

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

COUNCIL MEETING AGENDA

Tuesday, February 21st, 2017 at 7:30pm

Municipal Administration Centre

- 1) Call to Order – Chairman, Warden Russell Boucher
- 2) Approval of Agenda
- 3) Approval of corrected Municipal Council Minutes of December 20th, 2016
- 4) Approval of Municipal Council Minutes of January 17, 2017
- 5) Business Arising from Minutes
- 6) Presentations:
 - a) John L. MacDonald Retirement
 - b) John Bain, Eastern District Planning Commission
- 7) Correspondence
 - a) UNSM acknowledgement letter
- 8) Committee Reports
 - a) Committee of the Whole – February 7th, 2017
 - b) Economic Development Advisory Committee – February 15th, 2017 (will be provided at meeting)
 - c) Joint Council Advisory Committee – February 15th, 2017 (will be provided at meeting)
 - d) Committee of the Whole – February 21st, 2017 (will be provided at meeting)
- 9) Reports from Individual Council Members on Outside Boards, Committees, and Commissions
- 10) Motions
 - a) Eastern District Planning Commission Annual Appointments
 - b) Pomquet Fire and Emergency Services Loan Guarantee Request
- 11) Miscellaneous Business
- 12) Adjournment

Present:

Councillors:	Warden Russell Boucher	Deputy Warden Owen McCarron
	Councillor Mary MacLellan	Councillor Rémi Deveau
	Councillor Donnie MacDonald	Councillor John Dunbar
	Councillor Hugh Stewart	Councillor Gary Mattie
	Councillor Vaughan Chisholm	Councillor Bill MacFarlane

Regrets: None

Also present: Glenn Horne, Municipal Clerk/Treasurer
Beth Schumacher, Deputy Clerk

Media: Corey LeBlanc, Antigonish Casket
Ken Kingston, 98.9 XFM

Gallery: Travis DeCoste

The meeting was called to order at 7:47pm by the Chair, Warden Boucher.

APPROVAL OF AGENDA

An amendment was made to move item 9(b) – the appointments of community members to municipal committees, to the in-camera agenda for the Committee of the Whole.

Min #2016-154 (Approval of Agenda)

MOVED by Councillor MacDonald, SECONDED by Deputy Warden McCarron that the agenda be approved, as amended. Motion carried.

APPROVAL OF MINUTES

Warden Boucher called for the approval of the Municipal Council Minutes of November 15th, 2016.

Min #2016-155 (Approval of Minutes)

MOVED by Councillor Deveau, SECONDED by Councillor MacLellan, that the Municipal Council minutes of November 15th, 2016 be approved. Motion carried.

BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

PRESENTATIONS

John James Barter

This presentation was postponed to occur later in the meeting to accommodate Mr. Barter. When Mr. Barter arrived, Warden Boucher expressed the Municipality's gratitude for his years of service with the Building for Youth Commission (Arena Commission). Mr. Barter was presented with a plaque.

CORRESPONDENCE

Correspondence has been received from the following:

- a) 4H Antigonish – Thank-you letter
- b) OMA / Fire Marshall - Notice of Building Code Regulation changes
- c) NS Power – Auld’s Cove lights response
- d) Chez Deslauriers – Update 2016
- e) Eastern Mainland Housing Authority – Confirmation of Committee Appointment
- f) Antigonish Affordable Housing Society – Thank-you letter
- g) ESREN – 3 year strategy

COMMITTEE REPORTS

Committee of the Whole – December 6th, 2016

Min #2016-156 (St. Martha’s Foundation)

MOVED by Councillor MacLellan, SECONDED by Councillor Deveau, that the request made by the St. Martha’s Hospital Foundation to provide \$500,000.00 over ten (10) years, in the amount of \$50,000.00 each year, be approved. Motion carried.

Min #2016-157 (Establishing an Audit Committee)

MOVED by Councillor MacDonald, SECONDED by Deputy Warden McCarron, that Municipal Council establish the Committee of the Whole as the Audit Committee and direct staff to draft amendments to the Committee of the Whole policy reflective of that decision. Motion carried.

Min #2016-158 (Joint Council Terms of Reference)

MOVED by Councillor MacLellan, SECONDED by Councillor MacFarlane that Municipal Council approves the Joint Council Committee Terms of Reference. Motion carried.

Min #2016-159 (Antigonish Senior’s Care Van)

MOVED by Councillor Stewart, SECONDED by Deputy Warden McCarron, that Municipal Council provide a grant of \$1000.00 to the Antigonish Senior’s Care Van. Motion carried.

