

MUNICIPALITY OF THE COUNTY OF ANTIGONISH

COMMITTEE OF THE WHOLE AGENDA

Tuesday, September 3, 2019, 6:30 pm

Council Chambers

Municipal Administration Building

285 Beech Hill Road

Beech Hill, NS B2G 0B4

1. Call to Order – Chairman, Warden Owen McCarron
2. Approval of Agenda
3. Approval of August 6, 2019 Committee of the Whole Minutes
4. Business Arising from the Minutes
5. Delegations
6. Continuing Business
 - a. Household Hazardous Waste Inter-Municipal Agreement
 - b. Update on Private Roads By-law Research
7. New Business
 - a. Discussion about Council Conference Attendance
 - b. Discussion about Antigonish Community Transit
 - c. Livingstone's Cove Wharf Road
 - d. HOW Club Antigonish Request
 - e. Beacons of Light for British Home Children
8. Reports from Inter-Municipal Boards, Committees and Commissions
 - a. Antigonish Heritage Museum Board
 - b. Antigonish Arena Commission
 - c. Antigonish Crime Prevention
 - d. Eastern District Planning Commission
 - e. Eastern Regional Solid Waste Management Committee
 - f. County – Paqtnkek Joint Steering Committee
 - g. Pictou Antigonish Regional Library
 - h. RK MacDonald Nursing Home
9. Community Events

This item provides Councillors with an opportunity to briefly bring to the attention of Council events that are taking place in their communities.
10. Staff Reports
 - a. RCMP Monthly Report - July
11. Additions to the Agenda

12. In Camera Items
13. Adjournment

MUNICIPALITY OF THE COUNTY OF **ANTIGONISH**

Committee of the Whole Meeting Minutes

Tuesday, August 6, 2019, 6:30 pm
Council Chambers
Municipal Administration Building
285 Beech Hill Road
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron
Deputy Warden Hugh Stewart
Councillor Mary MacLellan
Councillor Donnie MacDonald
Councillor Remi Deveau
Councillor John Dunbar
Councillor Gary Mattie
Councillor Neil Corbett
Councillor Bill MacFarlane

Regrets: Councillor Vaughan Chisholm

Staff Present: Glenn Horne, Clerk-Treasurer
Beth Schumacher, Deputy Clerk
Marlene Melanson, Director of Recreation

1. **Call to Order – Chairman, Warden Owen McCarron**

The meeting of the Committee of the Whole was called to order by the Chair, Warden McCarron, at 6:37pm

2. **Approval of Agenda**

Warden McCarron called for any additions or deletions to the agenda.

Moved By Councillor MacLellan

Seconded By Deputy Warden Stewart

That the agenda be approved as presented.

Motion Carried

3. **Approval of the June 18, 2019 Committee of the Whole Minutes**

Warden McCarron called for any errors or omissions in the minutes.

Moved By Councillor MacDonald

Seconded By Councillor Corbett

That the Committee of the Whole minutes of June 18, 2019 be approved as presented

Motion Carried

4. **Business Arising from the Minutes**

There was no business arising from the minutes.

6. **Continuing Business**

a. **Recreation Inclusion Supports and Accessibility Updates**

Ms. Melanson provided members of the Committee with the updated equipment loan program information pamphlet. Popular equipment for loans was reviewed, as well as some of the new accessible equipment. The inclusion support leader program was reviewed for the benefit of the Committee. Personal care support resources have been requested for camps, and while they are not available from staff now, they are being explored for the future.

Discussion then took place regarding options for additional sites for mobi-mats in the community. While use of the mats at Bayfield was desired, the conditions of the site will not work for the mobi-mat product. Other options are being explored for accessibility improvements that can be constructed over the winter, for use next year. Ms. Melanson requested consideration for the budgeted funds that were allocated to the purchase of mobi-mats to whatever accessibility option is deemed best for the site.

Finally, Ms. Melanson shared information from an individual who had travelled to Pomquet Beach who had travelled by transit, who found it difficult to navigate the gravel parking lot to get from the van to the boardwalk. A concrete pad drop-off connection was suggested at a cost of around \$4,000. Staff will provide more information once it becomes available.

b. **MPAL Memorandum of Understanding**

Moved By Councillor MacFarlane

Seconded By Councillor Dunbar

The Committee recommends that Municipal Council approve renewing the MPAL Agreement with the Province for a five (5) year term, ending March 21, 2024.

