

# **MUNICIPALITY OF THE COUNTY OF ANTIGONISH**

## **COMMITTEE OF THE WHOLE AGENDA**

**Tuesday, April 3<sup>rd</sup>, 2018 6:30pm  
Municipal Administration Centre**

- 1) Call to Order – Chairman, Warden Owen McCarron
- 2) Approval of Agenda – Additions or Deletions
- 3) Approval of March 20<sup>th</sup>, 2018 Minutes
- 4) Delegations:
  - a. Tony Samson – Ground Search and Rescue
- 5) Continuing Business
  - a. AT Priority Setting Update and Recommendations
  - b. Consideration of a Response to MODG re: the NS Onshore Petroleum Atlas
- 6) New Business
  - a. Financial Update
  - b. Communities in Bloom
  - c. Discussion regarding Volunteer Fire Departments
  - d. UNSM request to include discussion of UNSM Priorities on Council agendas
  - e. FCM Conference 2018
- 7) Reports from Inter-Municipal Boards, Committees and Commissions
  - a. Antigonish Heritage Museum Board
  - b. Antigonish Arena Commission
  - c. Antigonish Crime Prevention
  - d. Eastern District Planning Commission
  - e. Eastern Regional Solid Waste Management Committee
  - f. Eastern-Strait Regional Enterprise Network
  - g. Pictou Antigonish Regional Library
  - h. RK MacDonald Nursing Home
- 8) Community Events
- 9) Staff Reports
- 10) Additions to the Agenda
- 11) Next Meeting: April 17<sup>th</sup>, 2018 @ 5:30pm
- 12) Adjournment

# STRATEGIC PRIORITIES CHART December, 2017 (amended Mar. 2018)

COUNCIL PRIORITIES	
<b>NOW</b> <ol style="list-style-type: none"> <li><b>BROADBAND PROPOSAL: Agreement</b> – Jan.</li> <li><b>INTERNET SERVICE: Business Case</b> – March</li> <li><b>CELLULAR SERVICE: Business Case</b> – May</li> <li><b>NEW BUSINESS PARK: Options</b> – June</li> <li><b>REN STRATEGY: Review</b> – Mar.</li> </ol>	
<b>NEXT</b> <ul style="list-style-type: none"> <li>ACCESSIBILITY: Audit</li> <li>INFRASTRUCTURE FUNDING: PLAN</li> <li>WATER: Assessment &amp; Projects</li> <li>SEWER: Assessment &amp; Projects</li> <li>GUYSBOROUGH: Collaboration Meeting</li> <li>TOURISM PROGRAM: Review</li> </ul>	<b>ADVOCACY/PARTNERSHIPS</b> <ul style="list-style-type: none"> <li><i>Broadband Funding (Province)</i></li> <li><i>Long-Term Care Facility Funding (Province)</i></li> <li><i>Aging In Place Program (Province)</i></li> <li><i>NS Broadband Study (Province)</i></li> <li><i>PFN: CEDI Initiatives</i></li> </ul>
CLERK TREASURER	FINANCE
<ol style="list-style-type: none"> <li><b>REN STRATEGY: Review</b> – Mar.</li> <li><b>INDUSTRIAL PARK –LAND AD, SALE &amp; NEW BUSINESS PARK: Options</b> - June</li> <li>Asset Management System: Phase 1 – June <ul style="list-style-type: none"> <li>Emergency Management Coordination</li> <li>Leadership Team Development Program</li> </ul> </li> </ol>	<ol style="list-style-type: none"> <li>INFRASTRUCTURE FUNDING: Plan – Jun</li> <li>Water Meter System: Integration</li> <li>Landfill Billing System: Review – Mar. <ul style="list-style-type: none"> <li>Water Utility Rates: Review – Oct.</li> <li>Information Technology Strategy: Sept</li> </ul> </li> </ol>
PUBLIC WORKS	RECREATION
<ol style="list-style-type: none"> <li>SEWER TREATMENT: Assessments &amp; Problem ID – Sept.</li> <li>WATER SYSTEM: Assessment – Mar.</li> <li>WATER SYSTEM: Upgrades <ul style="list-style-type: none"> <li>Facilitate Asset Condition Assessments</li> </ul> </li> </ol>	<ol style="list-style-type: none"> <li>Active Transportation: Action Plan – April.</li> <li>MPAL: Recreation Plan – June.</li> <li>Part Time Staff Leadership Program – April</li> <li>Support Community Initiatives – Jan 2019 <ul style="list-style-type: none"> <li>Recreation for All Program – Jan 2019</li> </ul> </li> </ol>
SUSTAINABILITY	PLANNING
<ol style="list-style-type: none"> <li>ACCESSIBILITY: Audit – Mar.</li> <li>Emergency Business Continuity Plan – May.</li> <li>Renewable Energy: Options – June (Prov.) <ul style="list-style-type: none"> <li>PFN: CEDI Initiative Next Steps – April</li> <li>Municipal Awareness Strategy – September</li> </ul> </li> </ol>	<ol style="list-style-type: none"> <li>EASTERN ANTIGONISH PLAN REVIEW – Sept.</li> <li><i>Civic Address Internal Audit</i> – April</li> <li>Amendments – PAC Jan/Feb. <ul style="list-style-type: none"> <li>Antigonish Affordable Housing (Phase 3)</li> <li>MacDonald Dairy Warehouse</li> <li>Levy's Leather Warehouse</li> </ul> </li> </ol>
ADMINISTRATION	ADMINISTRATION
<ol style="list-style-type: none"> <li><b>BROADBAND PROPOSAL: Agreement</b> – Jan.</li> <li><b>INTERNET SERVICE: Business Case</b> – March</li> <li><b>CELLULAR SERVICE: Business Case</b> – May <ul style="list-style-type: none"> <li>Newsletter Review</li> <li>Online Media Refresh</li> </ul> </li> </ol>	<ol style="list-style-type: none"> <li>GUYSBOROUGH: Collaboration – Mar.</li> <li>TOURISM Review/Scan – Mar.</li> <li>Internet Upgrades – Mar. <ul style="list-style-type: none"> <li>Court House: Assessment - Mar</li> <li>Dog Control Program: Review - June</li> </ul> </li> </ol>