Min #2016-160 (Antigonish Early Childhood Intervention Program)

MOVED by Deputy Warden McCarron, SECONDED by Councillor MacDonald, that Municipal Council provide a grant up to a maximum amount of \$2,500.00 to the Antigonish Early Childhood Intervention Program. Motion carried.

Committee of the Whole – December 20th, 2016

Min #2016-161 (Generators)

MOVED by Councillor Stewart, SECONDED by Councillor Dunbar that Municipal Council approves the purchase of two (2) diesel generators from Sansom at the quoted price. Motion carried.

Min #2016-162 (Mount Cameron and Hwy 337 Water System Review)

MOVED by Councillor Stewart, SECONDED by Councillor MacDonald, that Strait Engineering be awarded the review of the Mount Cameron and Hwy 337 water system. Motion carried.

Min #2016-163 (Canada 150 Legacy Project)

MOVED by Deputy Warden McCarron, SECONDED by Councillor Stewart, that Municipal Council, in consultation with the Strait Regional School Board, explore the feasibility of constructing a multi-purpose outdoor structure at Saint Andrew Junior School to mark the 150th year of confederation, and that the professional services of a firm or company be obtained for the purpose of designing and determining the construction costs of the multi-purpose outdoor structure. Motion carried.

RCMP MONTHLY REPORTS

Mr. Horne introduced a series of monthly RCMP Reports that have been circulated from Staff Sgt. Glassford for Council's review as information. Staff Sgt. Glassford is scheduled to review these reports with Council at the next meeting, taking place in January.

ACVFD LOAN GUARANTEE REQUEST

The Antigonish County Volunteer Fire Department has requested that the Municipality issue an \$180,000.00 loan guarantee for a pumper truck. This request has been reviewed by Finance staff, which sees no challenges with the request. Therefore, the request is being forwarded to Council for its consideration.

Min #2016-164 (ACVFD Loan Guarantee Request)

MOVED by Councillor Stewart, SECONDED by Councillor Chisholm, that Municipal Council approve the issuance of a \$181,000.00 loan guarantee for the Antigonish County Volunteer Fire Department. Motion carried.

MOTIONS**Min #2016-165 (Road Name Change Petition)**

MOVED by Councillor MacDonald, SECONDED by Councillor MacFarlane, that Municipal Council approve the naming of an unnamed private lane off of MacNeil Road to Terag Lane. Motion carried.

MISCELLANEOUS BUSINESS*Updates and Reports from Individual Council Members*

Deputy Warden McCarron reported that he attended:

- High-speed Internet strategy meeting
- Municipal Open House
- Town Tree Lighting
- UNSM Conference

Councillor Deveau reported that he attended:

- Municipal Open House
- Town Tree Lighting
- Santa Claus Parade
- UNSM Conference
- Crime Prevention Meeting

Councillor MacLellan reported that she attended:

- Library Meeting
- RK MacDonald Orientation
- UNSM Conference

Councillor Mattie reported that he attended:

- UNSM Conference
- Angus Bowie Appreciation Night
- RK MacDonald Orientation

Warden Boucher reported that he attended:

- Coady Student event in Havre Boucher
- CEDI workshop
- Highway Opening
- St. FX Graduation
- Mayors and Wardens Meeting

Warden Boucher then took the opportunity to wish a Merry Christmas, Season's Greetings, and a Happy New Year to the residents of the County, members of Council, the Media, and Municipal Staff.

MOTION TO ADJOURN

Min #2016-166 (Motion to Adjourn)

MOVED by Councillor Chisholm, seconded by Councillor MacDonald that the Council meeting adjourns at 8:04pm. Motion carried.

Warden Russell Boucher

Glenn Horne, Municipal Clerk/Treasurer

Present:

Councillors: Deputy Warden Owen McCarron
Councillor Mary MacLellan Councillor Rémi Deveau
Councillor Donnie MacDonald Councillor John Dunbar
Councillor Hugh Stewart Councillor Gary Mattie
Councillor Vaughan Chisholm Councillor Bill MacFarlane

Regrets: Warden Russell Boucher

Also present: Glenn Horne, Municipal Clerk/Treasurer
Denise Fougere, Administrative Assistant

Media: Corey LeBlanc, The Casket
Matt Draper, The Reporter
Greg Morrow, 101.5 The Hawk
Matthew Moore, 98.9 XFM

Gallery: Staff Sgt. Holly Glassford, Antigonish RCMP
Sgt. Warren McBeath, Antigonish RCMP

The meeting was called to order at 7:50pm by the Chair, Deputy Warden McCarron.

