

**MUNICIPALITY OF THE COUNTY OF**  
**ANTIGONISH**

**COUNCIL MEETING AGENDA**

**Tuesday, December 18, 2018, 7:30 pm**

**Council Chambers**

**Municipal Administration Building**

**285 Beech Hill Road**

**Beech Hill, NS B2G 0B4**

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1. Call to Order- Chairman, Warden Owen McCarron
  2. Approval of Agenda
  3. Approval of Municipal Council Minutes
  4. Business Arising from Minutes
  5. Presentations  

There are no scheduled presentations.
  6. Correspondence
    - a. RK MacDonald Nursing Home Foundation - Lights of Love Campaign Thank-you
    - b. NSFMM Board Report, December 7, 2018
  7. Committee Reports
    - a. Paqtnkek - Municipal Joint Council Meeting, Nov. 21, 2018
    - b. Antigonish Regional Emergency Management Advisory Committee, Nov. 27, 2018
    - c. Asset Management Committee - December 4, 2018
    - d. Committee of the Whole - December, 4, 2018
    - e. Town and County Joint Council - December 12, 2018
    - f. Committee of the Whole - December 18, 2018
  8. Reports from Individual Council Members on Outside Boards, Commissions
  9. Motions
  10. Miscellaneous Business
    - a. 2019 New Year's Levee  

The annual New Year's Levee, held in conjunction with the Town and hosted by the Legion, is scheduled to take place on January 1st from 1-3pm. Advertisements will be running in the next few weeks.
  11. Adjournment

# MUNICIPALITY OF THE COUNTY OF **ANTIGONISH**

## **Municipal Council Meeting- Minutes**

**Tuesday, November 20, 2018**

**7:30 pm**

### Councillors Present:

Warden Owen McCarron  
Deputy Warden Hugh Stewart  
Councillor Mary MacLellan  
Councillor Donnie MacDonald  
Councillor Vaughan Chisholm

Councillor John Dunbar  
Councillor Gary Mattie  
Councillor Neil Corbett  
Councillor Bill MacFarlane

### Regrets:

Councillor Remi Deveau

### Staff Present:

Glenn Horne, Clerk-Treasurer  
Beth Schumacher, Deputy Clerk

Adam Rogers, Solicitor - Boudrot Rodgers Law Firm

### Also Present:

Oliver Smith, OllieBots creator  
Brian Smith  
Matt Draper, 98.9 XFM  
Greg Morrow, 101.5 the Hawk

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### **Call to Order- Chairman, Warden Owen McCarron**

Warden McCarron called the meeting to order at 7:35 pm.

### **Approval of Agenda**

Warden McCarron called for any additions or deletions from the agenda.

#### **Min # 2018-156**

MOVED by Councillor MacFarlane

SECONDED by Councillor Corbett

That the agenda be approved as amended.

Motion Carried

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**Approval of Municipal Council Minutes**

Warden McCarron called for any errors or omissions from the minutes of the October 16, 2018 Municipal Council meeting.

**Min # 2018-157**

MOVED by Councillor Chisholm

SECONDED by Councillor MacLellan

That the Municipal Council Minutes of October 16, 2018 be approved.

Motion Carried

**Business Arising from Minutes**

There was no business arising from the minutes.

**Presentations**

a. OllieBots

Warden McCarron introduced Mr. Oliver Smith and his father, Brian Smith. Brian provided some background on the OllieBots, as well as the Ewings Cancer Fund and Sick Kids Hospital. Oliver then presented each member of Council with an OllieBot and thanked them for their support. Warden McCarron presented Oliver with a certificate, as well as a sweater, to show Council's appreciation for his efforts.

b. Presentation of Service Awards

Warden McCarron acknowledged the long-term service of Deputy Warden Stewart and Councillor Chisholm, as presented at the NSFAM conference earlier in the month. Each was celebrating 20 years of service, and received plaques recognizing their service.

**Correspondence**

Year-to-Date Building Permit Report - Eastern District Planning Commission

Mr. Horne reviewed the building permit summary provided by the EDPC. Warden McCarron spoke to the year-over-year trend shown in the report.

**Committee Reports**

a. E-Vote - November 5, 2018

**Min # 2018-158**

MOVED by Councillor MacLellan

SECONDED by Councillor MacDonald

That the BookKing program, by Pacific Tier Solutions, be acquired to provide Online Registration & Facility Booking services for the Municipality's Recreation Department.

