

MUNICIPALITY OF THE COUNTY OF ANTIGONISH

COMMITTEE OF THE WHOLE AGENDA

Tuesday, December 17, 2019, 5:30 pm

Council Chambers

Municipal Administration Building

285 Beech Hill Road

Beech Hill, NS B2G 0B4

1. Call to Order – Chairman, Warden Owen McCarron
2. Approval of Agenda
3. Approval of December 3, 2019 Committee of the Whole Minutes
4. Business Arising from the Minutes
5. Delegations
6. Continuing Business
 - a. Recap of Municipal Energy Learning Session
 - b. Consideration of Support for Antigonish-based Film
 - c. Discussion of a Municipal Business Park
 - d. Consideration of Council and Committee Nights
 - e. Streetlight Request
7. New Business
 - a. Antigonish Food Bank Request
 - b. Aulds Cove VFD Generator Fundraising Request
 - c. Eastern Mainland Housing Board Re-Appointment
8. Reports from Inter-Municipal Boards, Committees and Commissions
 - a. Antigonish Heritage Museum Board
 - b. Antigonish Arena Commission
 - c. Antigonish Crime Prevention
 - d. Eastern District Planning Commission
 - e. Eastern Regional Solid Waste Management Committee
 - f. County – Paqtnkek Joint Steering Committee
 - g. Pictou Antigonish Regional Library
 - h. RK MacDonald Nursing Home
9. Community Events

This item provides Councillors with an opportunity to briefly bring to the attention of Council events that are taking place in their communities.
10. Staff Reports
 - a. RCMP Monthly Report - November

11. Additions to the Agenda
12. In Camera Items
13. Adjournment

STRATEGIC PRIORITIES CHART (amended Feb. 2019)

COUNCIL PRIORITIES	
NOW <ol style="list-style-type: none"> CELLULAR & BROADBAND CONNECTIVITY: Business Case, Funding & Advocacy WATER INFRASTRUCTURE: Assessment, Plan & Implementation RENEWABLE ENERGY: Explore Partners & Develop Options PAQTNKEK PARTNERSHIP: Transition Plan & Milestones TOURISM: Plan Development 	
NEXT <ul style="list-style-type: none"> ACCESSIBILITY: Improvements & Engagement INFRASTRUCTURE FUNDING: Plan & Implementation WATER & SEWER: Assessment & Plan ACTIVE TRANSPORTATION PLAN: Implementation MUNICIPAL AWARENESS: Plan & Implementation RECREATION PLAN: Implementation BUSINESS PARK: Determine need for new / LSR Options. 	ADVOCACY/PARTNERSHIPS <i>Connectivity Funding (Prov & Feds)</i> <i>Physician Recruitment & Retention (Prov)</i> <i>Long-Term Care Facility Funding (Prov)</i> <i>Aging In Place Program (Prov)</i>
ADMINISTRATION	FINANCE
<ol style="list-style-type: none"> CELLULAR & BROADBAND CONNECTIVITY: May 2019 TOURISM: Plan – December 2019 INFRASTRUCTURE FUNDING: Plan & Implementation - Ongoing <ul style="list-style-type: none"> BUSINESS PARK: Determine need for new / LSR Options – June 2019 Asset Management System: Complete Phase 1 & 2 – June 2019 	<ol style="list-style-type: none"> INFRASTRUCTURE FUNDING: Plan & Implementation - Ongoing Water Meter System: Integration – Mar 2019 Water Utility Rates: Review – Oct <ul style="list-style-type: none"> Information Technology Strategy: Oct 2019 Receivables and Payables: Ongoing
PUBLIC WORKS	RECREATION
<ol style="list-style-type: none"> WATER INFRASTRUCTURE Assessment, plan and Implementation. SEWER SYSTEMS: Assessment - October. WATER SYSTEM: Fringe Water Upgrades - 2020 <ul style="list-style-type: none"> Day-to-day operations 	<ol style="list-style-type: none"> ACTIVE TRANSPORTATION PLAN: Trunk 104 Concept Design – Mar 2020 RECREATION PLAN: Community Hubs Concept Design – Nov 2019. RECREATION PLAN: <ul style="list-style-type: none"> Summer, After School & Learn to Swim Programing: Ongoing
SUSTAINABILITY	PLANNING
<ol style="list-style-type: none"> RENEWABLE ENERGY: Options Development – Jan 2020 PAQTNKEK PARTNERSHIP: Transition Plan from CEDI & Key Milestones for 2020 – Sept 2019. ACCESSIBILITY: Improvements and Engagement – Feb 2020 <ul style="list-style-type: none"> MUNICIPAL AWARENESS: Plan & Implementation – Nov 2019 	<ol style="list-style-type: none"> Eastern Antigonish Plan Review – Sept. Bill 58 Amendments to the MGA assessment and response – Summer 2019 Development Applications – Ongoing Building and Fire Inspection – Ongoing <ul style="list-style-type: none"> Certification of Assistant Building Inspector

MUNICIPALITY OF THE COUNTY OF ANTIGONISH

Committee of the Whole Meeting Minutes

Tuesday, December 3, 2019, 6:30 pm
Council Chambers
Municipal Administration Building
285 Beech Hill Road
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron
Deputy Warden Hugh Stewart
Councillor Mary MacLellan
Councillor Donnie MacDonald
Councillor Vaughan Chisholm
Councillor Remi Deveau
Councillor John Dunbar
Councillor Neil Corbett
Councillor Bill MacFarlane

Regrets: Councillor Gary Mattie

Staff Present: Glenn Horne, Clerk-Treasurer
Beth Schumacher, Deputy Clerk
Allison Duggan, Director of Finance

Also Present: Colleen Cameron, Antigonish Affordable Housing Society
Angus MacGillivray, Antigonish Affordable Housing Society

1. Call to Order – Chairman, Warden Owen McCarron

The meeting of the Committee of the Whole was called to order by the Chair, Warden McCarron, at 6:47pm.

