

COMMITTEE OF THE WHOLE AGENDA Tuesday, April 12th, 2016 @ 5:30 pm Municipal Administration Centre

- 1) Call to Order Chairman, Warden Russell Boucher
- 2) Approval of agenda
- 3) Approval of March 15th, 2016 Committee of the Whole Minutes
- 4) Business Arising from the Minutes
- 5) Department of Transportation Area Manager, Jamie Chisholm
- 6) ESREN CEO, John Beaton
- 7) Amendment to Policy #6 Policy Regarding Garbage Collection Drivers
- 8) Bulky Waste Collection Tender
- 9) Chamber Golf Classic Sponsorship
- 10) e-Voting Consent to Assignment
- 11) Special District Grant Update
- 12) UNSM Spring Conference
- 13) Update on Evolve Special Event Permit
- 14) Legal Advice Eligible for Solicitor Client Privilege (In-Camera)
- 15) Adjournment



MUNICIPALITY OF THE COUNTY OF ANTIGONISH

TO: MUNICIPAL COUNCIL

FROM: GLENN HORNE, MUNICIPAL CLERK TREASURER

SUBJECT: COMMITTEE OF THE WHOLE MEMO

DATE: APRIL 12, 2016

DEPARTMENT OF TRANSPORTATION (For Information)

Department of Transportation Area Manager, Jamie Chisholm will be in to meet with the Committee.

ESREN CEO, JOHN BEATON (For Information)

Regional Enterprise Network CEO, John Beaton will provide the Committee with an update.

AMENDMENT TO POLICY #6 (For Decision)

Staff is looking for the Committees approval of an amendment to Policy #6 – Policy Regarding Garbage Collection Drivers. The amendment would see the addition of Heritage Day to the list of Holidays. Heritage Day has been a civic holiday in Nova Scotia since February 2015. See Policy #6 attached.

BULKY WASTE COLLECTION TENDER (For Decision)

One response was received for the request for proposals for the Spring 2016 Bulky Waste Collection contract for 2016. Eastern Sanitation Limited submitted a bid for \$44,544.75, including HST, which has been specified to include:

- The supply of all labour; and,
- 2 rear-load collection vehicles to transport all designated materials to the Beech Hill Solid

Waste Resource Management Facility

The bulky waste collection is scheduled to take place during the two-week period running May 23-27 and May 30 – June 3, 2016.

CHAMBER GOLF CLASSIC SPONSORSHIP (For Decision)

We have been asked to sponsor a team in the Annual Chamber Golf Tournament taking place on Friday, June 3rd at the Antigonish Golf & Country Club. The cost for putting in a team of 4 is \$525. The County has participated in this tournament in the past.



E-VOTING – CONSENT TO ASSIGNMENT (For Discussion)

Please see the memo attached from Mr. Horne.

SPECIAL DISTRICT GRANT UPDATE (For Information)

Please see attached the updated Special District Grant Balances.

UNSM SPRING CONFERENCE (For Information)

The UNSM Spring Conference will be taking place at the Old Orchard Inn in Greenwich, NS from May 4-6th. The cost to attend the conference is \$292.50. Please let Shirlyn Donovan know by Tuesday April 19th if you would like to attend. Conference brochure is attached.

EVOLVE SPECIAL EVENT PERMIT UPDATE (For Discussion)

Please refer to Mr. Horne's email of April 6, 2016. See supporting documents attached. Additional details will be provided at the meeting.

LEGAL ADVICE ELIGIBLE FOR SOLICITOR CLIENT PRIVILEGE (In-Camera)

This subject matter falls within Section 22(2) of the Municipal Government Act as a matter that a committee may discuss in a closed session. It is recommended a motion be made to initiate an incamera session. Materials will follow.

COMMITTEE OF THE WHOLE MEETING

A Committee of the Whole Meeting was held Tuesday, March 15th, 2016 at 5:30pm in the Council Chambers of the Municipal Administrative Centre, 285 Beech Hill Road, Antigonish NS.

Present were: Warden Russell Boucher, Chair

Deputy Warden Owen McCarron

Councillor Mary MacLellan
Councillor Pierre Boucher
Councillor Angus Bowie
Councillor Rémi Deveau
Councillor Vaughan Chisholm
Councillor Bill MacFarlane
Councillor Donnie MacDonald
Councillor Hughie Stewart

Glenn Horne, Municipal Clerk/Treasurer Shirlyn Donovan, Interim Deputy Clerk

Angus MacGillivray, Antigonish Affordable Housing Society Bob Hale, StFX University Interim Head of Student Services

Bridget Burgess, Internal VP StFX Students Union

The meeting of the Committee of the Whole was called to order by the Chair, Warden Boucher, at 5:34pm.

APPROVAL OF AGENDA

The following item was added to the agenda:

➢ RCMP

Moved by Councillor MacDonald and seconded by Councillor Deveau that the agenda be approved as amended. Motion carried.

APPROVAL OF MINUTES

Moved by Councillor MacLellan and seconded by Councillor Boucher that the Committee of the Whole minutes March 2^{nd} , 2016 be approved as presented. Motion carried.

BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

ACQUISITION, SALE, LEASE AND SECURITY OF MUNICIPAL PROPERTY (In-Camera)

This subject matter falls within Section 22(2) of the Municipal Government Act as a matter that a committee may discuss in a closed session. It is recommended a motion be made to initiate an in-camera session.

ACQUISITION, SALE, LEASE AND SECURITY OF MUNICIPAL PROPERTY (In-Camera)

This subject matter falls within Section 22(2) of the Municipal Government Act as a matter that a committee may discuss in a closed session. It is recommended a motion be made to initiate an in-camera session.

Moved by Councillor MacDonald and seconded by Councillor Deveau that the Committee of the Whole Meeting be adjourned to an In-Camera Session to discuss contract negotiations. Motion carried.

Moved by Councillor MacLellan and seconded by Councillor Stewart that the In-Camera session be adjourned at 5:49pm. Motion carried.

ACTIVE TRANSPORTATION

Recreation Director, Marlene Melanson talked to the Committee about the Active Transportation plan. If the plan is adopted, it doesn't mean that the Recreation Department has to go out and do everything in the plan. If we are to adopt the plan as a guiding document she would like Municipal Council to adopt the Active Transportation Plan, define the municipality's role as it relates to Active Transportation, and establish a committee made of municipal personnel and community partners to review the plan and to identify and prioritize actions and strategies based on the guiding principles.

Councillor MacDonald asked if there is support from the province on active transportation projects. Ms. Melanson said provincially DOT is at the table and there are supports from the province.

Moved by Councillor MacFarlane and seconded by Councillor MacDonald that the Municipality adopt the Active Transportation Plan as a guiding document/vision for AT in Antigonish County. Motion carried.

Moved by Councillor Deveau and seconded by Councillor MacFarlane that the Municipality defines its role as it relates to Active Transportation. Motion carried.

Moved by Councillor MacLellan and seconded by Councillor Stewart that the Municipality establish and Active Transportation Committee made up of municipal personnel and community partners to review the plan as well as to identify and prioritize actions and strategies. Motion carried.

CONSIDERATION OF CAPITAL INVESTMENT REQUESTS

Mr. Horne reviewed an option for Council to consider undergoing a comprehensive curb and gutter in the serviced areas of the county. Mr. Horne wanted to get direction from Council if this is something they would like to pursue. Council came to the consensus that they would not at this time but will continue to look at street improvements as petitions are received.

An unofficial request has been received from a resident at Somers Road to extend the Municipality's sewer line from its current end point at approximately 59 Somers Rd an additional 200m (approx.) to allow for the future development of four residential lots. Staff

have informed the resident that under the Local Improvement's Bylaw they would be required to contribute financially to such a project if it were approved by Council.

A similar sized project was estimated last year at a cost of approximately \$100,000 (included sanitary sewer, street reinstatement and engineering costs). This project may require pumping which would increase the estimated cost again.

Council agreed to send letters to the residents to see if they are in favour of the upgrade.

BULKY WASTE COLLECTION

The proposed dates for the bulky waste collection are: May 23 – 27 and May 30 – June 3 Staff is looking for approval of these dates for the bulky waste collection to go to tender.

Council is interested in getting prices on offering a second bulky waste pick up in the fall.

Moved by Councillor Stewart and seconded by Councillor Chisholm that Municipal Council approve the dates for the bulky waste collection as May 23-27 and May 30-June 3 so a tender can be issued. Motion carried.

AWARDING PROPOSAL FOR SOLAR PV SYSTEM FOR MUNICIPAL ADMINISTRATION CENTRE

The recommendation from SNC Lavalin has come in for awarding the installation of solar panels on the Municipal Administration Building to Appleseed Energy Inc for a cost of \$67,788 +HST.

Moved by Councillor Boucher and seconded by Councillor MacDonald that Municipal Council award the installation of solar panels on the Municipal Administrative Building to Appleseed Energy Inc. with a cost \$67,788 + HST. Motion carried.

ANTIGONISH AFFORDABLE HOUSING DEVELOPMENT AGREEMENT

Council was provided with a staff report for EDPC. They are recommending that Council give assurances to the Antigonish Affordable Housing Society, sufficient to their needs, that the Municipality will not exercise their discretion to discharge the development agreement as outlined in clause 5.7 so long as the first phase of the development is completed within the required three years and the second phase is completed within an extra three years commencing at end of the first three years.

