

**MUNICIPALITY OF THE COUNTY OF
ANTIGONISH**

Council Expense Report

Name: Donnie MacDonald (DON140) **Month/Year** September-19
District: 2

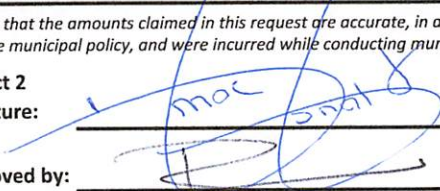
OFFICE USE ONLY
Paid by Municipality

Date	Details of Expense	Km Travelled	TRAVEL(\$) TRV	MEAL (\$) ML	PROFESSIONAL DEVELOPMENT (\$) PL	OTHER (\$) OTH	Amount (\$)	AMOUNT
Sept. 03/19	Asset Management Meeting	16	\$ 7.34				\$ 7.34	
	Committee Of The Whole		\$ -				\$ -	
Sept. 11/19	A.A.H.S. Board Meeting	6	\$ 2.75				\$ 2.75	
Sept. 17/19	Committee Of The Whole	16	\$ 7.34				\$ 7.34	
	Regular Municipal Council		\$ -				\$ -	
Sept.18/19	Joint Town & County Meeting	10	\$ 4.59				\$ 4.59	
Sept.19/19	E.R.S.W. Mgmt. Board Meeting	108	\$ 49.52				\$ 49.52	
Sept. 23/19	Committee Of The Whole	16	\$ 7.34				\$ 7.34	
	Regular Municipal Council		\$ -				\$ -	
25-Sep-19	Breakfast with Candidates	10	\$ 4.59				\$ 4.59	\$34.50
Sept. 25/19	R.K. Building & Grounds Meeting	10	\$ 4.59				\$ 4.59	
Sept. 26/19	R.K. Finance Committee Meeting	10	\$ 4.59				\$ 4.59	
Sept. 26/19	R.K. Mac Donald Board Meeting	10	\$ 4.59				\$ 4.59	
Sept. 30/19	Antigonish Heritage Museum	12	\$ 5.50				\$ 5.50	
	Internet					\$ 22.50	\$ 22.50	
	Cell Phone Stipend					\$ 40.00	\$ 40.00	
TOTAL		224	\$ 102.70	\$ -	\$ -	\$ 62.50	\$ 165.20	\$ 34.50

TYPES OF EXPENSE:
Expense Codes
TRV - Travel -Mileage, Parking, Hotel, Taxi
ML - Meal Expenses
PD - Professional Development (training/conference)
OTH - Other - ie: Phone, Internet, Incidentals
Mileage Rate - \$0.4585/KM

Per Diem Rates	
Meal	Rate per Day
Incidental	\$ 10.00
Breakfast	\$ 15.00
Lunch	\$ 20.00
Dinner	\$ 36.00
Total per day	\$ 81.00

I certify that the amounts claimed in this request are accurate, in accordance with the municipal policy, and were incurred while conducting municipal business.

District 2
Signature: 
Approved by: _____
 (Municipal Clerk/Deputy Clerk/Director)

Date: Oct 22/19

Office Use Only	
TRV - GL# - 10-210-2110-202123	\$ 102.70
ML- GL# - 10-210-2110-202123	\$ -
PD - GL# - 10-210-2110-202123	\$ -
OTH - GL# - 10-210-2110-202123	\$ 62.50
TOTAL	\$ 165.20

Council Expenses Report

Month	Day	Particulars	Debit	Credit	Balance
		Opening Balance			100.00
Jan	1	Office Stationery	5.00		95.00
Jan	15	Printing	12.00		83.00
Jan	25	Travel	35.00		48.00
Feb	1	Office Stationery	3.00		45.00
Feb	10	Printing	8.00		37.00
Feb	20	Travel	25.00		12.00
Mar	1	Office Stationery	4.00		8.00
Mar	5	Printing	5.00		3.00
Mar	15	Travel	10.00		(7.00)
		Total	107.00	0.00	(7.00)

Particulars	Amount
Office Stationery	50.00
Printing	25.00
Travel	32.00
Total	107.00

Particulars	Amount
Office Stationery	5.00
Printing	15.00
Travel	20.00
Total	40.00

Prepared by: _____
 Date: _____
 Verified by: _____

<p style="text-align: center;">Office Stationery</p> <table border="1" style="width: 100%;"> <tr><td>Stationery</td><td>5.00</td></tr> <tr><td>Stationery</td><td>5.00</td></tr> <tr><td>Stationery</td><td>5.00</td></tr> <tr><td>Total</td><td>15.00</td></tr> </table>	Stationery	5.00	Stationery	5.00	Stationery	5.00	Total	15.00	<p style="text-align: center;">Printing</p> <table border="1" style="width: 100%;"> <tr><td>Printing</td><td>8.00</td></tr> <tr><td>Printing</td><td>8.00</td></tr> <tr><td>Printing</td><td>8.00</td></tr> <tr><td>Total</td><td>24.00</td></tr> </table>	Printing	8.00	Printing	8.00	Printing	8.00	Total	24.00
Stationery	5.00																
Stationery	5.00																
Stationery	5.00																
Total	15.00																
Printing	8.00																
Printing	8.00																
Printing	8.00																
Total	24.00																