

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH
COMMITTEE OF THE WHOLE AGENDA

Monday, February 10, 2020, 5:30 pm
Council Chambers
Municipal Administration Building
285 Beech Hill Road
Beech Hill, NS B2G 0B4

1. Call to Order – Chairman, Warden Owen McCarron
2. Approval of Agenda
3. Approval of January 27, 2020 Committee of the Whole Minutes
4. Business Arising from the Minutes
5. Delegations
6. Continuing Business
 - a. Trunk 4 Bikeway Update
7. New Business
 - a. Tax Exemption for Non-Profit Organization - St. Joseph's Lakeside Community Centre
 - b. Request for Staff to Serve on Regional Library Accessibility Committee
 - c. Discussion Regarding Delegation Request
 - d. RK MacDonald Board Appointments
8. Community Events

This item provides Councillors with an opportunity to briefly bring to the attention of Council events that are taking place in their communities.
9. Staff Reports
10. Additions to the Agenda
11. In Camera Items
 - a. Litigation / Potential Litigation
 - b. Connectivity Update (Contract Negotiations)
 - c. Walkway Request (Contract Negotiations)
12. Adjournment

STRATEGIC PRIORITIES CHART (amended Feb. 2019)

COUNCIL PRIORITIES	
NOW <ol style="list-style-type: none"> CELLULAR & BROADBAND CONNECTIVITY: Business Case, Funding & Advocacy WATER INFRASTRUCTURE: Assessment, Plan & Implementation RENEWABLE ENERGY: Explore Partners & Develop Options PAQTNKEK PARTNERSHIP: Transition Plan & Milestones TOURISM: Plan Development 	
NEXT <ul style="list-style-type: none"> ACCESSIBILITY: Improvements & Engagement INFRASTRUCTURE FUNDING: Plan & Implementation WATER & SEWER: Assessment & Plan ACTIVE TRANSPORTATION PLAN: Implementation MUNICIPAL AWARENESS: Plan & Implementation RECREATION PLAN: Implementation BUSINESS PARK: Determine need for new / LSR Options. 	ADVOCACY/PARTNERSHIPS <i>Connectivity Funding (Prov & Feds)</i> <i>Physician Recruitment & Retention (Prov)</i> <i>Long-Term Care Facility Funding (Prov)</i> <i>Aging In Place Program (Prov)</i>
ADMINISTRATION	FINANCE
<ol style="list-style-type: none"> CELLULAR & BROADBAND CONNECTIVITY: May 2019 TOURISM: Plan – December 2019 INFRASTRUCTURE FUNDING: Plan & Implementation - Ongoing <ul style="list-style-type: none"> BUSINESS PARK: Determine need for new / LSR Options – June 2019 Asset Management System: Complete Phase 1 & 2 – June 2019 	<ol style="list-style-type: none"> INFRASTRUCTURE FUNDING: Plan & Implementation - Ongoing Water Meter System: Integration – Mar 2019 Water Utility Rates: Review – Oct <ul style="list-style-type: none"> Information Technology Strategy: Oct 2019 Receivables and Payables: Ongoing
PUBLIC WORKS	RECREATION
<ol style="list-style-type: none"> WATER INFRASTRUCTURE Assessment, plan and Implementation. SEWER SYSTEMS: Assessment - October. WATER SYSTEM: Fringe Water Upgrades - 2020 <ul style="list-style-type: none"> Day-to-day operations 	<ol style="list-style-type: none"> ACTIVE TRANSPORTATION PLAN: Trunk 104 Concept Design – Mar 2020 RECREATION PLAN: Community Hubs Concept Design – Nov 2019. RECREATION PLAN: <ul style="list-style-type: none"> Summer, After School & Learn to Swim Programing: Ongoing
SUSTAINABILITY	PLANNING
<ol style="list-style-type: none"> RENEWABLE ENERGY: Options Development – Jan 2020 PAQTNKEK PARTNERSHIP: Transition Plan from CEDI & Key Milestones for 2020 – Sept 2019. ACCESSIBILITY: Improvements and Engagement – Feb 2020 <ul style="list-style-type: none"> MUNICIPAL AWARENESS: Plan & Implementation – Nov 2019 	<ol style="list-style-type: none"> Eastern Antigonish Plan Review – Sept. Bill 58 Amendments to the MGA assessment and response – Summer 2019 Development Applications – Ongoing Building and Fire Inspection – Ongoing <ul style="list-style-type: none"> Certification of Assistant Building Inspector