Motion Carried

c. Community Partnership Grant Update

Mr. Horne reviewed the request from the Highland Games for conditional grant funds that were intended to cover any loss incurred in the execution of the festival. Discussion followed. Consensus was given to provide the conditional grant funds.

7. New Business

a. Consideration of an Inter-Municipal IT Service

Mr. Horne spoke to the memorandum of understanding provided for the Committee for their information for an Inter-Municipal IT Service built in a similar fashion to the Inter-Municipal model used for the Diamond Software. While the municipalities involved don't have the capacity for an individual staff person dedicated to IT, there could be an opportunity to set up a service model similar to the Eastern District Planning Commission. The initial group commitment is to hire a consultant to review the existing office IT setup, including inventory and a security review. A grant has been received from the Province to assist with this project.

Moved By Deputy Warden Stewart

Seconded By Councillor Deveau

The Committee recommends that Municipal Council approve entering a Memorandum of Understanding for an Inter-Municipal IT Service.

Motion Carried

b. Consideration of Applications to the Solar Electricity for Community Buildings Program

Mr. Horne reviewed the application being proposed for submission for ground-mounted solar panels for the field between the Municipal Office and the Public Works buildings. The full cost of this project is estimated to be just under \$300,000. The applications must be submitted by August 9th.

Moved By Councillor Deveau

Seconded By Councillor Dunbar

The Committee recommends that Municipal Council approve the submission of two applications for Solar Electricity for Community Buildings Program.

Motion Carried

8. Reports from Inter-Municipal Boards, Committees and Commissions

In the interest of time, these reports were held over until the September meeting.

9. **Community Events**

Heatherton Fun Days are taking place this weekend.

11. **Additions to the Agenda**

There were no additions to the agenda.

Moved By Councillor MacLellan

That the meeting be adjourned at 7:33 pm and resume following the Council meeting.

Motion Carried

12. **In Camera Items**

Moved By Deputy Warden Stewart

Seconded By Councillor Mattie

That the Committee of the Whole Meeting resume and be adjourned to an In-Camera Session to discuss the Contract Negotiations at 8:05 pm.

Motion Carried

Moved By Councillor Dunbar

Seconded By Councillor Deveau

That the In-Camera Session be adjourned at 8:29 pm.

Motion Carried

13. **Adjournment**

Moved By Councillor Deveau

That the Committee of the Whole meeting be adjourned at 8:30 pm.

Motion Carried

Warden Owen McCarron

Glenn Horne, Municipal Clerk/Treasurer

Household Hazardous Waste Inter - Municipal Service Agreement

This agreement made this _____ day of _____, 2019.

BETWEEN:

MUNICIPALITY OF THE COUNTY OF ANTIGONISH, a body corporate incorporated under the laws of the Province of Nova Scotia, with head office and chief place of business at Beech Hill, Antigonish County, Nova Scotia;

-and-

TOWN OF ANTIGONISH, a body corporate incorporated under the laws of the Province of Nova Scotia, with head office and chief place of business at Antigonish, Antigonish County, Nova Scotia;

BACKGROUND

1. This agreement outlines a service delivery arrangement between the parties in this agreement on a cost recovery basis.
2. The Municipality of the County of Antigonish (the Municipality) will offer residential Household Hazardous Waste management services to the Town of Antigonish (the Town).

TERMS

3. This agreement comes into force after the Councils of each of the parties have approved by resolution entering this agreement, and on the last date the agreement has been signed by a party.
4. The Municipal Clerk Treasurer of the Municipality and the Chief Administrative Officer of the Town or their designates will meet at least one time each year to address any concerns regarding service delivery and to get updated by staff on the budget and any other issues of concern.
5. This agreement will be in effect for a term of five (5) years and requires six months written notice of exit. This written notice must be 6 months prior to any fiscal year end of March 31st (i.e. any party may withdraw upon 6 months written notice on or before October 1st of any year.)

