



COMMITTEE OF THE WHOLE AGENDA
Tuesday, April 19th, 2016 @ 5:30 pm
Municipal Administration Centre

- 1) Call to Order – Chairman, Warden Russell Boucher
- 2) Approval of agenda
- 3) Approval of March 15th, 2016 Committee of the Whole Minutes
- 4) Business Arising from the Minutes
- 5) Staff Sgt Holly Glassford RCMP Presentation
- 6) RCMP Monthly Reports – February & March
- 7) Recreation Summer Staff Recommendations
- 8) Strait Area Ground Search and Rescue Association Request for Tax Exemption
- 9) Amendment to Policy #35 - Tax Exemption Policy for Non Profit Organizations
- 10) Rinks to Links Sponsorship Request
- 11) Mayfest Sponsorship Request
- 12) Capital Budget Discussions
- 13) Strategic Priorities Update
- 14) Adjournment



MUNICIPALITY OF THE COUNTY OF ANTIGONISH

TO: MUNICIPAL COUNCIL
FROM: GLENN HORNE, MUNICIPAL CLERK TREASURER
SUBJECT: ***COMMITTEE OF THE WHOLE MEMO***
DATE: APRIL 19, 2016

STAFF SGT HOLLY GLASSFORD RCMP PRESENTATION *(For Information)*

Staff Sergeant Holly Glassford will present to the Committee a summary of the Fiscal Year.

RCMP MONTHLY REPORTS – FEBRUARY & MARCH *(For Information)*

Please see attached the RCMP monthly reports for February & March.

RECREATION SUMMER STAFF RECOMMENDATIONS *(For Decision)*

Please see attached a memo from Recreation Director, Marlene Melanson. She will present the recommendations at the meeting.

STRAIT AREA GROUND SEARCH & RESCUE ASSOC. REQUEST FOR TAX EXEMPTION *(For Decision)*

The County received a request from Tony Sampson asking that the County tax exempt assessment number #01143557 because the land/building is being utilized for Strait Area Ground Search and Rescue purposes. The County had exempt the previous property that the Strait Area Ground Search and Rescue was using but they had subsequently moved and are requesting an exemption on the current location. The property taxes are approximately \$1,900.00 annually.

Staff recommend that Municipal Council exempt the property from taxes as the group changed locations but are still providing the same service.

AMENDMENT TO POLICY #35 *(For Decision)*

Staff is looking for the Committees approval of amendments to Policy #35 – Tax Exemption Policy for Non Profit Organizations. The amendments are as follows:



- Pomquet Parish Seniors Club, Hall – deleted (building is now privately owned)
- Strait Area Ground Search & Rescue Association, Land – deleted (no longer assessed to Ground Search & Rescue, now privately owned)
- Strait Area Ground Search & Rescue Association, Account #01143557 should be added as exempt (based on outcome of request above)
- Account #33922848 should be #03392848 – Property Description is Land, Soccer Field

See Policy #35 attached.

RINKS TO LINKS SPONSORSHIP REQUEST (For Decision)

We have received a request for sponsorship from the Bonvie-MacDonald Rinks to Links Golf Classic. The levels of sponsorship are attached. Our previous sponsorships have been the “Tournament Friend” Sponsorship for \$1500 and gives entry for one team at the Celebrity Golf Classic as well as 4 tickets to the Gala Dinner & Auction.

MAYFEST SPONSORSHIP REQUEST (For Decision)

We have received a request from the St. Martha’s Regional Hospital Auxiliary for Mayfest sponsorship. The request and levels of sponsorship are attached. In the past we have been a bronze sponsor with a cost of \$250.

CAPITAL BUDGET DISCUSSIONS (For Discussion)

Please see the following attached:

- Curb & Gutter Options
- Capital Investment Preliminary Assessments :
 - Sewer: North Grant
 - Sewer: Southside Harbour Road
 - Water: Gaspereaux Lake Road
 - Water: Somers Road
- Infrastructure Inventory (Priority summary & capital projects)

STRATEGIC PRIORITIES UPDATE (For Discussion)

Please see the attached strategic priorities update from Mr. Horne.

COMMITTEE OF THE WHOLE MEETING

A Committee of the Whole Meeting was held Tuesday, April 12th, 2016 at 5:30pm in the Council Chambers of the Municipal Administrative Centre, 285 Beech Hill Road, Antigonish NS.

Present were: Warden Russell Boucher, Chair
 Deputy Warden Owen McCarron
 Councillor Mary MacLellan
 Councillor Angus Bowie
 Councillor Vaughan Chisholm
 Councillor Bill MacFarlane
 Councillor Donnie MacDonald
 Glenn Horne, Municipal Clerk/Treasurer
 Shirlyn Donovan, Interim Deputy Clerk
 Jamie Chisholm, Department of Transportation - Area Supervisor
 Doug Cameron, Department of Transportation
 Gussie MacInnis, Department of Transportation
 John Beaton, CEO of Regional Enterprise Network
 Maggie MacDonald, NSCC Student
 Adam Rodgers, Solicitor – Boudrot Rodgers Law Firm
 Andrea Boyd-White, Facility Manager - St. Martha's Regional Hospital

Regrets: Councillor Hughie Stewart
 Councillor Pierre Boucher
 Councillor Rémi Deveau

The meeting of the Committee of the Whole was called to order by the Chair, Warden Boucher, at 5:33pm.

APPROVAL OF AGENDA

The following item was added to the agenda:

- Street Light Request – Intersection of Pomquet River Road and Meadow Green Road
- Letter of Support Request
- Street Light Request – South River Road

Moved by Councillor MacDonald and seconded by Councillor MacLellan that the agenda be approved as amended. Motion carried.

APPROVAL OF MINUTES

Moved by Deputy Warden McCarron and seconded by Councillor MacLellan that the Committee of the Whole minutes March 15th, 2016 be approved as presented. Motion carried.

BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

DEPARTMENT OF TRANSPORTATION

Department of Transportation Area Manager, Jamie Chisholm, along with Doug Cameron and Gussie MacInnis were in attendance to meet with the Committee.

Doug Cameron cited that the Winterworks program is over as of April 2nd. Spring Weight restrictions are in effect and the roads are very vulnerable. They have started spring grating on some roads now that they can access. They are doing as much pothole patching as they can. They will have to draw all the lines back on the road that disappeared through the winter, this will take 6-8 weeks depending on weather.

Jamie, Doug and Gussie reviewed a list of the tentative work for the coming year.

Deputy Warden McCarron asked about the deterioration of pavement, why it is happening quicker than usual, particularly in the roundabouts. Jamie said the roundabouts specifically are deteriorating more quickly because they have to be done so broken up and they are travelled on so quickly after.

Councillor MacDonald asked about how Jamie's budget for maintenance is divided up between Antigonish, Guysborough and St. Mary's. Jamie said it is based on the number of kilometers per area with some flexibility.

Councillor MacDonald asked if once it comes time for graters to be on the road, would they be staffed all the time. Jamie confirmed when it comes time to grating they will do the best they can to have all machines staffed. Jamie also noted that equipment and personnel takes up 70-75% of the total budget.

Councillor Chisholm asked about guardrail in Addington Forks and Doug confirmed that it is still on the Agenda.

Councillor MacFarlane asked if there is any way to put a temporary lane on Highway 7 approaching the Highway 4 interchange. Jamie said that project goes through the Construction budget so there isn't really anything he can do about it. It is on the radar to upgrade that interchange in the next few years.

Warden Boucher asked about gravelling the second half of New Road. Gussie said it will probably be done next year. Myette Road will be done this year.

Warden Boucher thanked Jamie, Doug and Gussie for coming in and meeting with the Committee. Jamie suggested going forward if they come in to meet with Council, perhaps coming up with a brief agenda in advance so they can come prepared with necessary information.

ESREN CEO, JOHN BEATON

Regional Enterprise Network CEO, John Beaton was in attendance to meet with the Committee. John started on February 1, 2016, they are just starting to get going. They are just getting everything going that is involved with a start-up; CRA, financing, Board Governance etc. They have to have their Business Plan completed by August. Once the business plan is developed they will look at hiring staff.

He is offering business development support to current business and new start-ups around the area. There is a new focus provincially is on trying to make small business export ready and being investment ready.

Mr. Beaton spoke about the Search Conference which will be taking place in late May or early June. Councillor MacDonald asked they can still submit names for the Search Conference. Mr. Beaton said it is not too late and just to forward the names onto him.

He wants to take a different approach from the RDA, they will be doing development but it will be driven by the business community. They have been working with groups like the Cape Breton Partnership and doing some land asset mapping. There is a Municipal Oversight Committee which will meet with the Board on a regular basis.

Councillor MacFarlane asked if the asset mapping should be on file from the RDA. All information that had previously been collected is unable to be accessed through the Business Retention Expansion International because of the Privacy Act.

Warden Boucher thanked John for coming in and meeting with the Committee.

AMENDMENT TO POLICY #6

Staff is requesting the Committees approval of an amendment to Policy #6 – Policy Regarding Garbage Collection Drivers. The amendment would see the addition of Heritage Day to the list of Holidays. Heritage Day has been a civic holiday in Nova Scotia since February 2015.

Moved by Councillor MacFarlane and seconded by Councillor MacDonald that Municipal Council approve the amendments to Policy #6. Motion carried.

BULKY WASTE COLLECTION TENDER

One response was received for the request for proposals for the Spring 2016 Bulky Waste Collection contract for 2016. Eastern Sanitation Limited submitted a bid for \$44,544.75, including HST, which has been specified to include:

- The supply of all labour; and,
- 2 rear-load collection vehicles to transport all designated materials to the Beech Hill Solid Waste Resource Management Facility

The bulky waste collection is scheduled to take place during the two-week period running May 23-27 and May 30 – June 3, 2016.

Mr. Horne informed the Committee that Eastern Sanitation has offered to conduct a Fall Bulky Waste Collection for a cost of \$39,000. This will be considered during budget deliberations.

