



COMMITTEE OF THE WHOLE AGENDA
Wednesday, March 15th, 2016 @ 5:30 pm
Municipal Administration Centre

- 1) Call to Order – Chairman, Warden Russell Boucher
- 2) Approval of agenda
- 3) Approval of March 2nd, 2016 Committee of the Whole Minutes
- 4) Business Arising from the Minutes
- 5) Acquisition, Sale, Lease and Security of Municipal Property (In-Camera)
- 6) Acquisition, Sale, Lease and Security of Municipal Property (In-Camera)
- 7) Active Transportation
- 8) Consideration of Capital Investment Requests
- 9) Bulky Waste Collection
- 10) Awarding Proposal for Solar Photovoltaic System for Municipal Administration Centre
- 11) Antigonish Affordable Housing Development Agreement
- 12) Appointment to the Eastern Mainland Housing Authority Board
- 13) Agreement for the Sharing of Data in the List of Electors
- 14) BURMAC Cup
- 15) Staff Report
- 16) RCMP Monthly Report – January
- 17) Adjournment



MUNICIPALITY OF THE COUNTY OF ANTIGONISH

TO: MUNICIPAL COUNCIL
FROM: GLENN HORNE, MUNICIPAL CLERK TREASURER
SUBJECT: ***COMMITTEE OF THE WHOLE MEMO***
DATE: MARCH 15, 2016

ACQUISITION, SALE, LEASE AND SECURITY OF MUNICIPAL PROPERTY (*In-Camera*)

This subject matter falls within Section 22(2) of the Municipal Government Act as a matter that a committee may discuss in a closed session. It is recommended a motion be made to initiate an in-camera session. Materials will follow.

ACQUISITION, SALE, LEASE AND SECURITY OF MUNICIPAL PROPERTY (*In-Camera*)

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ACTIVE TRANSPORTATION (*For Discussion*)

Please see attached the memo from Recreation Director, Marlene Melanson. Please also review the ***Antigonish Town and County Active Transportation Plan*** by MMM Group. If you need a copy please contact Denise Fougere.

CONSIDERATION OF CAPITAL INVESTMENT REQUESTS (*For Discussion*)

In addition to the preliminary list of capital investments reviewed at the last CoW meeting, the following capital investments require direction from Municipal Council:

1. Comprehensive curb & gutter in the serviced area:

In reviewing the plan to tender curb and gutter at Appleseed and Harbour View Drives, staff reviewed a scenario that would see all remaining municipal streets in the fringe area receive the same improvement. The estimate for such a project is in the table below.



Curb & Gutter Cost Estimates				
Location	Street Length (M)*	Estimated Cost Per Meter	Total	# of Lots
Keating Court	700	\$ 1,000.00	\$700,000	34
Thorne Ridge	1400	\$ 1,000.00	\$1,400,000	36
Elliott Lane	1200	\$ 1,000.00	\$1,200,000	18
Crockett Country	1800	\$ 1,000.00	\$1,800,000	66
Creico Developments	450	\$ 1,000.00	\$450,000	20
Appleseed Drive	200	\$ 1,000.00	\$200,000	8
Mount Cameron - Old Section	200	\$ 1,000.00	\$200,000	12
TOTALS	5950		\$5,950,000	194

*Includes both sides where applicable

Staff are seeking direction from Council if this is a scenario it would like to explore in more detail?

2. Request from a resident to extend central sewer services along Somers Rd:

An unofficial request has been received from a resident at Somers Road to extend the Municipality's sewer line from its current end point at approximately 59 Somers Rd an additional 200m (approx.) to allow for the future development of four residential lots. Staff have informed the resident that under the Local Improvement's Bylaw they would be required to contribute financially to such a project if it were approved by Council.

A similar sized project was estimated last year at a cost of approximately \$100,000 (included sanitary sewer, street reinstatement and engineering costs). This project may require pumping which would increase the estimated cost again.

Additional discussion will be had at the meeting. Staff are looking for direction from the Committee how to proceed.