FUNDING & ADMINISTRATION

6. **Capital Costs:** The capital costs associated with this service will be shared equally (50% each) between the Municipality and the Town. These costs include the purchase and modification of a storage container and other associated costs. Any grant secured to support the establishment of this service will be allocated to and subtracted from the total before capital costs are divided between the units. A proposed budget for capital

costs is attached in Appendix A.

7. Operating Costs: All services related to ongoing Household Hazardous Waste management, including but not limited to intake, storage, transportation and disposal, and administration will be allocated to each unit based on the proportion of the total material collected originating from each municipal unit. A proposed budget for operating costs is attached in Appendix B

8. Extraordinary Costs: Notwithstanding anything to the contrary in this Agreement, the Municipality and the Town will be equally responsible for paying any costs, liabilities and expenses associated with any operating costs that are deemed to be “extraordinary”.

9. Administration: The operating budget for this service will be forwarded to the Town by the Municipality on or before April 15 each year. The Town shall provide any questions or propose any adjustments by April 30 each year. The annual operating budget will be calculated by a three-year rolling average of the proportion of the total material collected originating from each municipal unit. By May 1 of the following fiscal year the Municipality will reconcile the budget against the actual proportion of resident visits for the service from each municipal unit and either invoice or credit the Town.

GENERAL

10. All employees will be employees of the Municipality.

11. The accounting period for these services will be April 1st to March 31st annually.

12. The Town will be billed annually by an initial invoice provided to the Town on or before June 30 each year. Payment is due within thirty days. Interest of 15% annually will be charged on any late payments.

13. Parties are in agreement that they share the same insurer at this time and that a copy of this agreement will be provided to the insurer in order to maintain adequate coverage for all parties concerned.

14. The headings in this agreement are for convenience of reference only, and under no circumstances should they be construed as being a substantive part of this agreement nor shall they limit or otherwise affect the meaning hereof.

SERVICE DESCRIPTIONS

15. This service is offered at the Beech Hill Solid Waste Resource Management Facility, 1356 Beech Hill Road, Beech Hill, Nova Scotia. The service is offered during regular operating hours of the facility. This service offers the public the option of bringing household hazardous waste to this depot to be properly disposed of. The Municipality is responsible for operating this depot on the advertised hours of service. Fees shall not be charged to the public; the Municipality and the Town will cover 100% of the costs associated with the service.

16. Time shall be of the essence of this agreement. This agreement shall endure for the benefit of and be binding upon the parties hereto, their heirs, executors and administrators.

TERMINATION

17. This agreement may be terminated by either party by providing the other party with written notice of intent to terminate the agreement on or before January 15 for termination effective March 31 of the same year.

SIGNED, SEALED AND DELIVERED) **MUNICIPALITY OF THE COUNTY OF ANTIGONISH**

In the presence of

)

)

Per: _____

)

Owen McCarron, Warden

Witness

)

)

Witness

)

Glenn Horne, Municipal Clerk Treasurer

)

TOWN OF ANTIGONISH

)

Per:

)

Witness

)

Laurie Boucher, Mayor

)

)

Witness

)

Jeffrey Lawrence, CAO

MEMO FOR INFORMATION

TO: Committee of the Whole
FROM: BETH SCHUMACHER, DEPUTY CLERK
SUBJECT: PRIVATE ROADS MAINTENANCE AND IMPROVEMENTS FOLLOW-UP DISCUSSION
DATE: 03/09/2019

SUMMARY

Over the summer, staff was asked to look at the Administrative Order and By-law used to by the Halifax Regional Municipality for the application of a special area rate used to collect funds for the maintenance of private roads by road associations.