Moved by Councillor MacDonald and seconded by Councillor MacFarlane that Municipal Council give assurances to the Antigonish Affordable Antigonish Affordable Housing Society, sufficient to their needs, that the Municipality will not exercise their discretion to discharge the development agreement as outlined in clause 5.7 so long as the first phase of the development is completed within the required three years and the second phase is completed within an extra three years commencing at end of the first three years. Motion carried.

APPOINTMENT TO EASTERN MAINLAND HOUSING AUTHORITY BOARD

We received a letter from the Honourable Joanne Bernard, Minister of Community Services stating that the Municipality of the County of Antigonish's representative on the Board of the Eastern Mainland Housing Authority will expire on April 24, 2016. Jim MacIntyre is the current County representative on the Board. The minister is requesting the municipality's recommendation for the reappointment or replacement for the vacancy.

It is recommended to ask Jim MacIntyre if he wishes to remain on the committee.

AGREEMENT FOR THE SHARING OF DATA IN THE LIST OF ELECTORS

The Municipal Elections Act gives three clear choices to Municipality's for the preparation of the preliminary list of electors:

- Enumeration (door-to-door canvassing);
- 2. Use of a list of electors from the most recent provincial or federal election, or in an election held pursuant to the Municipal Elections Act, or;
- 3. Use of a permanent register of electors maintained for provincial or federal elections.

Moved by Councillor Chisholm and seconded by Councillor MacLellan that Municipal Council use the list of electors from the most recent provincial or federal election for preparation of the preliminary list of electors. Motion carried.

STAFF REPORT

Mr. Horne reviewed the outcome of the recent tax sale.

- 226 "14 Day Notices" were mailed on September 09, 2015
- By the end of February 28, 2016 full payment was received from 79
 - 6 were sold at Tax Sale
- Partial payment (with ongoing payments) received from 82
- No payment received from 65
 - 4 went to Tax Sale and did not sell
 - 18 considered unsellable.

A total of \$170,152.00 was collected through the tax sale process to the end of February 2016.

Councillor McCarron asked if we can put an updated list on our website to keep the list current as properties are taken off the tax sale list.

RCMP MONTHLY REPORT

Municipal Council was provided with a report from Staff Sgt. Glassford.

RCMP

Councillor Stewart would like to have a letter sent to RCMP officials outlining Council's concerns.

Moved by Councillor Stewart and seconded by Councillor MacFarlane that Municipal Council send a letter to RCMP officials outlining concerns. Motion carried.

BURMAC CUP

Representatives from StFX University Administration, Bob Hale and Students' Union Vice President Internal, Bridget Burgess were on hand to meet with Council.

In 2002, the BURMAC Cup was held at the Keating Centre and that year, \$5000 damage done to the Keating Centre. The University has not allowed the game to come back to the university. In its current magnitude the university cannot support the game. This year there was \$7000 damage done at MacIsaac Hall after the game. There were many posts on social media which were very vulgar.

The university does have a risk assessment process. Even though it is held off campus they still do approve it every year. Mr. Hale is not sure what the committee would do in terms of approving the event based on this year

There are 5-6 other house cups which do take place on campus and they do have a few issues but not of the same magnitude as BURMAC.

Mr. Stewart asked if there are any repercussions to the students who cause the damage on campus. Mr. Hale said if they catch them then they go through the community code.

Councillor Chisholm asked if Mr. Hale would be in favour of cancelling them game. Mr. Hale responded saying that the university made their decision back in 2002. They have been working with the organizing committee in years since to put safety precautions in place because at the end of the night it is going back to campus. He suggested that perhaps a break is a good idea. The university is making some changes to MacIsaac Hall this coming year so it will be all first year students. This is an effort to try to change the culture.

Mr. Hale said there is a lot of fun around BURMAC but he wants people to be safe and be respectful of others.

Councillor MacFarlane asked Mr. Hale if other events such as Homecoming cause as much damage as BURMAC. Mr. Hale said other events on campus do cause damage as well; some of it is wear and tear.

Ms. Burgess chatted with students to get their take on some of the more positives that came from BURMAC. Leading up to BURMAC the houses co-hosted Bingo at the RK MacDonald Nursing Home, they had dinners, movie nights, and spirits were generally pretty positive.

Mr. Burgess addressed the social media issues. YikYak is an anonymous social media app, your phone automatically syncs to the 500 closest people to you who have the app. Some of the stuff that happened on YikYak around BURMAC was pretty terrible but there is no way to prove whether it was StFX students.

When it comes to BURMAC itself, the Arena, and the town and the county, Ms. Burgess put together some collaborative approaches on how to create a fun, engaging event. In the document she addresses safety and security, game day issues on campus and at arena, reputation risk mitigation, personal health and well-being and accountability.

Some of the issues identified include having more trained security at the games, security barriers, not selling tickets on day of event, move BURMAC to a Friday instead of Wednesday.

Ms. Burgess has no idea where the money from the game went. She also suggested maybe raising the prices of the tickets should be an option.

Accountability, have meetings with the students to let them know they are responsible for their actions and tell what expectations should be.

Ms. Burgess confirmed that students really want BURMAC to happy next year, it would be a crushing blow to the students if this event were to be lost. Students are more than willing to work with the arena, town and county to bring BURMAC back to the successful event it once was.

Councillor Deveau suggested one of the issues was the students hanging from the glass around the arena. If one of those panes of glass were to fall on a player or coach, it would cause some serious injuries. Ms. Burgess said at the House Cups on campus they do not let students in the first 2 rows closest to the glass. They actually put up barriers blocking those rows. She suggested the same thing could happen at the arena as a mitigation strategy.

Councillor MacFarlane asked who was responsible for security at the arena. Ms. Burgess said it is typically rural league players. She suggested it could be the primary responsibility of Burke and MacIsaac Hall to provide the security as they do have house budgets.

Warden Boucher thanked Ms. Burgess and Mr. Hale for coming in to speak with Council.

CHAMBER OF COMMERCE DINNER

A request has come in for Council sponsor the Annual Chamber of Commerce Dinner for \$250.

Moved by Councillor Stewart and seconded by Councillor Boucher that Municipal Council sponsor the annual Chamber of Commerce Dinner for \$250. Motion carried.

ADJOURNMENT

Moved by Councillor MacDonald and secon Whole meeting be adjourned at 7:36pm. Mot	ded by Councillor Deveau that the Committee of the ion carried.
 Warden Russell Boucher	Glenn Horne, Municipal Clerk/Treasurer



TOPIC: Garbage/Recycling Collection Operators

POLICY NUMBER: 6
DATE APPROVED:
DATE REVISED:

Garbage Collection Operators who are employed by the Municipality of the County of Antigonish shall follow the guidelines as set out for other Municipal Employees in the Document titled "Employee Handbook" except for the following:

1. Garbage/Recycling Truck Operators will work the following hours:

Monday to Friday - 7:00 am to 3:30 pm

Garbage Truck/Recycling Operators will be given 1 hour lunch period and 2-15 minute breaks.

- 2. Overtime shall be paid to Garbage Collection Operators after completion of 40 hours per week. In order to be eligible for overtime, employees shall keep a record of <u>all</u> hours worked and submit those hours to the Landfill/Road Maintenance Supervisor on a bi-weekly basis. Hours not submitted on a bi-weekly basis will not be considered for payment of overtime.
- 3. In the event a garbage truck is broken down, those hours accumulated while the truck is in repair will not be considered as part of the normal work week or 40 hours. Ex: If a truck breaks down at 9:00 a.m. and is not fixed until 3:00 p.m., those hours while the employee is not working, will not be included in the 40 hours.
- 4. If in the judgement of the Garbage Collection Operator a route cannot be completed by 8:00 p.m. the operator will only work until that hour and to advise the Municipal Office of the area not covered in order that an announcement may be aired on the local radio station.
- 5. In the event a helper is required on the garbage truck, this individual will not be compensated unless pre authorized by the Landfill/Road Maintenance Supervisor.
- 6. Garbage Collection Operators will be required to work on the following holidays and shall be paid overtime as indicated:

Easter Monday Victoria Day

Canada Day* Civic Holiday (1st Monday in August)

Labour Day* Thanksgiving Day
Boxing Day New Years Day*

Heritage Day

Paid at time plus time and one-half.
 All other holidays will be paid at time plus one half.

Garbage will not be collected on: Good Friday, Christmas Day & Remembrance Day

If Remembrance Day falls on a Saturday or Sunday and another day is given in observance of Remembrance Day, Garbage Collection Operators will be paid at time plus one half for that day.

Take an opportunity to get out of the office and indulge in the beautiful surroundings while enjoying a bit of friendly rivalry with fellow businesses.