Motion Carried

b. Asset Management - November 13, 2018

**Min # 2018-159**

MOVED by Councillor MacFarlane

SECONDED by Councillor MacDonald

That Municipal Council approve the terms set out by the Department of Transportation and Infrastructure Renewal for the section of Mount Cameron that is a J-Class Road, between Highway 337 and the Town of Antigonish boundary

Motion Carried

**Min # 2018-160**

MOVED by Councillor MacFarlane

SECONDED by Deputy Warden Stewart

That Municipal Council approve proceeding with paving and installing curb and gutter along a section of Harbourview Drive

Motion Carried

**Min # 2018-161**

MOVED by Councillor MacFarlane

SECONDED by Councillor Corbett

That Municipal Council approve the purchase of an instant feedback speed sign up to a cost of \$6500.

Motion Carried

c. Committee of the Whole - November 13, 2018

**Min # 2018-162**

MOVED by Councillor MacFarlane

SECONDED by Councillor MacLellan

That Municipal Council make the following additional appointments of Eastern District Planning staff:

- Special Constables - Sean Donovan and Jonathan Martin
  - o Dangerous and Unsightly Premises
  - o Building Inspection
  - o Municipal Land Use By-laws

Motion Carried

**Min # 2018-163**

MOVED by Deputy Warden Stewart

SECONDED by Councillor Corbett

That Council approve the amendments proposed, as revised further by the Committee, to the Special District Grants Policy.

Motion Carried

**Min # 2018-164**

MOVED by Councillor MacDonald

SECONDED by Councillor Mattie

That Municipal Council approve the appointment of the following Antigonish County residents to the RK Nursing Home Foundation Board as representatives of the County of Antigonish:

- Gordon Morrison
- Gordon Brenton
- Connie Beaton

Motion Carried

**Reports from Individual Council Members on Outside Boards, Commissions**

Councillor Chisholm reported that he attended:

- The NSFM conference in Halifax

Councillor MacFarlane reported that he attended:

- The open house for the highway twinning

Deputy Warden Stewart reported that he attended:

- The Sport Hall of Fame induction of Peggy Gallant

Councillor MacDonald reported that he attended:

- NSFM Conference in Halifax
- Fire Hall fundraising dinner

Councillor MacLellan reported that she attended:

- NSFM Conference in Halifax

Councillor Corbett reported that he attended:

- NSFM Conference in Halifax
- Cannabis information session at the Municipal Office
- Meeting with Lloyd Hines at the Municipal Office
- Community appreciation event for a fundraising volunteer in Havre Boucher
- Havre Boucher Remembrance Day Ceremony
- Town Remembrance Day Ceremony
- Eastern Planning AAC meeting

Councillor Mattie reported that he attended:

- Havre Boucher Remembrance Day Ceremony
- Eastern Planning AAC

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Warden McCarron reported that he attended:

- Arena Commission
- Develop NS Broadband
- Hospital Help Day event
- Poppy Campaign Kickoff
- Meeting with Lloyd
- Warden's Tour in Arisaig in October; next tour stop is in Havre Boucher
- 4 Valleys VFD anniversary
- Veteran Day
- Education Centre Remembrance Day
- 4H event
- Remembrance Day Ceremonies
- CEDI workshops and Joint Council with Paqtnkek Council

### **Motions**

a. Winter Parking Regulations

Mrs. Schumacher noted that this is a motion approving the Winter Parking Ban for the 2018/2019 season. The order will be provided for the Warden to sign once the appropriate sections of the new Traffic Safety Act, which replaced the Motor Vehicle Act in October, are confirmed with the RCMP.

**Min # 2018-165**

MOVED by Councillor MacFarlane

SECONDED by Councillor Chisholm

That Municipal Council approve the signing of the Order for Winter Parking Regulations for 2018/19, setting out the period from December 1, 2018 to April 15, 2019 between the hours of 12:01am and 7:00am as the time in which Winter Parking Regulations will be in effect on roads/streets under the jurisdiction of the County of Antigonish.

Motion Carried

b. Dangerous and Unsightly - Order to Remedy Condition

Mr. Horne provided a review of the letter that was provided by the staff of the EDPC regarding a building at 21 Hamlet Court. The Dangerous and Unsightly Premises Administrator is recommending that an Order to Demolish be issued by the County.

**Min # 2018-166**

MOVED by Deputy Warden Stewart

SECONDED by Councillor MacFarlane

That an "Order to Remedy Condition" be issued, and that the Order be a Demolition Order issued from Council to the owner instructing that the dwelling and shed be demolished and all other debris be removed from the property within thirty (30) days or the Municipality will

complete the same and recover the costs through property taxes, for the Property of Killam Properties Inc., 21 Hamlet Court, Lower South River NS. PID (01264076) and AAN (00270857).