**TO:** COMMITTEE MEMBERS  
**FROM:** STAFF  
**SUBJECT:** *COMMITTEE OF THE WHOLE MEMO*  
**DATE:** APRIL 3<sup>RD</sup>, 2018

---

**DELEGATIONS**

**a. Ground Search and Rescue**

Representatives from Ground Search and Rescue have requested the opportunity to speak to the Committee, to review the organization's operations.

**CONTINUING BUSINESS**

**a. AT Priority Setting Update & Recommendations**

Staff will provide further updates and present recommendations for consideration at a future meeting

**b. Consideration of a Response to MODG re: the NS Onshore Petroleum Atlas**

Following the recent information session, additional direction is required from the Committee re: the Municipality's response to this request.

**NEW BUSINESS**

**a. Financial Update**

Finance Director, Allison Duggan, will outline for Council a number of emerging financial trends that may have effects on the Municipality.

**b. Communities in Bloom**

Information about participating in the Communities in Bloom program is included for the Committee's consideration.

**c. Discussion Regarding Volunteer Fire Departments**

An opportunity for the Committee to have a discussion and ask any questions that they may have regarding the Volunteer Fire Departments in the County.

**d. UNSM Request to Include Discussions of UNSM Priorities on Council Agendas**

Please see the attached letter for a list of potential priorities for which the UNSM is requested feedback in advance of a deadline of April 30<sup>th</sup>, in preparation for their Spring Workshop.

**e. FCM Conference 2018**

The FCM Annual Conference is taking place May 31 – June 3<sup>rd</sup> in Halifax at the Halifax Convention Centre. Information about the sessions available can be found online, staff can assist with registration.

**REPORTS FROM INTER-MUNICIPAL BOARDS, COMMITTEES AND COMMISSIONS**

Please see the attached reports.

## **COMMUNITY EVENTS**

This item provides councillors with an opportunity to briefly bring to the attention of Council events that are taking place in their communities.

## **STAFF REPORTS**

### *Administration*

- Mr. Horne and Warden McCarron attended the Law Amendments Committee meeting in Halifax on March 26<sup>th</sup>, to express concerns with the proposed Bill 85 (*Province's proposed Act to Amend Chapter 18 of the Acts to 1998, the Municipal Government Act Respecting CBRM*)
- Copies of the first edition of *County Connect* were distributed this past week.