9 AM SHOTGUN START

7:30 - 8:30 Check In & Continental Breakfast

BEST BALL TOURNAMENT

(SCRAMBLE FORMAT)



PRESENTING SPONSOR



FRIDAY, JUNE 3, 2016

CUT OFF DATE FOR CANCELLATION IS MAY 20, 2016

- Continental Breakfast
- Silent & Live Auction
- Steak Dinner to Finish the Day
 Major Prizes

PAR 3 HOLE CONTESTS . . . HOLE IN ONE, LONGEST DRIVE & SMASH THE GLASS . . . GET TO PUT...WIN THE TV Return registration to Antigonish Chamber of Commerce FAX: 902,863,2656 or Email: contact@antigonishchamber.com

Registration must be accompanied by payment in full. Sorry no cancellations after May 20, 2016. A \$50 cancellation for applies on all cancellations. There is no rain date for the Antigonish Chamber of Commerce Golf Classic,

Golf only: 4/Team 1 Power Cart Steak Dinner & Drink HST#12473 8983 RT0001

OPTION 1 - \$525 (INCLEST) OPTION 2 - \$650 (INCLEST)

Golf & Hole Sponsorship 4/Team 1 Power Cart Steak Dinner & Drink HST#12473 8983 RT0001

TEAM INFORMATION

Business Team Captain _____ Email Phone# Player 1 Player 2 _____ Player 3 PAYMENT INFORMATION O Check here If official receipt is required Credit Card: Ovisa OMASTERCARD OT () CHEQUE/CASH Antigonien Chamber of Commerce Name of Cardholder ____ Signature Date USE ONLY Registration Posted Registration Payment Processed

SHOW YOUR SUPPORT FOR THE GOLF CLASSIC:

- O DONATE A DOOR PRIZE suggested min. value \$25
- O DONATE TO THE GOLFER GIFT BAG 144 golfers balls, snacks, tees, etc.
- EAGLE (\$1000) 2 investment opportunities
 - Complimentary 1 team
 - · Opportunity to provide gift/special offer
 - . Opportunity to have display booth at clubhouse
 - All General Golf Classic marketing material will display your logo.
 - Logo recognition, with a link to your website on the ACC website
- O BIRDIE (\$500) 1 Investment opportunity
 - · Opportunity to provide gift/special offer
 - . Opportunity to have display booth at clubhouse
 - · All General Golf Classic marketing material will display your logo
 - . Logo recognition, with a link to your website on the ACC website
- O HOLE SPONSOR (\$150) 15 investment opportunities
 - Signage @ designated hole
 - · Opportunity to display product/services @ tee

*HST to be applied to all sponsorship investments



REQUEST FOR DECISION

TO: Committee of the Whole

FROM: Glenn Horne, Municipal Clerk Treasurer **SUBJECT:** *eVoting for the 2016 Municipal Election*

DATE: APRIL 5, 2016

SUMMARY

October 2016 is the next municipal election for Nova Scotia and municipalities must decide if they will be implementing electronic voting.

Staff are seeking a decision from Municipal Council concerning e-voting for the upcoming election.

BACKGROUND

A staff memo detailing the functions of e-voting, technology trends, attitudes toward e-voting, benefits, drawbacks and risks was circulated to Municipal Council on January 16, 2016 (see attached). The Municipality's By-Law Respecting Alternative Voting was approved by Council came into force on February 25, 2016.

Last year the Association of Municipal Administrators and Halifax Regional Municipality (HRM) embarked on a collaborative project to develop a bulk purchase of electronic voting services. It was anticipated that a joint RFP for e-voting services would produce many benefits for municipalities. The RFP went out in the summer of 2015 and Intelivote submitted the successful bid.

News media began to report that Intelivote was in trouble financially and Halifax put the contract into review. After discussions with Intelivote and to best meet the needs of municipal voters and to maintain the integrity of the election, a Consent to the Assignment Agreement was executed by the Acting Chief Executive Officer of the Halifax Regional Municipality on March 17, 2016.

By way of executing the Assignment Agreement, Scytl Canada has agreed to deliver the e-voting services under the terms and as per costs of the existing contract with Intelivote. To ensure that that Scytl is able to deliver the existing Contract to Nova Scotia municipalities for the 2016 municipal elections, Intelivote has agreed to provide Scytl with access to Intelivote's application software, procedures and expertise/consulting services from May 1 to December 31 2016.

CONSIDERATIONS

Considerations for e-voting can be found in the Jan 16, 2016, memo attached. Any municipality who decides to enter into a contractual arrangement will be required to do so now with Scytl Canada Inc. The Halifax Regional Municipality is not party to those contracts.

Staff have not received any formal or informal feedback from residents concerning e-voting.

STRATEGIC PLAN

NA

WORK PLAN IMPLICATIONS

A work plan for the Returning Officer will be developed. Whatever option chosen will be reflected in that work plan.

BUDGET IMPLICATIONS

The 2012 Municipal election expenses were approximately \$34,000, inclusive of salaries, stipends and operating costs. The Strait Regional School Board provided \$3,600.

Staff received a quote from Intelivote of \$24,530 for the provision of its services for the 2016 Municipal Election (see attached). As previously stated, Scytl Canada Inc. will honour this pricing if the Municipality chooses to proceed.

ALTERNATIVES

- The Municipality could not proceed with any e-voting options for the 2016 Municipal Election.
- Proceeding with another e-voting vendor is not viewed as a viable option because the Municipality took part in the Halifax / AMA RFP.

COMMUNICATION CONSIDERATIONS

NA

NEXT STEPS

If Municipal Council chooses to proceed with e-Voting staff will contact Scytl Canada Inc to formalize an agreement and work plan. A communications protocol will also be developed.

If Municipal Council chooses to not proceed with e-voting staff will proceed as we have in previous elections.



MUNICIPALITY OF THE COUNTY OF ANTIGONISH

TO: MUNICIPAL COUNCIL

FROM: GLENN HORNE, MUNICIPAL CLERK TREASURER, MUNICIPALITY OF

ANTIGONISH

SUBJECT: CONSIDERATION OF ALTERNATIVE E-VOTING FOR THE 2016 MUNICIPAL

ELECTION

DATE: JANUARY 19, 2016

Summary

October, 2016 is the next municipal election for Nova Scotia and municipalities must decide if they will be implementing electronic voting.

Electronic voting, or e-voting, is increasingly becoming the method of choice for elections at the municipal, provincial and federal government levels throughout Canada with benefits such as easy access, fewer spoiled ballots and almost immediate results. It is also has a lot to do with the increased use of technology by the broader population that makes e-voting the choice for elections.

Although there are potential risks and drawbacks for e-voting research and trials in other municipal units show that the benefits out weight the risks and it is recommended that Council implement e-voting for the 2016 municipal election.

Considerations

Electronic voting, or e-voting, was introduced in Nova Scotia municipal elections in 2008 and at the time traditional methods, paper, were still required. In 2012, legislation changed to allow e-voting only and mechanisms included telephone, internet and kiosk voting. Below are some stats from e-voting in Nova Scotia in the 2008 and 2012 elections.

- In 2008, 4 municipalities used e-voting.
- In 2012, 15 municipalities used e-voting. (Middleton was not included in the table below).
- Berwick used e-voting in 2008 but did not in 2012 because of cost. They are recommending e-voting for 2016.
- Wolfville voted not to use e-voting in 2012.
- 11 out of 54 municipalities used electronic voting for the first time in 2012.



- On average, there was a 7% (6.58%) increase in voter turnout when compared to 2008.
 - Not all of the municipalities that used e-voting for the first time in 2012 saw an increase in voter turnout.
 - There is a wide range: Truro and Bridgewater saw an increase of over 20%, but Digby and Kentville saw decreases of 11%.
- All 15 municipalities used e-voting only for advance polls.
- When Nova Scotian voters were offered the option of an electronic or paper ballot during 2012 Municipal and School Board elections, the electronic option was the choice of 64% of voters.

The table below shows the voter turnout in 2008 and 2012 for municipal units that used evoting in 2012 and the method of voting that was used on Election Day.

Municipality	Voter	E-	Voter	E-	% Change	Method of
	Turn-Out	voting	Turn-Out	voting	in TO from	voting on
	2008	2008	2012	2012	2008	election day
HRM	36.19%	у	36.93%	у		Paper only
Stewiacke	70.76%	у	58.54%	у		e-vote/paper
Windsor	37.09%	у	30.18%	у		e-vote only
Argyle	72.74%	n	79.68%	y	6.94%	e-vote only
*Berwick	54.53%	у	54.72%	n		
Bridgewater	23.85%	n	45.90%	у	22.05%	e-vote/paper
CBRM	50.37%	n	55.92%	у	5.55%	Paper only
Chester	45.58%	n	60.12%	у	14.54%	Paper only
Clare	65.36%	n	66.26%	у	0.90%	e-vote/paper
Digby	64.65%	n	53.58%	у	-11.07%	e-vote only
(Town)						-
Digby (Mun)	44.76%	n	47.20%	у	2.44%	e-vote/paper
Truro	19.39%	n	46.59%	у	27.20%	e-vote only
Victoria	60.64%	n	74.92%	у	14.28%	Paper only
Yarmouth	41.61%	n	42.07%	у	0.46%	e-vote only
(Mun)						-
Kentville	46.18%	n	35.22%	у	-10.96%	e-vote/paper

Functions of E-voting

Each individual on the final list of electors receives a voter information letter containing instructions on how to cast their ballot and their electronic voting credentials (PIN). After receiving the voter instruction letter voters connect to the voting website or call the 800 number. The website offers a step by step process where you enter your personal identification number (PIN) in order to proceed.



The user sees an electronic ballot, one at a time – Councillors, School Board – and the individual clicks on the box for their chosen candidate and submits their choice. Before that vote is cast a confirmation screen shows the candidate(s) that the individual chose. If this is not the correct list the individual can return to the ballot or vote now. An individual can access their vote and make a change up until the close of the polls.