BULKY WASTE COLLECTION (For Decision)

The proposed dates for the bulky waste collection are: **May 23 – 27 and May 30 – June 3**
Staff is looking for approval of these dates for the bulky waste collection to go to tender.

AWARDING PROPOSAL FOR SOLAR PV SYSTEM FOR MUNICIPAL ADMINISTRATION CENTRE (For Decision)

Please see attached a memo from Tammy Feltmate, the recommendation will be forwarded on Monday after it is received from the engineer.



ANTIGONISH AFFORDABLE HOUSING DEVELOPMENT AGREEMENT (For Decision)

A staff report from EDPC is attached. They are recommending that Council give assurances to the Antigonish Affordable Housing Society, sufficient to their needs, that the Municipality will not exercise their discretion to discharge the development agreement as outlined in clause 5.7 so long as the first phase of the development is completed within the required three years and the second phase is completed within an extra three years commencing at end of the first three years.

APPOINTMENT TO EASTERN MAINLAND HOUSING AUTHORITY BOARD (For Discussion)

We received a letter from the Honourable Joanne Bernard, Minister of Community Services stating that the Municipality of the County of Antigonish's representative on the Board of the Eastern Mainland Housing Authority will expire on April 24, 2016. Jim MacIntyre is the current County representative on the Board. The minister is requesting the municipality's recommendation for the reappointment or replacement for the vacancy.

AGREEMENT FOR THE SHARING OF DATA IN THE LIST OF ELECTORS

Please see memo attached from Mr. Horne.

BURMAC Cup (For Discussion)

Representatives from StFX University Administration and Students' Union Vice President Internal will be in attendance to meet with the Committee.

STAFF REPORT (For Information)

Tax Sale

- 226 – "14 Day Notices" were mailed on September 09, 2015
- By the end of February 28, 2016 - full payment was received from 79
 - 6 were sold at Tax Sale
- Partial payment (with ongoing payments) received from 82
- No payment received from 65
 - 4 went to Tax Sale and did not sell
 - 18 considered unsellable.
- A total of **\$170,152.00** was collected through the tax sale process to the end of February 2016.

RCMP MONTHLY REPORT(For Information)

Please find attached the monthly report for January from Staff Sgt. Glassford.

COMMITTEE OF THE WHOLE MEETING

A Committee of the Whole Meeting was held Wednesday, March 2nd, 2016 at 5:30pm in the Council Chambers of the Municipal Administrative Centre, 285 Beech Hill Road, Antigonish NS.

Present were: Warden Russell Boucher, Chair
 Councillor Mary MacLellan
 Councillor Pierre Boucher
 Councillor Angus Bowie
 Councillor Rémi Deveau
 Councillor Vaughan Chisholm
 Councillor Bill MacFarlane
 Councillor Donnie MacDonald
 Councillor Hughie Stewart
 Glenn Horne, Municipal Clerk/Treasurer
 Shirlyn Donovan, Interim Deputy Clerk
 Allison Duggan, Director of Finance

Regrets: Deputy Warden Owen McCarron

The meeting of the Committee of the Whole was called to order by the Chair, Warden Boucher, at 5:18pm.

APPROVAL OF AGENDA

The following items were added to the agenda:

- Acquisition, Sale, Lease and Security of Municipal Property (In-Camera)
- Reimbursement of Legal Expenses
- RCMP
- Evolve

Moved by Councillor MacDonald and seconded by Councillor MacLellan that the agenda be approved as amended. Motion carried.

APPROVAL OF MINUTES

Moved by Councillor Deveau and seconded by Councillor MacFarlane that the Committee of the Whole minutes February 16th, 2016 be approved as presented. Motion carried.

BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

CONTRACT NEGOTIATIONS

This subject matter falls within Section 22(2) of the Municipal Government Act as a matter that a committee may discuss in a closed session. It is recommended a motion be made to initiate an in-camera session.

