

**MUNICIPALITY OF THE COUNTY OF
ANTIGONISH**

Council Expense Report

Name: **Hughie Stewart (HUG030)**

Month/Year

December-19

District: **3**

OFFICE USE ONLY
Paid by Municipality

Date	Details of Expense	Km Travelled	TRAVEL(\$) TRV	MEAL (\$) ML	PROFESSIONAL DEVELOPMENT (\$) PD	OTHER (\$) OTH	Amount (\$)	AMOUNT
02-Dec-19	Marlene @ Lands & Forestry	37	\$ 16.96				\$ 16.96	
03-Dec-19	COW Meeting 5pm	37	\$ 16.96				\$ 16.96	
04-Dec-19	Joint Council Mun Chambers	37	\$ 16.96				\$ 16.96	
09-Dec-19	Energy 1pm & Hwys 5:30	74	\$ 33.93				\$ 33.93	
14-Dec-19	Christmas party	37	\$ 16.96				\$ 16.96	
16-Dec-19	Hwy meeting 10:30	37	\$ 16.96				\$ 16.96	
17-Dec-19	Council Meeting	37	\$ 16.96				\$ 16.96	
			\$ -				\$ -	
			\$ -				\$ -	
			\$ -				\$ -	
			\$ -				\$ -	
			\$ -				\$ -	
			\$ -				\$ -	
	Internet					\$ 22.50	\$ 22.50	
	Cell Phone Stipend					\$ 40.00	\$ 40.00	
TOTAL		296	\$ 135.72	\$ -	\$ -	\$ 62.50	\$ 198.22	\$ -

TYPES OF EXPENSE:
Expense Codes
TRV - Travel - Mileage, Parking, Hotel, Taxi
ML - Meal Expenses
PD - Professional Development (training/conference)
OTH - Other - ie: Phone, Internet, Incidentals
Mileage Rate - \$0.4585/KM

Per Diem Rates	
Meal	Rate per Day
Incidental	\$ 10.00
Breakfast	\$ 15.00
Lunch	\$ 20.00
Dinner	\$ 36.00
Total per day	\$ 81.00

I certify that the amounts claimed in this request are accurate, in accordance with the municipal policy, and were incurred while conducting municipal business.

District 3

Signature: _____

Date: _____

Approved by: _____

(Municipal Clerk/Deputy Clerk/Director)

Office Use Only	
TRV - GL# - 10-210-2110-202124	\$ 135.72
ML - GL# - 10-210-2110-202124	\$ -
PD - GL# - 10-210-2110-202124	\$ -
OTH - GL# - 10-210-2110-202124	\$ 62.50
TOTAL	\$ 198.22