BACKGROUND

Earlier in the summer, staff presented a report to the Committee where the by-laws used for the collection and remittance of a levy for private roads maintenance were reviewed. Example by-laws from the Municipality of the District of Lunenburg and the Municipality of the District of Chester were reviewed, and the analysis provided by staff outlined the process of these by-laws as understood after speaking with representatives from those municipalities, as well as the Municipality's legal team. At the time, several concerns were raised with the use of a private roads by-law, which included:

- The true extent of the benefit of such a by-law, if a property owner's inclusion in a road association is voluntary
- Properties being subject to a tax sale if the levy is not paid
- Staff capacity available to administer the by-law, given the number of private roads in the community (currently approximately 236)
- Liability or recourse if residents are not happy with the actions of their association and/or the work that is done, particularly if the funds aren't spent as indicated in the budget
- Responsibility or process if the actual project expenses exceed the budgeted/collected levy amount

At that meeting it was decided that the Municipality would not proceed further with the request and maintain the status quo with respect to private roads maintenance. In early July, staff was requested by the Committee to look at legislation of the Halifax Regional Municipality (HRM) that spoke to private roads maintenance. Staff circulated the requested by-law and administrative order information from HRM for the Committee's information in late July.

The HRM has both a by-law and an Administrative Order that together set out the powers and process of collecting funds for private roads maintenance using an area rate. In a similar fashion to the Lunenburg and Chester examples, the process to establish the area rate is the same as the levy (petitions with 66% affected resident support, public meetings), and funds collected are remitted to a private road association that is then responsible for the work done on the road. In HRM the area rate/uniform charge is applied to the taxes and collected with taxes and is subject to lien/interest if not paid. An admin fee of \$200 is applied during the first year that the rate is levied.

The HRM document cites 3 sections of the Halifax Charter that enable it to be used:

- 79(1)(ab) – outlines that the Municipality may only spend money that is budgeted
- 104 (same as MGA 81) – may make by-laws regarding changes with same note about private roads under agreement between Municipality and a person
- 96 (looks to be same as MGA 75) – ability to levy an area rate or a uniform charge

In HRM residents do not have to be members of the private road association to receive the service or incur the charge, but they must be allowed to join if they want. While this is also likely the setup in the other example communities reviewed, the way in which the HRM legislation is written makes this arrangement clearer and removes any misconceptions about the relationship between the application of the area rate and association membership.

BUDGET IMPLICATIONS

Direct costs associated with this project are would be the administrative staff time and legal consultation in reviewing the draft by-law. Like what is done in other municipalities, an administrative fee should be applied to any levy collected to cover expenditures incurred by the municipality in their role of collecting/remitting the fee.