MUNICIPALITY OF THE COUNTY OF ANTIGONISH

Committee of the Whole Meeting Minutes

Monday, January 27, 2020, 6:30 pm
Council Chambers
Municipal Administration Building
285 Beech Hill Road
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron
Deputy Warden Hugh Stewart
Councillor Mary MacLellan
Councillor Donnie MacDonald
Councillor Vaughan Chisholm
Councillor Remi Deveau
Councillor John Dunbar
Councillor Neil Corbett
Councillor Bill MacFarlane

Regrets: Councillor Gary Mattie

Staff Present: Glenn Horne, Clerk-Treasurer
Beth Schumacher, Deputy Clerk
Tammy Feltmate, Director of Sustainable Communities
Allison Duggan, Director of Finance
Marlene Melanson, Director of Recreation
Daryl Myers, Director of Public Works

1. Call to Order – Chairman, Warden Owen McCarron

The meeting of the Committee of the Whole was called to order by the Chair, Warden McCarron, at 6:36pm.

2. Approval of Agenda

Warden McCarron called for any additions or deletions to the agenda. The following additions were made:

- Consideration of a Special District Grant expenditure in excess of \$2000
- Correspondence providing an update on the Fuel Fund

Moved By Deputy Warden Stewart
Seconded By Councillor MacLellan

That the agenda be approved as amended.

Motion Carried

3. **Approval of January 13th, 2020 Committee of the Whole Minutes**

Warden McCarron called for any errors or omissions in the minutes.

Moved By Councillor MacDonald
Seconded By Councillor Corbett

That the Committee of the Whole minutes of January 13, 2020 be approved as presented.

Motion Carried

4. **Business Arising from the Minutes**

There was no business arising from the minutes.

7. **New Business**

a. **Financial Update**

Mrs. Duggan provided the Committee with a detailed update on the status of the Municipality's actual revenue and expenses in comparison with the amounts budgeted for the year-to-date of December 31, 2019. Discussion and questions for clarification followed. Mrs. Duggan was thanked for the overview.

b. **Mount Cameron Garbage Pickup Enquiry**

Councillor MacDonald provided an overview of a concern raised by a resident in Mount Cameron regarding garbage collection, which only takes place on one side of the street (residents take their waste to one side of the street for collection). At the request of the resident voicing the concern, Councillor MacDonald brought this concern forward for discussion by the Committee. Mr. Horne provided an overview of why there is pickup on only one side of the street in this neighbourhood, as well as throughout the County. In this particular instance, the resident voicing the concern is on the side of the street where the garbage is picked up, and has neighbours bring their waste over the road to their property for pickup.

The complaint was received; consensus was given not to proceed with any changes. Staff will prepare a letter to the resident who voiced the concern.

c. **Forestry Meeting Follow-Up**

Mr. Horne provided a review of the follow-up information collected following an information session that was held earlier in the month. Actions underway in

Cumberland County were reviewed as an example, where the local MLAs, business connector and forestry co-op are holding community meetings with a consultant to look at steps moving forward. Staff has also reached out with the local MLA and MP offices to request a meeting with the forestry group and Council, and provided an update on responses received to date.

Discussion followed. Warden McCarron provided an update of impacts already happening in the community (e.g. quotas, notice of wood prices dropping).