2. Approval of Agenda

Warden McCarron called for any additions or deletions to the agenda. The following additions were made:

- St. Joseph's Community Centre

- Intersection of Beech Hill and Trunk 4
- Streetlight in Havre Boucher

Moved By Councillor Corbett

Seconded By Councillor MacLellan

That the agenda be approved as amended.

Motion Carried

3. Approval of November 19, 2019 Committee of the Whole Minutes

Warden McCarron called for any errors or omissions in the minutes.

Moved By Councillor MacDonald

Seconded By Councillor Deveau

That the Committee of the Whole minutes of November 19, 2019 be approved as presented

Motion Carried

4. Business Arising from the Minutes

There was no business arising from the minutes.

5. Delegations

a. Antigonish Affordable Housing

Colleen Cameron and Angus MacGillivray from Antigonish Affordable Housing brought forward a letter from the society regarding their proposal for a development on Appleseed Drive, as well as a budget for the project. The society will be applying to other levels of government for funding to support the development as well. Discussion followed. The request from Antigonish Affordable Housing is a commitment from the Municipality for \$100,000 over five (5) years at \$20,000 a year.

A question of clarification was asked as to whether the land contribution provided earlier in the year was included, or in addition, to the financial request; clarification was given that the land would be considered separate from the financial request. The Warden thanked the representatives from the Antigonish Affordable Housing Society for their presentation; the request will be taken under consideration.

6. Continuing Business

a. Consideration of Council and Committee Meeting Nights

The Committee reviewed the proposed changes to the regular meeting nights. Discussion followed. The Committee wanted to explore looking at the

second Monday of the month; staff was asked to look at potential conflicts with holidays and to report back at the next Committee meeting.

b. Consideration of Appointment to the Antigonish Arena Management Board

Mr. Horne spoke to the two applications that were received for seats on the Antigonish Arena Management Board. Discussion followed.

Moved By Deputy Warden Stewart

Seconded By Councillor Chisholm

The Committee recommends that Municipal Council appoint Mike Stewart as the representative on the Antigonish Arena Management Board.

Motion Carried

8. Reports from Inter-Municipal Boards, Committees and Commissions

a. Antigonish Heritage Museum Board

Met on November 25th. The Museum Board inherited the Casket archives and will be working to store and digitize them. They will be going through an accreditation in 2020. A question was asked about fundraising plans at the museum; discussion followed.

b. Antigonish Arena Association

The Saucy Sandwich will be taking a lease on the canteen area; the lease is expected to be signed soon. An update was given on the plans to close the ice season earlier in the summer.

c. Antigonish Crime Prevention

The Committee met in November. They are actively recruiting for Board members and are in the process of selecting a new chair.

d. Eastern District Planning Commission

The budget has been approved.

e. Eastern Regional Solid Waste Management Committee

The next meeting is December 13th.

f. County – Paqtnkek Joint Steering Committee

An update on the Band Council elections was provided; Chief Prosper and all of the previous councillors were re-elected, with one new member.

h. RK MacDonald Nursing Home

The nursing home will be working on an accreditation process during the week of December 9-13th.

i. Police Governance Board

An update was provided on the board; a new chairman was brought in and is making good headway in advocating on behalf of the municipalities with the local law enforcement organizations.

9. Community Events

The following community events were shared:

- The Heatherton Group Home Concert has been rescheduled for Friday December 6th
- Sunday December 8th is the Christmas Fair in Paqtnkek at the Community Centre
- Girls Provincial Volleyball tournament December 7th and 8th in Pomquet

11. Additions to the Agenda

a. St. Joseph's Community Centre

Deputy Warden Stewart spoke to the circumstances of a lease situation at the community centre in St. Joseph's, where the community centre sits on land owned by the local parish. The parish is looking to sell the land and has accepted an offer of \$20,000 for the property from the community centre. Deputy Warden Stewart brought forward a request for the Municipality to make a \$20,000 donation to the community centre to acquire the land.

Moved By Councillor MacLellan

Seconded By Deputy Warden Stewart

The Committee recommends that Municipal Council makes a \$20,000 donation to the St. Joseph's Community Centre to enable them to purchase the land that the community centre sits on.

Motion Carried

b. Beech Hill Road and Trunk 4 Intersection

Councillor MacFarlane expressed condolences to the gentleman who passed at the intersection on December 2nd.

Previous requests for modifications and changes made by Council have not been implemented by the Province; another letter to the Minister with the local MLA and Premier copied asking for action to be taken was requested to be sent. Having the Transportation Minister, local MLA, and senior Department of Transportation and Infrastructure Renewal staff meet with Council immediately to discuss the

intersection was also made. A suggestion was also made to request the intersection study that was done on the intersection and has been requested on numerous occasions over the past year.

c. Streetlight in Havre Boucher

A resident in Havre Boucher has been paying for a streetlight at the end of the roadway where the roadway dead-ends and is used as a turn-around. Councillor Corbett will follow-up with the exact location for staff to confirm the circumstances regarding the streetlight and the request.

d. Antigonish Affordable Housing Request

Further to the presentation made earlier in the night, the Committee took the opportunity to discuss the request that was made.

Moved By Councillor MacDonald

Seconded By Councillor Deveau

The Committee recommends that Municipal Council provide the Antigonish Affordable Housing Society with a contribution of \$100,000 over five (5) years, for the proposed development on Appleseed Drive, contingent on the rest of the funding being secured and construction work being tendered.