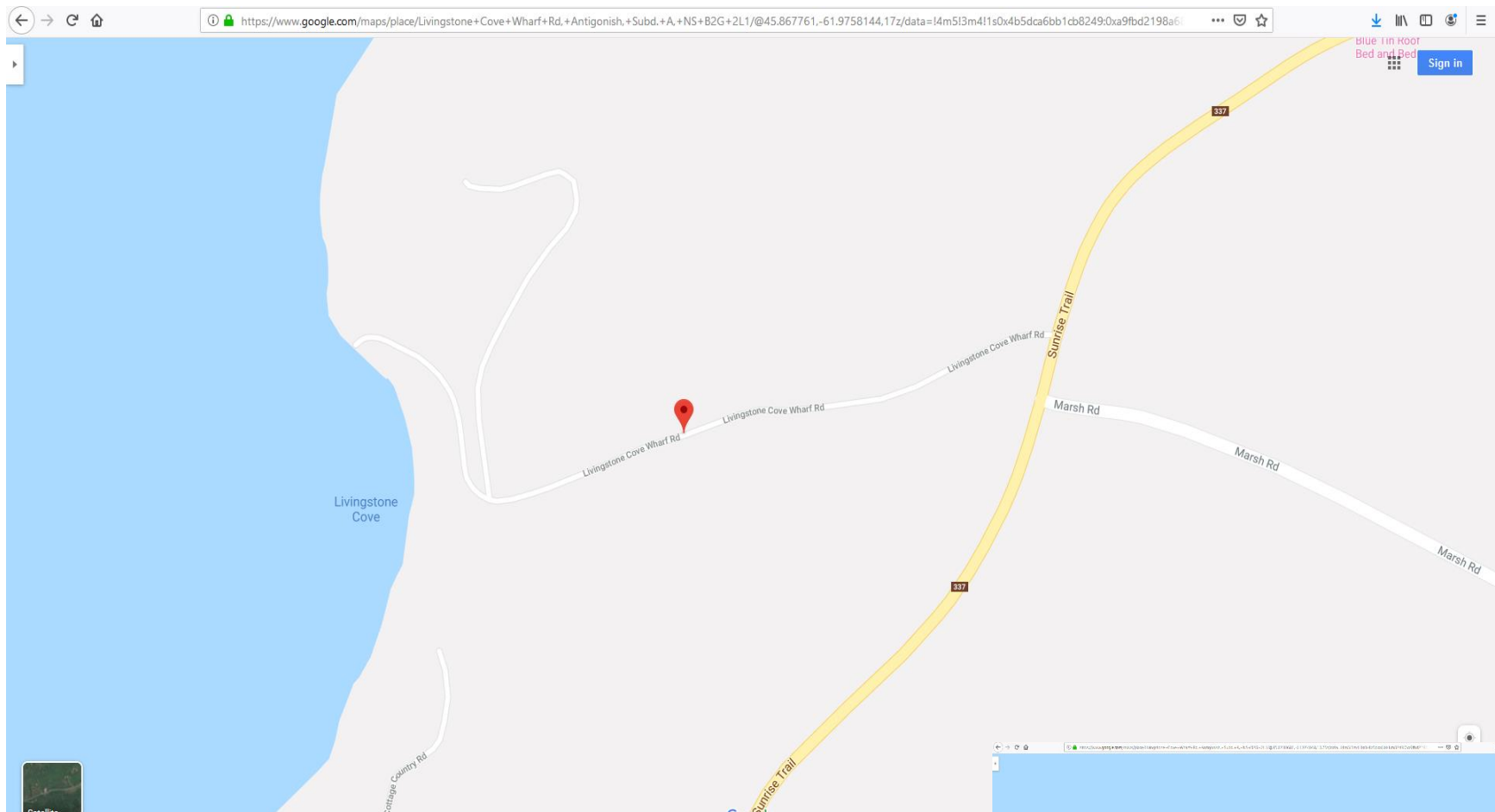
NEXT STEPS

When the Committee first reviewed the option of creating a by-law for private roads maintenance in early June, the Committee felt that it wanted to maintain the status quo and not create the by-law. With the HRM model bringing clarifying the relationship between the application of the area rate and association membership, the Municipality again has two options for next steps with this issue:

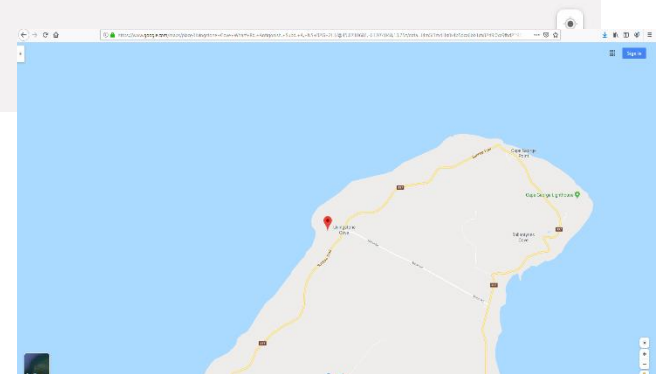
1. Not continue further with the request and maintain the status quo; or,
2. Proceed with developing a draft by-law, which will be used for discussions with residents on the private roads to determine public opinion on the matter throughout the County, and for further legal review.

Staff still feel that regardless of whether the Municipality chooses to maintain the status quo and leave the collection of funds for the improvement and maintenance of private roads to those owning property along them, it may be worthwhile to continue looking at creating a “toolbox” for subdivision developers and landowners along private roads regarding long-term maintenance agreements and covenants.

Upcoming Conference Name	Conference Web Link	Conference Dates	Conference Location	Councillors Going
N S Chiefs of Police Association – N S Association of Police Governance Joint Fall 2019 Conference	http://nschiefs.ca/conferences/	September 18-20	Wolfville	
LBANS (Library Conference)	https://nsla-lbans2019.ca/	October 18-20	Whitepoint	
Recreation Nova Scotia	https://www.recreationns.ns.ca/annual-conference.html	October 22-24	Truro	
CANDO	http://www.edo.ca/conference/2019	October 27-30	Gatineau, QC	
NSFM Fall Conference	https://www.nsfm.ca/2019-fall-conference.html	November 5-8	Westin Halifax	<i>Bill, Remi and Owen will all be receiving long service awards at this event</i>
TIANS (Tourism)	http://www.conferenceontourism.com/	December 1-3	Westin Halifax	