### *Recreation*

- Summer staff and Recreation Programmer interviews will be taking place during the first two weeks of April
- Pavilion construction is expected to begin in mid-to-late April
- Planning is underway for spring after school programs
- March Break programming was a huge success

### *Finance*

- Finance team has been wrapping up fiscal year end, and preparations for on track for the 2018-2019 Budget
- The Municipal Auditors will be in the office on April 13<sup>th</sup> to do some interim testing for the year-end Audit; they will be back in May or early June to finish the year-end audit

MUNICIPALITY OF THE COUNTY OF  
**ANTIGONISH**

**COMMITTEE OF THE WHOLE MEETING MINUTES**

A Committee of the Whole Meeting was held Tuesday, March 20<sup>th</sup>, 2018 at 6:00pm in the Council Chambers of the Municipal Administrative Centre, 285 Beech Hill Road, Antigonish NS.

Present were:

Warden Owen McCarron, Chair  
Deputy Warden Hughie Stewart  
Councillor Mary MacLellan  
Councillor Donnie MacDonald  
Councillor Vaughan Chisholm  
Councillor Rémi Deveau  
Councillor John Dunbar  
Councillor Gary Mattie  
Councillor Neil Corbett  
Councillor Bill MacFarlane

Glenn Horne, Municipal Clerk/Treasurer  
Beth Schumacher, Deputy Municipal Clerk  
Allison Duggan, Director of Finance  
Tammy Feltmate, Director of Sustainable Communities  
Daryl Myers, Director of Public Works  
Shirlyn Donovan, Strategic Initiatives Coordinator  
John Beaton, CEO, Eastern-Strait Regional Enterprise Network  
Casey Van de Sande, Casey's Vegetables (Antigonish Farmer's Market)  
John Quinn, Quinn Farm (Antigonish Farmer's Market)  
Margaret Cornect, Cornect Family Farm (Antigonish Farmer's Market)  
André Lafrenière, Antigonish Farmer's Market

Regrets:

None

**CALL TO ORDER**

The meeting of the Committee of the Whole was called to order by the Chair, Deputy Warden Stewart, at 5:31pm.

**APPROVAL OF AGENDA**

The following items were added to the agenda:

- Streetlight in Frasers Mills

*Moved by Councillor Deveau and seconded by Deputy Warden Stewart that the agenda be approved as amended. Motion carried.*

**APPROVAL OF MINUTES**

Deputy Warden Stewart called three times for any errors or omissions in the March 6<sup>th</sup> Committee of the Whole minutes. Councillor Dunbar requested an amendment to the wording of a motion that he had made regarding the graffiti in Monastery.

*Moved by Councillor MacFarlane and seconded by Councillor MacDonald that the Committee of the Whole minutes of March 6<sup>th</sup> be approved as amended. Motion carried.*

### **BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the minutes.

### **DELEGATIONS**

#### **Antigonish Farmer's Market**

Representatives from the Antigonish Farmer's Market provided the Committee with a presentation, outlining the work done on the project since their presentation a year ago, such as further building design work, fundraising, and expanded partnerships including Perennia and the Department of Human Nutrition at St. FX. The building is being called the "Antigonish Agriculture Centre". Public fundraising efforts will be starting at the Legion; the pre-tax target is about \$1,997,000, with one third being targeted to be raised at the local level (\$700,000). Members of the Committee were asked to consider a request for a contribution of \$200,000.00 from the Municipality. Discussion followed. The presenters were thanked, and Warden McCarron noted that their funding request would be considered as part of the budget deliberations.

#### **Eastern-Strait Regional Enterprise Network**

Mr. Beaton provided members of the Committee with a review of the activities of ESREN over the past year, and presented copies of the 2018-2019 Business Plan. Further details were provided on projects such as Start-Up and post-secondary connector work. Discussion followed. Mr. Beaton was thanked for his presentation, and it was noted that ESREN is looking for additional Board members; the Committee was asked to pass along names of anyone they might think is interested.

### **ADJUSTMENTS TO THE COMMITTEE OF THE WHOLE AGENDA**

Mr. Horne reviewed the changes that were being proposed to the layout of the Committee of the Whole agenda, based on feedback from the Committee. This layout will be adjusted if necessary as it is tried out over the next few meetings.