Motion Carried

12. In Camera Items

Moved By Deputy Warden Stewart

Seconded By Councillor Deveau

That the Committee of the Whole Meeting be adjourned to an In-Camera Session to discuss the Acquisition, Sale, Lease, and Security of Municipal Property and Contract Negotiations at 8:19pm.

Moved By Councillor Dunbar

Seconded By Councillor MacLellan

That the in-camera session be adjourned at 8:45 pm

Motion Carried

Moved By Deputy Warden Stewart

Seconded By Councillor Chisholm

The Committee recommends that Municipal Council hire Maria Fraser as Physical Activity Coordinator, to be for a term from December 9, 2019 to May 8, 2020.

Motion Carried

Moved By Councillor Deveau

Seconded By Deputy Warden Stewart

The Committee recommends that Municipal Council support the awarding of the Sport Hub design contract to Laura Duggan, Independent Consultant.

Motion Carried

13. Adjournment

Moved By Councillor Chisholm

That the Committee of the Whole meeting be adjourned at 8:45 pm.

Motion Carried

Warden Owen McCarron

Glenn Horne, Municipal Clerk/Treasurer

December 12, 2019

All Things Energy Summary

On Monday, December 09, 2019 representatives from AREA, QUEST, Doctor Solar and Scotiaway met with staff and Council for an educational conversation on Energy. The conversation covered many topics including solar, utilities, renewables to retail as well as the importance of balancing efficiency measures and strengthening building envelopes as the foundation for decreasing GHG emissions and decreasing the municipality's carbon footprint.

The four basic areas for maximum municipal impact in our current Energy environment are summarized in the following table:

Area of Impact or Focus	Municipal	Community
1. Efficiency	Onsite Energy Manager (starting Jan 2020); Partners in Climate Protection Program with FCM.	Homewarming and Efficiency NS promotion through website, mailouts, and efficiency educational events.
2. Transportation	Explore EV options, charging stations and fleet options	Charging stations.
3. Electricity Generation/ Renewable Energy Production	Solar project, partnership with PMN exploration of projects.	Community Partnership Grants have been used for solar panels
4. Waste Management (Solid Waste and Waste Water).	Efficiency measures; continue to explore SWM practices.	Education on recycling and composting.

There are several areas within each of these to further explore. The idea of owning systems independently or partnering with other municipal units, first nations or private sector investors. There is a need to clearly define financing structures and partnership expectations in any new initiatives.

December 13, 2019

Dear Glenn,

So nice to speak to you the other day and many thanks for putting me in touch with John Beaton at the Chamber of Commerce. He and I are going to be in touch in the new year about an ask to the Chamber and/or for investment/donors.

We're so pleased you and your County colleagues are considering offering your support. Attached you'll find a breakdown of the extra costs we will incur if we are to proceed with our wish to film 1-2 weeks of my Feature, DAWN, HER DAD & THE TRACTOR, in Antigonish.

Our total budget is projected to be 1.5 million. Our spend in Antigonish is predicated on union requirements for per diems, meals, accommodations, etc.

Bob Hale at STFX, has allowed a generous 50% reduction in the price of rooms on Campus. Next week we're having a conversation with the Highland games folks to discuss what our plan for the parade will look like.

Your involvement and financial support quite literally will make the difference to us being able to shoot in Antigonish, or not. You'll see Terry has broken out costs for one week, and for two. I'd like to be there for two.

We are looking for support from the County and the Town to cover our extra expenses for ONE week. I'm going to follow up with the chamber of commerce and see if we can secure further investment to make the second week possible.

Our Ask:

You'll see that our projected amount of extra costs for one week of filming in Antigonish is over 38K. We're looking to secure this amount from the town and county - we propose a contribution of 19K each. That is the ask we'd like put to council.

Thank you for your support and enthusiasm thus far.

Sincerely,

Shelley Thompson

Shelley Thompson

Actor/Writer/Director

Duck Duck Goose/DAWN, HER DAD, & THE TRACTOR

www.shelleyathompson.com

"Take up the song, forget the epitaph" Edna St. Vincent Millay

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

REQUEST FOR DIRECTION

TO: Committee of the Whole
FROM: Glenn Horne, Municipal Clerk Treasurer
SUBJECT: *Consideration of Establishing a New Highway-Oriented Business Park*
DATE: DECEMBER 17, 2019

SUMMARY

At its September meeting the Committee received a preliminary proposal to consider purchasing land from a local businessperson for the purpose of establishing a new Business Park. Municipal Council has also identified exploration of a new business park as one of its strategic priorities. This memo will provide the Committee with an overview of the local and provincial climate for municipal business parks, feedback from the Antigonish area economic assessment that was recently completed and other considerations to guide its discussion.

BACKGROUND

Many municipal governments across the province have established business parks. Parks in proximity to Antigonish County include:

Existing Municipal Business / Industrial Parks				
	Total Acres	Avail Lots	\$ / Acre	Pop. Base
Truro Business Park	270	10 (27 acres)	\$25,000	60,000
Albion Business Park (Stellarton)	80	7 (44 acres)	\$110,000 if visible from Hwy 104 \$60,000 if not visible from Hwy 104	45,000
East River Business Park (New Glasgow)	52	15 (17 acres)	NA	45,000
Antigonish County Industrial Park	100	0 (39 acres)	\$15,000 - \$18,000	20,000

Other municipal business parks in operation in Nova Scotia are:

Cape Breton - Port Hawkesbury Business Park - Richmond County Joint Industrial Park - Richmond County Industrial Park	Valley - Annapolis Valley Regional Industrial Park - Berwick Industrial Park - Waterville Business Park (Kings)
South Shore - Port Mersey Commercial Park - Queens Crossing Development - Osprey Village Industrial Park - Bridgewater Business Park - Shelburne Marine Industrial Park	Hants - Elmsdale Business Park - Uniacke Business Park - Windsor-West Hants Industrial Park - Windsor Industrial Park

This is not an exhaustive list but provides some indication of the parks operational throughout the province. Each of these parks are municipality owned, though in some instances managed, sold and promoted by third party operators.