Moved by Councillor MacDonald and seconded by Councillor Deveau that the Committee of the Whole Meeting be adjourned to an In-Camera Session to discuss contract negotiations. Motion carried.

Moved by Councillor Stewart and seconded by Councillor MacDonald that Municipal Council agree to sign the Memorandum of Understanding for Renewable Energy Project. Motion carried.

ACQUISITION, SALE, LEASE AND SECURITY OF MUNICIPAL PROPERTY

This subject matter falls within Section 22(2) of the Municipal Government Act as a matter that a committee may discuss in a closed session.

Moved by Councillor Boucher and seconded by Councillor MacLellan that the In-Camera session be adjourned at 6:28pm. Motion carried.

CONSIDERATION OF CAPITAL INVESTMENT PROCEDURE

Through its 2014 Priority Setting exercise, Municipal Council identified the development of a Capital Investment Strategy as one of its immediate priorities. Staff have been working on developing such a strategy since the fall. The Committee was provided with a draft Capital Investment Procedure that seeks to outline those strategic and administrative principles that will allow Municipal Council to make informed decisions on capital investment. Staff is looking for a resolution from Council to adopt this procedure.

Moved by Councillor MacDonald and seconded by Councillor MacFarlane that Municipal Council adopt the Capital Investment Procedure. Motion carried.

PRELIMINARY REVIEW OF 2016/17 CAPITAL INVESTMENTS

The Committee was provided with a preliminary list of capital investments identified by municipal council and staff. Council was asked to identify further capital investments for consideration as staff develop the capital budget.

Mr. Horne reviewed the consolidated infrastructure inventory with the Committee. Mr. Horne then reviewed the preliminary capital projects list for fiscal 2016/17 budget consideration.

Councillor MacDonald asked Municipal Council to consider the North Grant Water and Sewer extension, Councillor Deveau would also like to see a sewer line extension to South Side Harbour, Councillor Chisholm would like to see a water line extension to Somers Road, Councillor Stewart would be interested in a Gaspereaux Lake Water Utility Expansion. Mr. Horne will take these projects back and develop a business case for each.

COUNCIL REIMBURSEMENT FOR MEETINGS AND CONFERENCES POLICY

The Committee was provided with a draft Policy for consideration for Council Member Reimbursement for Meetings and Conferences. Staff recommended that this Policy be approved. An amendment will be made to section 3.5 to make it grammatically correct.

Moved by Councillor MacDonald and seconded by Councillor Stewart that Municipal Council approve the Council Reimbursement for Meetings and Conferences Policy. Motion carried.

HUMAN RESOURCES PROJECT: PROGRESS REPORT

Mr. Horne reviewed a presentation from Patrick Hartling with SPL Development Services Inc to serve as a progress report for the project. Mr. Horne complimented staff on their engagement through the process. Staff have been very involved and have provided a great deal of feedback.

RECORDS MANAGEMENT UPDATE

The Municipality has started to make steps toward implementing a Records Management model. Ms. Donovan provided an update to the Committee.

BURMAC CUP

A continuation of the discussion initiated at the Joint Council meeting. Staff will ask representatives from the university and the BURMAC organizers to come and speak to Council.

EXHIBITION USAGE OF THE ANTIGONISH ARENA

Warden Boucher provided an update from the meeting held with the Federation of Agriculture and Exhibition Committee. There was a suggestion that the ENSE change dates, they said they would look into it. It was suggested that ENSE should be paying for some of the cost to remove and replace the ice. Council would like to ask the ENSE for their financial statements.

STAFF REPORT

Mr. Horne reviewed some of the items included in the staff report.

Mr. Horne and Daryl Myers met with Stephen Feist and Ken Proctor to further consider our request from July. We received the cost estimate of the desludging of the sewer treatment plant and it came in below budget. They discussed joint planning of water and sewer assets. A sewer update will be given in mid April.

Mr. Horne and Daryl Myers met with Stu Hargraves and Adam Smith, they are moving ahead with an 80 unit senior's housing development in the Mount Cameron area.