APPROVAL OF AGENDA

An amendment was made to remove item 5(b) – the presentation by PVSC, as this item was dealt with at the Committee of the Whole meeting.

Min #2017-001 (Approval of Agenda)

MOVED by Councillor MacDonald, SECONDED by Councillor Chisholm that the agenda be approved, as amended. Motion carried.

APPROVAL OF MINUTES

Deputy Warden McCarron called for the approval of the Municipal Council Minutes of December 20th, 2016.

Min #2017-002 (Approval of Minutes)

MOVED by Councillor MacLellan, SECONDED by Councillor Deveau, that the Municipal Council minutes of December 20th, 2016 be approved. Motion carried.

BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

PRESENTATIONS

Staff Sgt. Holly Glassford, RCMP

Staff Sgt. Glassford introduced Sgt. Warren McBeath, who started at the detachment in August, and presented Council with her year-end report, noting the activities that had been undertaken by the

local detachment both in terms of enforcement and outreach. A general overview of some changes to the staff resources at the local office was also given. Staff Sgt. Glassford’s December Activity Report was distributed to members of Council.

Members of Council asked some questions about impairment numbers, and what percentages of those numbers were drug-related vs. alcohol-related. Staff Sgt. Glassford remarked that a majority of those incidents are alcohol-related, but that an increase has been seen in the incidents of alcohol/drug combinations and strictly drug-related cases.

Staff Sgt. Glassford and Sgt. McBeath were thanked for their presentation.

CORRESPONDENCE

Correspondence has been received from the following:

- a) Housing Nova Scotia – information about programs available

COMMITTEE REPORTS

Committee of the Whole – December 20th, 2016

Min #2017-003 (Committee Appointments)
MOVED by Councillor MacDonald, SECONDED by Councillor MacLellan, that the following members of the public be appointed to the Active Transportation, Economic Development, Planning, and Sustainable Advisory Committees and the Antigonish Heritage Museum Board.

<i>Active Transportation</i>	<i>Economic Development</i>	<i>Heritage Board</i>	<i>Planning</i>	<i>Sustainability</i>
<i>Jack Beaton Dale Bogle Monica Schuegraf</i>	<i>Rose Julian John G. MacDonald Travis DeCoste</i>	<i>Judy Julian</i>	<i>Carroll MacAdam Mike MacEachern</i>	<i>Christene Almon Christine Briand Robert Cochrane</i>

Motion carried.

Committee of the Whole – January 17th, 2017

Min #2017-004 (Crime Prevention Bonspiel 2017)
MOVED by Councillor Deveau, SECONDED by Councillor MacFarlane that Municipal Council approves a sponsorship of the Crime Prevention Bonspiel in the amount of \$125.00. Motion carried.

Min #2017-005 (Black River Music Festival Conditional Permit)
MOVED by Councillor Dunbar, SECONDED by Councillor Chisholm, that Municipal Council approve the conditional special event permit for the Black River Music Festival. Motion carried.

Min #2017-006 (Public Works Truck Replacement)

MOVED by Councillor Stewart, SECONDED by Councillor MacDonald, that Municipal Council approve the purchase of a truck from MacDonald Chrysler at a net cost of \$20,377.00. Motion carried.

Min #2017-007 (Planning Advisory Committee Appointment)

MOVED by Councillor MacLellan, SECONDED by Councillor Deveau, that Municipal Council appoint Kent Simpson to the Planning Advisory Committee. Motion carried.

MISCELLANEOUS BUSINESS*Updates and Reports from Individual Council Members*

Councillor Deveau reported that he attended:

- New Year's Levee
- Joint Council Meeting at the Library
- Crime Prevention Board Meeting

Councillor MacDonald reported that he attended:

- Joint Council Meeting
- OHS Meeting

Deputy Warden McCarron reported that he attended:

- New Year's Levee
- Joint Council Meeting

Councillor Chisholm reported that he attended:

- New Year's Levee

Councillor MacLellan asked whether a thank-you had been sent to the Legion for the work that they did to host the Levee for the Town and County. Consensus of the group was that it was a good idea to do this.

MOTION TO ADJOURN**Min #2017-008 (Motion to Adjourn)**

MOVED by Councillor Deveau, seconded by Councillor Mattie that the Council meeting adjourns at 8:22pm. Motion carried.

Deputy Warden McCarron

Glenn Horne, Municipal Clerk/Treasurer

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

Invitation

John L MacDonald has officially retired.

John has been part of the Municipal Family since 1992. He has contributed invaluable to our Public Works Team, our community and to our workplace.