At present the Municipality owns and operates the Antigonish County Industrial Park located in Lower South River. With the opening of Phase II of the twinned Hwy 104, the Industrial Park is no longer on Highway 104, rather it is now positioned on Trunk 4.

Opportunities for commercial development have emerged along the new Hwy 104 through Antigonish County:

- Exit 31 along Post-Road and Market Street has available lands (approximately 100 acres across five properties), designated for commercial development and in proximity to mature commercial development (see Figure 5).
- Exit 32 is home to Nova Landing, an 18-acre private commercial development home to a new Irving, Robin's Donuts and KFC. Ground has recently been broken on a new hotel. Commercial development has also been considered for the lands on the south side of the intersection at Trunks 7 & 4 (see Figures 1 & 4).
- Exit 33 is home to a Shell, Tim Horton's and Sobey's Express as well as East Gate Ridge, which is anchored by Century Nissan. East Gate Ridge has the potential to accommodate up to nine tenants on the 25-acre property. Antigonish Dry Storage, the Department of Lands and Forestry and municipal operations are established on the south side of Hwy 104 along Beech Hill Road, with other property designated commercial. The north side of Trunk 4 has also been designated as commercial (see Figures 2 & 3).
- Exit 35 in Lower South River is home to long-standing businesses including Mother Webbs, the Coastal Inn, Petro-Canada, Brosha's Short Stoppe and is only a short

distance from the Antigonish County Industrial Park (see Figure 6). This Exit also has potential for commercial growth and is near existing municipal services.

- Exit 36B at Paqtnkek Mi'kmaw Nation will see the Bayside Travel Centre open in January 2020. This new development includes Wilsons Fuels retail gas and diesel service, a convenience store, a new Entertainment Centre, an NSLC agency store, two quick-serve restaurants and a truckers' lounge with showers, free high-speed WiFi service, a tourist information centre and space for Mi'kmaw craft kiosks.

CONSIDERATIONS

Municipalities develop business parks for a variety of reasons. The most common reasons are:

- provide access to specific land for commercial development that would not otherwise be made available,
- expand commercial property tax base,
- capitalize on a specific opportunity, and
- foster local employment.

Business park development is an expensive, risky, complicated and long-term undertaking, requiring considerable expenditures on development, infrastructure and marketing. Many factors must be considered such as global, national, provincial and local economic forces, trends in industrial/business sectors, demographics, environmental sustainability as well as local conditions with respect to land, water, sewer, energy, communication and road infrastructure, and social conditions.

Even where opportunities are identified, municipalities need to have the capacity and resources to translate positioning and marketing of business park lands into actual sales. This requires committed resources to identify potential buyers, promote sales and identify opportunities.

Information provided from the Antigonish Economic Assessment

In 2019, the Municipality completed an economic assessment of the Antigonish area in partnership with the Town of Antigonish and ESREN. The following feedback was received from a survey and a series of interviews with a representative sample of the Antigonish business community:

- 88% of businesses have NOT tried to purchase land in Antigonish County in the past five years. Of those that did, most were successful. Price is the most significant factor influencing site selection.
- 92% of businesses that either have or have not tried to purchase land indicated they would NOT be interested in a new industrial park (25 businesses responding).
- 77% of businesses have NOT tried to rent space in Antigonish County in the past five years. The most influential factors for rental space are size, price, renovations required, access to high-speed internet, parking & location.
- 71% of those looking for rental space were able to locate it.

These statistics provide some insight into the Antigonish business community's perspective on the addition of a new municipally owned business park. Similarly, the Municipality has received a small number of inquiries concerning its existing Industrial Park in Lower South River. However, none of those inquiries have translated into sales.

Based on this feedback, the relatively small population base and current access to private land there does not appear to be significant demand for a municipally owned business park among current business owners active in the Antigonish area. Other trends and opportunities we identified through this assessment, which will be shared with Municipal Council in short order.

Antigonish County Experience & Approach

The Antigonish County approach to development for the past two decades or so can be described as, "County supported; Business led." Commercial and residential development has come largely (almost exclusively) at the cost of the developer. Examples include Market Street, Nova Landing and East Gate Ridge. The developer has contributed the cost of site selection and preparations, infrastructure expansion, marketing and sales. The Municipality has enabled this through responsible regulation (land-use, municipal servicing, subdivision) and by assuming ownership and long-term operation of infrastructure once complete.

At this point in time the Municipality has two different developments progressing under this framework: Nova Landing and East Gate Ridge. This is the most significant commercial development in Antigonish County since the development of Market Street.

Keeping with the tradition that has brought the Municipality success in recent times, there are options to further support private-sector led development such as Business Improvement Districts, Phased-In Commercial Assessment and District Energy, which can all be explored in more detail.

Risks

Based on the market and the availability of existing highway oriented commercial land there is a risk that adding additional publicly funded lands could negatively impact all property owners by competing for limited development and "flooding the market" with available land. This would put the Municipality in the position of competing with private business owners, which could negatively impact our relationships and ability to foster overall economic growth.

Municipal ownership of land also means no commercial tax revenue will be collected on the land until sold to a private owner. Business park development typically takes decades to complete. If land remains in private hands while being promoted and developed it generate commercial tax revenue; if it is in public hands it does not.