REIMBURSEMENT OF LEGAL EXPENSES

Councillor Stewart declared conflict. Councillor Stewart has incurred legal expenses regarding defamatory comments made in the Casket. A letter to the editor was published with comments which were defamatory and false. Councillor Stewart hired a lawyer to have the statements

retracted. The statements have since been retracted. Councilor Stewart was acting in his capacity as a Councillor and asked that the legal fees which are the range of about \$2000 be reimbursed.

Moved by Councillor Deveau seconded by Councillor Chisholm that Municipal Council cover the cost of legal expenses incurred. Motion carried.

RCMP

Councillor Stewart provided an update from Leanne MacDonald.

EVOLVE

Councillor MacFarlane expressed some serious concerns around the Evolve Festival and there are serious liabilities to the tax payers. He requested to see in writing that the County would not be liable if anything were to happen during the Festival. Mr. Horne said he would get the information from County Solicitor.

ADJOURNMENT

Moved by Councillor Deveau and seconded by Councillor Boucher that the Committee of the Whole meeting be adjourned at 8:35pm. Motion carried.

Warden Russell Boucher

Glenn Horne, Municipal Clerk/Treasurer

MUNICIPALITY OF THE COUNTY OF ANTIGONISH

REQUEST FOR DECISION

TO: COMMITTEE OF THE WHOLE
FROM: MARLENE MELANSON, RECREATION DIRECTOR
SUBJECT: ***RECOMMENED NEXT STEPS FOR THE DEVELOPMENT OF
ACTIVE TRANSPORTATION IN ANTIGONISH COUNTY***
DATE: MARCH 11, 2016

RECOMMENDATION

Recreation staff are recommending the following immediate actions:

- That the Committee recommends to Municipal Council that the Municipality of the County of Antigonish adopts the Active Transportation plan as the guiding document/vision for AT in Antigonish County.
- That the Committee recommends to Municipal Council that the Municipality of the County of Antigonish identify their guiding principles as it relates to Active Transportation.
- That the Committee recommends to Municipal Council that the Municipality of the County of Antigonish establish an Active Transportation Committee made up of municipal personnel and community partners to review the plan as well as to identify and prioritize actions and strategies based on the guiding principles agree upon by council.

BACKGROUND

The above recommendations along with the following background were reviewed by council members on February 16, 2016. At that time, council members decided to refrain from making a decision on the recommendations in order to review the proposed Active Transportation Plan in more detail.

Active Transportation (AT) has been the topic of discussion at Municipal Council on numerous occasions over the past couple years. Recreation personnel have attended AT meetings and workshops in the past year to become better informed about AT and available resources. At the provincial level, representatives have developed an Active Transportation Policy Framework which will hopefully be adopted by the Province of Nova Scotia in the near future.

The Municipality of the County of Antigonish has always demonstrated commitment and dedication to fostering more active lifestyles for people of all ages and abilities. Active Transportation is one of many ways to encourage and support active lifestyles. Recognizing the importance of active transportation, the County in partnership with the Town of Antigonish engaged a consultant to help develop an Active Transportation plan through community engagement and input. The resulting report offers guidelines and suggestions of AT actions for our community. When considering the number of initiatives and projects outlined in the plan and the resources that would be required to achieve them all, the plan can be a bit overwhelming. It also begs the question, what are the implications for the Municipality if the plan is adopted by council.

CONSIDERATIONS

Active transportation routes/corridors will provide additional ways for people to get around both for recreation and utilitarian purposes which will in turn have a positive impact on physical wellbeing and the environment.

As indicated at a January 19, 2016 committee of the whole meeting, the Active Transportation has garnered much interest at the community level with local groups expressing interest in developing active transportation projects in their areas. Many have also inquired about the municipality's role and plans for the future as it relates to AT. For this reason it is vital for council to determine what if any role it will play with regards to the development of Active Transportation in Antigonish County.