Moved by Councillor MacFarlane and seconded by Councillor Chisholm that Municipal Council award the tender for bulky waste collection to Eastern Sanitation Limited for a total cost of \$44,544.75. Motion carried.

CHAMBER GOLF CLASSIC SPONSORSHIP

We have been asked to sponsor a team in the Annual Chamber Golf Tournament taking place on Friday, June 3rd at the Antigonish Golf & Country Club. The cost for putting in a team of 4 is \$525. The County has participated in this tournament in the past.

The Committee came to the consensus that they will not participate in this golf tournament.

E-VOTING – CONSENT TO ASSIGNMENT

Mr. Horne reviewed the documents regarding e-Voting in the upcoming Municipal Election.

Halifax Regional Council assigned the RFP that they originally assigned to Intelivote to Syctl Canada. Interivote would be responsible for the equipment and the personnel.

The consideration for Municipal Council is, would we like to proceed with e-voting for the 2016 Municipal Election and would we like proceed with ScytI Canada.

Mr. Horne let the Committee know that Dean Smith from Intelivote will be on town on Monday, April 18th to present to Town Council.

The Committee came to the general consensus that they will not pursue e-voting for this election.

SPECIAL DISTRICT GRANT UPDATE

The Committee was provided an update on their Special District Grant balances. Staff will ask Vera to contact all Councillors that have a balance to get direction on where they want their funds allocated to.

UNSM SPRING CONFERENCE

The UNSM Spring Conference will be taking place at the Old Orchard Inn in Greenwich, NS from May 4-6th. The cost to attend the conference is \$292.50.

No Councillors have indicated that they would like to attend.

STREET LIGHT REQUEST - MEADOW GREEN ROAD & POMQUET RIVER ROAD

Deputy Warden McCarron is requesting a street light at the T-intersection of Pomquet River Road and Meadow Green Road. A pole will have to be erected.

Moved by Deputy Warden McCarron and seconded by Councillor MacDonald that Municipal Council approve the request for a street light at the intersection of Meadow Green Road and Pomquet River Road. Motion carried.

LETTER REGARDING HIGHWAYS

Deputy Warden McCarron received a letter from Fraser Dunn outlining concerns over highway maintenance. He is a former government employee who is engaged in highway construction. He is convinced that many millions of taxpayer dollars could be saved by correcting some existing construction and maintenance practices.

Mr. Dunn mentioned concerns about: Longitudinal asphalt joints, driveways, lack of shoulder maintenance, widening on curves, removal of existing asphalt, and wash boarding caused by snowplow blade.

Deputy Warden McCarron would like Council to send a letter of support to the Minister of Transportation for Mr. Dunn's letter.

Moved by Deputy Warden McCarron and seconded by Councillor MacFarlane that Municipal Council will send a letter to the Provincial Department of Transportation in support of Mr. Dunn's letter. Motion carried.

STREET LIGHT REQUEST - SOUTH RIVER ROAD

Councillor MacFarlane is requesting a street light on South River Road close to the Pump Station.

Moved by Councillor MacFarlane and seconded by Deputy Warden McCarron that Municipal Council approve the request for a street light on the South River Road. Motion carried.

EVOLVE SPECIAL EVENT PERMIT UPDATE

Mr. Horne reviewed documents which were circulated regarding the Evolve Festival. He also provided the committee with an overview of interactions pertaining to evolve.

The latest update from Mr. Coulter stated that the Municipality would receive the medical plan by April 21st. The plan has to be designed and overseen by a licensed clinician.

Councillor MacDonald asked if St. Martha's Regional Hospital was able to accommodate the number of people being taken in to the emergency department from Evolve. Andrea Boyd-White said the hospital is required to deal with all emergencies which are presented initially. Once they are stabilized then they can be move to different facilities as they are able to accommodate. She said the patients brought in from Evolve were all in such a state that they had to remain at St. Martha's.

Moved by Councillor MacLellan and seconded by Councillor Chisholm that the Committee of the Whole meeting be adjourned to an in-camera session. Motion carried.

LEGAL ADVICE ELIGIBLE FOR SOLICITOR CLIENT PRIVILEGE (In-Camera)

This subject matter falls within Section 22(2) of the Municipal Government Act as a matter that a committee may discuss in a closed session. It is recommended a motion be made to initiate an in-camera session.

Moved by Councillor MacDonald and seconded by Councillor MacLellan that the in-camera session be adjourned at 7:49pm. Motion carried.

ADJOURNMENT

Moved by Deputy Warden McCarron and seconded by Councillor MacFarlane that the Committee of the Whole meeting be adjourned at 7:49pm. Motion carried.

Warden Russell Boucher

Glenn Horne, Municipal Clerk/Treasurer

Antigonish RCMP Monthly Report – 2016/02/01-2016/02/29

Submitted by S/Sgt. Holly Glassford – 2016/04/05

Occurrence and Crime Reporting

Type of File	Town	County	Paqtnkek	Totals
Crime against Person	26	13	7	46
Crime against Property	29	16	4	49
Impaired Driving	2	8		10
Traffic Collisions	9	9	1	19
Traffic Offences	26	29	2	57
Checkpoints	15	3		18
911 Act-Offences Only	17	7		24
Other Municipal	22	1		23
Other Provincial	8	7		15
Other Criminal Code	23	15	1	39
Assist GP/Crime Prevention	37	30	5	72
Total Calls for Service	214	138	20	372

Community Policing/Crime Reduction Initiatives

*Cst. MacPherson presented several alcohol awareness sessions on St. FX campus. This included the use of the “impaired goggles” and was well-received by students

*Cst. MacPherson also involved with healthy relationship presentations at the health centre in Paqtnkek. Audiences included grade 5-12 students.

*Safety and awareness (self-defence) session in Havre Boucher with the 4H club.

* Led parade at the Pomquet Winter Carnival

*Feb. 24th – 2 members played hockey at the “Pink in the Rink game” – A fundraiser for Cathy’s Place

* 8 youth processed through the Hybrid Hub system

* Fraud and Safety Presentations to Seniors in partnership with the Senior Safety Officer – held at the library.

Resources

*Cpl. Bouchard will be retiring in June 2016. I am working to have his replacement named before he leaves.

* A new Sgt. from Ontario will be arriving the end of June 2016

*The county Cpl. position should be filled within the next month. The promotional process is completed.

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Antigonish RCMP Monthly Report – 2016/03/01-2016/03/31

Submitted by S/Sgt. Holly Glassford – 2016/04/06

Occurrence and Crime Reporting

Type of File	Town	County	Paqtnkek	Totals
Crime against Person	25	34	1	60
Crime against Property	24	27	2	53
Impaired Driving	4	8	1	13
Traffic Collisions	5	14	0	19
Traffic Offences	24	1	2	27
Checkpoints	4	5	1	10
911 Act-Offences Only	10	11	1	22
Other Municipal	7	7	1	15
Other Provincial	21	51	0	72
Other Criminal Code	7	7	2	16
Assist GP/Crime Prevention	6	19	0	25
Total Calls for Service	137	184	11	332

RCMP Eastern Traffic Services Reporting Highlights

*47 Summary Offence Tickets written in Antigonish Town and County

Community Policing/Crime Reduction Initiatives

*On March 11th, RCMP members played basketball against youth in Paqtnkek. RCMP recorded their first loss of the season!

*Led the walk for International Women's Day starting at St. FX campus

* Prepared and served hot lunch at St. James church for less-fortunate

* Cst. MacPherson completed Senior's Driving Safely workshop in Havre Boucher

* Cst. MacPherson also conducted presentations to St. FX Nursing students about Elder Abuse and Sociology students with the topic of Youth at Risk

*Cst. MacPherson completed an interview with a 1st Nations applicant for the Pre-cadet program which is a program for 1st Nations youth between the ages of 19-29 yrs to receive 3 weeks of training at RCMP Depot in Regina.

Upcoming Events

*Volunteer Luncheon on April 11th – RCMP will recognize contributions of volunteers who work with crime prevention and community policing initiatives within our community.

*Working with Naomi Society to plan a domestic violence awareness and education project. Awaiting funding on this project.

*S/Sgt Glassford to attend both Town and County Council meetings in April to report on last fiscal year and discuss any new initiatives and goals for new year.

Resources

- 2 Constables have received transfer notices and I have received notices on their replacements. This is great news to see the replacements named so quickly so it facilitates an easier transition and no resource shortage in the interim.
- Sgt. is named from Ontario and will arriving end of June.
- Cpl. Bouchard's retirement in June 2016.
- County Cpl. – still awaiting the name to be announced as it was a promotional opportunity

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

REQUEST FOR DECISION / DIRECTION

TO: COMMITTEE OF THE WHOLE
FROM: MARLENE MELANSON, RECREATION DIRECTOR
SUBJECT: *SUMMER EMPLOYMENT RECOMMENDATIONS*
DATE: APRIL 15, 2016

RECOMMENDATION

The Recreation Department is currently in the process of finalizing recommendations for hiring for the 2016 summer positions. The department will be putting forward a list of recommended individuals for various positions for the 2016 summer.

BACKGROUND

Summer positions were advertised in the Casket, The Reporter and our website from to March 17 to April 1. Deadline to apply was Friday, April 1. A total of 46 applications were received.

CONSIDERATIONS

Applications were rated on the following:

- Recreation Background: Includes participation in recreational, sporting and leisure activities as well as extra-curricular activities.
- Education Background: Consideration given to whether the applicant is a high school student or enrolled in post-secondary education as well as the field of study. (I.e. Recreation program or equivalent or other discipline.)
- Related Work Experience: This includes paid employment and/or volunteer work. Items to consider include previous employment with ACR, children, leisure, sports, organizing activities, instructing, guarding, etc.
- Skills Qualifications: First Aid/CPR; WHMIS, WSI; and/or Nationals Lifeguard Service

STRATEGIC PLAN

Employing summer students will allow us to achieve the follow goals in recreation department's plan adopted in 2011:

- Maintain all existing Programs and services: Day Camps, Learn to Swim Program, ...
- Increase the number of individuals in our programs with special needs who are differently abled

WORK PLAN IMPLICATIONS

The interview team consisted of Laura Duggan and Heather Butler. The applications were reviewed and scored, and interviews conducted by both Laura and Heather.