Demand for land needs to justify the associated expense or opportunity. This does not appear to be the case in Antigonish County with a significant amount of commercial land currently available for sale.

BUDGET IMPLICATIONS

The main cost drivers of business park development are land purchase, service extension (water, sewer, power, streetlights, storm water and road) and lot preparation. Once these capital costs are incurred the development must be maintained, operated and promoted.

A recent estimate for the extension of services at the Lower South River Industrial Park along Valley Road provides a baseline to determine costs associated with a new park in the tables below. This estimate is based on unit pricing from 2017. It does not include the cost of purchasing land of curb & gutter, which would be required in the Fringe Serviced area.

Under the Municipality's current approach all these costs are incurred by the private developer. The cost of promotion and administration is also incurred by the private developer. The operational cost of the infrastructure is incurred by the Municipality once complete.

Service Extension Costing	220m	500m
Site Work	\$50,000	\$115,000
Sanitary Sewer Conveyance	\$56,500	\$130,000
Pump Station	\$115,000	\$115,000
Water Service	\$51,000	\$116,000
Paving	\$148,000	\$340,000
Power	\$14,000	\$32,000
Contingency (20%)	\$86,000	\$170,000
TOTAL	\$521,400	\$1,017,600

As a high-level estimate of costs, assuming a total investment of approximately \$1,800,000 for property and capital development securing 20 acres, the break-even cost per acre is \$90,000. Again, this is a high-level estimate and does not include any costs for borrowing, administration, promotion and sales.

NEXT STEPS

Assessment of the opportunity to establish a new business park is one Municipal Council's Strategic Priorities. This memo is intended to provide additional background and support that discussion. Additional research and considerations can be completed based on Council's feedback.

Depending on the goal Municipal Council would like to pursue, the Municipality has several options it can further explore, including Business Improvement Districts, Phased-In Commercial Assessment and District Energy. A copy of the Antigonish Economic Assessment for Council's review is also forthcoming, which can inform further discussions on economic development.