STRATEGIC PLAN

Active Transportation was identified as a priority in Antigonish County Recreation's departmental plan adopted in May 2011. It also ties in with the objectives of the province's Municipal Physical Activity Leadership program to which we belong.

WORK PLAN IMPLICATIONS

Work plan implications will be depend on what role Municipal Council chooses to play in the development of Active Transportation in Antigonish County.

BUDGET IMPLICATIONS

The only cost that can be determined at this time is the cost of spring AT workshop. (\$1000-1200) Other costs will depend on what role Municipal Council chooses to play in the development of Active Transportation in Antigonish County.

ALTERNATIVES

Municipal Council may choose not to allocate any more resources (staff, financial, etc.) towards Active Transportation initiatives in Antigonish County.

COMMUNICATION CONSIDERATIONS

If recommendations are approved a communication plan would have to be developed.

NEXT STEPS

The recommended approach is to view the plan as a playbook; a guiding document and vision of what AT could like in Antigonish County five to ten years from now. Much like a coach's playbook in hockey or football the AT playbook will contain strategies and actions to obtain an end result. In sports the ultimate results is to win the game (and have fun doing it!). For AT the ultimate goal is to have a variety of AT opportunities available to residents of Antigonish County.

The following table outlines the recommended actions and timelines as next steps:

When	Action
Municipal Council Committee of the	Municipality of the County of Antigonish adopts the Active Transportation plan as the guiding document/vision for AT in Antigonish County.

Whole March 2016	
Municipal Council Committee of the Whole March 2016	<p>Identify the Municipality's guiding principles as it relates to Active Transportation. This could take many forms such as:</p> <ol style="list-style-type: none"> 1. SUPPORT & GUIDANCE This may include: <ol style="list-style-type: none"> a. Support to community based AT projects such as financial or staff resources. b. Policy Development (ie: by-laws, incorporating AT into planning strategies,) c. Education & Awareness (ie. promoting active modes of transportation, share the road campaigns, signage) 2. BUILT ENVIRONMENTS This would involve the Municipality selecting a capital project from the plan and assuming responsibility for implementation and all aspects of the project. 3. COMBINATION OF SUPPORT & GUIDANCE AND BUILT ENVIRONMENTS This could include: <ol style="list-style-type: none"> a. The Municipality assuming responsibility for the development and implementation of a number of items from both 1 & 2. Or; b. Begin with providing support and guidance for the first few years and reassessing as opportunities present themselves. If the Municipality chooses to play a support and guiding role for the first few years; it doesn't exclude the possibility of taking on capital projects down the road. For example, if major development was to occur along the closed section of Highway 104, the county may want to consider the possibility of bikes routes or walking trails in that area.
Municipal Council Committee of the Whole March 2016	Municipality of the County of Antigonish commits to establishing an AT committee. The committee's mandate would be to review the plan as well as to identify and prioritize actions and strategies based on the guiding principles agree upon by council.
April/May 2016	<ol style="list-style-type: none"> 1. Establish AT Committee Terms of Reference for council consideration and approval. Terms of Reference will reflect the guiding principles and include committee structure; roles/responsibilities; objectives; timelines, etc. 2. Establish the AT Committee (First task would be to host a community information session.)
June 2016	<p>Host an AT Community Information Session to:</p> <ul style="list-style-type: none"> • Share the Municipality of the County of Antigonish's Active Transportation plan as the guiding document/vision for AT in Antigonish County • Provide an overview of the Municipality's work to date and anticipated next steps. • Provide a venue for provincial departments to outline the resources/supports available for AT. Also, to introduce community members to provincial folks working in the field of AT
June to September 2016	The AT committee will meet on a regular basis June through September to identify actions and strategies; which will then be presented to council for review and approval.

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

REQUEST FOR DECISION

TO: COMMITTEE OF THE WHOLE
FROM: TAMMY FELTMATE- DIRECTOR OF ENVIRONMENT, SAFETY & COMMUNITY AFFAIRS
SUBJECT: ***SOLAR ENERGY PV INSTALL FOR MUNICIPAL ADMINISTRATION CENTRE***
DATE: MARCH 10, 2016

RECOMMENDATION

To award the installation of solar panels on the Municipal Administrative Building, to _____, for with cost of _____.