8. Reports from Inter-Municipal Boards, Committees and Commissions

a. Antigonish Heritage Museum Board

Councillor MacDonald noted that the Heritage Museum Board meetings take place on the fourth Monday of the month. He will be speaking with the chair to see if the Heritage Museum Board meetings can be rescheduled.

b. Antigonish Arena Association

A meeting was held last week; a new board member was welcomed. The Saucy Sandwich is up and running and has catered several meetings already. The by-laws have been revised, and will be provided to the board for approval in February.

c. Antigonish Crime Prevention

The association will meet this Thursday January 30th.

d. Eastern District Planning Commission

The Planning Commission Board met earlier in the year to approve their budget.

e. Eastern Regional Solid Waste Management Committee

Meeting is upcoming later in the week.

f. Pictou Antigonish Regional Library

A meeting was held last week, and things are going well. An overview of projects underway was provided. The health connection is no longer a tenant at the library, but work is underway to find a new tenant. Over 500 visitors come through the library each day, and room bookings are steady.

g. RK MacDonald Nursing Home

There is a meeting scheduled for this Thursday. An update was provided that the RK passed their accreditation at the end of last year.

h. County Pqatnkek Joint Steering Committee

The planning meeting scheduled for last week was cancelled and will be rescheduled due to a death in the community.

9. **Community Events**

The following community events were noted:

- Chase the Ace in St. Joseph's on Friday nights
- Carnival activities are upcoming in Pomquet in February

10. **Additions to the Agenda**

a. **Special District Grant Expenditure**

Councillor MacDonald brought forward a request to the Committee approval for a Special District Grant expenditure in excess of \$2,000. Consensus given by the Committee to provide funds to assist with a water filtration system to provide potable water for a family in need.

b. **Fuel Fund Update**

Warden McCarron provided an update from the Emergency Fuel Fund on the annual operations. The correspondence thanked the Municipality for financial assistance with the fund; it was noted that this show of community support helps the fund with securing additional funding from other sources.

11. **In Camera Items**

Moved By Deputy Warden Stewart

Seconded By Councillor Deveau

That the Committee of the Whole Meeting be adjourned to an In-Camera Session to discuss the Acquisition, Sale, Lease, and Security of Municipal Property and Contract Negotiations at 7:55pm.

Motion Carried

Moved By Councillor MacLellan

Seconded By Councillor Corbett

That the Committee come out of camera at 8:08pm.

Motion Carried

12. **Adjournment**

Moved By Councillor Deveau

That the Committee of the Whole meeting be adjourned at 8:09pm.

Motion Carried

Warden Owen McCarron

Glenn Horne, Municipal Clerk/Treasurer

STAFF REPORT

TO: Committee of the Whole
FROM: BETH SCHUMACHER, DEPUTY CLERK
SUBJECT: ADDITION OF THE ST. JOSEPH'S LAKESIDE COMMUNITY CENTRE TO THE TAX EXEMPTION FOR NON-PROFIT ORGANIZATIONS POLICY
DATE: 2020-02-10

RECOMMENDATION

That the Committee approve adding AAN#03394522, for the St. Joseph's Lakeside Community Centre, to the list of properties provided with a tax exemption under the Exemption for Non-Profit Organizations Policy.

SUMMARY

The St. Joseph's Lakeside Community Centre has recently purchased the land on which it is located from the Catholic Episcopal Corp of Antigonish and is looking to have the tax exemption previously granted by Council for that property extended to them as the new owners.

BACKGROUND

In accordance with the provisions of the Municipal Government Act, the Municipality has a policy where it lists properties that meet its criteria for a property tax exemption. Examples of properties receiving exemptions include municipally owned properties, sports fields, community centres, churches, and fire halls. These exemptions are a form of the Municipality providing financial support to these community-based amenities; if they are not having to fundraise to cover their property taxes, they are able to apply the funds that they do receive on events, equipment and programming for the community.

BUDGET IMPLICATIONS

Where the property was listed as being tax-exempt under its previous ownership, staff do not anticipate any impact to the upcoming budget if the property is provided with an exemption under the noted policy.