There were 24 interviews scheduled. Of the 24 candidates interviewed, 16 either worked for the recreation department last summer or are currently employed at the pool. There are a total of 17 summer positions to fill. Candidates are interviewed using a standard set of questions and given a score for the interview. Following the completion of all interviews, the interview team reviews all information and selects candidates to be recommend for the various positions. Positions include:

- Summer Day Camp Coordinator
- Preschool Program Coordinator
- Day Camp Leaders
- Swim Instructors/Day Camp Leaders
- Inclusion Support Leaders

BUDGET IMPLICATIONS

The cost of these 17 positions are budgeted for in the 2016/2017 budget.

ALTERNATIVES

Municipal Council may choose to not approve as many employment positions for the 2016 summer. Fewer positions would also likely mean that the Recreation Department would not be able to offer as many summer programs.

COMMUNICATION CONSIDERATIONS

All interviewed candidates will be phoned to let them know the results of the hiring process. Once all candidates are confirmed, letters will be sent out to the remaining individuals.

NEXT STEPS

A report on the recruitment, interview, and hiring process as well as employment recommendations will be provided at the meeting on April 19, 2016.

MUNICIPALITY OF THE COUNTY OF ANTIGONISH

TOPIC: Tax Exemption Policy for Non-Profit Organizations

POLICY NUMBER: 35

DATE APPROVED: October 15, 2013

DATE REVISED:

In accordance with Section 71 of the *Municipal Government Act*, being Chapter 18 of the Revised Statutes of Nova Scotia 1998, Municipal Council for the Municipality of the County of Antigonish hereby enacts a policy with respect to tax exemption for certain properties.

1. This policy shall be known as the Tax Exemption Policy.
2. Municipal Council may, from time to time by resolution, identify by assessment account number and by description, certain properties, which are exempt from taxes and rates levied by the Municipality, including area rates and fire protection rates in areas served by a water system in the Municipality levied in order to recover that part of the cost of the water system that is attributable to fire protection.
3. Unless the description of the property in the policy identifies that the tax exemption applies in regard to a specific portion of the assessment for the property, the exemption is for 100% of taxes and rates levied by the Municipality, including area rates and fire protection rates. Where the description of a property in the policy makes reference to a portion of the assessment, the property is exempt from such taxes and rates only to the extent of the portion referenced in the policy.
4. Each of the properties identified in the Policy is exempted upon the condition that, and only for so long as, the property (or portion of the property, in the case of a partial exemption from taxes and rates) meets the conditions of eligibility set out for the part of the policy.
5. When a property listed in the policy ceases to meet the applicable conditions of eligibility for the tax exemption, the tax exemption shall cease and the owner of the property shall immediately be liable for the taxes and rates on such property for a portion of the fiscal year then unexpired.
6. Owners of the properties listed in the Policy shall report to the Municipality's Municipal Clerk/Treasurer any change in the status of the ownership or use of the property which would affect or could reasonably be interpreted as affecting its eligibility for tax exempted status pursuant to this Policy within thirty (30) days of such change.
7. This Policy shall have effect and shall apply to rates and taxes that are payable or would otherwise be payable during the fiscal year April 1, 2013 – March 31, 2014 and each subsequent fiscal year thereafter.

**TAX EXEMPTION POLICY
PROPERTY LIST
PART 1**

Properties must be owned or leased by non-profit community, charitable, fraternal, education, religious, cultural or sporting organizations that might otherwise be the responsibility of Council.

District 1

Account #	Name	Property Description
03377903	Harbour Authority of Ballantynes Cove	Tuna Interpretive Centre
01415557	Catholic Episcopal Corporation	Arisaig Hall
00695491	Catholic Episcopal Corp of Antigonish	School (Hall)
00661295	Cape George Development Association	Heritage Museum
03377857	Harbour Authority of Arisaig	Interpretive Centre
01556347	Four Valley's Fire Department	Fire Department
03377873	Harbour Authority of Livingstone's Cove	Harbour Authority
09688927	Harbour Authority of Arisaig	Harbour Authority
03892123	Municipality of the County of Antigonish	Land (Cape George Point)

District 2

Account #	Name	Property Description
09025057	Harbour Authority of Cribbons Point	Harbour Authority
07150768	Harbour Authority of Cribbons Point	Harbour Authority
00098663	Antigonish Golf & Country Club	Golf Club
05805686	Antigonish Yacht Club	Yacht Club
03394514	Mini Trail Community Centre Association	Hall
10086760	Triton Brook, Fairmont	1.73 Acre Land

District 3

Account #	Name	Property Description
03394522	Catholic Episcopal Corp of Antigonish	Hall
02577623	Lochaber Community Development Association	Hall
02354063	Municipality of the County of Antigonish	Keppoch Recreation Facility

District 4

Account #	Name	Property Description
05088046	Lions Club of Antigonish	Hall
10137519	Bens Brae	Lot 07-26
05832128	Hugh D. MacLellan	Pleasantdale Ball field

District 5

Account #	Name	Property Description
09100601	La Societe Development de Pomquet	Chez Deslauriers
03784843	Pomquet Volunteer Fire Department	Ball field
03392724	Lower South River Community Centre	Community Centre
01413856	Episcopal Corp of Antigonish	Old Hall
03027929	The Nature Conservancy	Scout Camp Road
01414038	The Nature Conservancy	Scout Camp
09691936	The Nature Conservancy	Monks Head Road
09591871	The Nature Conservancy	Scout Camp
05933803	Pomquet Fire & Emergency	Fire Department

District 6

Account #	Name	Property Description
07135963	St. Andrews District Community Centre	Hall
07128479	Highlander Curling Club Limited	Sport Facility
02917319	MacMillan George Mrs.	Sports Park
05259886	Dagger Recreation Softball Association	Community Rink
04399706	St. Andrews & District Volunteer Fire Dept.	Fire Hall
10363098	Lower South River	3600 sq. meters Land

District 7

Account #	Name	Property Description
07114508	Heather Club 60 Meeting Place	Club
03378004	Harbour Authority of Bayfield	Interpretative Centre
01961713	Heatherton Recreational Association	Ball field
01414046	Episcopal Corp of Antigonish	Hall
02448564	The Nature Conservancy	Bayfield
00739898	Heatherton Activity Centre	Activity Centre
03392805	Heatherton Development Culture & Wellness Association	4 Acres of Land (42 Summerside Rd)

District 8

Account #	Name	Property Description
09023801	Harbour Authority of Barrios	Boardwalk
09023763	Harbour Authority of Barrios Beach	Lease by Harbour Authority
06300979	Mattie & Grosvenor Planning Association	Community Hall
05970598	Boyle, Ronald	Ball field, Portion
05410088	Tracadie Community Centre	Hall
05369991	Spin, Paul Angus	Sports Park (Part commercial)
05112397	Elms, Joseph	Community Centre
04661125	Tracadie Fire Department	Fire Station
04661117	Catholic Episcopal Corporation	Meeting Place
03378098	Harbour Authority of Barrios Beach	Boardwalk area
03281361	St. Augustine's Monastery	Farm
01415344	Catholic Episcopal Corporation	Parish Hall
01130803	Harbour Authority of Barrios Beach	Land

District 9

Account #	Name	Property Description
07121156	Catholic Episcopal Corporation	Funeral Home
05995531	Havre Boucher & District Medical Centre	Medical Centre
05596424	Tate, Margaret	Ball field
05596394	Auld's Cove Recreation Association	Ball field
04992326	Willow Tree Club	Club
04981243	Winter Wanderers Snowmobile Club	Club
04532996	Tate, Joseph A. Est.	Sports Park Land
01944185	Havre Boucher & Area Cultural Dev. & Rec	Fire Station
03392848	Havre Boucher & Area Cultural Dev. & Rec	Land, Soccer Field
00991007	Municipality of the County of Antigonish	Island
00098574	Havre Boucher Fisherman's Association	Land
01143557	Strait Area Ground Search and Rescue Assoc.	Commercial - Storage

District 10

Account #	Name	Property Description
04948572	Williams Point Community Centre	Land

Part II

The buildings, pump stations, deep well pumps, main transmission lines, distribution lines, meters, and associated plant and equipment of a municipal water utility.

<i>DISTRICT</i>	<i>ACCOUNT #</i>	<i>NAME</i>	<i>DESCRIPTION</i>
#3	09691979	Municipality of the County of Antigonish	Gaspereaux Lake Treatment Facility
#4	03392716	Municipality of the County of Antigonish	Wrights River Aquifer
	07156243	Municipality of the County of Antigonish	Water Utility (Brierly Brook Road)
#6	10363160	Municipality of the County of Antigonish	Pumping Station
	03392619	Municipality of the County of Antigonish	St. Andrews Utility
	03392708	Municipality of the County of Antigonish	Reservoir
	10363152	Municipality of the County of Antigonish	Water Tower
	10363098	Municipality of the County of Antigonish	Land – LSR



Dear Friend,

Please find enclosed information about the 13th annual **Bonvie-MacDonald Rinks to Links Golf Classic**.

Our two-day event, will include a gala dinner & auction and a celebrity golf tournament on **Thursday, June 16 & Friday, June 17, 2016**.

The **Rinks to Links Golf Classic** remains our way of giving back to our home community. With your help, we continue our commitment to raising funds for boys and girls who cannot afford the high cost of playing minor hockey. Additional beneficiaries of the tournament have included Big Brothers Big Sisters, Antigonish Early Childhood Intervention, Tim Hortons Children's Foundation and St. Martha's Hospital Pediatric Department. To date we have raised \$275,000 and look forward to having you help us raise more for the kids!

The tournament, while helping kids, will also provide a gourmet dinner, a celebrity auction and excellent entertainment. There will be a number of prize events, such as closest-to-the-hole, a putting contest and a silent auction, as well as door prizes, hole in one prizes and team prizes.

We will once again be bringing many of our NHL friends, and we have a number of other celebrities to play golf with you.