Technology Trends

Statistics Canada has gathered some data on internet usage. According to the 2012 Canadian Internet Use Survey:

- 80 percent of individuals 16 years and older used the internet for personal use.
- Overall, Canadian's are experienced internet users with almost on half of users (47 percent) having been online for 10 years or more.
- Seniors accounted for about one half (51 percent) of non-users. Nearly four in ten non-users (39 percent) cam e from households reporting low income.
- Research shows that technology can remove some administrative barriers to the electoral process, especially for some groups of electors, including those with accessibility challenges and potentially youth.

Attitudes and E-Voting in Canada

Elections Canada has also gathered research on technology trends, Canadian's attitudes and the benefits and drawbacks of e-voting. According to the 2011 Elections Canada Survey of Electors:

- The majority of electors (86 percent) have access to the internet in their home; an increase of 5 percent since 2008 and 22 percent since 2003.
- 57 percent of non-voters, primarily those with internet access at home, said they would have voted had it been possible to do so over the internet.
- The 2011 Canadian Election Study shows that half of the electors (49.1 percent) agree, somewhat (31.5 percent) or strongly (17.6 percent) that "Canadians should have the option to vote over the internet in federal elections". This compares to 39.4 percent who disagree.
- A majority of electors (58.8 percent) said they would be likely, either somewhat (17.0 percent) or very (41.8 percent), to vote over the Internet if they could do so; 37.5 percent say they would not be likely to do so.
- 50.3 percent of electors think voting over the Internet is "risky" while 29.7 percent think it is not.



- Across the board, positive impact on participation turned out to be negligible. On the other hand, in all cases, electors took advantage of the option, and the Internet voting option has been retained for future elections.
- A policy analyst for Elections Canada suggests that changes in society, especially those that are incited by new technologies and increasing online use are influencing the expectations of Canadians.

Benefits of e-Voting

- On average, it took 1 minute, 31 seconds to vote by internet during 2012.
- Surveys on non-voters indicate that being too busy, out of the area or ill/disabled is a reason that they did not vote (statistics Canada, 2013). E-voting allows voters to vote from anywhere-anytime.
- E-voting could allow for greater secrecy for special populations of electors with disabilities (including visually or hearing impaired, because they can vote unassisted and are afforded a greater degree of anonymity when casting a ballot.
- E-voting may be a method of engaging those voters who are considered the hardest to reach, particularly young people aged 18 to 30.
- Has the promise to positively impact voter turnout, though not proven at this time.
- The incremental financial cost to a voter casting an electronic ballot is less than that for an individual voting in-person after having taken time off work, travelling to a polling station and obtaining childcare.
- Over the long term, all types of internet voting have the potential to be less expensive to operate and execute than traditional paper ballots.
- Eliminates proxy votes and certificates of eligibility.
- Results are available almost immediately.
- No spoiled ballot issues, positive ballot confirmation.
- Eliminates the need for an interim voters' list to be used at physical polling stations on advance voting day. The voters' list can be continuously updated.

Drawbacks and Risks

- Those opposed to e-voting prominently cite security, threats of computer viruses or hackers, as the number one risk.
- Problems with access to technology and the digital divide for those who have access and do not have access to a computer and those who have faster connections and those who have slower connections.



- E-voting presents greater opportunity for fraud and coercion or vote-buying i.e. someone voting on another's behalf without their permission or pressuring others to vote in a way that he or she would not have otherwise.
- Voter education that ensures public awareness of electronic voting and understanding and use of online systems are a concern.
- Privatization is a concern when electoral administrators cede control to a hired firm and causes negative impact on public confidence.
- The proliferation of electronic election services has the power to alter that nature of electoral participation by causing more electors to vote alone instead of at a polling place with others.
- Although electronic voting may be more popular among committed voters it is not as trusted as traditional in-person voting options.

Financial Implications

Antigonish County has put their name forward to be included in the Bulk Purchasing Request for Proposals that was prepared by Halifax. Potential benefits of this approach include efficiencies, financial saving and opportunities for smaller municipal units to affordably provide e-voting, which means we could see more municipal units offering e-voting in 2016. The RFP contains language that allows the listed parties to enter into their own agreement with the highest scoring proponent, but **does not require them to**. Any agreement will be solely between the Municipality and the vender.

The above referenced RFP has been awarded and staff are in the process of determining a precise estimate of costs to participate.

In 2012 Election costs were approximately \$13,000 using the traditional methods of voting. An external returning officer was appointed. If Council chooses to use both e-voting and paper ballots the cost would be approximately double.

Alternatives

- That Council proceeds with a combination of e-voting and paper ballots.
- That Council proceeds with paper ballots only.

Communications

Staff will include an educational component in the voter engagement plan to ensure that voters are aware that e-voting will be used and know how to use it.



Recommendation

Although there are potential risks for e-voting staff believe that the benefits outweigh the risks. The success of e-voting in 14 other Nova Scotia municipalities – no reported fraud or security risks – and the increasing trends in Canadian's use and attitudes towards technology and e-voting are evidence that moving forward with e-voting for the 2016 municipal election would be beneficial.

Staff recommend that Municipal Council give first reading to the attached by-law authorizing voters to vote electronically in the 2016 municipal election and that there be concurrent use of paper ballots.





March 28 2016

Good Day Everyone;

Many of you were recently provided an update from HRM (March 22, 2016) via the AMANS regarding the e-voting contract for the 2016 Municipal and School Board elections involving Intelivote Systems and Scytl Canada.

I would like to provide a little more context to the agreement and provide you with more information on how to continue to engage with us, as I know many have indicated an interest in eVoting for your 2016 election.

Many of you have recently had a presentation from us here at Intelivote, and numerous have already passed by-laws authorizing the alternative use of eVoting based upon either our recent presentation or your past experience with eVoting with Intelivote from 2012 or 2008, or from by-elections that we may have conducted with you.

I want to first let you know that both the team at Intelivote, and the system we created and have used successfully for the past 12 years, are still very much a part of the new partnership with Scytl Canada and will be used in the fall elections.

Scytl Canada will have ten new employees, the entire x-Intelivote team, and this team will continue to engage and lead our clients through the entire eVoting process, ensuring the industry leading client support, the operational excellence, and system security for which we are internationally known will continue.

In addition, as determined through the technical evaluation through the AMANS RFP, (led by HRM), we will be using the Intelivote system, which has been adopted by Scytl Canada for use in these elections until December 31, 2016. This means the 15 N.S. municipalities who used the system in 2008 and/or 2012 and are familiar with the operations and features of the system, can still use the system for the 2016 elections. It also means the 30 N.S. municipalities who have expressed interest in eVoting will have access to the system.

We have recently received numerous calls from interested municipalities asking what this new arrangement means for their 2016 election and we are happy to say that nothing in terms of how you engage with our team, or how the system will be used, will be impacted by the partnership.

Scytl Canada's financial stability and global reach provides its employees with world-wide opportunities and Intelivote provides Scytl Canada with the most experienced evoting consultants operating secure electronic voting in Canada today. A positive advancement for both the organizations.

ASSIGNMENT AGREEMENT

THIS AGREEMENT (the "Agreement") is dated the 3rd day of March, 2016.

BETWEEN:

INTELIVOTE SYSTEMS INC., a Nova Scotia limited liability company having its registered office at 25 - 201 Brownlow Avenue, Dartmouth NS B3B 1W2

(the "Assignor")

- and -

SCYTL CANADA INC., a Canadian business corporation registered to do business in the Province of Nova Scotia and having its registered office at 202 - 250 Horton Street, London, ON N6B 1K7

(the "Assignee")

WHEREAS:

- 1. The Assignor and Halifax Regional Municipality (the "HRM") entered into a standing offer agreement for integrated telephone and internet voting services, comprising Request for Proposal No. P15-327 and the Assignor's response to Request for Proposal No. P15-327, with an effective date of May 1, 2016, (the "HRM Contract");
- The Assignor wants to assign the HRM Contract to the Assignee;
- 3. The Assignor and the Assignee entered into an Agreement on February 23rd (the "Evoting Agreement") whereby the Assignor agreed, inter alia, to license the complete Intelivote system. including all modules, services, and software required to deliver the HRM Contract to the Assignee and the Assignee agreed, inter alia, to employ previous and current staff of the Assignor required by the Assignee to deliver the HRM Contract; and
- 4. The Assignor requires the consent of HRM to assign the HRM Contract;

NOW THEREFORE in consideration of the covenants and agreements hereinafter set forth and other good and valuable consideration the parties agree as follows:

The Assignor hereby assigns, transfers and sets over to the Assignee all of the Assignor's right, title and interest in and to the HRM Contract and all benefits to be derived therefrom, all rights of action and other rights accruing to the Assignor which, after this assignment takes effect, accrue to the Assignor in respect of the HRM Contract, subject to the observance and performance by the Assignee of the covenants, obligations, responsibilities, duties and liabilities on the part of the Assignor contained therein.

and the same

- 2. The Assignee hereby accepts this assignment and agrees to be bound by and to duly and faithfully observe and perform all covenants, obligations, responsibilities, duties and liabilities of the Assignor arising under the HRM Contract.
- 3. Nothing in this Agreement shall be construed as a release of the Assignor from any of the covenants, obligations, responsibilities, duties and liabilities of the Assignor arising under the HRM Contract.
- 4. This Agreement shall be deemed to come into force and effect upon HRM's execution of the Consent to Assignment set out below.
- 5. This Agreement will be interpreted in accordance with the laws of the Province of Nova Scotia and will enure to the benefit of and be binding upon the parties and their respective successors and permitted assigns.
- 6. The Assignor and the Assignee, will, whenever requested by the other party, and at their own expense, execute and deliver such further and other documents as the other party may from time to time require to give effect to the provisions of this Agreement.
- 7. Any request, notice, consent or other communication to be given in connection with this Agreement must be given in writing and will be given by personal delivery or by electronic means of communication addressed to the recipient as follows:

Assignor: Dean Smith, President and Founder Intelivote Systems Inc. 25-201 Brownlow Ave, Dartmouth, NS, B2V IW5, Dean.smith@intelivote.com

Assignee: Richard Catahan, General Manager, Scytl North America 202 - 250 Horton Street, London, ON N6B 1K7 Richard.catahan@scytl.com

or to such other street address, individual or electronic communication number or address as may be designated by notice given by either party to the other. Any request, notice or other communication given by personal delivery will be conclusively deemed to have been given on the day of actual delivery thereof and, if given by electronic communication, on the day of transmittal thereof if given during the normal business hours of the recipient and on the day during which such normal business hours next occur if not given during such hours on any day.

