficient was noted as a concern. General driver impatience was also noted. A suggestion was made to look at the speed on the highway and investing in flashing signage to increase visibility of the intersection.

Chris Smith

Mr. Smith noted that he is a resident of Beech Hill and has lived in the area for 40 years and traveled the road for 52 years. He has both employees and family that travel the road on a regular basis and had a family member who witnessed one of the crashes. He noted concern with the issues that have been happening since the highway was re-opened. He also expressed concern with the lack of response from the Province to make a change at the intersection, and asked Council to push the Province to make a change. Suggested that the Province hire a consultant to come up with a short-

term solution instead of waiting the two years proposed by the Province. Feels that driver confusion is an issue at the intersection.

Richard Gilbert

Mr. Gilbert made note regarding the posted speed at the intersection to correct a statement made earlier in the evening, and expressed visibility concerns at the intersection due to the hill. Concern was also noted regarding the proposed intersection coming further up the hill with the new development, and the fluctuations in the posted speed along the stretch from St. Andrews through to the intersection. Many people are avoiding the intersection and going down to Highway 7 and doubling-back.

Adrian Van de Sande

Mr. Van de Sande is a volunteer fire fighter who has been involved in several responses to accidents at this intersection including the accident on the 2nd. He expressed concern with the speeds posted, the signage causing confusion and no signs indicating that there was a 2-way stop ahead for traffic approaching the intersection on Beech Hill.

Brian McLean

Mr. McLean was the third party in the fatal accident on December 2nd. Mr. McLean shared his experience in the accident with Council, and the impact that it continues to have on him after the incident.

Bernie Falkenham

Mr. Falkenham shared that he felt that the proposed timeline for changes is too much of a delay if the Province is looking to wait until 2021/2022. He spoke regarding rumble strips, sharing examples of when they were used at the Cobequid Pass and signage was increased. Speed, signage, and lighting was mentioned as suggested upgrades to the intersection.

Michael Power

Mr. Power shared that he drives extensively for work, and often travels through this intersection. The accidents that happen at this intersection don't just involve those who are in the accident; it impacts their friends and families too. Drivers seeing upcoming passing lanes often speed up in anticipation, especially with the upcoming intersection. Travel speeds, stacked traffic at the intersection were noted as a concern. Mr. Power has had seven drivers pull out in front of him at the intersection and had a close call himself despite being cautious. He called for the passing lanes to be removed on that part of the highway and to reduce the speeds along that section of road. He feels that this intersection is an issue in the community and is causing fear in the community, and two years is too long to wait.

Bill Kelly

Mr. Kelly lives adjacent to the intersection and has seen an increase in traffic in the area. He feels that something needs to be done quickly until a long-term solution can be found, including stopping traffic using lights and changing the posted speed. Two years is too long for changes to be made.

A moment of silence was observed in memory of the gentleman who died at the accident that occurred at the intersection on December 2nd.

Resolution of Council

There was some discussion about the number of calls noted in the resolution; an edit was made to change the number of accidents to 18 and to change the date to January 1, 2017 in the resolution.

Min # 2019-160

MOVED by Councillor MacFarlane

SECONDED by Councillor Corbett

That Municipal Council approved the resolution as amended.

Motion Carried

Adjournment

Min # 2019-161

MOVED by Councillor Deveau

That the Council meeting adjourns at 6:24 pm.

Motion Carried


Warden Owen McCarron

Glenn Horne, Municipal Clerk/Treasurer

Thank you for supporting
girls' athletics with your
contribution to the D3 girls'
volleyball championship in Pomquet!



THANK YOU!
We greatly appreciate
your generosity!

Mitchell Sajatorick - flute
Giulia Coronubio - flute
Amy Eckhart ~ Flute
Maev Ward - flute
Angus Kennedy - Oboe
Alex Keefe - Clarinet
Maybeth Strubert - Clarinet
Emma van de Wiet Clarinet
Kaitlyn Penney French Horn
Callum Macneil - Trombone
~~James~~ - Trombone
Wyle Coughlin - trombone
Kim Tkacz - trombone
Lyza Ellis - tuba
Najibah - Percussion 
Brianna Michaud - saxophone
Michael Tellum ~ Alto Saxophone
Keira MacDuff - Tenor Saxophone
Issam Alkimo ~ alto sax
Jenna Mason - flute
Taylor Threep-Robinson - flute
Brooke MacDonald - trumpet
Audrey Young - trumpet

County of Antigonish

Thank you!

for your kind support of
Dr. J.H. Gillis Regional High School Band.