Thank you for taking the time to consider this invitation. Please RSVP as soon as possible, to our Registration Chair, Nicole Mann, as indicated below.

We look forward to your help. We all know how important it is to repave the road that we all walked down as a kid!

Personal regards,

Dennis Bonvie
Ph (312) 550-8776
dbonvie@bostonbruins.com

Craig MacDonald
Ph (902) 872-4522
c_hedges10@hotmail.com

FOR MORE INFORMATION
Nicole Mann, Registration Chair
Bonvie-MacDonald Rinks to Links Golf Classic
(C) 902-870-0779 (F) 902-863-6008 (E) nicole_mann@hotmail.com



Sponsorship

Information

Presenting Sponsor - \$7500

- Recognition of Presenting Sponsor in all media releases pertaining to the event
- Placement of your logo in all media advertisements
- Special mention and thanks to your organization by the Master of Ceremonies at Gala Dinner & Auction
- Premium table placement at Gala Dinner & Auction with 8 tickets
- 8 complimentary drink tickets at Gala Dinner & Auction
- Entry for two teams for Celebrity Golf Classic
- Tee sign with company name and logo on-course
- Private pre-event reception on Thursday with celebrity guests and musical entertainment
- Choice of celebrity golfer

Gold Sponsor- \$5000

- Placement of your logo in all media advertisements
- Premium table placement at Gala Dinner & Auction with 4 tickets
- 4 complimentary drink tickets at Gala Dinner & Auction
- Entry for one team for Celebrity Golf Classic
- Tee sign with company name and logo on-course
- Private pre-event reception on Thursday with celebrity guests and musical entertainment

Silver Sponsor - \$2500

- Placement of your logo in all media advertisements
- Preferred table placement at Gala Dinner & Auction with 4 tickets
- Entry for one team for Celebrity Golf Classic
- Tee sign with company name

Tournament Friend - \$1500

- Entry for one Team at Celebrity Golf Classic
- Four tickets to the Gala Dinner & Auction

Tee or Green sign only - \$200

FOR MORE INFORMATION
Nicole Mann, Registration Chair
Bonvie-MacDonald Rinks to Links Golf Classic
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Entry Form

Name: _____ Mr. ____ Mrs. ____ Ms. ____ Dr. ____

Company Name: _____

Civic Address: _____

City/Town: _____

Province: _____

Postal Code: _____

Contact Phone Number : () _____

Email _____

Payment Information:

Each golf team is \$1500 (no individual golfer payment).

We welcome your payment by cheque, cash or credit card (MC/Visa/American Express)

Please indicate your method of payment:

By cheque: _____ By Credit Card: MC ____ Visa ____ American Express ____

Card #: _____ Expiry Date: M ____ Y ____

Other level Sponsorship \$ _____

Do you require an invoice? Yes ____ No ____

Refund Policy: We Play Rain or Shine :)

FOR MORE INFORMATION

Nicole Mann, Registration Chair

Bonvie-MacDonald Rinks to Links Golf Classic

(C) 902-870-0779 (F) 902-863-6008 (E) nicole_mann@hotmail.com



Golfing Information:

Tournament play will feature teams of five (i.e. four golfers and a celebrity) in a Modified Texas Scramble Format starting at 10:00am at the Antigonish Golf & Country Club. **Handicap & Shirt Size is essential.** A maximum handicap of 18 will be assigned to all players with handicaps of 18 and over.

Captain: _____ Handicap _____ Shirt size _____

Please indicate your golfing partners:

1. _____ Handicap _____ Shirt size _____
2. _____ Handicap _____ Shirt size _____
3. _____ Handicap _____ Shirt size _____

Prize and Auction Support:

_____ YES I would like to support the Auction or the Prize Table. Please contact me to make the arrangements.

_____ YES I will be attending the Celebrity Dinner & Auction at **no extra charge**. The Program includes celebrity introductions, a gourmet dinner, live and silent auction opportunities and live entertainment.

Additional Golfers attending the Dinner/Auction (Up to 3 no extra charge) _____

Number of additional Dinner Tickets @ \$75 each _____

Names of additional Dinner Guests: _____

Please return registration form by email to Nicole Mann

If you are paying by cheque please make them payable to Bonvie-MacDonald Rinks to Links. Cheques can be mailed to: Bonvie-MacDonald Rinks to Links, C/O Nicole Mann, 8 Annie's Bluff, Antigonish, NS B2G 2X3

FOR MORE INFORMATION
Nicole Mann, Registration Chair
Bonvie-MacDonald Rinks to Links Golf Classic
(C) 902-870-0779 (F) 902-863-6008 (E) nicole_mann@hotmail.com



St. Martha's Regional Hospital Auxiliary
25 Bay Street
Antigonish, Nova Scotia
B2G 2G5

April 1, 2016

Mr. Russell Boucher
Municipality of the County of Antigonish
285 Beech Hill Road
Antigonish N. S. B2G 2H1

You are invited to be a part of our **25th MAYFEST, 2016**

St Martha's Hospital Auxiliary is preparing for the 25th annual **MAYFEST** on May 7th, 2016 at Bloomfield Centre, St. F. X. University.

This is our major fundraiser for the year and since we are committed to purchasing urgently needed equipment for St. Martha's Regional Hospital. This year we are raising money to purchase an Electrosurgical Unit. This unit will allow some procedures to be done here instead of the patient going to Halifax.

MAYFEST brings together volunteers from the hospital, university, schools, businesses and community organizations to provide a day of fun and learning. There will be a teddy bear clinic, science world, games, raffles, entertainment and goods for sale. **Thanks to the Community at large MAYFEST has raised over \$800,000** over the last 24 years.

MAYFEST offers a sponsorship of the event in four categories. A contribution of \$2000 will be a platinum sponsor, \$1000 gold, \$500 silver and \$250 will be a bronze sponsor.

We invite you to support **MAYFEST** 2016 by being a major sponsor. We would welcome any contribution. In recognition of our major sponsors, a sign would be placed at the entrance to **MAYFEST** as well as acknowledgement in the brochure handed to each person attending **MAYFEST**.

You may contribute to St. Martha's Regional Hospital Auxiliary by mailing it to the above address. We are a volunteer organization and tax receipts will be provided. Thank you for considering this request. If you have any questions please do not hesitate to contact us by phone or email marpitts@ns.sympatico.ca

Sincerely,

Margaret Pitts

Margaret Pitts
902-863-4821

MAYFEST Co-Chairs

Gill Hillyard

Gill Hillyard
902-863-0937



Curb and gutter on Mount Cameron is estimated to be \$125,000 + HST with 11 residents.

Curb and gutter on Appleseed Drive is estimated to be \$193,000 + HST with 8 residents.

<u>Mount Cameron (11 Residents):</u>				A	B	A - B
Cost	HST	Total	HST Recov.	0.906832	Total Estimated Cost:	
\$ 125,000.00	\$ 18,750.00	\$ 143,750.00	\$ 13,035.71		\$ 130,714.29	

<u>OPTION 1:</u>		
County 2/3rds	Residents 1/3rd	Total
\$ 87,142.86	\$ 43,571.43	\$ 130,714.29
Residents portion divided by # of residents:		\$ 3,961.04
Years to payback is 5 therefore estimated costs per year are ->		\$ 792.21

<u>OPTION 2:</u>		
County 3/4	Residents 1/4th	Total
\$ 98,035.72	\$ 32,678.57	\$ 130,714.29
Residents portion divided by # of residents:		\$ 2,970.78
Years to payback is 5 therefore estimated costs per year are ->		\$ 594.16

<u>Appleseed Drive (8 Residents):</u>			A	B	A - B
Cost	HST	Total	HST Recov. 0.906832		Total Estimated Cost:
\$ 193,000.00	\$ 28,950.00	\$ 221,950.00	\$ 20,127.14		\$ 201,822.86

<u>OPTION 1:</u>		
County 2/3rds	Residents 1/3rd	Total
\$ 134,548.58	\$ 67,274.29	\$ 201,822.86

Residents portion divided by # of residents:

\$ 8,409.29

Years to payback is 10 therefore estimated costs per year are ->

\$ 840.93

<u>OPTION 2:</u>		
County 3/4	Residents 1/4th	Total

\$ 151,367.15	\$ 50,455.72	\$ 201,822.86
Residents portion divided by # of residents:		\$ 6,306.96
Years to payback is 10 therefore estimated costs per year are ->		\$ 630.70

MUNICIPALITY OF THE COUNTY OF ANTIGONISH

Capital Investment Preliminary Assessment

Project Name North Grant Sewer Extension	District 2	Department Public Works	Project Manager D. Myers
Initial Approval (mm / yyyy)	Estimated Completion Date (mm / yyyy)		Life Expectancy (years)

Proposed Budget

Annual Gross Expenditure	Prev Year	2015/16	2016/17	2017/18	2018/19	2019/2020
Operating						
Capital						
<i>Reserve</i>						
<i>Gas Tax</i>						
<i>Local Improvement</i>						
<i>Other Government</i>						
<i>Water Utility</i>						
<i>Debt</i>						
TOTAL	\$2,390,000					

