

**MUNICIPALITY OF THE COUNTY OF
ANTIGONISH**

**STATEMENT OF TRAVEL EXPENSE FORM
(Conferences, Workshops, Training, etc.)**

Name: Glenn Horne

Position: Municipal Clerk Treasurer

DATE	DETAILS OF EXPENSES (Purpose of trip, mileage, meals, incidentals, etc)	KM Travelled @ \$0.4289 km	AMOUNT	GL CODE
Jan 3, 2019	EDPC Budget Meeting, Port Hawkesb	112	49.45	- -
				- -
				- -
				- -
				- -
				- -
				- -
				- -
				- -
				- -
				- -
				- -
Total Amount Due to Employee			\$ 49.45	

Prepared by: Glenn Horne Date: Jan 25, 2019

Approved by: 
Municipal Clerk/Deputy Clerk/Director

GL# <u>10 -210 - 2123-20116</u>	\$ _____
GL# <u>- -</u>	\$ _____
GL# <u>- -</u>	\$ _____
GL# <u>- -</u>	\$ _____
TOTAL \$	_____

PER DIEM RATES	
Meal	Rate (per day)
Incidental	\$10.00
Breakfast	\$13.00
Lunch	\$15.00
Dinner	\$27.00
Total per day	\$65.00