BACKGROUND

In October 2015 Council provided staff with the directive to move ahead with the development of an RFP for Solar Energy with target of a 20-25kWh system being installed on Municipal Admin building in 2016-17 fiscal. This directive was based on ongoing research that started in 2012 with feasibility study. SCN Lavalin was engaged to work on the RFP development in partnership with staff; this partnership would ensure a thorough knowledge and technical base was considered and included. A request for proposal was released on February 5, 2016 with a closing on March 8, 2016. There was one addendum released on RFP, responding to questions raised at site visit on February 16, 2016. Four companies attended the site visit, with regrets from two unable to make it because of weather.

In total six proponents responded to the RFP. Proposals were received from: Execon, Solar Global Solutions, Appleseed Energy, Ozz Solar & KV electrical, Black MacDonald, and Thermo Dynamics Ltd. Proposed costs for the project ranges from \$59,333.26 – \$119,000. This variation in cost is because of the range of 20-25 kWh systems to be included in the proposals, as well as the technology and inverters used to support solar energy production.

CONSIDERATIONS

Negotiations with Nova Scotia Power Inc (NSPI) will be the major determinate on project completion. Two key components of this project depend on NSPI schedules and approval. We need a net-metering agreement and a final electrical inspection by NSPI (before power can be harnessed from panels and feed into the electrical grid system). A component of the proposal review included proposals that demonstrated experience navigating these components

STRATEGIC PLAN

A solar business case; solar project was identified as a number one priority in 2014. Renewable Energy is identified as a level 3 priority and identified as a mitigation strategy in the MCCAP.

WORK PLAN IMPLICATIONS

Phase I. Project would roll out between April thru July 2016; with completion of installation and power production up and running by July to capture as much energy production time as possible.

Phase II. Communications plan to celebrate project and engage community to learn about solar power would be ongoing from moment project is awarded to installation of monitoring system and beyond.

BUDGET IMPLICATIONS

Based on recommendation this project will cost \$ _____. If approved this project cost will be included in the 2016/17 capital budget.

ALTERNATIVES

To not move forward with solar energy installation at the Municipal Administration Centre.

COMMUNICATION CONSIDERATIONS

An engagement campaign throughout implementation of project, that would include:

1. Delivering media releases at major project milestones ie: Project start, 1st panel installation, project completion and when energy production starts.
2. Development of a solar page on municipal website, at first this page would be an intro to solar, renewables and energy in general, moving towards being the home of our online monitoring system.
3. Sharing an overview of project with links to our website and the monitoring system to SRSB and interested community groups and centres.

NEXT STEPS

1. Award project and facilitate a start-up meeting in partnership with SNC Lavalin.
2. Start negotiations with NSPI – net metering agreement and have inspection dates set.
3. Develop communications plan- engage and educate on solar energy; develop presence on website.
4. Plan for unveiling/ start up solar day.

To: **Glenn Horne, Municipal Clerk Treasurer**

From: **Planning Staff (EDPC)**

Date: **March 15, 2016**

Reference: **Antigonish Affordable Housing Society Development Agreement to allow for the construction of an Affordable Living Complex "Riverside Estates" comprising of a fourteen (14) unit Multiple Unit Dwelling on property (PID: 01223668) located off Vincent's Way, Sylvan Valley, Antigonish County.**

