

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

COMMITTEE OF THE WHOLE AGENDA

Tuesday, May 15th, 2018 5:30pm
Municipal Administration Centre

- 1) Call to Order – Chairman, Warden Owen McCarron
- 2) Approval of Agenda – Additions or Deletions
- 3) Approval of May 8, 2018 Minutes
- 4) Business Arising from the Minutes
- 5) Budget Deliberations
 - a. Public Works
 - b. Infrastructure Priorities
- 6) Tender Awards
 - a. Well #7 Building
 - b. Municipal Office Accessibility Improvements
- 7) Additions to the Agenda
- 8) Adjournment - Next Meeting: May 22nd, 2018 @ 5:30pm (Budget Deliberations Continued)

STRATEGIC PRIORITIES CHART December, 2017 (amended Mar. 2018)

COUNCIL PRIORITIES	
NOW <ol style="list-style-type: none"> BROADBAND PROPOSAL: Agreement – Jan. INTERNET SERVICE: Business Case – March CELLULAR SERVICE: Business Case – May NEW BUSINESS PARK: Options – June REN STRATEGY: Review – Mar. 	
NEXT <ul style="list-style-type: none"> ACCESSIBILITY: Audit INFRASTRUCTURE FUNDING: PLAN WATER: Assessment & Projects SEWER: Assessment & Projects GUYSBOROUGH: Collaboration Meeting TOURISM PROGRAM: Review 	ADVOCACY/PARTNERSHIPS <ul style="list-style-type: none"> <i>Broadband Funding (Province)</i> <i>Long-Term Care Facility Funding (Province)</i> <i>Aging In Place Program (Province)</i> <i>NS Broadband Study (Province)</i> <i>PFN: CEDI Initiatives</i>
CLERK TREASURER	FINANCE
<ol style="list-style-type: none"> REN STRATEGY: Review – Mar. INDUSTRIAL PARK –LAND AD, SALE & NEW BUSINESS PARK: Options - June Asset Management System: Phase 1 – June <ul style="list-style-type: none"> Emergency Management Coordination Leadership Team Development Program 	<ol style="list-style-type: none"> INFRASTRUCTURE FUNDING: Plan – Jun Water Meter System: Integration Landfill Billing System: Review – Mar. <ul style="list-style-type: none"> Water Utility Rates: Review – Oct. Information Technology Strategy: Sept
PUBLIC WORKS	RECREATION
<ol style="list-style-type: none"> SEWER TREATMENT: Assessments & Problem ID – Sept. WATER SYSTEM: Assessment – Mar. WATER SYSTEM: Upgrades <ul style="list-style-type: none"> Facilitate Asset Condition Assessments 	<ol style="list-style-type: none"> Active Transportation: Action Plan – April. MPAL: Recreation Plan – June. Part Time Staff Leadership Program – April Support Community Initiatives – Jan 2019 <ul style="list-style-type: none"> Recreation for All Program – Jan 2019
SUSTAINABILITY	PLANNING
<ol style="list-style-type: none"> ACCESSIBILITY: Audit – Mar. Emergency Business Continuity Plan – May. Renewable Energy: Options – June (Prov.) <ul style="list-style-type: none"> PFN: CEDI Initiative Next Steps – April Municipal Awareness Strategy – September 	<ol style="list-style-type: none"> EASTERN ANTIGONISH PLAN REVIEW – Sept. <i>Civic Address Internal Audit</i> – April Amendments – PAC Jan/Feb. <ul style="list-style-type: none"> Antigonish Affordable Housing (Phase 3) MacDonald Dairy Warehouse Levy's Leather Warehouse
ADMINISTRATION	ADMINISTRATION
<ol style="list-style-type: none"> BROADBAND PROPOSAL: Agreement – Jan. INTERNET SERVICE: Business Case – March CELLULAR SERVICE: Business Case – May <ul style="list-style-type: none"> Newsletter Review Online Media Refresh 	<ol style="list-style-type: none"> GUYSBOROUGH: Collaboration – Mar. TOURISM Review/Scan – Mar. Internet Upgrades – Mar. <ul style="list-style-type: none"> Court House: Assessment - Mar Dog Control Program: Review - June

TO: COMMITTEE MEMBERS
FROM: STAFF
SUBJECT: ***COMMITTEE OF THE WHOLE MEMO***
DATE: MAY 15TH, 2018

BUDGET DELIBERATIONS

Public Works

Staff will review the proposed budget figures for items falling in the Public Works realm. Draft figures will be provided for review at the meeting.

Infrastructure Priorities

Further to the work done in the Asset Management Committee, this will be an opportunity for further updates regarding the status of funding opportunities for the Fiscal 2018/2019 year.

TENDER AWARDS

On Thursday, May 10th, tenders closed for two projects: the Well #7 Building, and accessibility improvements at the Municipal Office. Staff is in the process of reviewing the bids received, and will be presenting their recommendations for the Committee's consideration at the meeting.

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

COMMITTEE OF THE WHOLE MEETING MINUTES

A Committee of the Whole Meeting was held Tuesday, May 8th, 2018 at 5:30pm in the Council Chambers of the Municipal Administrative Centre, 285 Beech Hill Road, Antigonish NS.

Present were: Warden Owen McCarron, Chair
 Councillor Mary MacLellan
 Councillor Donnie MacDonald
 Councillor Rémi Deveau
 Councillor John Dunbar
 Councillor Gary Mattie
 Councillor Neil Corbett
 Councillor Bill MacFarlane

 Glenn Horne, Municipal Clerk/Treasurer
 Shirlyn Donovan, Strategic Initiatives Coordinator
 Allison Duggan, Director of Finance

Regrets: Deputy Warden Hughie Stewart
 Councillor Vaughan Chisholm

CALL TO ORDER

The meeting of the Committee of the Whole was called to order by the Chair, Warden McCarron, at 5:30pm.

APPROVAL OF AGENDA

The agenda was approved as presented.

Moved by Councillor Deveau and seconded by Councillor MacFarlane that the agenda be approved as presented. Motion carried.

APPROVAL OF MINUTES

Warden McCarron called three times for any errors or omissions in the May 1st Committee of the Whole minutes.

Moved by Councillor MacDonald and seconded by Councillor MacLellan that the Committee of the Whole minutes of May 1st be approved as presented. Motion carried.

BUSINESS ARISING FROM THE MINUTES

Mr. Horne told Council that recent correspondence from the province regarding infrastructure funding alluded to the fact that there will be no spring call for infrastructure funding; it will take place in the fall.

Councillor Dunbar asked if he could have further clarification on topics from the previous meeting regarding funding request for Les Jeux de L'Acadie and the Rural Hockey League.

BUDGET DELIBERATIONS

A. Consideration of Community Partnership Grants

Mr. Horne asked Councillors if they had any concerns with the recommended amounts for the Community Partnerships Grants. Mr. Horne proceeded through the list of requests and recommended amounts and encouraged Council to ask any questions along the way.

Arisaig Parish Community Centre

Councillor MacLellan asked for the request from the Arisaig Parish Community Centre for the pickle ball courts to be reconsidered. Councillor MacLellan would like a start-up grant given to the group of \$50,000 (1/3 of the complete project cost). Warden McCarron suggested that the group may be eligible for infrastructure funding. The committee has ask to see the full list of expenses and would provide the \$50,000 if all other monies were raised with external sources.

Antigonish Highland Games

The Committee discussed and suggested a \$5000 grant and cover up an addition \$5000 in the event of a deficit.

Linwood Community Centre

The Committee discussed and increased the recommended grant from \$2000 to \$5000 to help build a permanent washroom facility at the Centre.

Music on Main

The Committee discussed and agreed to match the Town of Antigonish's financial contribution to a maximum of \$5000.

The Committee agreed with the remaining recommendations and they will be included in the budget.

B. Consideration of Individual Grant Requests:

Discussion was held on the following individual grant requests:

Antigonish Community Transit

Antigonish Heritage Museum

Antigonish Crime Prevention

Destination Eastern & Northumberland Shores

Consensus from the Committee was to proceed to the budget with the recommended amounts.

Antigonish Farmers Market

A request has been made to the County for \$200,000 for the new Antigonish Farmers Market. The overall cost of the project is expected to be \$2.1 Million. The group has also asked the Town of Antigonish for \$150,000. Staff will look into the possibility of providing the group with \$100,000 this year and \$100,000 next year and the Committee would like to see a breakdown of expenses.

INTER-MUNICIPAL BOARDS, COMMITTEES & COMMISSIONS

Antigonish Arena Commission

The Antigonish Arena Commission met last week and one of the items on the agenda was to review the proposed budget for the coming year. Through that exercise they found out that the arena commission is sitting on a large debt.

Staff have met with the Town and have agreed to have a third party review all internal financial controls of the Antigonish Arena.

There will be an RFP for a new auditor for the Arena Commission.

IN-CAMERA: CONTRACT NEGOTIATIONS

These subject matters fall within Section 22(2) of the Municipal Government Act as matters that a committee may discuss in a closed session. It is recommended a motion be made to initiate an in-camera session.

Moved by Councillor Deveau and seconded by Councillor Dunbar that the Committee of the Whole Meeting be adjourned to an In-Camera Session to discuss the Contract Negotiations at 8:37pm. Motion carried.

Moved by Councillor Dunbar and seconded by Councillor Corbett that the In-Camera session be adjourned at 8:52pm. Motion carried.

ADJOURNMENT

Moved by Councillor Deveau and seconded by Councillor Corbett that the Committee of the Whole meeting be adjourned at 8:52pm. Motion carried.

Warden Owen McCarron

Glenn Horne, Municipal Clerk/Treasurer