1) Project Summary

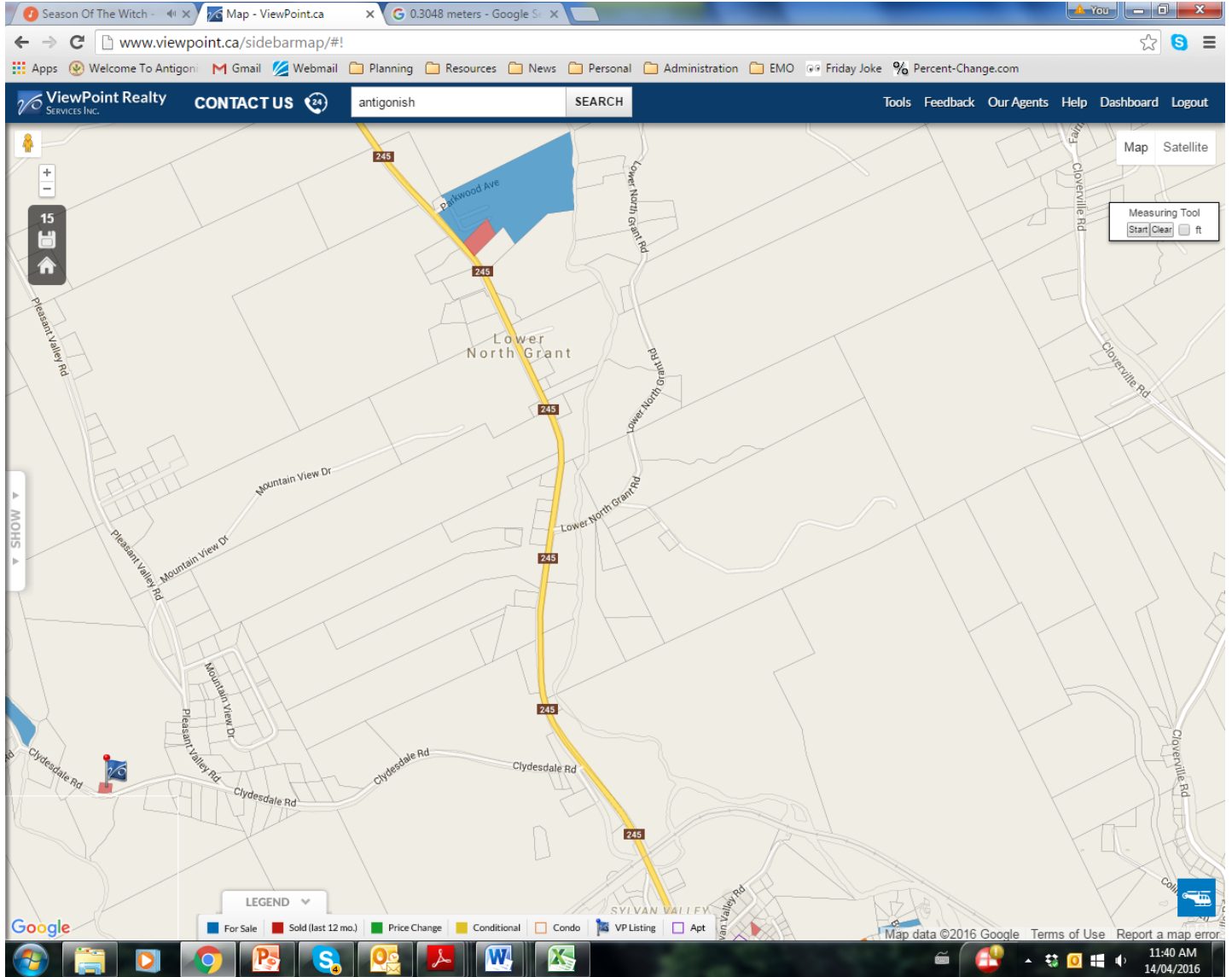
- Extend the sewer line along Hwy 245 from the Wright's River to the North Grant Trailer Park (approx. 2.5km).
- This project is on the Municipality's infrastructure list.
- The residents along this proposed extension are served by their own on-site systems.
- Most or all residents on the west side of Highway 245 would require pumping similar to that of Pomquet because of the downward land grade.
- Residents are served by on-site water.
- This project is subject to local improvement charges.
- Flows from this extension would be treated at the Town STP. We are engaged with the Town to determine required upgrades to that facility to provide adequate future capacity.
- Further engineering is required to investigate the possibility of an additional lift station crossing Wright's River. (approx. \$200,000).

2) Project Objectives / Deliverables

- Due to heavy clay in this area, residents are faced with having to install expensive on-site septic systems because of the low permeability of these soils. A municipal sewer line would help alleviate this issue.
- This sewer infrastructure may encourage future residential development. In addition to existing residential development there are a number of larger tracks of land on the proposed service area. Much is currently farmland.
 - No proposals for development in this area have been provided to the Municipality.

3) Number of Residents Served	23
4) Number of Lots Serviced (Please attach map of proposed service area)	28
5) Is this project mandated by regulatory authorities?	No
6) Has a petition been received from residents?	Year: Yes

Other Comments:



MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

Capital Investment Preliminary Assessment

Project Name South Side Harbour Sewer Extension	District 5	Department Public Works	Project Manager D. Myers
Initial Approval (mm / yyyy)	Estimated Completion Date (mm / yyyy)		Life Expectancy (years)

Proposed Budget

Annual Gross Expenditure	Prev Year	2015/16	2016/17	2017/18	2018/19	2019/2020
Operating						
Capital						
<i>Reserve</i>						
<i>Gas Tax</i>						
<i>Local Improvement</i>						
<i>Other Government</i>						
<i>Water Utility</i>						
<i>Debt</i>						
TOTAL	\$1,320,800					

1) Project Summary

- Extend the sewer line from its current end at the Trans-Canada Highway to the railroad crossing.
- This project has been on the Municipality's infrastructure list for many years. We have been asked to look into this extension before the new TCH was opened.
- The residents along this proposed extension are served by their own on-site systems.
- Residents are connected to the LSR & Area Water Utility.
- This project is subject to local improvement charges.

2) Project Objectives / Deliverables

- This sewer infrastructure may encourage future residential development. There are two larger tracks of land on the proposed service area (105 acres & 27 acres) and a number of smaller lots.
 - No proposals for development in this area have been provided to the Municipality.
-

3) Number of Residents Served

23

4) Number of Lots Serviced (Please attach map of proposed service area)

28

5) Is this project mandated by regulatory authorities?

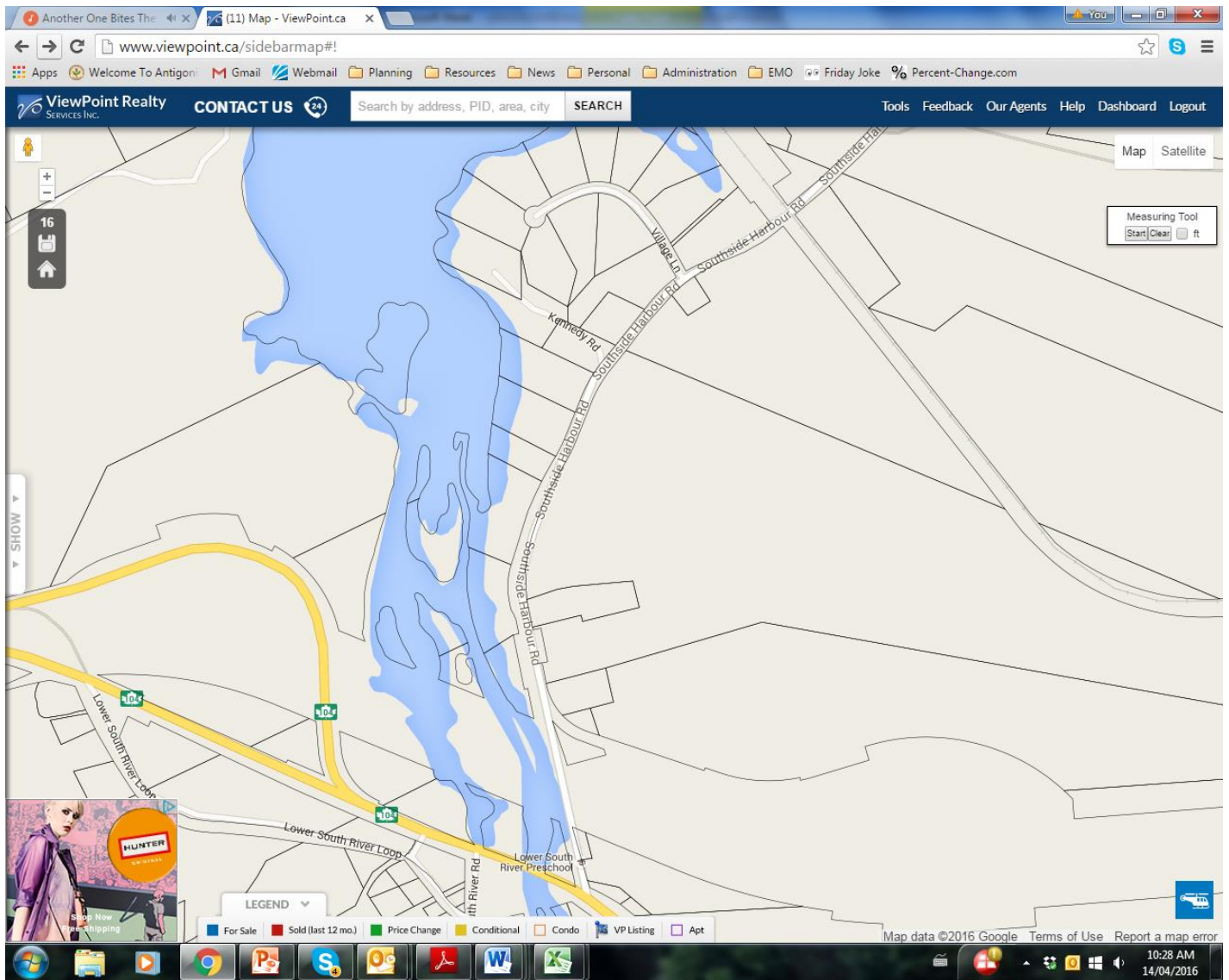
No

6) Has a petition been received from residents?