ALTERNATIVES

The Committee can choose not to approve the addition of the property under its new ownership to the exemption policy. The estimated amount of taxes for the property, based on the current assessment, is \$4330.36.

NEXT STEPS

If the recommendation is approved, staff will amend the policy and make the change to the taxation status of the account in the Municipality's billing system.

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

TOPIC:	Tax Exemption for Non-Profit Organizations
POLICY NUMBER:	35
DATE APPROVED:	October 15, 2013 (#2013-131)
DATE REVISED:	November 19, 2013 (#2013-141)
	March 18, 2014 (#2014-043)
	February 17, 2015 (#2015-025) & (#2015-026)
	September 15, 2015 (#2015-126)
	April 19, 2016 (#2016-055)
	September 20, 2016 (#2016-120)
	February 21, 2017 (#2017-18)
	July 25, 2017 (#2017-101)
	October 17, 2017 (#2017-140)

1. In accordance with Section 71 of the *Municipal Government Act*, being Chapter 18 of the Revised Statutes of Nova Scotia 1998, Municipal Council for the Municipality of the County of Antigonish hereby enacts a policy with respect to tax exemption for certain properties.
2. This policy shall be known as the Tax Exemption Policy.
3. Municipal Council may, from time to time by resolution, identify by assessment account number and by description, certain properties, which are exempt from taxes and rates levied by the Municipality, including area rates and fire protection rates in areas served by a water system in the Municipality levied in order to recover that part of the cost of the water system that is attributable to fire protection.
4. Unless the description of the property in the policy identifies that the tax exemption applies in regard to a specific portion of the assessment for the property, the exemption is for 100% of taxes and rates levied by the Municipality, including area rates and fire protection rates. Where the description of a property in the policy makes reference to a portion of the assessment, the property is exempt from such taxes and rates only to the extent of the portion referenced in the policy.
5. Each of the properties identified in the Policy is exempted upon the condition that, and only for so long as, the property (or portion of the property, in the case of a partial exemption from taxes and rates) meets the conditions of eligibility set out for the part of the policy.
6. When a property listed in the policy ceases to meet the applicable conditions of eligibility for the tax exemption, the tax exemption shall cease and the owner of the property shall immediately be liable for the taxes and rates on such property for a portion of the fiscal year then unexpired.
7. Owners of the properties listed in the Policy shall report to the Municipality's Municipal Clerk/Treasurer any change in the status of the ownership or use of the property which would affect or could reasonably be interpreted as affecting its eligibility for tax exempted status pursuant to this Policy within thirty (30) days of such change. This Policy shall have effect and shall apply to rates and taxes that are payable or would otherwise be payable during the fiscal year April 1, 2013 – March 31, 2014 and each subsequent fiscal year thereafter.

**TAX EXEMPTION POLICY
PROPERTY LIST
PART 1**

Properties must be owned or leased by non-profit community, charitable, fraternal, education, religious, cultural or sporting organizations that might otherwise be the responsibility of Council.

District 1

Account #	Name	Property Description
03377903	Harbour Authority of Ballantynes Cove	Tuna Interpretive Centre
01415557	Catholic Episcopal Corporation	Arisaig Hall
00695491	Catholic Episcopal Corp of Antigonish	School (Hall)
00661295	Cape George Development Association	Heritage Museum
03377857	Harbour Authority of Arisaig	Interpretive Centre
01556347	Four Valley's Fire Department	Fire Department
03377865	Cape George Lighthouse	Lighthouse
03377873	Harbour Authority of Livingstone's Cove	Harbour Authority
03892123	Municipality of the County of Antigonish	Land (Cape George Point)
10110211	Harbour Authority of Livingston's Cove	Lot 2A, Livingstone's Cove
01413996	Roman Catholic Episcopal Corporation	Glebe House (05549 Hwy 245)