On Tuesday, February 21st, 2017 @ 7:30pm the Warden and Council will officially acknowledge John's commitment and his well-deserved retirement.

Please join us in celebrating John.





Eastern District Planning Commission

32 Paint St., Unit 4, Port Hawkesbury NS B9A 3J8
Tel : 902-625-5364
Fax : 902-625-1559
1-888-625-5361

John D. Bain
Director
jdbain@edpc.ca

January 19, 2017

Mr. Glenn Horne, Municipal Clerk
Municipality of the County of Antigonish
285 Beech Hill Road
Beech Hill, Nova Scotia B2G 0B4

Dear Mr. Horne,

Attached please find our Operating Estimates for the 2017-2018 fiscal year as approved by our Board today in accordance with the requirements of the *Municipal Government Act* Section 258(1) which requires that these estimates be provided to the clerk of each participating Municipality no later than January 15. As in years past the approval relates to the specifics of the total budget with the exception of the Municipal shares which will be revised when we receive the new Uniform Assessment Sharing Base numbers for next year.

On behalf of the staff of the Commission I would like to take this opportunity to thank-you for the support we have received from you and your Council last year. We look forward to providing our services to your municipality again in the coming year.

Please let me know if you require me to be present at your Council to discuss these estimates.

Yours truly,

John D. Bain
Director

/jb
enc. (1)

c. Bruce Morrison, Chair

**2017 – 2018 Operating Estimates
Eastern District Planning Commission**

	First Draft
Staff	
Wages	\$690,000
EI, CPP, Group Insurance	\$92,562
Workers Compensation	\$11,023
Company RRSP	\$34,780
Membership Dues and Fees	\$6,000
	<hr/> \$834,365
Administrative Overhead	
Advertising	\$500
Bank and Service Charges	\$2,000
Computers	\$4,000
Insurance	\$33,000
Misc. Operating Costs	\$2,000
Office Rent	\$28,000
Office Supplies	\$6,000
Photocopying and Printing	\$4,000
Postage	\$6,000
Telephone and Fax	\$15,000
	<hr/> \$100,500
Travel and Training	
Mileage Compensation	\$80,000
Conference Fees and Expenses	\$13,600
	<hr/> \$93,600
Additional Fees	
Legal	\$5,000
Auditor	\$7,000
Technical and Mapping	\$9,000
Commission Expenses	\$5,500
	<hr/> \$26,500
TOTAL	<hr/> \$1,054,965

2017 – 2018 Operating Estimates
continued: Page 2

	First Draft
	\$1,054,965
Building Permits	
Building Permits Fees	\$175,000
Subdivision Fees	\$35,000
Miscellaneous Revenues	\$8,000
E-911 Funding	\$18,500
Net Budget	\$818,465
Base Contribution (\$35,000):	\$175,000
Net Budget for Uniforma Assessment:	\$643,465
Total Contributions	
Antigonish County	\$213,286
Inverness County	\$198,850
Richmond County	\$183,206
Victoria County	\$153,742
Port Hawkesbury	\$69,382
Total	\$818,465

Uniform Assessment Sharing Base (2016-2017)

Municipality	Assessment
Antigonish	\$1,065,903,865
Inverness	\$979,599,403
Richmond	\$886,068,422
Victoria	\$709,912,695
Hawkesbury	\$205,555,972
	\$3,847,040,357

January 15, 2017



**The Union
of Nova Scotia
Municipalities**

PRESIDENT:

Deputy Mayor Laurie Murley
Town of Windsor

VICE-PRESIDENT:

Councillor Geoff Stewart
County of Colchester

IMMEDIATE PAST-PRESIDENT:

Mayor Cecil Clarke
Cape Breton Regional Municipality

REGIONAL CAUCUS CHAIR:

Councillor Wayne Mason
Halifax Regional Municipality

RURAL CAUCUS CHAIR:

Warden Jim Smith
District of East Hants

TOWN CAUCUS CHAIR:

Mayor Pan Mood
Town of Yarmouth

January 25, 2017

Warden Russell Boucher
County of Antigonish
285 Beech Hill Road
R. R. # 6, Antigonish, NS
B2G 0B4

Dear Warden Boucher:

Thank you for the "cc" of your recent letter to Minister Churchill on the *Municipal Government Review and Change-in-Use Tax*.

Please be assured that we will keep your comments to the Minister in mind in discussion with the Province.

We appreciate hearing feedback from the units.