### **REC/MPAL OPERATIONAL PLAN TENDER AWARD**

Ms. Melanson provided the Committee with an overview of the bids that were received in response to the tender call for the Rec/MPAL Operational Plan. Based on bid price in conjunction with the format of public consultation pitched in each bid, staff is recommending that the tender be awarded to Peak Experiences Consulting & Rick Gilbert Consulting at a cost of \$16,098 + HST. Discussion followed, and staff outlined the anticipated timeline for the project as well as the desired outcomes of the plan.

*Moved by Councillor MacFarlane, Seconded by Councillor MacDonald that the Committee recommends that award the Rec/MPAL Operation Plan Tender to Peak Experiences Consulting & Rick Gilbert Consulting at a cost of \$16,098 + HST. Motion carried.*

### **APPROACH TO GRANT REQUESTS FOR CLASS OR TEAM EVENTS**

Mr. Horne introduced the staff report that was included in the agenda package, and gave a brief background to the circumstances leading up to staff being requested to look into options for funding requests for class or team events that do not otherwise qualify for funding under the current recreation grant system. Mrs. Donovan presented the staff report, outlining the provisions proposed to address requests for support for trips that are not of a competitive nature (e.g. international school trips) and a

proposed method for consideration. The funds for this program are proposed to be drawn from the Special District Grants provided to each Councillor and pooled for the year. Discussion followed. Members of the Committee were divided, with some wanting to keep the status quo while others were interested in the proposed idea. A decision was made to try the proposed approach for one year, to allow the opportunity to evaluate whether it is of any assistance to Councillors.

*Moved by Deputy Warden Stewart and seconded by Councillor Corbett that the Committee recommends that Municipal Council adopt the recommendations in the Request for Decision dated March 20, 2018 regarding amendments to the Community Partnerships Grant Policy (Policy 36) to include "Elective Travel Assistance Grants" for a one year period.*

### **SMART CITIES CHALLENGE**

Ms. Feltmate reviewed a staff report providing an update on the Smart Cities Challenge, and looking for direction from the Committee on whether staff should continue with developing a "Challenge Statement". Doing so would involve staff's time, as well as a small investment in for community engagement sessions. Discussion followed. Staff was directed to proceed with the project.

### **GRAND KILTED SKATING PARTY**

A request was received from Festival Antigonish for the County to participate in the 4<sup>th</sup> annual Grand Kilted Skating Party, taking place on Sunday, March 25<sup>th</sup>. The cost for entering a team is \$500. The County has entered a team in past years; however, last year it was difficult to find participants for the County's team. Discussion followed. The Committee felt that they would pass on the event this year.

### **DISCUSSION REGARDING THE PROVINCE'S PROPOSED ACT TO AMEND CHAPTER 18 OF THE ACTS TO 1998, THE MUNICIPAL GOVERNMENT ACT RESPECTING CAPE BRETON REGIONAL MUNICIPALITY**

Mr. Horne provided a brief background of the legislation and the timing of its consideration in the House. Reasons why this proposed legislation was a concern were provided to the Committee for consideration. Mr. Horne further explained that the Municipality of the District of Guysborough, as well as the Town, had already expressed their concerns about the proposed legislation as well. To date, the UNSM has not stated their position. Discussion followed.

*Moved by Councillor MacFarlane, Seconded by Councillor Deveau, that the Committee recommends that Municipal Council write letters noting concerns regarding the Province's proposed Act to Amend Chapter 18 of the Acts to 1998, the Municipal Government Act Respecting CBRM. Motion carried.*

### **ADJOURNMENT**

Due to the time, a motion was made to adjourn from the Committee of the Whole and defer any remaining reports.

*Moved by Councillor MacLellan and seconded by Deputy Warden Stewart that the Committee of the Whole meeting be adjourned at 7:33pm. Motion carried.*

---

Warden Owen McCarron

---

Glenn Horne, Municipal Clerk/Treasurer



## PEOPLE, PLANTS AND PRIDE... Growing Together

### CITOYENS ET ESPACES VERTS EN HARMONIE... une société florissante

#### ENHANCING GREEN SPACES IN COMMUNITIES

COMMUNITIES IN BLOOM IS ALL ABOUT GREENING THROUGH ENVIRONMENTAL, NATURAL HERITAGE CONSERVATION AND HORTICULTURAL ACTIONS THAT INVOLVE CITIZENS, BUSINESSES, INSTITUTIONS, AND MUNICIPALITIES.