Sponsors like you make it possible for the band to
flourish and continue to support such local events as
the Remembrance Day ceremony.

Many thanks! Helen Bannerman,
director



Warm greetings from all of us at L'Arche Antigonish!

We at L'Arche are fortunate that many visitors come to experience a bit of our community life. Earlier this year a group from the Coady Institute visited and Michael Boddy, a member of L'Arche Antigonish, was showing the latch hook piece he was currently working on. Jacqueline, a Coady participant from Tanzania, was watching, then asked Michael to teach her how to latch hook. With both concentration and laughter, they worked on technique and shared their gifts as they created together.



When Jacqueline returned home to Tanzania, she organized a workshop to teach latch hooking to women in her area. Forty women attended and now twelve of those women latch hook items to generate income for their family and community!

Your support of L'Arche enables Michael, and others, to reveal their gifts and change the world. It was while working in our Horizons program that Michael welcomed and taught Jacqueline.



Thank you for your friendship and support. It is a valuable contribution to the L'Arche Mission of *working together towards a more human society*.

Blessings to you this upcoming holiday season and let us hope for peace in the year to come.

Warm regards,

A handwritten signature in black ink, appearing to be "B" followed by a stylized flourish.

Beth Wolters
Community Leader / Director

TO: MUNICIPAL COUNCIL
FROM: COUNCILLOR MACFARLANE, CHAIR
SUBJECT: **ASSET MANAGEMENT COMMITTEE REPORT**
DATE: DECEMBER SEPTEMBER 3, 2019

The Asset Management Committee was convened on December 3, 2019. The following Councillors were present:

Councillor MacFarlane, Chair
Deputy Warden Stewart, Vice-Chair
Warden McCarron
Councillor MacLellan
Councillor MacDonald
Councillor Chisholm
Councillor Deveau
Councillor Dunbar
Councillor Corbett

The following recommendations were made:

- The Committee recommends that Municipal Council approve the replacement of two sewer pumps in the lift stations in Mount Cameron.
- The Committee recommends that Municipal Council award the tender for the Municipal Administrative Officer condenser unit replacement to Carmichael Engineering at a bid price of \$71,693 + HST.

TO: MUNICIPAL COUNCIL
FROM: GLENN HORNE, MUNICIPAL CLERK TREASURER
SUBJECT: COMMITTEE OF THE WHOLE REPORT
DATE: December 3, 2019

The Committee of the Whole was convened on Tuesday, December 3, 2019. The following Councillors were present:

Warden McCarron
Deputy Warden Stewart
Councillor MacLellan
Councillor MacDonald
Councillor Chisholm
Councillor Deveau
Councillor Dunbar
Councillor Corbett
Councillor MacFarlane

The following recommendations were made:

- *The Committee recommends that Municipal Council appoint Mike Stewart as the representative on the Antigonish Arena Management Board.*
- *The Committee recommends that Municipal Council makes a \$20,000 donation to the St. Joseph's Community Centre to enable them to purchase the land that the community centre sits on.*
- *The Committee recommends that Municipal Council provide the Antigonish Affordable Housing Society with a contribution of \$100,000 over five (5) years, for the proposed development on Appleseed Drive, contingent on the rest of the funding being secured and construction work being tendered*
- *The Committee recommends that Municipal Council hire Maria Fraser as Physical Activity Coordinator, to be for a term from December 9, 2019 to May 8, 2020*
- *The Committee recommends that Municipal Council support the awarding of the Sport Hub design contract to Laura Duggan, Independent Consultant*

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

TO: MUNICIPAL COUNCIL
FROM: WARDEN OWEN MCCARRON
SUBJECT: **JOINT COUNCIL ADVISORY COMMITTEE REPORT**
DATE: December 4, 2019

The Joint Council Advisory Committee was convened at 6:00pm on Wednesday, December 4, 2019. The following members were present:

Warden Owen McCarron (Chair)	Mayor L. Boucher
Deputy Warden Hughie Stewart	Deputy Mayor Mary Farrell
Councillor Mary MacLellan	Councillor Donnie MacInnis
Councillor Vaughan Chisholm	Councillor Andrew Murray
Councillor Donnie MacDonald	Councillor Willie Cormier
Councillor John Dunbar	Councillor Jack MacPherson
Councillor Remi Deveau	
Councillor Bill MacFarlane	

The following recommendation was made:

- The Committee recommends to Municipal Council that the full-time position of Emergency Management Coordinator be created and advertised for a two-year contract.