Livingstone Cove Wharf Road Detail (above) and Location (inset)



28/08/2019

HOW Club
310 MainStreet
Antigonish, N.S. B2G 2C4



To County of Antigonish,

I am writing this letter on behalf of the members of the HOW Club of Antigonish. The Club is located on Main Street next to the John Paul Centre. It's purpose is to host meetings of Alcoholics Anonymous and Alanon for people in recovery from alcohol addiction. The HOW Club has been hosting AA meetings for over 50 years. The AA program has saved countless lives over the years by helping alcoholics to maintain sobriety and alleviate the suffering of their families. Many people from Antigonish and surrounding counties come to these meetings each week.

The AA members contribute money to help support the HOW Club, however, it is not enough to cover all the expenses and maintenance of the building. Generally we are \$3,000-\$4,000 short mainly due to rising heating costs. Also, number of new people coming into the local AA program is not keeping up with the loss of older members. In recent years, younger working people have moved out west to live. The past number of years we have relied on outside sources to keep the HOW Club doors open to AA newcomers.

In the past the County of Antigonish has been generous and gracious in donating funds in the form of a grant. We would appreciate it greatly if you would consider the HOW Club as a worthy beneficiary when preparing your budget for the upcoming fiscal year. I realize we may have missed the deadline for applications. Our past treasurer would have normally had it in this spring. However he passed away and the group overlooked the grant request letter deadline. Thank you for your consideration.

Yours truly,

A handwritten signature in black ink, appearing to read "Dana Aveline".

Dana Aveline
HOW Club treasurer



RECEIVED
AUG 23 1918

The following is a list of the names of the persons who have been
admitted to the membership of the Society since the last meeting.

Mr. J. H. Smith, Mr. W. B. Jones, Mr. C. D. Brown, Mr. E. F. Green,
Mr. G. H. White, Mr. I. J. Black, Mr. K. L. Grey, Mr. M. N. Blue,

Mr. O. P. Yellow, Mr. Q. R. Purple, Mr. S. T. Pink, Mr. U. V. Brown,
Mr. W. X. Green, Mr. Y. Z. Blue, Mr. A. B. Yellow, Mr. C. D. Purple,
Mr. E. F. Pink, Mr. G. H. Brown, Mr. I. J. Green, Mr. K. L. Blue,
Mr. M. N. Yellow, Mr. O. P. Purple, Mr. Q. R. Pink, Mr. S. T. Brown,

Mr. U. V. Green, Mr. W. X. Blue, Mr. Y. Z. Yellow, Mr. A. B. Purple,
Mr. C. D. Pink, Mr. E. F. Brown, Mr. G. H. Green, Mr. I. J. Blue,
Mr. K. L. Yellow, Mr. M. N. Purple, Mr. O. P. Pink, Mr. Q. R. Brown,

Mr. S. T. Green, Mr. U. V. Blue, Mr. W. X. Yellow, Mr. Y. Z. Purple,
Mr. A. B. Pink, Mr. C. D. Brown, Mr. E. F. Green, Mr. G. H. Blue,
Mr. I. J. Yellow, Mr. K. L. Purple, Mr. M. N. Pink, Mr. O. P. Brown,

RECEIVED
AUG 23 1918



British Home Children Advocacy & Research Association

CEO Ms. Lori Oschefski
59 Blair Crescent : Barrie, Ontario : L4M 5Y4
info@britishhomechildren.com

From 1869 right up to 1948, over 100,000 children of all ages were emigrated right across Canada, from the United Kingdom, to be used as indentured farm workers and domestics. Believed by Canadians to be orphans, only two percent truly were. These children, known as the British Home Children ("BHC"), were sent to Canada by over 50 organizations including the well-known and still working charities: Barnardo's, The Salvation Army and Quarrier's, to name a few. BHC are an integral part of the fabric of our nation - often, rightfully, called Canada's Nation Builders. Their vast contributions to our country should never be forgotten. Descendants of BHC, number in the millions in Canada alone!