District 2

Account #	Name	Property Description
09025057	Harbour Authority of Cribbons Point	Harbour Authority
07150768	Harbour Authority of Cribbons Point	Harbour Authority
05805686	Antigonish Yacht Club	Yacht Club
03394514	Mini Trail Community Centre Association	Hall
10086760	Triton Brook, Fairmont	1.73 Acre Land
00098663	Antigonish Golf & Country Club	Lot "1B", Sport Facility

District 3

Account #	Name	Property Description
03394522	Catholic Episcopal Corp of Antigonish <i>St. Josephs Lakeside Community Centre</i>	Hall
02577623	Lochaber Community Development Association	Hall
02354063	Municipality of the County of Antigonish	Keppoch Recreation Facility

District 4

Account #	Name	Property Description
05088046	Lions Club of Antigonish	Hall
10137519	Bens Brae	Lot 07-26
05832128	Hugh D. MacLellan	Pleasantdale Ball field

District 5

Account #	Name	Property Description
09100601	La Societe Development de Pomquet	Chez Deslauriers
03784843	Pomquet Volunteer Fire Department	Ball field
03392724	Lower South River Community Centre	Community Centre
01413856	Episcopal Corp of Antigonish	Old Hall
03027929	The Nature Conservancy	Scout Camp Road
01414038	The Nature Conservancy	Scout Camp
09691936	The Nature Conservancy	Monks Head Road
09591871	The Nature Conservancy	Scout Camp
05933803	Pomquet Fire & Emergency	Fire Department

District 6

Account #	Name	Property Description
07135963	St. Andrews District Community Centre	Hall
07128479	Highlander Curling Club Limited	Sport Facility
02917319	MacMillan George Mrs.	Sports Park
05259886	Dagger Recreation Softball Association	Community Rink
04399706	St. Andrews & District Volunteer Fire Dept.	Fire Hall

District 7

Account #	Name	Property Description
07114508	Heather Club 60 Meeting Place	Club
03378004	Harbour Authority of Bayfield	Interpretative Centre
01961713	Heatherton Recreational Association	Ball field
01414046	Episcopal Corp of Antigonish	Hall
02448564	The Nature Conservancy	Bayfield
00739898	Heatherton Activity Centre	Activity Centre
03392805	Heatherton Development Culture & Wellness Association	4 Acres of Land (42 Summerside Road)
10637635	Heatherton Development Culture & Wellness Association	Lot H-2, Heatherton

District 8

Account #	Name	Property Description
09023801	Harbour Authority of Barrios	Boardwalk
09023763	Harbour Authority of Barrios Beach	Lease by Harbour Authority
06300979	Mattie & Grosvenor Planning Association	Community Hall
05970598	Boyle, Ronald	Ball field, Portion
05410088	Tracadie Community Centre	Hall
05369991	Spin, Paul Angus	Sports Park (Part commercial)
05112397	Elms, Joseph	Community Centre
04661125	Tracadie Fire Department	Fire Station
04661117	Catholic Episcopal Corporation	Meeting Place
03378098	Harbour Authority of Barrios Beach	Boardwalk area
03281361 10760836	St. Augustine's Monastery	Farm
01415344	Catholic Episcopal Corporation	Parish Hall
01130803	Harbour Authority of Barrios Beach	Land
10270626	Catholic Episcopal Corporation	Church Parking Lot
10270618	Catholic Episcopal Corporation	Swamp/Church Parking Lot
01415379	Catholic Episcopal Corporation	Glebe House / Land
01143557	Strait Area Ground Search and Rescue Assoc.	Commercial - Storage

District 9

Account #	Name	Property Description
07121156	Catholic Episcopal Corporation	Funeral Home
05995531	Havre Boucher & District Medical Centre	Medical Centre
05596424	Tate, Margaret	Ball field
05596394	Auld's Cove Recreation Association	Ball field
04992326	Willow Tree Club	Club
04981243	Winter Wanderers Snowmobile Club	Club
04532996	Tate, Joseph A. Est.	Sports Park Land
01944185	Havre Boucher & Area Cultural Dev. & Rec	Fire Station
00991007	Municipality of the County of Antigonish	Island
00098574	Havre Boucher Fisherman's Association	Land
03392848	Havre Boucher & Area Cultural Dev. & Rec	Land, Soccer Field

District 10

Account #	Name	Property Description
04948572	Williams Point Community Centre	Land

Part II

The buildings, pump stations, deep well pumps, main transmission lines, distribution lines, meters, and associated plant and equipment of a municipal water utility.

<i>DISTRICT</i>	<i>ACCOUNT #</i>	<i>NAME</i>	<i>DESCRIPTION</i>
#3	09691979	Municipality of the County of Antigonish	Gaspereaux Lake Treatment Facility
#4	03392716	Municipality of the County of Antigonish	Wrights River Aquifer
	07157243	Municipality of the County of Antigonish	Water Utility (Brierly Brook Road)
#6	10363160	Municipality of the County of Antigonish	Pumping Station
	03392619	Municipality of the County of Antigonish	St. Andrews Utility
	03392708	Municipality of the County of Antigonish	Reservoir
	10363152	Municipality of the County of Antigonish	Water Tower
	10363098	Municipality of the County of Antigonish	Land - LSR

MEMO FOR INFORMATION

TO: Committee of the Whole
FROM: BETH SCHUMACHER, DEPUTY CLERK
SUBJECT: REQUEST FOR STAFF TO SERVE ON REGIONAL LIBRARY ACCESSIBILITY COMMITTEE
DATE: 2020-02-10

RECOMMENDATION

That the Committee authorize Tammy Feltmate to represent the Municipality on the Pictou Antigonish Regional Library Board Accessibility Advisory Committee.

SUMMARY

The Pictou Antigonish Regional Library Board has invited Tammy Feltmate, Director of Sustainable Communities, to serve as a volunteer representing the Municipality on their Accessibility Advisory Committee.

BACKGROUND

Following the direction of the municipality's Council & Staff Participation on External Community Boards, Commissions & Committees policy, the Antigonish Regional Library Board has provided a copy of the Committee's Terms of Reference and outlined the expectations of the volunteer role in correspondence that is attached for consideration.

BUDGET IMPLICATIONS

The Antigonish Regional Library Board has indicated that any costs incurred by Ms. Feltmate for travel associated with the role will be reimbursed by the Board.

ALTERNATIVES

Alternatively, the Committee may choose:

- another staff member to serve as the volunteer as requested, or,
- not to provide a staff member as a volunteer.

NEXT STEPS

Formal formal notice of the Committee's decision will be sent to the Pictou Antigonish Regional Library Board.



Ms. Tammy Feltmate
285 Beech Hill Road
Beech Hill, Nova Scotia
B2G 0B4

February 2, 2020

Dear Ms. Feltmate,

On behalf of the Pictou-Antigonish Regional Library Board I am inviting you to consider serving in a volunteer capacity on our Accessibility Advisory Committee.

Recently, regional library boards were prescribed as public sector bodies under the Nova Scotia Accessibility Act. With municipalities and secondary institutions, we are the first to be prescribed. This means we must form an Accessibility Advisory Committee and prepare a plan as to how we will implement the Act by 2030. The plan must be complete by April 1st 2021.

This is an ambitious schedule, but the Pictou-Antigonish Regional is ready for the challenge. The Committee is to have membership from the Board, senior staff, key library stakeholders, and of course, people with disabilities. At least half of the committee membership will be comprised of persons with a disability or be a member of an organization whose prime responsibility is to work on behalf of people with disabilities.

As a volunteer member you will be expected to attend meetings, likely once every month, engage in learning opportunities as we can identify them, provide input, and approve the final plan before it is presented to the Board. Costs related to travel will be reimbursed by the Board, and if there are barriers to meetings or sessions, we will work with you to manage those.

The Regional Library is eager to move ahead with the development of the plan. To date the Board has approved a terms of reference for the Committee, they are attached. It is also important to recognize this plan involves not only physical barriers but service, programming, and employment. The following is a link to information from the Nova Scotia Accessibility Act regarding the initiative. <https://novascotia.ca/accessibility/>

We need your help and are hoping you will consider serving. Please contact me at any time with any questions.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Eric Stackhouse', with a horizontal line drawn through the middle of the signature.

Eric Stackhouse, Chief Librarian
Pictou-Antigonish Regional Library

estackhouse@parl.ns.ca

www.parl.ns.ca

PO Box 276, New Glasgow, NS, B2H 5E3

Office (902) 331-0402 - Cell (902) 331-0402



Accessibility Advisory Committee

Terms of Reference

Pictou-Antigonish Regional Library

Purpose

The Accessibility Advisory Committee provides advice on identifying, preventing, and eliminating barriers to people with disabilities in programs, services, initiatives, and facilities. The committee plays a pivotal role in helping the Pictou-Antigonish Regional Library Board become accessible and meet its obligations under Nova Scotia's Accessibility Act.

Role

The Accessibility Advisory Committee shall:

- 1) Advise on the preparation, implementation, and effectiveness of its accessibility plan. In accordance with the Accessibility Act, the plan must include:
 - a) a report on measures the Regional Library has taken and intends to take to identify, remove, and prevent barriers.
 - b) information on procedures the Regional Library has in place to assess the following for their impact on accessibility for people with disabilities:
 - any proposed policies, programs, practices, and services.
 - any proposed enactments or by-laws.
 - c) any other prescribed information.
- 2) Review and update its accessibility plan at least every three years, in accordance with the act.
- 3) Consult with stakeholders on accessibility in the organization.
- 4) Identify and advise on the accessibility of existing and proposed services and facilities.
- 5) Advise and make recommendations about strategies designed to achieve the objectives of the organization's accessibility plan.
- 6) Receive and review information from staff and senior leadership, and make recommendations, as requested.
- 7) Assist in monitoring compliance with federal and provincial government directives and regulations.

Composition and Terms of Appointment

- The Accessibility Advisory Committee shall have 8 members. At least half of the members must be people with disabilities or represent organizations that represent people with disabilities, in accordance with the act.
- The members of the Accessibility Advisory Committee shall be appointed for a term Of 2 years.
- The Committee shall elect a Chair and Vice-Chair every year.

Meetings and Working Groups

- The committee shall meet at least 4 times per year, or as needed to fulfill its duties. Quorum shall be 5.
- The committee may establish working groups to explore specific issues related to the accessibility plan and/or other responsibilities. A working group may include members who are not Advisory Committee members. The chair of a working group must be a member of the Accessibility Advisory Committee.

January 2020



R.K. MacDonald NURSING HOME CORP.

64 Pleasant Street Antigonish N.S.
863-2578 B2G 1W7

January 29, 2020

Dear Warden McCarron and County Councilors:

R.K. MacDonald Nursing Home is grateful for the ongoing commitment and support offered by the County of Antigonish.

Our current bylaws state:

"The Board of Directors shall consist of four members appointed by the County Council of the Municipality of Antigonish, four members appointed by the Town Council of the Town of Antigonish and four members appointed by the Sisters of St. Martha's, provided no employee of the Board shall be thereof." (Article II. Section II)

"Directors shall hold office for three years or until their successors have been appointed. Appointments shall become effective at the annual meeting of the board, except for vacancies where the appointment is effective immediately," (Article II. Section III)

As such, we are writing to notify the Warden and Council of the terms of current Councilors who sit as Directors on the R.K. MacDonald Nursing Home Corporation Board of Directors.

Warm regards



Michelle Thompson CEO

BOARD MEMBERS TERM OF OFFICE
September 2017

<u>Name</u>	<u>Date Appointed</u>	<u>Date Appointment Expires</u>
Vaughan Chisholm	2016	June 2019
Mary MacLellan (1997)	2015	June 2018
Gary Mattie	2016	June 2019
Donnie MacDonald (Nov 2000)	2017	June 2020

MEMO FOR INFORMATION

TO: Committee of the Whole
FROM: ALLISON DUGGAN, DIRECTOR OF FINANCE
SUBJECT: STAFF REPORTS
DATE: 10/02/2020

ADMINISTRATION DEPARTMENT

Notable Things that Have Happened This Month

- Sustainable Communities—Onsite Energy Manager Contract with 6 neighboring units is complete and signed. Efficiency One will move to hiring step.
- Building Condensing Units are ordered and Caramichaels working on installation plan.

Major Project Updates

- Inaugural President's Committee on Sustainability met on Jan 30th; Warden and Director of Sustainable Communities attended. Regional working group on Climate Change still being developed.
- Solar install of 72 kWh system is experiencing minor delays in start up because of delays in commissioning of Round 2 projects. Meeting this week will determine next steps.
- CEDI- joint steering committee, energy committee and joint council meetings being arranged.
- Municipal Accessibility Committee Structure and Terms being finalized; will be presented to Council next meeting.

FINANCE DEPARTMENT

Major Project Updates

- Water Bills are coming due the end of the month.
- PVSC's property appeal process **will close February 13, 2020 at midnight.**
- Financial Update was presented to the Committee of the Whole.
- Department of Municipal Affairs and Housing released the Draft Financial Condition Indicators for the Municipality of the County of Antigonish.
- 2020 PVSC tax roll was imported and reconciled within the County's property tax software system (Diamond Municipal Solutions).

Upcoming Events and Meetings

- The first advertisement for the County's F2019/20 Tax Sale was released to the media. There will be one more public notification before the Tax Sale on March 11, 2020.
- The Finance Department is assisting with the integration of PDOX (Solid Waste Facility Weigh Scale Software) and an accounting software program to improve the efficiency of the Solid Waste Facility billing process.

RECREATION DEPARTMENT

Notable Things that Have Happened This Month

- Volunteer Award nominations closed on February 7th and several nominations were received. The Municipality will be sending a representative to the Provincial Volunteer Week celebration later this month.

- The Equipment Loan program has seen an increase in use, with the snowshoes and ice skates being very popular.

Major Project Updates

- Staff will be presenting an update on the Active Transportation Corridor at the meeting.

Upcoming Events and Meetings

- Staff is planning for a meeting with Town and County councils and the Active Bikeways Plan Consultant for early April – details will be sent out as soon as they are available.

PUBLIC WORKS

Major Project Updates

- North Grant Water and Looping Projects on hold until Spring

Upcoming Events and Meetings

- Continuing Working on Tender for Post Road Storage

Antigonish County**Building Permits (January 1 -December 31)**

	Permits		Value	
	2019	2018	2019	2018
Residential				
New	40	65	\$ 12,002,000	\$ 18,380,000
Mobile Homes	36	33	3,781,011	3,518,000
Additions, Alterations and Renovations	36	33	2,060,963	2,121,600
Garages and Accessory Buildings	55	51	1,596,000	1,516,500
Multiple Units	17	5	5,500,001	2,060,000
	184	187	\$ 24,939,975	\$ 27,596,100
Agricultural, Commercial or Industrial				
Agricultural	2	5	\$ 70,000	\$ 4,738,400
Commercial	13	15	20,501,943	1,607,900
Industrial	0	1	-	60,000
	15	21	\$ 20,571,943	\$ 6,406,300
Institutional Buildings				
New	0	0	\$ -	\$ -
Additions and Alterations	0	2	-	107,000
	0	2	\$ -	\$ 107,000
Other	0	1	\$ -	\$ 142,000
Total	199	211	\$ 45,511,918	\$ 34,251,400