8. Delivery of an executed Agreement by any party by electronic transmission will be as effective as delivery of a manually executed copy of this Agreement by such party.

IN WITNESS WHEREOF the Assignor and Assignee have duly executed this Agreement on the date first written above.

	INTELIVOTE SYSTEMS INC.
Original Signed	Original Signed
Witness	Name: Dean Smith Title: President and Founder I have the authority to bind the corporation.
	SCYTL CANADA INC.
Original Signed	Original Signed
Witness	Name: Richard Catahan Title: General Manager, NA I have the authority to bind the corporation.

CONSENT TO ASSIGNMENT

HRM hereby consents to and approves of the assignment of the HRM Contract from Intelivote Systems Inc. ("Intelivote") to Scytl Canada Inc. ("Scytl") and agrees that, as of the date of this consent to assignment, Scytl will be entitled to all right, title and interest of Intelivote in and to the HRM Contract and all benefits to be derived therefrom, all rights of action and other rights accruing to Intelivote which, after the assignment takes effect, accrue to Intelivote in respect of the HRM Contract and that Scytl will be responsible for all covenants, obligations, responsibilities, duties and liabilities arising under the HRM Contract. HRM's approval of the assignment of the HRM Contract from Intelivote to Scytl shall not be construed as a release of Intelivote from any of the covenants, obligations, responsibilities, duties and liabilities arising under the HRM Contract.

IN WITNESS WHEREOF HRM has approved the assignment of the HRM Contract on this date:

			HALIFAX REGIONAL MU	NICIPALITY
	Original Signed		Original Signed	
Witness	S	-	John Traves, Q.C. Acting Chief Administrative O	fficer
			Dated: 03/17/11	





Scytl Canada will be making an additional announcement about the creation of a Canadian National Online Voting Centre of Excellence here in Halifax, managed and staffed by the most experienced delivery team of evoting experts in Canada, the x-Intelivote team, supported by the other Scytl Canada employees and the other 500 Scytl employees worldwide.

For additional information, and to connect with us to arrange presentations and/or operational meetings, or to find out more about the AMANS RFP, please contact us at the coordinates below.

Dean Smith Scytl Canada – (Powered by Intelivote)

Office: (902) 481-1156 Mobile: (902) 471-1582 Toll-free: 1-888-481-1156 Dean.smith@intelivote.com



Municipality of the County of Antigonish

Special District and St. F X Grant Funds Balances to March 31, 2016

			Grant
District #	Councillor	Bala	ance Remaining
1	Mary MacLellan	\$	-
2	Donnie MacDonald	\$	-
3	Hugh Stewart	\$	-
4	Vaughan Chisholm	\$	10,466.74
5	Remi Deveau	\$	11,825.78
6	Owen McCarron	\$	38,154.54
7	Angus Bowie	\$	
8	Pierre Boucher	\$	23,132.59
9	Russell Boucher	\$	9,228.98
10	Bill MacFarlane	\$	26,850.33



District # 1 - Mary MacLellan G/L # 10-440-4400-440122

Description / Paid To	Rationale	Date	Expenditure	Funds Added	Balance	Ck#
Balance Fwd + St F X Balance	Approved forward to current budget	Apr 2015			-	
2015/2016 Budget Approved	Approved in May 12/15 Budget Meeting	May 12/15		10,000.00	10,000.00	
CACL	Assist with August Summer Day Camp	Jun 09/15	50.00		9,950.00	8228
Carrie Colquitt (Arisaig Comm. Dev)	Mid-Summer Festival Arisaig Funding	Jun 24/15	250.00		9,700.00	8497
Charlie Renouf	Mid-Summer Festival Arisaig Funding	Jun 24/15	200.00		9,500.00	8478
Ant. North Shore Assoc.	Repair 6 tourist signs in the area	Jul 27/15	550.63		8,949.37	8526
Cape George Trails	Hike-a-Thon at Cape George Trails	Aug 10/15	100.00		8,849.37	8661
HM MacDonald School	Maryvale School Breakfast Program	Oct 26/15	500.00		8,349.37	9018
Hbr Auth Livingstones Cove	Assist with general costs (internet,security)	Nov 18/15	1,000.00		7,349.37	9170
Cape George Heritage Museum	Assist with operating costs of building	Nov 18/15	1,000.00		6,349.37	9162
Cape George Hiking Trails	Help purchase new brochures/maps	Nov 23/15	1,200.00		5,149.37	9129
Arisaig Comm. Development	Operating Costs Lobster Interp Centre	Feb 10/16	1,650.00		3,499.37	9451
Arisaig Comm. Development	Ecological Restoration Arisaig Park	Feb 18/16	500.00		2,999.37	9672
John MacDonald (Arisaig)	Assist with Scotland trip Gaelic Studies	Mar 02/16	200.00		2,799.37	9750
Ant. North Shore Dev. Assoc.	Various on-going projects for Tuna Centre	Mar 21/16	2,799.37			9873
,					-	
					_	
	2015/2016 TOTALS		10,000.00	10,000.00		
				Remaining	\$0.00	



District # 2 - Donnie MacDonald G/L # 10-440-4400-440123

Description / Paid To	Rationale	Date	Expenditure	Funds Added	Balance	Ck#
Balance Fwd + St F X Balance	Approved forward to current budget	Apr 2015			2,198.65	
2015/2016 Budget Approved	Approved in May 12/15 Budget Meeting	May 12/15		10,000.00	12,198.65	
Antigonish Climate Resilience	Assist with film project (Sustainable Antigonish)	May 28/15	1,000.00		11,198.65	8196
CACL	Assist with August Summer Day Camp	Jun 09/15	50.00		11,148.65	8228
Antigonish Education Centre	Playground for EveryBody Funding	Jun 17/15	1,000.00		10,148.65	8223
Mini Trail Community Centre	Assist with Canada Day Celebrations	Jun 17/15	500.00		9,648.65	8238
Arsenault Monuments	Cemetery Repairs	Oct 08/15	3,000.00		6,648.65	8988
HM MacDonald School	Breakfast Program Assistance	Jan 06/15	500.00		6,148.65	9389
	Advert sponsor Ian Spencer Memorial	Jan 14/16	25.00		6,123.65	9508
Antigonish Education Centre	Breakfast Program Assistance	Mar 02/16	650.00		5,473.65	9742
Mini Trail Community Centre	Assist with Canada Day Celebrations	Mar 21/16	473.65		5,000.00	9878
Mini Trail Community Centre	Heat Pump/Air Conditioner	Mar 21/16	5,000.00		_	9872
					•	
					-	
					-	
					•	
	2015/2016 TOTALS		12,198.65	10,000.00		
		•		Remaining		



District # 3 - **Hugh Stewart** G/L # 10-440-4400-440124

Description / Paid To	Rationale	Date	Expenditure	Funds Added	Balance	Ck#
Balance Fwd + St F X Balance	Approved forward to current budget	Apr 2015			30.59	
2015/2016 Budget Approved	Approved in May 12/15 Budget Meeting	May 12/15		10,000.00	10,030.59	
Donald Chisholm	Snow Plowing for Mary Cameron	Jun 02/15	850.00		9,180.59	8192
Lochaber Strawberry Festival	Sponsorship for Strawberry Festival	Jul 06/15_	300.00	1	8,880.59	8412
Lochaber Community Centre	Assist with Rowing Competition	Jul 07/15	2,000.00	1	6,880.59	8411
St. Joe's Lakeside Comm Centre	Final Installment for Gazebo Project	Jul 07/15	2,500.00		4,380.59	8413
John Fraser MacMaster	Wood for Cullum Gillis & Betty MacLean	Jul 21/15	2,000.00		2,380.59	8571
LCDA	Signage in Lochaber area	Nov 16/15	1,000.00		1,380.59	9083
Positive Action for Keppoch	Help decorate interior of Lodge	Jan 11/16	500.00		880.59	9400
St. Joe's Lakeside Comm Centre	Assist with Gazebo project	Mar 16/16	880.59		0.00	9790
					0.00	
					0.00	_
					0.00	
· ·				1	0.00	
					0.00	_
F-1					0.00	
					0.00	
	2015/2016 TOTALS		10,030.59	10,000.00		
				Remaining	\$0.00	



District # 4 - **Vaughan Chisholm**G/L # 10-440-4400-440125

Description / Paid To	Rationale	Date	Expenditure	Funds Added	Balance	Ck#
Balance Fwd + St F X Balance	Approved forward to current budget	Apr 2015			45,800.80	
2015/2016 Budget Approved	Approved in May 12/15 Budget Meeting	May 12/15		10,000.00	55,800.80	
St. Joseph's 4-H Club	Road Clean up-Appleseed Drive	May 28/15	200.00		55,600.80	8155
Antigonish Education Centre	Playground for EveryBody Funding	June 02/15	1,000.00		54,600.80	8169
CACL	Assist with August Summer Day Camp	Jun 09/15	50.00		54,550.80	8228
St. Joseph's Road Race	Help fund the annual road race	Jul 10/15	500.00		54,050.80	8493
Heritage Assoc. of Antigonish	Support 1784: (Un) Settling Antigonish	Jul 27/15	500.00		53,550.80	8524
Charged on Visa	Roadside Clean-Up	Nov 24/15	19.06		53,531.74	Visa
Andrea Brophy	Appleseed Drive/Market St. Clean Up	Dec 01/15	200.00		53,331.74	9145
L'Arche Antigonish	Help with purchase of new van	Dec 14/15	1,000.00		52,331.74	9260
Dr. JH Regional Royals Girls Basketba	Advert sponsor Ian Spencer Memorial	Jan 14/16	25.00		52,306.74	9508
Transfer to Municipality	Paving Alex Terrace/Florence Circle	Jan 21/16	40,000.00		12,306.74	Transf
Antigonish Education Centre	Assist with Breakfast Program	Jan 26/16	500.00		11,806.74	9442_
Ant. Town & County Palliative Care	Elsie Kelly Memorial Snowmobile Rally	Jan 26/16	500.00		11,306.74	9443
Ryan Gillis	Help with expenses at Provincial Hockey	Mar 30/16	100.00		11,206.74	9893
Connor Fraser	Help with expenses at Provincial Hockey	Mar 30/16	100.00		11,106.74	9884
Blair Fraser	Help with expenses at Provincial Hockey	Mar 30/16	100.00		11,106.74	9883
Transfer from Rec. Grant	Overspent on Recreation Grant-Transfer Amt	Mar 31/16	540.00		10,566.74	9949/9935
	2015/2016 TOTALS		45,334.06	10,000.00		
	,			Remaining	\$ 10,466.74	



District # 5 - **Remi Deveau**G/L # 10-440-4400-440126

Description / Paid To	Rationale	Date	Expenditure	Funds Added	Balance	Ck#
Balance from page 1					\$13,437.78	
Henry & Bernita Doiron	Assist with sewer issues & repairs	Feb 22/16	300.00		13,137.78	9708
Societe Acadienne Sainte Croix	Vignettes on Acadians in Pomquet Project	Mar 18/16	250.00		12,887.78	9864
Societe Acadienne Sainte Croix	Acadian Day Celebrations	Mar 18/16	300.00		12,587.78	9864
Bernice Doiron	Catering for Acadian Women's AGM	Mar 18/16	512.00		12,075.78	9833
Pomquet Fire & Emerg Ser.	Sponsor FD Golf Tournament	Mar 24/16	250.00		11,825.78	9891
					11,825.78	
					11,825.78	
					11,825.78	
					11,825.78	
					11,825.78	
					11,825.78	
					11,825.78	
<u> </u>	Note: Remi has allocated the balance of his				11,825.78	
	SDG funds at Mar 31/16 toward the new				11,825.78	
	Pomquet Community Centre				11,825.78	
					11,825.78	
					11,825.78	
					11,825.78	
Page 2	2015/2016 TOTALS	•	1,612.00	-		
	-30	0-		Remaining	\$11,825.78	



District #5 - Remi Deveau 10-440-4400-440126 G/L #

Description / Paid To	Rationale	Date	Expenditure	Funds Added	Balance	Ck#
Balance Fwd + St F X Balance	Approved forward to current budget	Apr 2015			8,465.90	
2015/2016 Budget Approved	Approved in May 12/15 Budget Meeting	May 12/15		10,000.00	18,465.90	
Bernice Doiron	Catering for Acadian Women's AGM-Pomquet	May 06/15	540.00		17,925.90	8033
Garrett Jenkins	Trip to Louisiana to perform in Regional Band	May 12/15	100.00		17,825.90	8104
Highland Building Supplies	Materials to repair Pomquet Balfield Canteen	Jun 02/15	445.56		17,380.34	8234
Burke Brothers Trucking Ltd	Screened Fill for Pomquet Ballfield	Jun 02/15	573.57		16,806.77	8227
Ross Screenprint	Sponsor T-Shirts for Jeux de l'Acadie	Jun 02/15	403.96		16,402.81	8244
Pomquet Fire & Emerg Ser.	Sponsor Golf Tournament	Jun 08/15	250.00		16,152.81	8241
Remi Deveau	Fireworks for Canada Day Celebrations	Jun 08/15	252.99		15,899.82	8242
CACL	Assist with August Summer Day Camp	Jun 09/15	50.00		15,849.82	8228
Remi Deveau	Retirement gift for Father Peter	Jul 02/15	200.00		15,649.82	8491
Lionel Benoit	Benefit BBQ after Motorcycle Accident	Jul 22/15	500.00		15,149.82	8485
Pomquet Heritage Museum	Two folding tables	Nov 16/15	72.98		15,076.84	9088
Pomquet Seniors Club	Seniors Christmas Dinner	Nov 16/15	800.00		14,276.84	9087 _
Pomquet Fire & Emerg Ser.	Children's Christmas Party Sponsor	Nov 26/15	200.00		14,076.84	9199
Edward Cameron	Educational Trip to Scotland - Gaelic Study	Nov 26/15	100.00		13,976.84	9198
Seamus Brophy	Cultural Trip to Scotland	Jan 11/16	125.00		13,851.84	9402
Remi Deveau	Catering BBQ for Winter Carnival	Feb 22/16	164.06		13,687.78	9711
Pomquet Heritage Museum	Help with Fundraiser	Feb 22/16	250.00		13,437.78	9710
Page 1	2015/2016 TOTALS		5,028.12	10,000.00		
		1-		Remaining	\$13,437.78	



District # 6 - **Owen McCarron**G/L # 10-440-4400-440127

Description / Paid To	Rationale	Date	Expenditure	Funds Added	Balance	Ck#
Balance Fwd + St F X Balance	Approved forward to current budget	Apr 2015			47,854.54	
2015/2016 Budget Approved	Approved in May 12/15 Budget Meeting	May 12/15		10,000.00	57,854.54	
CACL	Assist with August Summer Day Camp	Jun 09/15	50.00		57,804.54	8228
TriHeart Society	Assist St Andrews with Surian Refugees	Dec 21/15	2,000.00		55,804.54	9382
Dr. J H Gillis High School	Fund Hwy 316 Roadside Clean-up	Jan 21/16	900.00		54,904.54	9557
St. Andrew's Partnership	Assist with Website redesign and cost	Jan 26/16	1,750.00		53,154.54	9441
St. Andrews Oak & Owl Club	Purchase Heat Pump/AC Unit	Mar 26/16	4,500.00		48,654.54	9895
Lower Sounth River Recreation	R & M at Lower South River BallField	Mar 31/16	1,350.00		47,304.54	
St Andrews Softball Development	Minor Softball Programs Support	Mar 31/16	1,350.00		45,954.54	
Positive Action For Keppoch	Assist with Trail Development	Mar 31/16	1,750.00		44,204.54	
Seniors Getting Involved	Summer Games Support	Mar 31/16	200.00		44,004.54	
St Andrews Comm. Centre	Repairs to leak at Centre's Entrance	Mar 31/16	1,950.00		42,054.54	
St Andrews Area Partnership	Website Design & Development	Mar 31/16	1,950.00		40,104.54	
Highlander Curling Club	Driveway & Parking Lot Repairs	Mar 31/16	1,950.00		38,154.54	
					38,154.54	
	Note: Pre-Approved for \$7,500.00 to the				38,154.54	
	Playground for Everybody (when required)				38,154.54	
	2015/2016 TOTALS		19,700.00	10,000.00		
				Remaining	\$ 38,154.54	



District #7 - Angus Bowie

G/L # 10-440-4400-440128

Description / Paid To	Rationale	Date	Expenditure	Funds Added	Balance	Ck#
Balance Fwd + St F X Balance	Approved forward to current budget	Apr 2015			26,431.92	
2015/2016 Budget Approved	Approved in May 12/15 Budget Meeting	May 12/15		10,000.00	36,431.92	
CACL	Assist with August Summer Day Camp	Jun 09/15	50.00		36,381.92	8228_
Angus Bowie	Heatherton Ballfield Dug-Out Paint	Jun 19/15	334.08		36,047.84	8440
Eastern Fence Erectors Limited	Fence Heatherton Ballfield / Play Area	Jun 24/15	18,338.69		17,709.15	8449
Paqtnkek Mi'kmaw Nation	Assist with Annual PowWow	Jul 02/15	2,000.00		15,709.15	8489
Antigonish Education Centre	Assist with Playground for EveryBody	Jul 02/15	1,000.00		14,709.15	8474
East Ant. Education Centre	Physics Trip Group travel support	Sept 25/15	150.00		14,559.15	8887
Green Diamond Equipment Ltd	Mower for the Heatherton Rink	Oct 16,/15	3,754.30		10,804.85	8968
Pomquet Fire & Emerg Ser.	Children's Christmas Party Sponsor	Nov 26/15	200.00		10,604.85	9199
Bayfield Harbour Authority	Assist with Walking Trail & Rink Repairs	Mar 18/16	4,000.00		6,604.85	9832
Leaves & Limbs Outpost	Signage for Heatherton Community Centre	Mar 23/16	1,445.40		5,159.45	9877
Heatherton Dev. Cultural & Wellness Cen	BallField Repairs & Kitchen Appliances	Mar 29/16	4,000.00		1,159.45	
Heaherton Recreation Association	Rink Repais and OnGoing Projects	Mar 29/16	1,159.45		-	
	2015/2016 TOTALS		36,431.92	10,000.00		
			:	Remaining	\$ -	