The program is focused on environmental stewardship through enhancement of green spaces

##### Communities benefit from:

- Increased civic pride and community involvement
- Beautification of the entire community
- Improved landscaping, floral displays, tree canopy, and tidiness
- Mobilization of citizens, local groups, businesses and municipality working together
- Networking & exchange of information
- Enhanced community facilitating economic development & tourism readiness
- Valuable information and feedback from a professional evaluation by the judges.

*"Within the context of climate change and environmental concerns, communities involved in the Communities in Bloom program can be proud of their efforts, which provide real and meaningful environmental solutions."*

#### MISE EN VALEUR DES ESPACES VERTS AU SEIN DES COLLECTIVITÉS

POUR COLLECTIVITÉS EN FLEURS, LE VERDISSEMENT PASSE PAR L'ENVIRONNEMENT, LA PROTECTION DU PATRIMOINE NATUREL ET LES ACTIONS HORTICOLES AVEC L'IMPLICATION DES CITOYENS, DES COMMERCE, DES INSTITUTIONS ET DES MUNICIPALITÉS.

L'essence du programme est l'action environnementale par la mise en valeur des espaces verts

##### Les collectivités bénéficient de :

- Fierté civique et participation communautaire accrues
- Embellissement de la collectivité
- Amélioration des aménagements paysagers et floraux, de la canopée et de la propreté
- Mobilisation des citoyens, groupes, organisations, entreprises et municipalités travaillant ensemble
- Réseautage et échange d'informations
- Collectivité améliorée facilitant le développement économique et la préparation au tourisme
- Informations et commentaires au moyen d'une évaluation professionnelle réalisée par les juges.

*« Dans le contexte actuel de changements climatiques et de préoccupations environnementales, les collectivités qui participent au programme de Collectivités en fleurs peuvent être fières de leurs efforts, qui apportent des solutions concrètes et réelles aux enjeux environnementaux ».*

THANK YOU TO OUR NATIONAL SPONSORS | MERCI À NOS COMMANDITAIRES NATIONAUX



COMMUNITIES IN BLOOM | COLLECTIVITÉS EN FLEURS

112 Terry Fox Kirkland QC H9H 4M3 | Tel.: 514-694-8871 | Fax: 514-694-3725

[www.facebook.com/communitiesinbloom](http://www.facebook.com/communitiesinbloom) | [@cibcef](https://twitter.com/cibcef) | [www.communitiesinbloom.ca](http://www.communitiesinbloom.ca) | [www.collectivitesenfleurs.ca](http://www.collectivitesenfleurs.ca)



## The Union of Nova Scotia Municipalities

### *PRESIDENT:*

**Councillor Geoff Stewart**  
County of Colchester

### *VICE-PRESIDENT:*

**Deputy Mayor Wayne Mason**  
Halifax Regional Municipality

### *IMMEDIATE PAST-PRESIDENT:*

**Deputy Mayor Laurie Murley**  
Town of Windsor

### *REGIONAL CAUCUS CHAIR:*

**Councillor George MacDonald**  
Cape Breton Regional Municipality

### *RURAL CAUCUS CHAIR:*

**Warden Jim Smith**  
District of East Hants

### *TOWN CAUCUS CHAIR:*

**Mayor Jeff Cantwell**  
Town of Wolfville

Suite 1304, 1809 Barrington Street  
Halifax, NS  
B3J 3K8

Tel: (902) 423-8331  
Fax: (902) 425-5592  
E-mail: [info@unsm.ca](mailto:info@unsm.ca)  
Web Site: [www.unsm.ca](http://www.unsm.ca)

March 22, 2018

### **By E-mail**

Mayors/Wardens  
All Units

Dear Mayors/Wardens:

Further to the E-mail we sent to the Membership yesterday, we are requesting that you include the discussion of UNSM Priorities on your Council Agenda.