Figure 1 - Nova Landing



Figure 2 - East Gate Ridge & North Side Beech Hill

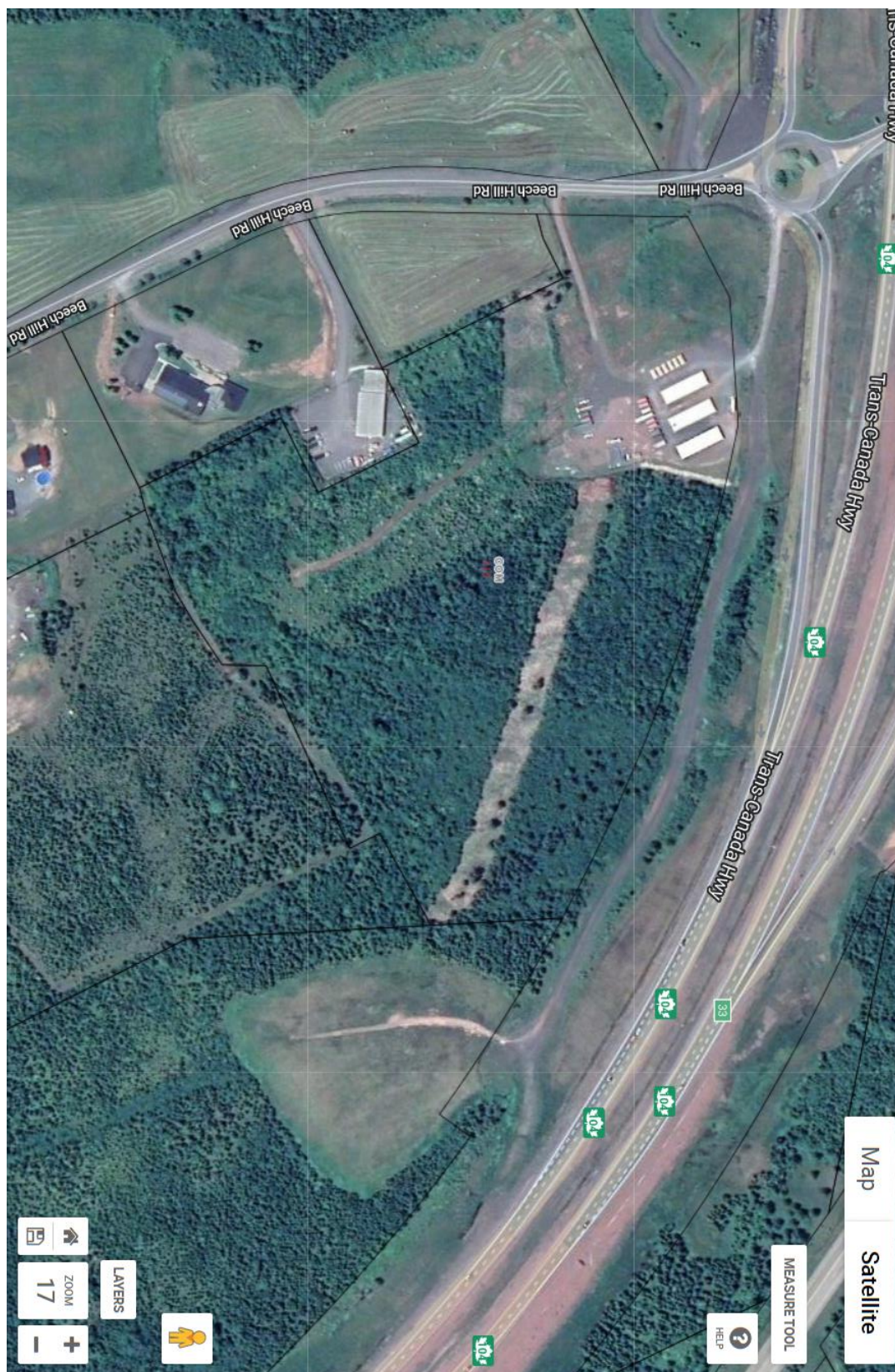


Figure 3 - South Side Beech Hill

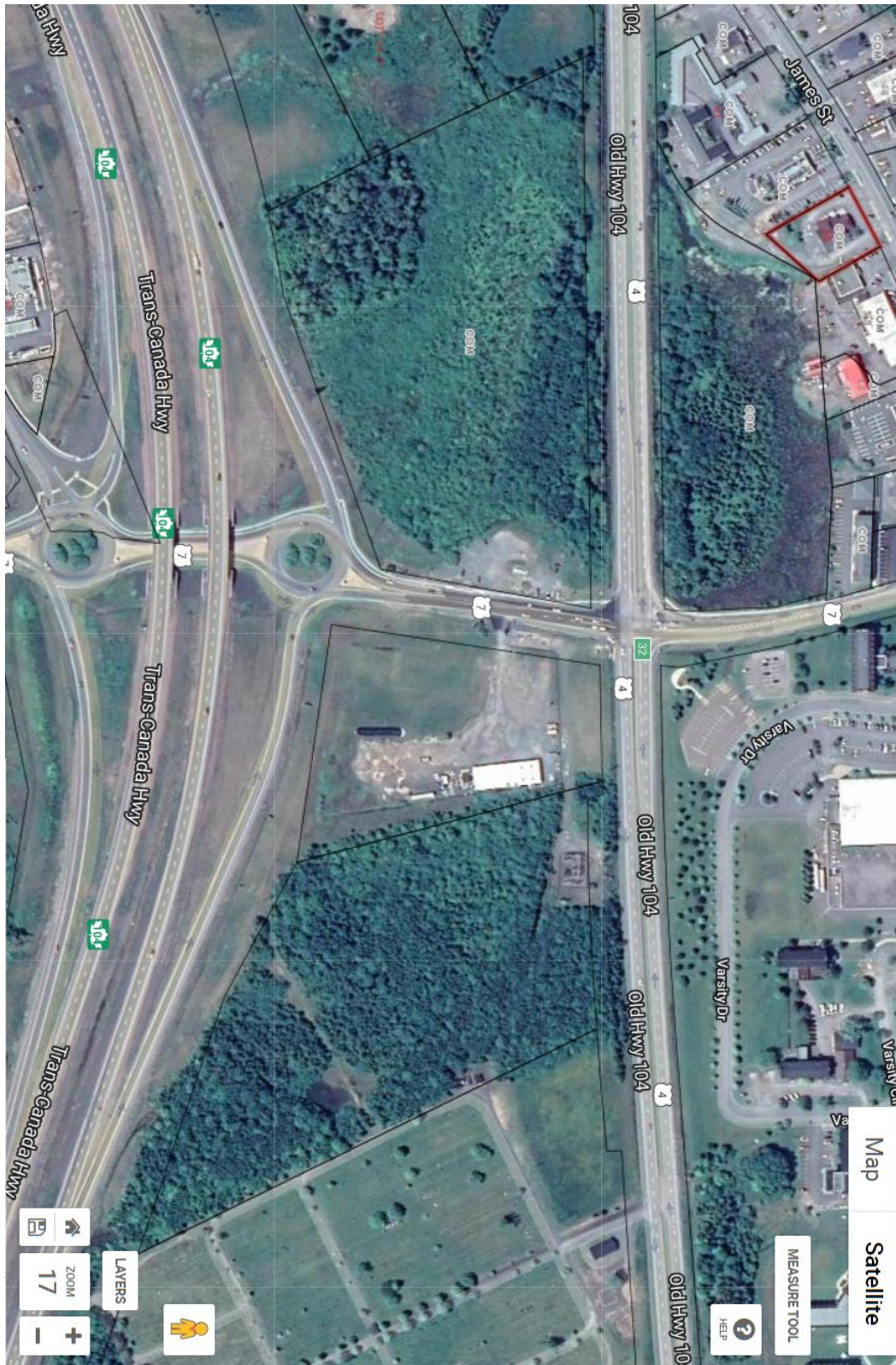


Figure 4 - Trunk 7 @ Trunk 4

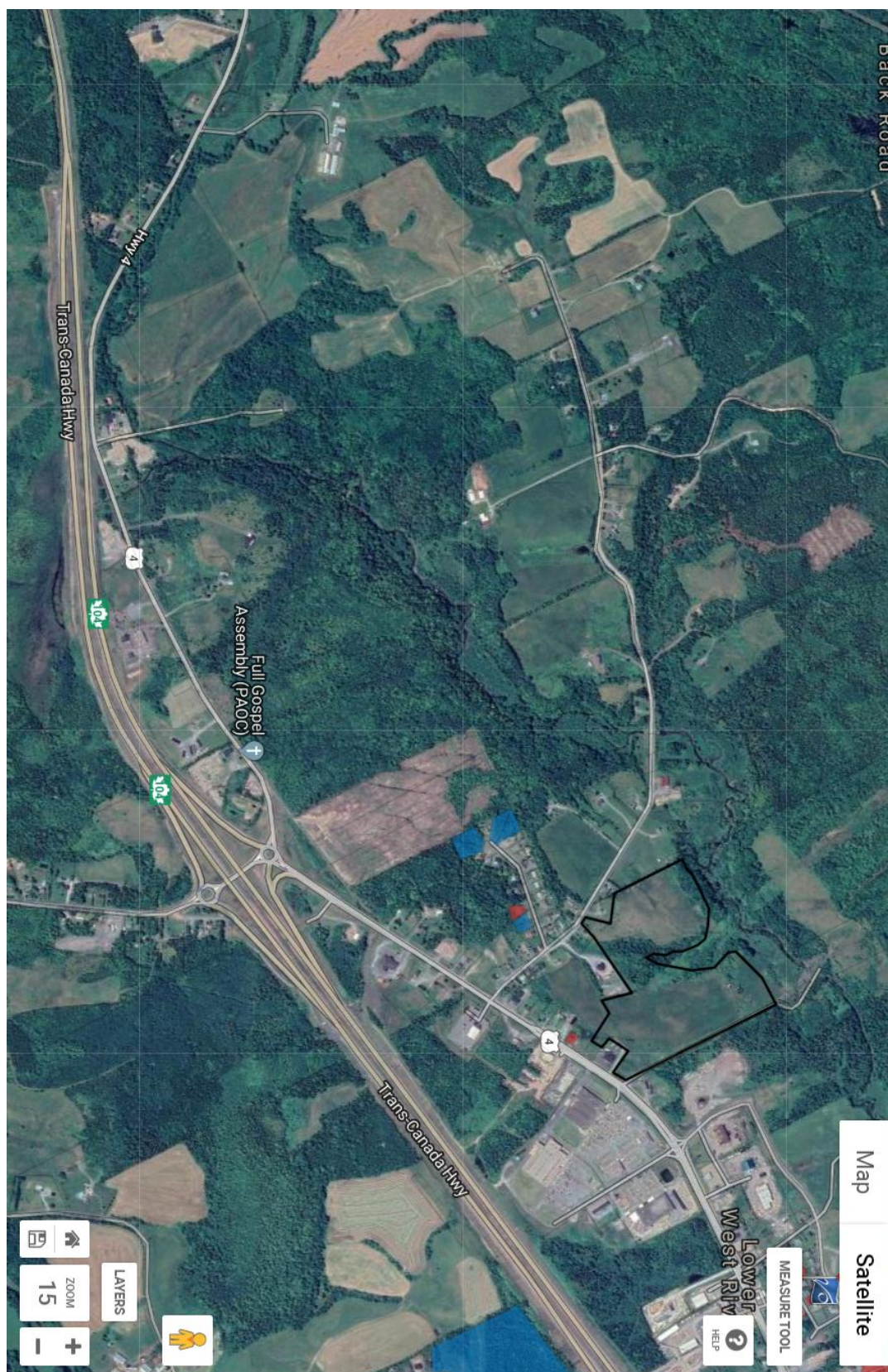


Figure 5 - Post Road & Market Street



Figure 6 - Antigonish County Industrial Park

MEMO FOR INFORMATION

TO: Committee of the Whole
FROM: BETH SCHUMACHER, DEPUTY CLERK
SUBJECT: FOLLOW-UP – CONSIDERATION OF COUNCIL AND COMMITTEE NIGHT
DATE: 2019-12-17

RECOMMENDATION

That the Committee receive the following information for consideration.

SUMMARY

Staff has prepared an analysis of a proposal to adjust the regular dates for meetings of the Asset Management Committee, Committee of the Whole, and Council.

BACKGROUND

At the September 23rd meeting of the Committee of the Whole, staff were asked to investigate options for moving the regular Committee and Council meetings from the 1st and 3rd Tuesdays of the month to the 2nd and 4th Tuesdays of the month. The idea behind moving the meetings was to better distribute meetings early in the calendar year when the return from holidays impacted the first week of the month, and to avoid occurrences where Town and County Council fall on the same evening if the Town's Council meeting is postponed by a day due to a holiday.

When the discussion was re-visited in early December, staff was directed to prepare an analysis of the impact on holidays if the second and fourth Mondays of each month were considered as possible dates.

DISCUSSION

At present, regular meetings of Municipal Council take place at 7:30pm on the third Tuesday of each month except for the months of July and August, where there is a hiatus in regular meetings. The Committee of the Whole meets on the first and third Tuesday of each month, and the Asset Management Committee meets on the first Tuesday of the month.

If the dates of meetings were to be changed to fall on the second and fourth Mondays, starting in the new year, the proposed new schedule for meetings would be as follows:

Committee of the Whole and Council	Asset Management Committee and Committee of the Whole
Monday January 13 th	Monday January 27 th
Monday February 10 th	Monday February 24 th
Monday March 11 th	Monday March 23 rd
Monday April 13 th	Monday April 27 th
Monday May 11 th	Monday May 25 th
Monday June 8 th	Monday June 22 nd
Monday September 7 th	Monday September 21 st

Monday October 12 th	Monday October 26 th
Monday November 9 th	Monday November 23 rd
Monday December 7 th	Monday December 21 st

Potential Conflicts with Holidays

The proposed schedule using Mondays put meetings on Easter Monday, Labour Day, and Thanksgiving, which are highlighted in red in the preceding table. The final Asset Management and Committee of the Whole meetings would be closer to the Christmas holiday with the change as proposed. From a preliminary scan it appears that the proposed schedule would not conflict with possible dates for the high school graduations, and meetings would fall outside of the March Break week.

BUDGET IMPLICATIONS

There are no anticipated additional expenses associated with changing the regular Asset Management, Committee of the Whole and Council meeting nights.

ALTERNATIVES

The Committee can maintain the status quo for regular meeting nights or could select another night during the week to consider as an alternative.

NEXT STEPS

If the Committee wishes to continue and adjust the meeting schedule for meetings of the Asset Management Committee, Committee of the Whole, and Council, staff will adjust the necessary policies and terms of reference and update the municipal website. Local media outlets will also be notified, so that they are aware of the change.

From: [Neil Corbett](#)
To: [Beth Schumacher](#)
Cc: [Glenn Horne](#); [Owen McCarron](#); w****pettipas@hotmail.com
Subject: Community street light.
Date: December 11, 2019 11:22:52 AM
Attachments: [ATT00001.txt](#)

Good morning all;

Attached is a photo of the street light located at 81 Hill Rd. in the community of Havre Boucher. This light is at the very end of the lane and was installed by Mr. and Mrs. Waylon Pettipas about 30 years ago when they were the first home built at the top end of Hill Road. The light is on a Nova Scotia power pole and is located within TIR's right of way (Within the 33 foot allowance of the centre of the road). The homeowner is requesting at this point if the county would consider taking this light over and reposition it to face the street to match the rest of the lights that are now on the street.

Best Regards;
Neil Corbett





**Auld's Cove Volunteer Fire Department
13124 Auld's Cove, Antigonish Co. N.S. B0H 1P0**

Municipality of the District of Antigonish
285 Beech Hill Road,
Beech Hill, NS B2G 0B4

November 26, 2019

Owen McCarron,

We, the Auld's Cove Volunteer Fire Department were designated as a comfort centre by the R.C.M.P. due to the closure of the Canso Causeway, as a result of motor vehicle accidents, weather related, bridge malfunction or any other disruption of daily traffic.

We are writing to you requesting assistance with a generator under policy: Generator policy H-A. This will enable our department to house stranded people, keeping them fed and warm.

This would also allow us to help our community as a whole in the event of power outages. Our department is willing to raise money in this endeavor. We would appreciate help financially in this matter. At this time, we are in a better financial position to move forward with this project at a cost of \$30,000.

Any questions in this matter can be directed to our Chief, Daniel MacEachern @ 902-631-4687, thanks for your time.

Sincerely,

Daniel MacEachern
Fire Chief
Auld's Cove Fire Department



NOV 27 2019

Mr. Glen Horne
Clerk/Treasurer
Municipality of the County of Antigonish
285 Beach Hill Road, R.R. #6
Antigonish, Nova Scotia B2G 0B4

Dear Mr. Horne:

I wish to advise that the term of Mr. Jim MacIntyre, representative for the Municipality of the County of Antigonish, on the Board of the Eastern Mainland Housing Authority, will expire on December 7, 2019.

Housing Nova Scotia wants to ensure that members of the housing authority board can bring fresh ideas to the organization and foster a strong and healthy community through participation. Mr. Jim MacIntyre has served two consecutive terms and normally would sit out at least one term before being considered eligible to serve another term.

However, an exception to this policy allows a Board member to be re-appointed for an additional term if no suitable replacement can be found. With this in mind, I would like to request the recommendation on the extension Mr. Jim MacIntyre, for a third term or replacement for the vacancy.

I would also like to advise that it is the policy of the Province of Nova Scotia to give fair consideration to women, aboriginal people, visible minorities and persons with disabilities for all appointments. Please include a brief biography if recommending a new nominee.

Thank you for your cooperation and assistance.

Sincerely,



Nancy MacLellan
Deputy Minister

c. Mr. Shawn Luker, Director, Eastern Mainland Housing Authority

Antigonish RCMP Monthly Report – 2019/11/01-2019/11/30

Submitted by S/Sgt. Bill Mooney – 2019/12/03

Occurrence and Crime Reporting – Calls for Service

Type of File	Town	County	Paqtnkek	Totals
Crime against Person	11	14	4	29
Crime against Property	15	14	4	33
Impaired Driving	3	3	0	6
Traffic Collisions	10	17	0	27
Traffic Offences	24	119	0	143
Checkpoints	1	2	0	3
911 Act-Offences Only	8	11	0	19
Other Municipal	3	1	0	4
Other Provincial	13	12	10	35
Other Criminal Code	8	6	1	15
Assist Other Gov't Agency	4	6	0	10
Assist GP/Crime Prevention	13	10	1	24
Total Calls for Service	113	215	20	348

Notable Events

November saw a significant drop in calls for service within the Town from September and October which had the prominent weeks of St FX Orientation of new students and Home Coming.

Members attended Remembrance Day activities in Town and County locations

Csts Pelley and Kelloway along with MADD society conducted a Check Stop for “Project Red Ribbon” to keep the drive sober message alive during the Holiday season.

Sgt McBeath and Cst McCarthy conducted a Crime Prevention Check Stop with three members of the Naomi Society and distributed 150 pamphlets on gender based violence.

Sgt McBeath and Cpl Nash led the Santa Clause parade.

The Community Policing/School Resource officer, Cst MacPherson continues with Crime Prevention programs at the schools including “ Kids in the Know” , an interactive safety education program designed for students from kindergarten to grade 9. He also co-facilitates “Healthy Living 9”, with the Youth Health Nurse and School’s Plus worker. This program is a discussion based approach for teenagers to building healthy relationships. Cst MacPherson also co-manages the “Hybrid Hub”. This program focuses on high risk youth and steering them away from the formal Criminal Justice system. During the month of November, Cst MacPherson also conducted a Seniors Safe Driving Presentation to “Club 60” which had 26 attendees.

Human Resources:

All positions at the detachment are presently full.

As always, myself and Sgt. McBeath are available at any time to meet or make presentations to your respective Councils.

Regards,

S/Sgt. Bill Mooney
District Commander
Antigonish RCMP
902-863-6500
bill.mooney@rcmp-grc.gc.ca