District # 8 - **Pierre Boucher**G/L # 10-440-4400-440129

Description / Paid To	Rationale	Date	Expenditure	Funds Added	Balance	Ck#
Balance Fwd + St F X Balance	Approved forward to current budget	Apr 2015			18,466.88	
2015/2016 Budget Approved	Approved in May 12/15 Budget Meeting	May 12/15		10,000.00	28,466.88	
Mattie Bros. Construction Ltd	Snow Removal for Bells Burns	Jun 11/15	834.29		27,632.59	8237
CACL	Assist with August Summer Day Camp	Jun 09/15	50.00		27,582.59	8228
East Ant. Education Centre	Playground for EveryBody Fund	Jun 19/15	3,300.00		24,282.59	8263
East Ant. Education Centre	Physics Trip Group travel support	Sept 25/15	150.00		24,132.59	8887
Tracadie&Area Veteran's Assoc.	Help with cost over-run on renovations	Dec 02/15	1,000.00		23,132.59	9195
					23,132.59	
					23,132.59	
					23,132.59	
					23,132.59	
					23,132.59	
					23,132.59	
					23,132.59	
					23,132.59	
					23,132.59	
					23,132.59	
	2015/2016 TOTALS	•	5,334.29	10,000.00		
				Remaining	\$ 23,132.59	



District # 9 - Russell Boucher G/L # 10-440-4400-440130

Description / Paid To	Rationale	Date	Expenditure	Funds Added	Balance	Ck#
Balance Fwd + St F X Balance	Approved forward to current budget	Apr 2015			5,713.94	
2015/2016 Budget Approved	Approved in May 12/15 Budget Meeting	May 12/15		10,000.00	15,713.94	
CACL	Assist with August Summer Day Camp	Jun 09/15	50.00		15,663.94	8228
HBCDRA	Freezer for Community Centre	Jun 17/15	862.49		14,801.45	8233
HBCDRA	Recreation Equip for Summer Program	Jul 13/15	500.00		14,301.45	8483
East Ant. Edu Centre	Assist with Playground for EveryBody	July 16/15	3,333.33		10,968.12	8437
East Ant. Education Centre	Physics Trip Group travel support	Sept 25/15	200.00		10,768.12	8887
HBCDRA	Skirting for Community Centre Tables	Nov 26/15	600.00		10,168.12	9172
HBCDRA	Lift Repairs and Battery for Centre	Dec 21/15	939.14		9,228.98	9373
					9,228.98	
					9,228.98	
Note: Russel has allotted his rem	aining funds at March 31, 2015	-			9,228.98	
for an outdoor paved basketball court for the Havre Boucher Community Centre		•			9,228.98	
					9,228.98	
Note: Russell has allotted his remaining funds at March 31, 2016 towards					9,228.98	
the Havre Boucher sidewalks					9,228.98	
					9,228.98	
	2015/2016 TOTALS		6,484.96	10,000.00		
				Remaining	\$ 9,228.98	



District # 10 - - Bill MacFarlane G/L # 10-440-4400-440131

Description / Paid To	Rationale	Date	Expenditure	Funds Added	Balance	Ck#
Balance Fwd + St F X Balance	Approved forward to current budget	Apr 2015			20,751.96	
2015/2016 Budget Approved	Approved in May 12/15 Budget Meeting	May 12/15		10,000.00	30,751.96	
Williams Point Community	Help with July 1st Fireworks/BBQ	May 27/15	500.00		30,251.96	8201
Antigonish Education Centre	Playground for EveryBody Donation	Jul 02/15	1,000.00		29,251.96	8474
Williams Point Community	Corn Boil & Dance donation	Jul 28/15	350.00		28,901.96	8537
Donald Chisholm	Aid with long term medical expenses	Jul 31/15	200.00		28,701.96	8646
Patti-Anne Tracey	Hockey NS ProvAtlantic Challenge Cup	Oct. 05/15	150.00		28,551.96	8907
Central	Garbage Box for Garvie Road	Oct 08/15	362.91		28,189.05	8933
Dr. J H Gillis Regional School	Sponsor 1/2 page ad in Royal's Program	Nov 05/15	75.00		28,114.05	9102
Nelly Cypher	Greenwold Manor Dinner	Dec 21/15	1,063.72		27,050.33	9377
Blain Landry	Help with expenses during illness	Jan 05/15	200.00		26,850.33	9388
					26,850.33	
					26,850.33	
					26,850.33	
					26,850.33	
					26,850.33	
					26,850.33	
	2015/2016 TOTALS		3,901.63	10,000.00		
				Remaining	\$ 26,850.33	



UNSM 2016 Spring Workshop

Program Outline

May 4th – 6th – Old Orchard Inn, Greenwich, NS



1809 Barrington St. Suite 1106, Halifax, NS B3J 3K8 T (902) 423-8331 F (902) 425-5592 info@unsm.ca www.unsm.ca

4:00 p.m. - 8:30 p.m. - Registration

6:30 p.m. - 8:30 p.m. - Caucus Meetings

8:30 p.m. – 9:30 p.m. Meet & Greet Reception

THURSDAY, MAY 5TH

8:15 a.m. - Registration Opens

8:45 a.m. - 9:00 a.m. - Opening & Greetings

9:00 a.m. – 9:15 a.m. – UNSM President's Report Mayor Cecil Clarke, Cape Breton Reg. Municipality

9:15 a.m. – 10:30 a.m. – Shared Secrets Showcasing Nova Scotia municipalities' success stores



WIND FARM

- The Towns of Antigonish,
Berwick and Mahone Bay have their own electric
utilities and decided to construct a wind farm near
Ellerhouse Nova Scotia in 2015 to satisfy their green
energy requirements. This was developed through
their joint partnership in the Alternative Resource
Energy Authority (AREA, http://www.areans.ca/).
This review will cover the formation of the intermunicipal agreement, the development of the wind
farm through the municipal and provincial regulatory
processes, the results of the 4 current turbines, the
future development of 3 more turbines this in 2016
and the long term role of this development and
inter-municipal agreement with our electric utilities.

Hope Blooms: Plant a Seed...Harvest a Dream – HRM - Hope Blooms will speak about their youth social enterprise in Halifax's North End that has developed into a successful business that markets value-added products including their famous salad dressings. Through this youth-led, community-based model, these young leaders are creating a paradigm shift in their own neighborhood: one that challenges the patterns of dependency and isolation with the power of ownership and family.

The Municipality of Colchester and Town of Truro have a long history of shared services such as Municipal Water and Waste Water, Waste Management, Emergency Management, Flood Mitigation and Recreation Services. In addition to the shared services, there are a number of shared projects such as our \$50 million RECC Facility, the new library and continued flood mitigation work. The Town and County also hold Joint Council meetings to discuss joint projects. Moving forward, the Town and County are looking at an enhanced economic development framework that will help to better market the region leading to increased economic development opportunities.

10:30 a.m. - 10:45 a.m. - Break

10:45 a.m. – **12:00** p.m. - Agriculture as a Driver for Economic Development – This session will showcase three examples of how municipalities are creating economic development opportunities from local agricultural initiatives.

The Pan Cape Breton's Food Hub Co-op provides the infrastructure that enables local food producers to sell and distribute their products more efficiently, providing consumers with easy access to local high-quality foods. The Co-op aims to create a more sustainable food system and will increase the number of producers and their profitability and viability, while improving access to high quality local food across the region. Presenters: Councillor Jim Mustard, County of Inverness and Ms. Alicia Lake, Coordinator for the Pan Cape Breton Food Hub Co-op

Agricultural Day is an annual event on the South Shore that celebrates farming and the many "value added" business opportunities it provides. It is a great example of how three municipalities (the District of Lunenburg, Queens Regional Municipality and the District of Chester) have taken a leadership role to collaborate with local organizations and the provincial government to foster economic development through agriculture in their region. Presenter: Mr. Dave Waters, Economic Development Officer, District of Lunenburg

One Municipality's Role in the Growing Success of its Local Farmers' Market- The Town of New Glasgow, through small incremental steps, has played a vital role in the success and expansion of its local famers' market. Through its efforts, the Town has created many economic opportunities for its farmers, producers and local businesses alike. Presenters: Geralyn MacDonald, Director of Community Economic Development and Kim Dickson, Director of Marketing & Communications for the Town of New Glasgow

12:00 p.m. - 1:15 p.m. - Delegates' Luncheon

Kindly Sponsored by



1:30 p.m. - 2:45 p.m. - Workshops (Attend 2 of 3)

- The Municipal Government Act assigns responsibility for approving amalgamations, annexations and town dissolutions to the Nova Scotia Utility and Review Board. The Board has agreed to provide an overview of the process and the types of issues it considers when hearing applications of this type. The session will be led by Mr. Roland A. Deveau, QC, Vice-Chair of the Board.
- 2) Strategic Spending of Scarce Infrastructure Money: Learn how to choose the infrastructure projects that will give your municipality the best value for its limited resources. This session will provide practical tips and techniques to support you in making the most strategic infrastructure decisions to ensure you invest in the best projects for your municipality. You will learn the right questions to ask when developing your Capital Investment Plan so you make the most cost-effective decisions today that will save your municipality money over the long-term. Presenter: Val Williams, Manager of Asset Management, Halifax Water

3) Wellness in the Workplace: People are the most important resource for municipalities, and salaries and benefits represent a large portion of municipal budgets. In a time of aging workforces, declining populations, increasing health and pharmaceutical costs, and rapidly changing technology, you need to understand the current situation and future trends. This session will help you understand the challenges and opportunities ahead of us.

2:45 p.m. - 3:00 p.m. - Break

3:00 p.m. - 4:15 p.m. - Workshops Repeated

Dinner on your own

8:00 p.m. – 10:00 p.m. – Taste of Kings County Social Function

EXPLORE CANADA'S EMERGING WINE REGION

Nova Scotia is the new emerging wine region in Canada and Kings County has the majority of wineries in the Province. Kings County also has a robust food and beverage industry with new micro-breweries, wineries and ciderhouses opening throughout the year. Come and devour our award winning beverages.



The Municipality of the County of Kings is pleased to be sponsoring and hosting this year's UNSM Social Evening.



The local wineries, ciderhouses and breweries will be offering free sampling, along with local food. Come and socialize with your

peers and enjoy what Kings County has to offer

This event is open to delegates and their spouses.

Non-alcoholic beverages and a cash bar will be available.

A free local shuttle service will be available.

For more information please contact Melissa Morrison at mmorrison@countyofkings.ca or 902-690-6133.

FRIDAY, May 6TH

8:45 a.m. - 9:30 a.m. - CAP Update

9:30 a.m. – 10:30 a.m. – A Strong Voice -This session will discuss the importance of creating a strong voice for municipalities and strategies for developing it. Adam Thompson, Manager Government Relations and External Relations, City of London, has had recent success in their advocacy work, and will share his insights on what worked and lessons learned. This session will begin to lay a foundation for UNSM to strengthen its voice in Nova Scotia.

10:30 a.m. - 10:45 a.m. - Break

10:45 a.m. – 11:45 p.m. – Honourable Zach Churchill, Minister of Municipal Affairs (TBC)

Departure/lunch on your own

HOW TO REGISTER:

Registration is \$235 (includes \$5 carbon offset fee) plus HST (\$269.50) if you register by **April 28**th and \$280 plus HST (\$298.25) if you register after **April 28**th.

You can register on-line (www.unsm.ca) or by e-mail to tverbeke@unsm.ca.

CANCELLATION POLICY:

Cancellations between April 23rd and April 30th will be subject to a \$50 (+HST) fee and must be received in writing. Cancellations after April 30th will be charged the full fee. Substitutions are welcome at no charge.

HOTELS:

Old Orchard Inn: \$ 129 s/d - (902) 542-5751 or (800) 561-8090 (we understand that the Old Orchard is currently full and taking a waiting list)

Slumber Inn: \$ 95 Queen \$ 99 twin beds - (902) 681-5000

Micro Boutique Living: \$ 109 - \$159 - 1-888-501-2325 Ext 102

Victoria's Historic Inn: \$ 125 - \$ 145 - 1-902-542-5744 or 1-800-556-5744

Tattingstone Inn: \$ 118-\$ 165 - (902) 542-7696 or 1-800-565-7696

Roselawn Cottages: \$ 85 s \$ 89 d - (866) 710-5900 or (902) 542-3420

Please note there will only be a shuttle bus available for the social function on Thursday evening

Evolve music festival must abide by new rules, including more security

Muncipal council must approve a medical plan

By Preston Mulligan, CBC News Posted: Apr 05, 2016 6:00 AM AT Last Updated: Apr 05, 2016 6:00 AM AT

The municipality of the County of Antigonish has strict new rules for this year's Evolve music festival. The event will now have a doctor on-site, around the clock, and more searches of attendees at the gates.

The changes come following last year's festival when a <u>21-year-old man died after he collapsed</u> at the concert site. An autopsy said his death was due to natural causes.

One of the new conditions Evolve organizer Jonas Colter has to meet is to come up with a medical plan, developed by a doctor who is licenced in Nova Scotia, and have it approved by the elected members of the municipality.

"Just having a doctor on-site 24 hours a day is going to be beneficial to Evolve and Evolve's attendees," Colter said.

In the past, he says the festival had three paramedics on-site and they made the call about whether an attendee needed emergency care at a hospital.

This year that decision must be made by a doctor.

Colter says Dr. Brendan Munn is working on the medical plan. Munn was one of several physicians who helped draft a report for the Canadian Centre on Substance Abuse last summer titled "Preventing Drug and Alcohol-related Harms at Music Festivals in Canada."

Extra security may not reduce drugs

The municipality is also asking Colter to make an extra effort to keep drugs out. This year, anyone with a concert ticket will be searched by security when they arrive. If they leave, they'll have to be searched again.

It's an added step Colter says will do little to keep drugs out.

"If people want to get drugs in there, there's nothing that's going to stop them," he says.

"We can do it to appease the bureaucracy but if they can't keep drugs out of maximum security jails, then we definitely can't keep them out of Evolve."

The festival will have more down time this year too.

Last year, the music never stopped. The main stages would go silent during certain blocks of time, but smaller stages and tents had music playing around the clock all weekend.

This year, Glenn Horne, municipal treasurer, says there will be three-hour blocks overnight where the grounds will go silent.

"During the festival you have a situation where the festival goers could have become more fatigued than they would have been if they had breaks and the festival ended on a certain hour."

Evolve had considered Summerside

The festival this year will end at 1 a.m. Monday morning. Last year it ended at 6 a.m.

Horne says that was too late.

"So the thought is we would create an environment where people may be slightly more rested to leave the festival on Sunday then they would be otherwise," he said.

Colter says so far, all conditions have been agreed to but he still has to present the medical plan to the municipality April 20.

The plan had been to present it at the beginning of February, but Horne said the two sides are still in negotiations.

Colter says Summerside, P.E.I., was courting the festival, offering some indoor venues and other services in kind. But the city pulled its offer on Monday, Colter says.

Evolve is scheduled to begin on July 8 and run until July 10. No lineup has been announced yet.

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Evolve Festival (Antigonish, Nova Scotia) shared CBC Nova Scotia's post.

April 5 at 11:40pm -

There is a lot of misinformation in this article folks.

FIRSTLY, Evolve will not end Monday July 11 at 1am. Evolve will end when it always does at noon on Monday July 11. The Sunflower Stage and Synergy Stage will end at 1am on Sunday to provide an atmosphere for those that want to get some sleep. We will be adding extra stages this year in yurts that will provide some ambient dance music with smaller sound systems that will indeed go a little later. The most common way people die from festivals is not over doses or acts of violence but drivers falling asleep at the wheel. To date in 16 years of Evolve there have been 3 deaths. Last year Dylan Champion tragically died from natural causes. The other 2 deaths were caused in motor vehicle accidents when the drivers fell asleep at the wheel. These types of tragedies can be prevented with proper planning, awareness, and education.

SECOND, The Doctor that will create Evolve's Operating Medical Plan is none other then Dr. Brendan Munn. Dr.Munn is the lead doctor from Shambhala Music Festival who has a tonne of experience with festivals like Evolve. "Dr. Munn was one of several physicians who helped draft a report for the Canadian Centre on Substance Abuse last summer titled 'Preventing Drug and Alcohol-related Harms at Music Festivals in Canada."

THIRD, Evolve has always done a general search when attendees arrive with their tents, bags, and coolers. We will continue to do so. There will be another 'search' upon re-entry when people come back from the falls or whatnot. It won't be like crossing to the USA or anything...it will be quick and painless.

FOURTH, the article says that "Last year, the music never stopped", which is also false. The music stopped every night: Friday and Saturday the last stages ended at 6:00am, and Sunday the music stopped at 4:30am. (Which in hindsight, stopping Monday at 4:30am IMO is too late. It only gives attendees 7.5 hours to vacate the premises, which would include hanging out later with friends and not getting much opportunity for sleep before having to embark on a journey home.)

Evolve will have the same amazing loving vibe that we all come for. We will be honouring Dylan's tragic death with a moment of silence at Evolve where we will pick a time that all stages will shut down to reflect lovingly and send heartfelt cosmic love to Dylan and our two other fallen comrades. We will continue to have a "Happy Evolve", and Evolve will have a new motto...

" Champion Love "

All Evolvers know that the giving and receiving quality of true love, shared with friends, family, oneself, and all sentient beings is second to none.

See you all soon! Get ready to Evolve people! We are planning, hands down, the best Evolve to date...and we hope that you are all doing the same.

With sincere love, Jonas