UNSM continues to evolve its process of developing a collective voice for municipal priorities and concerns, and is seeking Council feedback on the most important matters you would like UNSM to address in its advocacy work and in its workplan.

Over the last few years, UNSM has been working to improve its effectiveness in its advocacy work and member engagement. For example, revisions to the resolutions process were made in order to develop a clearer focus on the most important matters for municipalities across the province. Last year's resolutions resulted from a broad consultation effort with municipalities and a process to choose the top ones to be forwarded to the province.

Comments received during and after last year's resolution process suggested Councils should be involved, not just individual members. The link between resolutions and UNSM priorities was also noted as perhaps not being as strong as it could be.

The five top resolutions from 2017 certainly represent significant issues for municipalities, and will not likely be resolved in the short run. Municipal funding, the CAP, physician recruitment, internet connectivity and roads will see progress in the next few months, and will need to be reassessed in the fall. Knowledge gained over the next few months may suggest revisions or refinements to the actions being taken in support of these priorities.

In addition to these areas, UNSM is working on a number of other files. The Board has identified ten as being of significant importance, and would like councils to identify which of these matter the most to Councils. The results will help UNSM focus its advocacy efforts and workplan. Please note we have not included the current 5 resolution topics, as they are already a priority.

In order to consolidate the responses in time for the Spring Workshop, Councils are asked to provide feedback on your top priorities by April 30<sup>th</sup>, 2018.

.../2

Please see below the suggested priorities for your consideration. Please discuss and provide your top issues to UNSM with an explanation of why it is important to your Council, how it impacts your community, and suggestions as to how you would like to see it addressed.

#### Potential Priorities

1. Age friendly places/seniors: as our community demographics lean towards more seniors, municipal supports may include planning, community transit, socialization through recreation or other initiatives, safety support, etc. A number of initiatives are underway in many communities, best practices could be better shared, and innovative solutions developed.
2. Cannabis legalization: while impending provincial legislation will determine the framework for the municipal role in legalization, it will take time and resources to understand the implications for municipalities.
3. Code of conduct: a workshop planned for April will assist in identifying possible changes to the MGA to add authorities for actions in response to breeches in a code of conduct, there will be work required to develop appropriate legislation, resources and tools to assist councils in ensuring the code is sustained.
4. Economic development: The REN model is developing across most of the province, but there remains major challenges in our economic viability. There is work to be done to better support the RENS and to identify further tools to facilitate economic growth.
5. Housing: The availability of affordable and quality housing is a concern throughout the province. In some areas, the lack of housing is impacting negatively on economic development. In some areas suitable housing may be available, but the location, without adequate public or community transit, is not helpful.
6. Immigration: population in the province is aging and decreasing. Studies are showing economic growth in the province will be limited without more immigration. The factors impacting the ability of communities to attract and retain immigrants needs to be understood and enhanced.
7. Municipal modernization and municipal government act revisions: The Fiscal Review Report identified the need to create a new way for municipalities to deliver local services. Through the review of the Municipal Government Act, it became clear municipalities need to be enabled to do more. Amalgamations and annexations are allowed in the MGA, but have expressed the need for



alternative ways of working together. The status quo will not serve our citizens well, we need to be creative and open to finding new ways forward. This is about creating a new approach to meeting the needs of our communities.

8. Minimum planning standards/regional planning: there are challenges in the ways communities adapt to more frequent and extreme weather, housing and transportation demands, and economic opportunities, and in how we protect the environment and quality of life. Minimum planning standards and/or regional planning may be appropriate tools to better plan infrastructure and service delivery.
9. Solid waste system and extended producer responsibility: The cost of disposing of garbage has been increasing at a significant rate. A review of the solid waste system is just beginning, and recommendations on improving the system will be forthcoming. Extended Producer Responsibility, where those producing waste printed paper and packaging are made responsible for the disposal of the waste, is a tool used in more and more provinces.
10. Police services: even without the legalization of cannabis, the costs of policing have been increasing significantly and the trend is likely to continue. We need to find new ways of addressing these costs, respecting police services and addressing the social and economic conditions contributing to the costs of these services.

Feedback is requested by April 30, 2018.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Geoff Stewart'. The signature is fluid and cursive, with the first name 'Geoff' and last name 'Stewart' clearly distinguishable.