Year:

(Y / N)

Other Comments:



MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

Capital Investment Preliminary Assessment

Project Name Gaspereaux Lake Water System Expansion	District 3	Department Public Works	Project Manager D. Myers
Initial Approval (mm / yyyy)	Estimated Completion Date (mm / yyyy)		Life Expectancy 25

Proposed Budget

Annual Gross Expenditure	Prev Year	2015/16	2016/17	2017/18	2018/19	2019/2020
Operating						
Capital						
<i>Reserve</i>						
<i>Gas Tax</i>						
<i>Local Improvement</i>						
<i>Other Government</i>						
<i>Water Utility</i>						
<i>Debt</i>						
TOTAL						

1) Project Summary

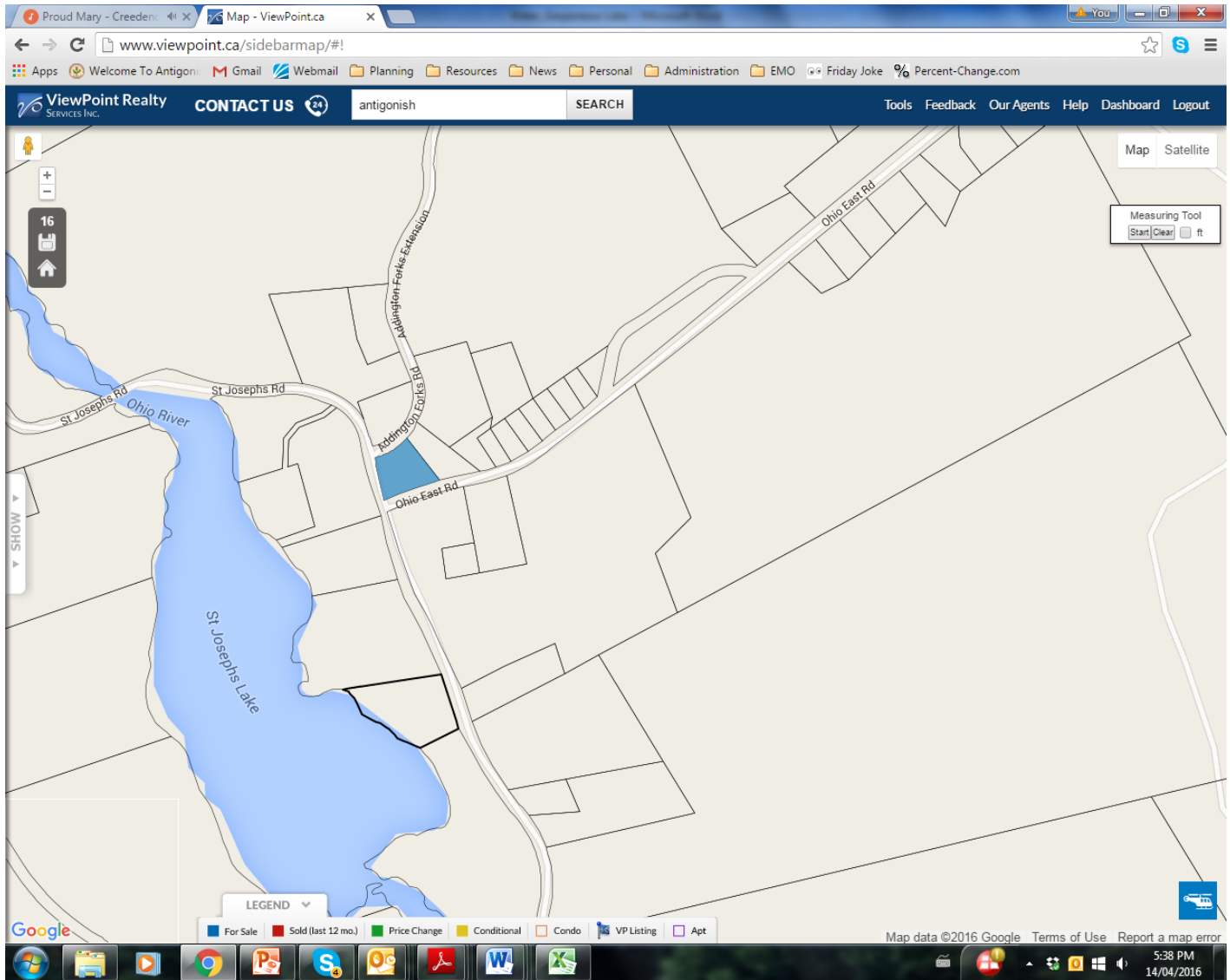
- A system expansion would see a 6 inch main extended from the current water plant on Ohio East Rd south west to St. Joseph's Rd and both south along St. Joseph's Rd and north along Addington Forks Rd for a total of 2km.
- It would also see the location and drilling of a new well, expansion of the existing plant and upgrading of the storage capacity.
- This project is subject to local improvement charges.
- The Municipality & URAB approved a water rates from 2015-2018. This project was not included. Therefore, this project would have to be financed outside the water utility if undertaken before the next rate application.
- Because the project value is in excess of \$250,000 it requires UARB approval.

2) Project Objectives / Deliverables

- Provide municipal water to residents currently on wells (approx.: 15).
- Potential for residential development in the newly serviced area. There are three larger tracks of land on the proposed service area (95 acres, 75 acres & 35 acres) and a number of smaller lots (3 – 12 acres).
- Priority #8 of the ICSP speak to extending water services where appropriate.

3) Number of Residents Served	15
4) Number of Lots Serviced (Please attach map of proposed service area)	31
5) Is this project mandated by regulatory authorities?	No
6) Has a petition been received from residents?	Year: 2015 Yes

Other Comments:



MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

Capital Investment Preliminary Assessment

Project Name Somers Rd Water Extension	District 4	Department Public Works	Project Manager D. Myers
Initial Approval (mm / yyyy)	Estimated Completion Date (mm / yyyy)		Life Expectancy 25

Proposed Budget

Annual Gross Expenditure	Prev Year	2015/16	2016/17	2017/18	2018/19	2019/2020
Operating						
Capital						
<i>Reserve</i>						
<i>Gas Tax</i>						
<i>Local Improvement</i>						
<i>Other Government</i>						
<i>Water Utility</i>						
<i>Debt</i>						
TOTAL	\$594,000					

1) Project Summary

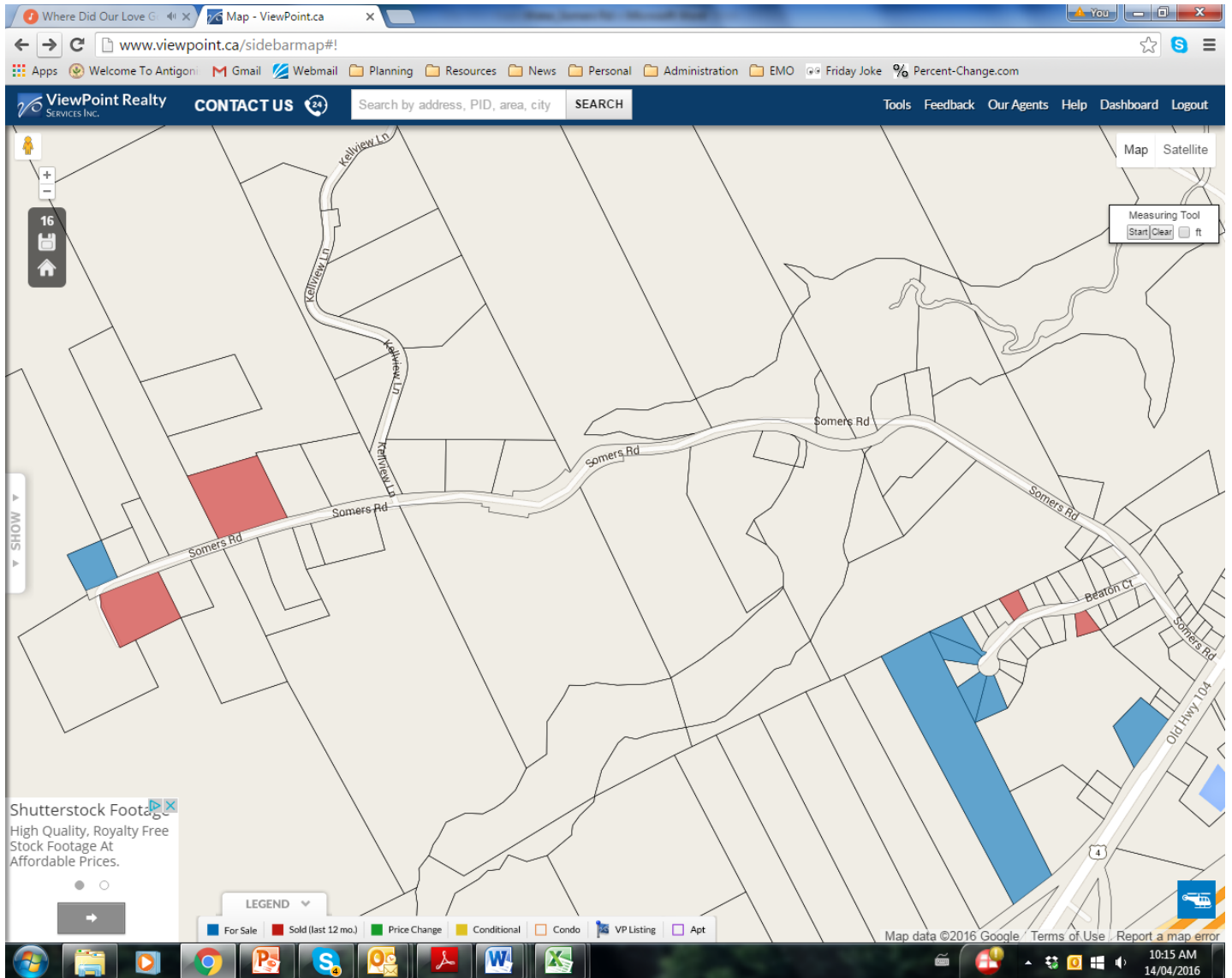
- A water extension on Somers Rd would address the needs of existing residents who have complained of inadequate quality and volume of water.
- The Municipality & URAB approved a water rates from 2015-2018. This project was not included. Therefore, this project would have to be financed outside the water utility if undertaken before the next rate application.
- This project is subject to local improvement charges.
- Because the project value is in excess of \$250,000 it requires UARB approval.

2) Project Objectives / Deliverables

- Provide municipal water to residents currently on wells (approx.: 15).
- Potential for residential development along Somers Rd
- Fringe Area water was highlighted in the 2014 Priority Setting exercise for two reasons: 1) formal incorporation of the Wright's River Aquifer into the Fringe Utility, & 2) review of fire flows.
- Priority #8 of the ICSP speak to extending water services where appropriate.
- Policy CS-1.1 of the Fringe Municipal Planning Strategy states: "It is the intention of Council to consider expansions to the existing sewer and water systems only to locations deemed advisable by Council and when a clear need is demonstrated.

3) Number of Residents Served	15
4) Number of Lots Serviced (Please attach map of proposed service area)	34
5) Is this project mandated by regulatory authorities?	No
6) Has a petition been received from residents?	Year: 2013 Yes

Other Comments:



Approved Infrastructure Priority List						
Project #	Year	Project Name	Description	Probable Cost (PC) Tender Cost (TC)	Proposed Funding: - Capital out of Rev - Reserves - Gas Tax - Local Improvement Charges - Other Fed / Prov / Mun - Debt	Status: - Complete (C) - Active (A) - Planned (P) - Strategic Priority (SP)
1		Cunningham Road Water Externsion	To provide water services to residents of Cunningham Rd	\$206,000	Gas Tax (\$50K) Capital out of Rev (\$85K)	C
2		Williams Point Water Extension	To provide water services to residential and commercial property and open area for development	\$638,303	Prov (\$250K) Gas Tax (\$100K) Reserves (....)	C
6	2013/14	Old Hwy 245 Repaving	Maintanance	\$46,827	Capital out of Rev (100%)	C
NA	2013/14	Trunk 7 Sidewalk Extension	Extension of the sidewalk along Trunk 7 from Greenhill Estates to West River Bridge	\$75,541	Capital out of Rev Council SDG	C
NA	2014/15	Cloverville Watermain Replacement, Phase II	Improvement for water quality	\$309,854	Gas Tax (100%)	C
NA	2014/15	Governors Lane Watermain Replacement	Improvement for water quality	\$148,114	Gas Tax (100%)	C
4	2014/15	Beech Hill Road Sewer & Water Extension	Extension of services along Beech Hill Road connecting existing services at Beech Hill & Trunk 4 to the new Hwy 104	\$559,573	General Reserve Loan	C
19	2015/16	Alex Terrace Paving	Paving of Alex Terrace & Florence Circle. Work underway.	\$134,419	Street Improvement (33%) Council SDG (25%) Capital out of Rev (42%)	A
NEW	2015/16	Antigonish Arena Floor Replacement	Replacement of the slab floor at the Antigonish Arena. Proposed design details available in Dec. 12, 2014 memo from CJ Mac & Tender docs.	Total = \$1,200,000 Fed = \$250,000 Prov = \$25,000 Town = \$462,500 Mun = \$462,500	Gas Tax (up to permitable limit) Capital Reserve (remainder)	C

NEW	2015/16	Wright's River Aquifer Instrumentation Upgrade	Upgrading of instrumentation to facilitate the commissioning of the Aquifer. Includes process automation and safety protocols. No further upgrades required at this point.	Absorbed into Operations	Gas Tax Other Mun.	C
NEW	2015-17	Pomquet Sewer System Improvements	Upgrades to improve the sustainability of the system. Staff met with engineers on Friday, May 1 to discuss the scope of this investigation; engineers have provided a cost estimate for the investigation (see attached Scope of Work). The timeline for delivery is the end of July 2015.	Absorbed into Operations	Other Fed or Prov (ie: PCAP or Building Canada)	C
NEW	2016/17	Antigonish Correctional Facility & Court House	Potential demolition of correctional facility and maintenance to the court house which would include a new furnace, addition of office space, roof repairs, shingling and repairs of exterior wear in alignment with Heritage criteria.	\$35,000 approved by MC	Capital out of Rev (50%) Other Fed / Prov (50%)	A
NEW	2016/17	Mount Cameron Curb & Gutter	Extend curb and gutter from Mount Cameron Circle to Harbour View Drive and Harbour View Crescent.	\$131,223	Gas Tax Improvement Charges Reserves	A
NEW	2016/17	Appleseed Drive Curb & Gutter	Curb & Gutter along the residential strip of Appleseed.	\$201,533	Gas Tax Improvement Charges Reserves	A
10	2016/17	Water Metering Program	Full system metering for customers of the Fringe and LSR Water Utilities - primarily residential.	\$767,000	Rates (50%), Other or Gas Tax (50%)	A
8	2011/12	Somers Rd Waterline Extension	Extend water to residents of Somers Rd	NA	Local Improvements	P
12	2011/12	St. Andrew's Sidewalks		NA	Local Improvements Council SDG	P
13	2011/12	Brierly Brook / Addington Forks Sewer Extension	Sewer Extension	NA	Local Improvements	P
14	2012/13	Post Road - Somers Rd Sidewalks	Extended from the intersections of Post Road / Appleseed Drive	\$333,000	Street Improvements	P
15	2012/13	Heatherton Farm Road Sewer	Sewer extension along Farm Road	\$150,000	Local Improvement	P

16	2012/13	North Grant Water & Sewer Extension	Service extensions across West River Bridge to Trailer Park	\$3,754,380	Local Improvement	P
20	2017/18	Fringe Sewer System Improvements		\$5,000,000 +	Unknown	SP
11	2017/18 or later. Phased.	Fringe Fire Flow Upgrades / System Expansion	Upgrade flows in the Fringe Area. An ICI Study and update of the proposed plan is being completed from 2015-17. Once this work is completed we will be better positioned to provide a recommendation.	\$5,500,000	Unknown	SP
NEW	2017 / 18	Lower South River STP Upgrades			Unknown	

Consolidated Infrastructure Inventory					
Project #	Year	Project Name	Description	Expenditure Code	Estimated Cost
8	2011/12	Somers Rd Waterline Extension	Extend water to residents of Somers Rd	413	NA
9	2011/12	Brierly Brook Waterline	At the completion of the agreement with the Town, a connection will have to be made to the Post Rd.	413	\$1,200,000
10	2011/12	Water Metering Program	Provide water metering to customers of the Fringe and LSR Water Utilities	417	\$767,000
11	2011/12	Fringe Fire Flow Upgrades / System Expansion	Upgrade flows in the Fringe Area	290	\$5,500,000
12	2011/12	St. Andrew's Sidewalks	Where within the village?	322	NA
13	2011/12	Brierly Brook / Addington Forks Sewer Extnesion	Sewer Extension	423	NA
14	2012/13	Post Road - Somers Rd Sidewalks	Extended from the intersections of Post Road / Appleseed Drive	322	\$333,000
15	2012/13	Heatherton Farm Road Sewer	Sewer extnesion along Farm Road	421	\$150,000
16	2012/13	North Grant Water & Sewer Extension	Service extensions across West River Bridge to Trailer Park	413 / 421	\$3,754,380
17	2012/13	Tracadie Sewer Treatment and Collection	Provide sewer services to the residents of Tracadie	423	\$1,570,000
18	2012/13	West River Road Sewer Extension	Sewer Extension	423	\$400,000
20	2012/13	Sewer Treatment Facility and Collection	Fringe area sewer treatment and collection	423	\$5,000,000
21	2012/13	Cameron Kenny Hill Waterline	Water extension	413	\$501,850
22	2013/14	Silver Birch Water & Sewer Extension	Extension of services	413	\$220,800
23	2013/14	Landry's Loop South River Waterline	Water extension	413	\$160,000
24	2013/14	South Side Harbour Sewer Extension	Phase 1 - Gravity; Phase 2 to Village Lane	432	\$429,000; \$1,320,800
25	2013/14	Bayfeild Rd/West Arm Sewer	Provide sewer services to the residents	423	\$550,000
26	2013/14	Roman Valley / St. Andrews Water & Sewer Extention	Extension of services	413	\$245,000
29	2013/14	Route 337 Sewer Extension	Sewer extension to Dale Archibalds	421	\$124,000
30	2013/14	Skateboard Park		714	NA
31	2013/14	Old #4 Sewer Extension	Sewer extension	422	NA

32	2013/14	Havre Boucher Sewer Extension	Extended sewer services to the Old Frankville Rd		NA
33	2013/14	Crocket Country Sidewalks		322	NA
34	2013/14	Lanark / Harbour Centre Waterline	Water extension	413	NA
35	2013/14	Locharber Road Water reallocation	Water extension	413	\$300,000
36	2013/14	Locharber Road Sewer reallocation	Sewer extension	417	\$172,000
38	2013/14	Addington Forks Sewer Line	Provide sewer services to residents	421	\$41,300
40	2013/14	Lower South River Waterline Replacement		413	\$90,000
42	2013/14	Highway #7 to Ashdale Waterline	Water extension	413	\$2,500,000
43	2013/14	Highway #7 to VanHeightens Farm Waterline	Water extension	413	NA
44	2013/14	Spruce Lane Water & Sewer	Service extension	413 / 421	NA
NEW	2015/16	Antigonish Arena Floor	Up to 1/2 cost share with the Town of Antigonish		\$462,500
NEW		Greenwold Drive Beautification	Extend sidewalks from Beech Hill Rd to Williams Point Rd.		NA
NEW		Mount Cameron Curb & Gutter	Extend curb and gutter from Mount Cameron Circle to Harbour View Drive and Harbour View Crescent.	322	\$131,223
NEW		Route 337 Sidewalk	Sidewalk extension along Hwy 337 from Town boundary to second Mount Cameron Entrance		NA
NEW		St. Joseph's Water Utility Expansion	Expand water services to a larger area of the community		NA
NEW		South River Road Watermain Replacement	Replace existing watermain		\$757,900
NEW		Antigonish Correctional Facility & Court House	Potential demolition of correctional facility and maintenance to the court house.		NA
NEW		Pomquet Sewer System Improvements	Upgrades to improve the sustainability of the system		NA
NEW		Appleseed Drive Curb & Gutter	Curb & Gutter along the residential strip of Appleseed.	322	\$201,533

Municipal Priorities Update

Presentation for Antigonish County Municipal Council
19 April 2016

Summary

- In October 2014 Municipal Council took part in a Priority Setting Exercise, facilitated by Gordon MacIntosh of the Local Government Leadership Institute.
- Through this exercise five (5) key priorities were identified with specific timelines and actions attributed to specific individuals.
- Municipal Council has given the following guidance concerning the “Strategic Priorities Chart & Priority Work Program”:
 - The Program is for continuous use at each Council meeting, quarterly review, and annual updating.
 - Each year the Municipal Clerk Treasurer shall schedule an annual Priority Setting Update session to be held prior to the setting of the annual operating budget.
- This session will serve as an annual review.

Benefits

- From a Staff perspective the Priority Setting Exercise has proven to be a valuable exercise:
 - Improved time and resource management;
 - More efficient use of Council's time and input at meetings;
 - Engage partners with confidence, building better relationships and making more progress.
 - Better communicate our priorities to stakeholders and community;
 - Achieve specific outcomes and move on to the next – progress!
- At its core these articulated priorities have given staff direction – they are our lighthouse....



Corporate Priorities

NOW

1. A Business Case for Solar Energy ✓
2. Fringe Area Sewer Treatment Plant and Sewer System Capacity
3. Economic Development & Tourism Strategy
4. Fringe Area Water Capacity
5. Complete Fringe Area MPS / LUB Revisions ✓
6. Develop a Capital Investment Strategy & Long-Term Investment Plan (Added in April 2015) ✓

Corporate Priorities

NEXT

- ✓ ● Review Municipal Planning Function
- ~~Develop a Capital Investment Strategy~~ (moved to NOW)
- ✓ ● Explore the Potential for Shared Services
- Explore the Potential for the Existing and a New Industrial Park
- Develop Options for a Residential Energy Program
- ~~Develop a Long Term Financial Plan~~ (moved to NOW)
- Seniors Housing (Added in April 2015)

NOW Priority Updates

1. A Business Case for Solar Energy

COMPLETED

- Staff Lead: Tammy Feltmate
- In December 2012, Appleseed Energy completed a feasibility study for the Municipality, analyzing opportunities to use solar power to offset heating and electricity costs at the Municipal Office.
- Three options were presented to Council in 2013 of increasing energy output.
- Staff have revisited the financial analysis to provide a more accurate picture to Council of the proposed costs.
- At its October meeting, Municipal Council approved a 25kW Solar PV project for the 2016/17 fiscal year.
- The tender was awarded to Appleseed Energy.
 - Net metering agreement is now being negotiated,
 - Expected installation by July / August 2016.

2. Fringe Area Sewer Treatment Plant and Sewer System Capacity ONGOING

- Staff Leads: Glenn Horne & Daryl Myers
- Working Group has been meeting regularly on this item:
 - Municipality: Hilda Dunnwold. Town: Ken Proctor & Mike Topley
- Department of Environment is preparing regulations requiring all municipalities to conduct Environmental Risk Assessments (ERA) by 2017 on sewage effluent outfall / receiving waters.
 - Suggested that Antigonish's ERA should be completed before any commitments for STP upgrade.
- Effluent Sampling (required to gather data for an ERA) commenced in May 2015 and will continue to May 2016. Results are showing good plant performance meeting current discharge criteria.
 - An RFP for the ERA will be prepared to follow the effluent sampling. STP effluent flow gauging is ongoing and continuous. Sludge removal is underway.
- Hydraulic Profile is complete except for finalizing the high and low tide elevations.
- Anticipated Schedule: ERA preparation (2016), ERA completion (2017), predesign/design (2017).
- Anticipated Budget: Study in the \$200k range.
- Progress is being made; a full update will be provided to both Municipal & Town Council in May 2016

3. Economic Development & Tourism Strategy ONGOING

- Staff Lead: Glenn Horne
- Eastern-Strait Regional Enterprise Network
 - Inter-Municipal Agreement signed on Wednesday, April 8
 - First meeting of the LOC on Tuesday, April 14
 - LOC Orientation & Board of Directors Recruitment Complete.
 - Board of Directors meets on Nov. 23 to determine next steps.
 - CEO John Beaton has been appointed; strategic plan development is underway.
- Antigonish Tourism Strategy
 - Discussions have been held with local tourism vendors, municipal & town Councils as well as neighboring municipalities.
 - Ongoing engagement with ACOA to determine what assistance is available.
 - Ongoing engagement with DEANS and the establishment of a Antigonish Working Group.
 - Suggest additional discussion by Council to determine next steps.

4. Fringe Area Water Capacity

- Wright's River Aquifer (ONGOING)
 - Staff Lead: Daryl Myers
 - Staff have been active in working with the Town and the Department of Environment to come to an agreement on sequence of operation & monitoring for the Aquifer.
 - All treatment and monitoring equipment has been approved and/or enhanced.
 - Council has approved an approach to compensation for this activity.
 - GUDI Testing is ready to be initiated.
 - We are awaiting response from the Town on proposal for compensation.
- Water Rate Study (COMPLETED)
 - Staff Lead: Allison Duggan/Jim Davis
 - Rates have been approved.
 - Tender for a Comprehensive Water Metering Program is before Council.
 - Accounting systems have been revised to reflect UARB standards.
- Fire Flow Upgrades (ONGOING)
 - Staff Lead: Daryl Myers
 - Review of existing mapping and flow data.
 - Meeting with fire flow technicians to better understand what is required.
 - Engineering consultants prepared to assist with revisions the previously provided upgrades for further consideration.

5. Complete Fringe Area MPS / LUB Revisions **COMPLETED**

- Staff Lead: John Bain
- The MPS / LUB were approved by the Minister of Municipal Affairs in late April 2015.
- The follow-up amendments concerning Commercial Signage were also approved.
- These documents are now in force.

6. Develop a Capital Investment Strategy & Long-Term Investment Plan

- Staff Lead: Glenn Horne / Allison Duggan **COMPLETED**
- Met with Paul Wills, CEO of Municipal Finance Corporation on numerous occasions to explore the Debt Affordability Model.
 - The Debt Affordability Model is endorsed by MFC and currently being used by a number of municipalities throughout the province.
 - The Municipality's financial information has now been populated in the model.
 - Staff have reviewed the model and have determined that it will be useful for our purposes.
 - Council has endorsed a Capital Investment Procedure to guide investments.
- Exploring best practices: **ONGOING**
 - Revisiting old practices such as “due to – due from”, separate billing for sewer, budget preparation & forecasting, etc...
 - Address weaknesses in Financial Indicators, where necessary.
 - Developing a plan for asset management.
 - Grant Policy Review completed and approved by Council.

Next Corporate Priorities

- ✓ • **Review Municipal Planning Function (Lead: Glenn)**
 - Mr. Lloyd's report has been completed and Council has endorsed continuing to work with the EDPC.
 - Mr. Lloyd and I met with EDPC Director John Bain on Thursday, April 2, to discuss next steps and how services can be improved.
 - An EDPC presentation was made to Council in early May.
 - EDPC has been undertaking to address the issues outlined in the report.
- ✓ • **Explore the Potential for Shared Services (Lead: Glenn)**
 - Inter-Municipal Agreement Policy passed by Council in January
 - Identification of opportunities completed in January.
 - Recent examples:
 - Eastern-Strait Regional Enterprise Network
 - Antigonish / Port Hawkesbury Leadership Coaching and Staff Development
 - Senior staff have actively reviewed programs to look for opportunities for shared services.
 - CAO / Clerk continue to meet and have discussed further opportunities for shared services such as Records Management and further utilization of Diamond Municipal Solutions.

Next Corporate Priorities

- **Develop Options for a Residential Energy Program (Lead: Tammy)**
 - Efficiency Nova Scotia (ENS) developed a proposal in September for marketing and administration of a Residential Energy Program.
 - Proposed cost to participating municipalities were estimated to be \$15K in year one and \$9400 years 2-4.
 - September 21 we co-signed a letter with four other Municipal Units (Town of Bridgewater & Districts of Lunenburg, Shelburne & Digby) Deputy Minister of Energy expressing concern that a program would not be feasible with high admin fees.
 - October 14 the Deputy Minister responded acknowledging the concerns and committed the Department of energy to looking into alternatives.
 - A teleconference of stakeholders was held on Nov. 10. Next steps included:
 - Development of project evaluation metrics that does hinge on a four-year agreement;
 - Review and approval of funding from the Department of Energy to support first year fees for municipal units interested in moving forward with PACE program for fiscal 2016-17.
 - Receipt of a new proposal from ENS.

Next Corporate Priorities

- **Seniors Housing (Lead: Glenn for now)**
 - No update.
 - Ownership of the RK MacDonald Nursing Home
 - Support of the Antigonish Affordable Housing initiative (\$100K over five years).
- **Explore the Potential for the Existing and a New Industrial Park (Lead: Glenn)**
 - No update.

In addition to these priorities...

Operational Priorities			
Clerk's Office	Council Coordination (Approx. 40 meetings each year)	Recreation	Regular Summer Programming with Accessibility Development✓
	Organizational Development (ongoing)		Shared MPAL Programming with Town✓
	Quality Management Initiative Proposal (TBD)		Procure Registration Software✓
	Records Management Proposal✓		Part-Time Staff Development & Support
	Process/Policy Review & Improvement (ongoing)		ID Priorities from the Active Transportation Plan
	Misc. (Evolve, Cluster Sewers, Jail, Arena, Inter-Gov, etc...) (ongoing)	ESC	Develop a Business Continuity Plan (ongoing)
Public Works	Regular Water, Sewer, Solid Waste & Road Ops		Community Outreach (ongoing)
	Conduct Solid Waste Audit✓		Develop Community Engagement Strategy /
	Commissioning of Beech Hill Pump Station✓		Development of "Listening to Our Neighbors"✓
	Development of LSR Pump #7✓		OHS Operations
	Replacement & piloting of 5-6 E-One pumps in the pomquet sewer system.✓	Planning	Planning Review Respons✓
Finance	2015/16 Municipal Operating Budget✓		Review of Hamlet Industrial Permitted uses in Central Antigonish Plan✓
	Tax & Utility Billing✓		Nova Construction – Development Agreement✓
	Adjust Utility Accounting Systems✓		

Questions?
Comments?