The British Home Children Advocacy and Research Association ("BHCARA") is a Canadian based not for profit organization dedicated to the BHC. The BHCARA reaches thousands of people through their Facebook group of over 6,700 members and their mailing list of over 4,000 subscribers. Their website now has over 1 million hits and they have a high media presence. The mandate of the organization is to promote the story of the British Home Children, to advocate for those who no longer have a voice and to provide free research help to those seeking their family histories; often providing closure from painful pasts.

This year the BHCARA is asking communities to participate in the "Beacons of Light for British Home Children Tribute" and illuminate memorials, monuments, buildings or other areas with the colours of the BHCARA; red, white and blue. 2019 marks the 150th year since the first BHC arrived in Canada. The tribute is a symbolic gesture showing these children, in their sesquicentennial year, are not forgotten. Many Canadian cities have agreed to participate with twenty-six supporters to date, including the iconic Niagara Falls, Toronto's CN Tower, The Northern Lights Display in Vancouver and St. Andrews House - Head Quarters of the Scottish Government in Edinburgh, Scotland. A full listing of the supporters can be found at www.britishhomechildren.com. The Town of Midland, Ontario is participating by proclaiming September 28th 2019 as BHC Day in Midland.

September 28th is commemorated nationally as British Home Child Day in Canada, a unanimous passage of MP Guy Lauzon's private member's motion M-133 in the House of Commons, Feb. 7, 2018. Please consider participating in the Beacons of Light tribute, it would mean a lot to the living descendants. It is our request that tributes be held on September 28th this year, however we realize that it is not possible for some venues; we would be grateful for alternate dates.

Yours Truly.

Volunteer member of the BHCARA

For more information contact
Lori Oschefski, CEO, BHCARA; info@BritishHomeChildren.com

Antigonish RCMP Monthly Report – 2019/07/01-2019/07/31

Submitted by Sgt. Warren McBeath – 2019/08/08

Occurrence and Crime Reporting – Calls for Service

Type of File	Town	County	Paqtnkek	Totals
Crime against Person	42	39	12	93
Crime against Property	23	30	1	54
Impaired Driving	2	14	3	19
Traffic Collisions	11	11	0	22
Traffic Offences	14	105	1	120
Checkpoints	1	6	0	7
911 Act-Offences Only	13	14	1	28
Other Municipal	3	2	0	5
Other Provincial	2	14	2	18
Other Criminal Code	3	5	0	8
Assist Other Gov't Agency	3	6	1	10
Assist GP/Crime Prevention	24	35	4	63
Total Calls for Service	141	281	25	447

Notable Events:

July was a very busy month with the Antigonish Highland Games July 8-14th and the IWK 200 Race at Riverside Speedway July 18-20th. Extra resources were scheduled to cover both of these events.

Canada Day celebrations at Columbus Field were delayed, however we had Cpl. James Jessome attend in Red Serge for this evening.

Sadly, there was a terrible collision on July 28th on Southside Harbour Road where a 3 year-old boy was killed and his mother will be charged with Impaired Driving Causing Death, and other offences. This is the second fatality in two months where alcohol is suspected to be the primary causal factor.

Upcoming in August is the Nova Scotia Summer Fest at Keppoch Mountain, August 22 and 23, and another race weekend at Riverside Speedway the weekend of August 17th.

The St. FX Football season gets underway August 17th with their first preseason game, and the regular season begins August 21st. It won't be long after that when we will see the seasonal influx of university students coming into town for the Labor Day Weekend.

Human Resources:

S/Sgt. Mooney took over as Detachment Commander in Antigonish on July 23rd, and has already met with Mayor Boucher, Warden MacCarron, and Chief Prosper. S/Sgt. Mooney brings a wealth of experience and will be a steady hand in leading the RCMP detachment.

All positions in the detachment are now fully occupied as of August 2nd and everyone is healthy and reporting to work at the time of this writing!

As always, myself and S/Sgt. Mooney are available at any time to meet or make presentations to your respective Councils.

Regards,



Sgt. Warren McBeath
Operations NCO
Antigonish RCMP
902-863-6500
warren.mcbeath@rcmp-grc.gc.ca