Motion Carried

c. Road Name Change Petition

Mr. Horne reviewed the petition that was enclosed in the agenda package regarding the Civic Addressing Coordinator's approval of a road name change in West Side Lochaber to MacLeod Lane.

**Min # 2018-167**

MOVED by Deputy Warden Stewart  
SECONDED by Councillor MacFarlane

That Municipal Council approve the naming an un-named road off of West Side Lochaber Rd to MacLeod Lane.

Motion Carried

**Adjournment**

Warden McCarron called for a motion to adjourn the meeting.

**Min # 2018-168**

MOVED by Deputy Warden Stewart

That the Council meeting adjourns at 8:08 pm.

Motion Carried

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Warden Owen McCarron

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Glenn Horne, Municipal Clerk/Treasurer



## R.K NURSING HOME FOUNDATION

P.O. Box 1263, Antigonish, N.S. B2G 2L6


November 19, 2018

285 Beech Hill Rd RR # 7  
Antigonish , NS  
B2G 2L4

Dear Municipality of the County of Antigonish,

On behalf of the R.K. Nursing Home Foundation, we want to express our heartfelt thanks for your donation to our 2018 Lights of Love Campaign. Your generosity enables the Foundation to continue its work of providing comfort for the residents of the R.K.

With deepest appreciation,

  
JOHN A. BROWN

John A. Brown (Treasurer)  
Lights of Love Campaign





## Board Initiatives Report – December 2018

**NSFM Vision:** Effective local government and strong, sustainable communities

**NSFM Mission:** To enable effective local government for Nova Scotia's communities by facilitating strategic advocacy, education and collaboration

### Initiatives

#### 1. Partnership Framework

A report on the progress under the Partnership Framework was approved at the Ministers Roundtable meeting with the NSFM Executive on October 30, 2018. The report was distributed to members on November 5<sup>th</sup> and is on the NSFM website under the Advocacy tab.

Discussions between the NSFM, AMANS and Department of Municipal Affairs continue.

The Fire Services Committee met November 22.

#### 2. Report on 2018 Resolutions

The 2018 resolutions and Statements of Municipal Concern were sent to the Province for consideration on November 22. It is anticipated the resolutions will be discussed at the next Ministers Round Table meeting, tentatively being scheduled for January.

**CAP:** The NSFM President, Regional Chair and Towns Chair met with representatives of the real estate sector, mortgage brokers, property lawyers and appraisers, along with AMANS and Turner Drake. There was agreement to work collaboratively on communications around the CAP issue. Further meetings will be held.

**Extended Producer Responsibility:** The Solid Waste Priorities group met to discuss the outreach to the business community to gather their feedback on the NSFM proposal.

**Municipal Funding:** The NSFM Executive met with Minister Casey as part of Advocacy Days on November 8, and the Executive shared the resolution with her.

**Roads:** The Joint Committee on Roads held their first meeting November 1, and

their next meeting is December 6. NSFAM Committee member is Councillor Lennie White, Westville. AMANS representatives are Greg Herrett, Amherst and Chris McNeill, Queens

### 3. Cannabis Legalization

NSFM continues to raise the need for new revenues for municipalities to address the implications of the legalization of cannabis.

The NSFAM/AMA Municipal Cannabis Working Group has been meeting to discuss the implications to NS municipalities. Training in preparation for legalization and implications for the workplace is being launched. Discussions continue on the implications for planning, bylaws etc.

The committee is beginning to prepare for the legalization of edibles.

### 4. Asset Management

NSFM continues to support municipalities with asset management planning, as a requirement of the 2014-24 Gas Tax Fund Agreement.

#### **Workshops Integrating Climate Consideration into Asset Management Planning**

In mid-June, NSFAM received word that FCM approved our funding proposal to the Municipal Asset Management Program (MAMP) to deliver two 1-day workshops to help municipalities incorporate climate risks into their asset management planning practices. NSFAM is working with a local group – ClimAction Services – to deliver the workshops aimed at enhancing local asset management practices by providing municipalities with the information and tools to include climate considerations into their long-term infrastructure planning. This will help position them to take necessary steps to proactively adapt their assets to climate risks.

The first workshop was held on Nov. 26 in Dartmouth and was very well received. The second workshop, scheduled to take place in Middleton on November 28, has been postponed until early January to try and increase attendance.

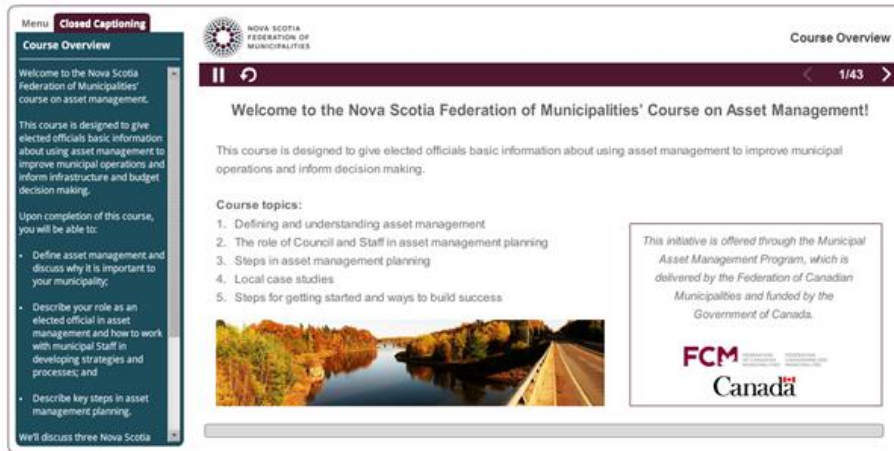
#### **Online Asset Management Courses**

NSFM has developed two online resources to support municipalities in understanding and implementing sound asset management practices, which will help them make informed, proactive infrastructure and budget decisions based on the priorities and needs of their communities. On October 31, NSFAM launched the following courses to support municipalities with their asset management planning efforts:

***The Basics of Asset Management for Elected Officials*** to provide elected officials with a simple and clear understanding of asset management and how to use it to inform infrastructure decision making and improve service delivery (cost: \$175.00)

**The Data Collection Standard Operating Procedure Guide for Linear Assets** to provide an overview to the first set of tools developed through the *Nova Scotia Asset Management Program* by the Province of Nova Scotia for linear data collection (cost: Free)

The courses can be accessed at: [www.nsfm.ca/nsfm-asset-management.html](http://www.nsfm.ca/nsfm-asset-management.html)



## 5. Upcoming Events

MUNICIPALITY OF THE COUNTY OF  
**ANTIGONISH**

**TO:** MUNICIPAL COUNCIL  
**FROM:** WARDEN OWEN MCCARRON  
**SUBJECT:** PAQTNKEK JOINT COUNCIL REPORT  
**DATE:** November 20, 2018

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A Joint Council meeting with the Band Council of Paqtnkek Mi'kmaw Nation was convened at 3:00pm on Tuesday, November 20, 2018. The following members were present:

Warden Owen McCarron (Chair)	Chief PJ Prosper
Deputy Warden Hughie Stewart	Councillor Kerry Prosper
Councillor Mary MacLellan	Councillor Anne Marie Paul
Councillor Vaughan Chisholm	Councillor Tma Francis
Councillor Neil Corbett	Councillor Darlene Prosper
Councillor Donnie MacDonald	
Councillor Gary Mattie	
Councillor Bill MacFarlane	

**No recommendations were made.**

**The following items were discussed:**

- The meeting was chaired by Chief Prosper in the Municipal Council chamber. It was acknowledged that this meeting between a Municipal Council and a First Nation Band Council was a historic first event. It was also acknowledged that we have made significant strides in the development of our relationship since our cooperative initiative started in 2016.
- An overview of the initiatives our communities are working on together was provided, including a regional economic forum and community energy fair, which are both scheduled for the spring.
- CEDI and Cando officials presented on the factors that are defining successful relationships between communities in other parts of the country.
- The two Councils discussed how they will work together to overcome challenges they face in the future, building our partnership through engagement and respect. It was also discussed how we can continue to break down the boundaries that divide our community.
- The next Joint Council meeting is scheduled for April 9, 2019, at Paqtnkek First Nation.

MUNICIPALITY OF THE COUNTY OF  
**ANTIGONISH**

**TO:** MUNICIPAL COUNCIL  
**FROM:** WARDEN OWEN MCCARRON  
**SUBJECT:** **ANTIGONISH REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE REPORT**  
**DATE:** December 18, 2018

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An Antigonish Regional Emergency Management Advisory Committee Meeting was held Tuesday, November 27, 2018 at 3:30pm in the Multi-Purpose Room of the Municipal Administrative Centre, 285 Beech Hill Road, Antigonish NS.

Present were:

- Mayor Laurie Boucher (Chair)
- Warden Owen McCarron
- Town Councillor Diane Roberts
- Town CAO Jeff Lawrence
- Glenn Horne, Municipal Clerk/Treasurer
- Craig Seaboyer, Emergency Management Coordinator
- Doug Holmes, Alternate Emergency Management Coordinator

Municipal Councillor & Vice-Chair Remi Deveau sent regrets.

**No recommendations were made**

**The Committee discussed:**

- Participation in Exercise Handshake, a monthly exercise of radio communications by emergency response organizations that the AREMO regularly attends.
- AREMO accomplishments over the past year, which include relocating from the RK MacDonald Nursing Home to a new space within the Municipal Office, hosting communications and incident command system courses, participating in functional exercises, reaching out to local partners and development of “Go-Kits”.
- Plans for the coming year, which includes hosting table top and functional exercises, continuing work on the Emergency Response Plan, engaging further with public information efforts and development of partnerships.
- Improvements in communications capabilities.

MUNICIPALITY OF THE COUNTY OF  
**ANTIGONISH**

**TO:** MUNICIPAL COUNCIL  
**FROM:** COUNCILLOR MACFARLANE, CHAIR  
**SUBJECT:** **ASSET MANAGEMENT COMMITTEE REPORT**  
**DATE:** DECEMBER 4, 2018

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The Asset Management Committee was convened on December 4, 2018. The following Councillors were present:

Councillor MacFarlane, Chair  
Warden McCarron  
Deputy Warden Stewart  
Councillor MacLellan  
Councillor MacDonald  
Councillor Chisholm  
Councillor Deveau  
Councillor Dunbar  
Councillor Mattie  
Councillor Corbett

**The following items were discussed:**

- Staff provided updates on the Asset Management Cohort Program Workshop and Condition Assessment Pilot Project.
- An update was given on existing infrastructure priorities and open files.

**The following recommendations were made:**

- The Committee recommends that Municipal Council approve the Asset Management Policy as Presented.

MUNICIPALITY OF THE COUNTY OF  
**ANTIGONISH**

**TO:** MUNICIPAL COUNCIL  
**FROM:** GLENN HORNE, MUNICIPAL CLERK TREASURER  
**SUBJECT:** COMMITTEE OF THE WHOLE REPORT  
**DATE:** December 4<sup>th</sup>, 2018

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The Committee of the Whole was convened at 6:30 pm on Tuesday, December 4<sup>th</sup>, 2018. The following Councillors were present:

Warden McCarron  
Deputy Warden Stewart  
Councillor MacLellan  
Councillor MacDonald  
Councillor Chisholm  
Councillor Deveau  
Councillor Dunbar  
Councillor Mattie  
Councillor Corbett  
Councillor MacFarlane

**The following recommendations were made:**

- The Committee recommends that Municipal Council appoint Councillor Vaughan Chisholm as the co-chair for the 2019 Nova Scotia Provincial 55+ Games, Antigonish Society.

MUNICIPALITY OF THE COUNTY OF  
**ANTIGONISH**

**TO:** MUNICIPAL COUNCIL  
**FROM:** WARDEN OWEN MCCARRON  
**SUBJECT:** **JOINT COUNCIL ADVISORY COMMITTEE REPORT**  
**DATE:** December 12, 2018

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The Joint Council Advisory Committee was convened at 6:00pm on Wednesday, December 12, 2018. The following members were present:

Warden Owen McCarron (Chair)	Mayor L. Boucher
Deputy Warden Hughie Stewart	Deputy Mayor Diane Roberts
Councillor Mary MacLellan	Councillor Mary Farrell
Councillor Vaughan Chisholm	Councillor Jack MacPherson
Councillor Neil Corbett	Councillor Andrew Murray
Councillor Donnie MacDonald	Councillor Willie Cormier
Councillor Bill MacFarlane	
Councillor Remi Deveau	

**No recommendations were made.**

**The following items were discussed:**

- Stephanie Spencer, Highland Region Sport Consultant, presented on setting up a new multi-sport system: Antigonish Community Sport Collective. A request was made for \$30,000 of support, split evenly between the Town and County, to help to fund the program.
- Dr. Kent MacDonald and members of the St. FX senior administrative team provided an update on University operations and collaboration opportunities with the community.
- A discussion about single-use plastics, such as plastic shopping bags, and their use in the community.