Sincerely,

Deputy Mayor Laurie Murley
President, UNSM

LM/tv

enclosure

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MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

TO: MUNICIPAL COUNCIL
FROM: GLENN HORNE, MUNICIPAL CLERK TREASURER
SUBJECT: COMMITTEE OF THE WHOLE REPORT
DATE: February 7, 2017

The Committee of the Whole was convened at 5:55pm on Tuesday, February 7, 2017. The following Councillors were present:

Warden Boucher
Deputy Warden McCarron
Councillor Chisholm
Councillor Deveau
Councillor Dunbar
Councillor MacDonald
Councillor MacFarlane
Councillor MacLellan
Councillor Mattie
Councillor Stewart

The following recommendations were made:

- the Committee recommends that Municipal Council approve a request from the Antigonish Visitor Information Centre for support in the amount of \$1,500.00 for Saltscapes East Coast Expo 2017
- the Committee recommends that Municipal Council approve the Advisory Committee Appointments, as amended
- the Committee recommends that Municipal Council approve the Terms of Reference for the Active Transportation Advisory Committee, Economic Development Advisory Committee, Planning Advisory Committee, and Sustainable Communities Advisory Committee
- the Committee recommends that Municipal Council approve the Municipality having a streetlight installed on Dunmaglass Road at civic address 111
- the Committee recommends that Municipal Council approve the sponsorship of a team for the Festival Antigonish Professional Theatre Kilted Skating Party fundraiser, at a cost of \$400
- the Committee recommends that Municipal Council approve the purchase a table of ten (10) tickets at a cost of \$250 for the breakfast talk on February 16th with Theo Fleury hosted by the Antigonish RCMP and Naomi Society



Eastern District Planning Commission

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1-888-625-5361

John D. Bain
Director
jdbain@edpc.ca

February 15, 2017

Mr. Glenn Horne, Municipal Clerk
Municipality of the County of Antigonish
285 Beech Hill Road
RR 6 STN MAIN
Antigonish, NS B2G 0B4

Reference: Revised Appointments (2017-2018)

Dear Mr. Horne,

As in years past we would ask that Council appoint Commission staff to various Municipal positions. As you are aware annual appointments are useful in that they allow us to be prepared in the event we need to prove appointments. We would ask therefore that the following appointments (effective April 1st) be made by Council:

- Administrator - Dangerous and Unsightly Premises: **Sean Donovan**
Alternate: John Bain.
- Building Inspector: **Sean Donovan** and **Harry Martell**
Alternates: Leon Leblanc; Cyril LeBlanc; and David MacKenzie.
- Development Officer: **Wanda Ryan**
Alternates: John Bain; Nathan MacLeod; and Andrew Jones.
- Fire Inspector: **Leon LeBlanc**
Alternates: Sean Donovan; Harry Martell; and Cyril Leblanc.

If you have any questions or concerns about these appointments please do not hesitate to contact me.

Yours truly,

John D. Bain
Director

/jb

MUNICIPALITY OF THE COUNTY OF ANTIGONISH

GUARANTEE RESOLUTION

\$150,000
Pumper Truck
Pomquet Fire and Emergency Services

WHEREAS Pomquet Fire and Emergency Services is registered with the Municipality of the County of Antigonish;

AND WHEREAS Pomquet Fire and Emergency Services has determined to borrow the aggregate principal amount of One Hundred Fifty Thousand Dollars (\$150,000) for the purpose of firefighting equipment;

AND WHEREAS Pomquet Fire and Emergency Services has requested a municipality to guarantee said borrowing;

AND WHEREAS Section 294(6) of the Municipal Government Act provides that a municipality may grant or lend money to, or guarantee a loan for, a registered fire department for operating or capital purposes;

AND WHEREAS Section 88(3) of the Municipal Government Act provides that no guarantee of a borrowing by a municipality shall have effect unless the Minister of Municipal Affairs has approved of the proposed borrowing or debenture and of the proposed guarantee;

BE IT THEREFORE RESOLVED

THAT the Municipality of the County of Antigonish does hereby approve the borrowing by Pomquet Fire and Emergency Services of One Hundred Fifty Thousand Dollars (\$150,000) for the purpose set out above;

THAT subject to the approval of the Minister of Municipal Affairs of the guarantee, the Municipality unconditionally guarantee repayment of the principal and interest of the borrowing so made;

THAT upon the issue of the debentures, the Warden and Clerk of the Municipality do sign the guarantee attached to each of the debentures and affix thereto the corporate seal of the Municipality.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution duly passed at a meeting of the Council of the Municipality of the County of Antigonish held on the ___ day of _____, 2017.

GIVEN under the hands of the Warden and the Clerk and under the seal of the Municipality this ___ day of _____ 2017.

Warden

Clerk