Councillor Geoff Stewart  
President, UNSM

GS/tv

cc: Chief Administrative Officers/Clerk-Treasurers



**Anita Stewart Senior Safety Coordinator**

**For the Month: March, 2018**

**1. CORE SERVICES:**

- New Clients: 1
- Reactivated Clients: 0
- Clients files closed: 0
- Referrals to other Agencies: 1
- Transportation of Seniors to events/appointments: 0
- Accompaniments: 0

**SUMMARY OF ALL CONTACTS**

Support To	Telephone From	Telephone To	Meeting In	Meeting Out
Client	2	2		
Organization	5	12		
Business	2	3		
Volunteers/Students	0	0		
<b>Total</b>	<b>9</b>	<b>17</b>		

**2. COMMUNITY ACTION:**

- **Committee Meetings:**

Keep Well – March 2  
Aging Well Coalition – March 2  
Seniors Getting Involved Association – March 12  
Strait Area Community Response to Sexual Violence March 19  
Ant. & Area Interagency Committee On Family Violence March 21  
EMO – March 21

### **3. PUBLIC EDUCATION**

#### **Presentations/Fairs:**

- “Police Academy” March 19-April 16 (Monday mornings)
- Fraud & Scam Prevention Session (March is Fraud Prevention Awareness month) – March 28, 2018

#### **Media:**

- 98.9 XFM – Cst. Morgan MacPherson & I did Public Service Announcements introducing myself as the new SSC and to advertise upcoming Fraud & Scam Prevention Session.
- Crime Prevention and 55+ Facebook Page: Announced new SSC and also advertised Fraud & Scam Prevention Session.
- The Casket – Spoke with Richard MacKenzie, interview to introduce new SSC and also to advertise Fraud & Scam Prevention Session.
- Contacted St. Ninian’s Parish (Sarah ten Brinke) to publish in the church bulletin, information regarding Fraud & Scam Prevention Session.

#### **Staff Activity & Development:**

- March 6, 8, 13, 15, 20, 22: Walking Club is still seeing a good amount of participants, averaging 15 – 20 walkers on Tuesday and Thursday mornings. Walking club will continue until the end of May. I invite anyone available to come out and join us!
- St. James Church is available for Special Olympics and for the two days it is unavailable, John Paul Center is booked. (in regards to providing lunch)
- Attended open house at Naomi Society, March 8, International Women’s Day.
- Talked with two community members from Tracadie regarding doing a condensed version of Police Academy in their community. I will be attending their Senior’s Group meeting April 3, to discuss further. They are interested in doing a one day program.
- Had an informal meeting with Theresa Myette, Happy Tracadonians Club, regarding the above mentioned.

- Reached out to Michelle MacPhee, Senior Safety Coordinator for Richmond County. Michelle has started a Facebook Group for all SSC's in the province as a way of communicating, sharing ideas, learning about new initiatives, etc. I am now a member of the FB group.
- In attempting to introduce myself and network as the new SSC, I have had several meetings: Darcy Delorey, EHS, Sherry Jackson, VON nurse manager, Mary Beaver, Director of Care at Highland Crest, Ann Scheid, Property Manager for Eastern Mainland Housing Authority, Johanna May Black, Antigonish Women's Resource Center.
- Attended a session in Paqtnkek Re: Contextualizing Sexual Violence project, completed by Juliana Julian and Annie Chau, along with other community partners.
- Spoke with Melissa Wilmott, social worker at St. Martha's hospital and will be having a meeting with her within the next two weeks to discuss Senior Safety Coordinator role.
- Had several discussions and an informal meeting with Karen Armstrong to discuss and go over any projects/initiatives she may have started or had ideas for, to provide a continuity for community partners as the change over from Karen/Shannon to myself is occurring.
- I have been doing research for this position and explored the Grand Prairie Crime Prevention website. Some great ideas we may be able to incorporate into our association as we move forward.
- Looking into taking "Elder Abuse" training. Talked to Lori Castle from Naomi Society and she has all the material, if needed.
- Spoke with Gary Mattie, county councillor, regarding accessibility issues. Will continue to have further discussions.
- Ordered Crime Prevention clothing from Ross Screen Printing.

---

Anita Stewart, ATCCPA Senior Safety Coordinator

March 22, 2018  
Date: