

MUNICIPALITY OF THE COUNTY OF ANTIGONISH

Committee of the Whole Meeting Minutes

Tuesday, December 17, 2019, 5:30 pm
Council Chambers
Municipal Administration Building
285 Beech Hill Road
Beech Hill, NS B2G 0B4

Present were:

Warden Owen McCarron
Deputy Warden Hugh Stewart
Councillor Mary MacLellan
Councillor Donnie MacDonald
Councillor Vaughan Chisholm
Councillor John Dunbar
Councillor Neil Corbett
Councillor Bill MacFarlane

Regrets:

Councillor Remi Deveau
Councillor Gary Mattie

Staff Present:

Glenn Horne, Clerk-Treasurer
Beth Schumacher, Deputy Clerk
Tammy Feltmate, Director of Sustainable Communities
Allison Duggan, Director of Finance

1. Call to Order – Chairman, Warden Owen McCarron

The meeting of the Committee of the Whole was called to order by the Chair, Warden McCarron, at 5:35pm.

2. Approval of Agenda

Warden McCarron called for any additions or deletions to the agenda. Two additions were made.

Moved By Councillor MacDonald

Seconded By Councillor MacLellan

That the agenda be approved as amended.

Motion Carried

3. **Approval of December 3, 2019 Committee of the Whole Minutes**

Warden McCarron called for any errors or omissions in the minutes.

Moved By Councillor Dunbar

Seconded By Councillor MacFarlane

That the Committee of the Whole minutes of December 3, 2019 be approved as presented.

Motion Carried

4. **Business Arising from the Minutes**

There was no business arising from the minutes.

5. **Delegations**

There were no delegations.

6. **Continuing Business**

a. **Recap of Municipal Energy Learning Session**

Ms. Feltmate provided members of the Committee with an overview of the energy learning session that was held at the Municipal Office on December 9th. The four areas that were identified where the Municipality could have an impact are:

- Efficiency
- Transportation (Fleet)
- Generation (Renewables)
- Waste Management

Members of the Committee who attended the session added their feedback on the speakers and content. Discussion followed. Ms. Feltmate discussed the anticipated "next steps" for the process. Warden McCarron thanked Ms. Feltmate for organizing the learning session.

b. **Consideration of Support for Antigonish-based Film**

Mr. Horne spoke further to a proposal for a movie to be filmed in the Antigonish County & Town areas that was presented at a Committee meeting earlier in the year and discussed at the September Joint Council meeting. The request for financial support for the movie has been received; the Municipality is being requested to contribute \$19,000. The same request has been made of the Town. This item would fall in the 2020/2021 budget. Discussion followed.

Moved By Councillor MacLellan

Seconded By Councillor MacFarlane

The Committee recommends that Municipal Council approve budgeting a contribution of \$19,000 towards the production of Dawn, her Dad and the Tractor in the 2020/2021 budget.

Motion Carried

c. Discussion of a Municipal Business Park

Mr. Horne provided an overview of a memo provided in the agenda package looking at the potential for a municipally-owned business park. Reviewing the feasibility of such a park was one of the priorities identified by Municipal Council. The methodology of the interviews and surveys used by the consultant was discussed. Capacity at the existing business park was reviewed. Consensus of the Committee was that there was ample capacity for land in the community and there wasn't a need for the Municipality to create another development.

d. Consideration of Council and Committee Nights

Mrs. Schumacher presented a follow-up memo providing details regarding the dates if the regular Council and Committee meetings were to be moved to the second and fourth Mondays of each month starting in 2020. Discussion followed.

Moved By Councillor Chisholm

Seconded By Councillor MacDonald

The Committee recommends that Municipal Council approve changing the regular Council night from the third Tuesday of each month to the second Monday of each month, changing the regular Committee of the Whole meetings from the first and third Tuesday of each month to the second and fourth Monday of each month, and the regular Asset Management meetings from the first Tuesday of each month to the fourth Monday of each month.

The Committee further recommends that Municipal Council approve amending the applicable policies and terms of reference noting these meeting dates to reflect this change.

Motion Carried

e. Streetlight Request

Mr. Horne spoke to a request brought forward from Councillor Corbett on behalf of a constituent requesting that the Municipality consider assuming a streetlight located at the end of their driveway on Hill Road. Councillor Corbett spoke to the request. The streetlight is located at the end of the line of streetlights and was installed when the residents had moved in before the Village Commission installed the other streetlights along Hill Road. The light faces into the driveway, and not out onto the road, but the resident would request it to be turned out if it was

assumed. Mr. Horne noted that the streetlight request does not meet the Municipality's Streetlight Policy.

Discussion followed. A suggestion was received from Mrs. Duggan to look at the pattern of lighting along the street, and to determine what lights are Municipal and which are private. The item will be deferred to the next meeting to allow time for this information to be gathered.

7. New Business

a. Antigonish Food Bank Request

Warden McCarron spoke to a request received from the Antigonish Food Bank for support during the holiday season to meet the demand that they are experiencing.

Moved By Deputy Warden Stewart

Seconded By Councillor Chisholm

The Committee recommends that Municipal Council provide a contribution of \$2500 to the Antigonish Food Bank.

Motion Carried

b. Aulds Cove VFD Generator Fundraising Request

Mr. Horne spoke to a request from the Aulds Cove Volunteer Fire Department, following their designation as a comfort/warming centre in the event of an extended closure of the Causeway. Without an emergency source of power, they are requesting assistance for the expense of a generator. It was noted that this request would be appropriate for the Community Partnership Grants process, and there may be opportunity for the Aulds Cove VFD to reach out to neighbouring municipalities and other government partners and agencies as well.

c. Eastern Mainland Housing Board Re-Appointment

The term for Mr. MacIntyre to serve as the Municipality's Representative on the Eastern Mainland Housing Authority Board is due for renewal; Mr. MacIntyre has indicated that he is interested in serving for another term.

Moved By Councillor MacDonald

Seconded By Councillor Chisholm

The Committee recommends that Municipal Council re-appoint Jim MacIntyre as the rep on the Eastern Mainland Housing Authority.

Motion Carried

8. Reports from Inter-Municipal Boards, Committees and Commissions

a. **Antigonish Heritage Museum Board**

Nothing to report. The next meeting will be in January.

b. **Antigonish Arena Commission**

There is a tenant lined up to operate in the place of the canteen at the arena, and is expected to be operational shortly.

c. **Antigonish Crime Prevention**

There was no report.

d. **Eastern District Planning Commission**

There was nothing to report.

e. **Eastern Regional Solid Waste Management Committee**

The Committee met on December 13th. Councillor MacDonald provided an overview of the Committee's business over the past month, which included a review of the Regional Chairs Priorities, and other updates.

f. **County – Paqtnkek Joint Steering Committee**

No Committee report. Warden McCarron noted that the swearing-in ceremony for Chief and Council will be taking place on December 18th.

g. **Pictou Antigonish Regional Library**

The last meeting took place in the newly renovated Westville library.

h. **RK MacDonald Nursing Home**

The RK was in the process of accreditation earlier in the month and was successful.

9. **Community Events**

The following community events were noted:

- Chase the Ace Friday nights in St. Joseph's
- New Years Levee at the Legion on January 1st
- Tree lighting took place at the St. Andrew's seniors home on December 13th
- Chase the Ace in St. Andrews was won last week

10. **Staff Reports**

The reports in the agenda were received for information.

11. **Additions to the Agenda**

a. **Councillor Excuse Due to Illness**

Mr. Horne noted that this month's meeting will be Councillor Mattie's third consecutive absence from Council due to illness. The excused absence was provided for the month of December.

Moved By Deputy Warden Stewart

Seconded By Councillor MacLellan

The Committee recommends that Municipal Council provide Councillor Mattie with an excused absence from the December 2019 regular Council Meeting for medical reasons.

Motion Carried

b. Award of IT Request for Proposals

Mr. Horne provided an overview of the inter-municipal RFP that was issued in the fall by a group of municipalities who have partnered to develop a joint IT service. The results of that RFP and the interview process that was used was discussed. IMP solutions was the recommended vendor for the contract.

Moved By Councillor MacLellan

Seconded By Councillor Corbett

The Committee recommends that Municipal Council award the contract for the Inter-Municipal IT Asset Inventory, Assessment & Action Plan be awarded to IMP solutions at a bid price of \$61,050.

Motion Carried

12. In Camera Items

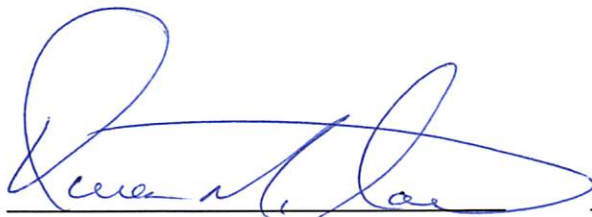
There were no in-camera items.

13. Adjournment

Moved By Deputy Warden Stewart

That the Committee of the Whole meeting be adjourned at 6:54pm.

Motion Carried



Warden Owen McCarron



Glenn Horne, Municipal Clerk/Treasurer