Request for Time Extension

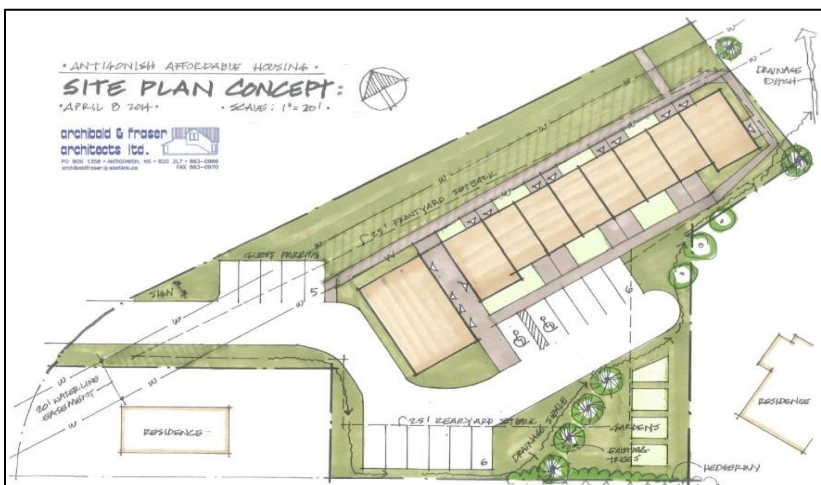
Recommendation:

It is staff's recommendation that Council give assurances to the Antigonish Affordable Housing Society, sufficient to their needs, that the Municipality will not exercise their discretion to discharge the development agreement as outlined in clause 5.7 so long as the first phase of the development is completed within the required three years and the second phase is completed within an extra three years commencing at end of the first three years.

Background:

On February 8, 2013 Planning Staff received an application from the Antigonish Affordable Housing Society (AAHS) to enter a development agreement for a proposed affordable housing complex consisting of one or two, two-storey multi-unit structures to house a variety of household types, including single people, childless couples and small families and a small commercial social enterprise. After a number of meetings, the plans were revised, removing the social enterprise component and settling on a single two-storey building with two components attached by a breezeway housing a total of fourteen (14) units. The property is presently owned by the Town of Antigonish but the intent is that it will be deeded over to the AAHS once construction commences. (See Site plan.)

The development is to be located fronting on a proposed road that will join Vincent's Way to Riverside Drive. Planning Advisory Committee considered the staff report on April 14, 2014 and recommended approval of the agreement and Council conducted a Public Hearing May 20, 2014. The agreement was approved by Council and the appeal period ended June 11,



2014. As of yet the development agreement has not been signed nor has it been registered against the property. Therefore the timelines in the agreement have not yet commenced.

The development agreement states the following:

5.7 This agreement or portions of it may be discharged at the discretion of the Municipality with or without the concurrence of the property owner if construction has not commenced within two years and/or construction has not been completed within three years of the signing of the agreement.

On February 18, 2016 Mr. Mac Gillivray representing the Antigonish Affordable Housing Society informed staff that they were planning to construct their housing project in two phases by building the four unit portion of the structure first and building the remaining ten units at a later date. In response to this information, staff informed the AAHS of clause 5.7 above and inquired if both phases of the development could be completed in the required three years. The AAHS have determined that it would not be possible to complete both phases in three years and therefore made a formal request February 25, 2016 to Council to have this time line extended to six years in total.

Analysis:

Typically amending a development agreement requires that the same public hearing process be followed as was used to approve the development agreement in the first place unless the development agreement identifies a matter as an “insubstantial matter.” Items identified as insubstantial in the development agreement can be amended by resolution of Council only and do not require a full public hearing and appeal period. Unfortunately the development agreement between AAHS and the Municipality did not identify any matters as insubstantial meaning that any amendment of the agreement should be considered “substantial” and thus require a full public process.

Notwithstanding the above it is important for Council to consider carefully the penalties included in the agreement if construction is not completed within the three years. They are, *“This agreement or portions of it may be discharged at the discretion of the Municipality with or without the concurrence of the property owner...”* The property owner therefore only needs some assurances from the Municipality that it will not exercise its discretion to discharge the agreement after the first three years. The agreement would not need to be amended for the Municipality to take this course of action.

Recommendation:

It is staff’s recommendation that Council give assurances to the Antigonish Affordable Housing Society, sufficient to their needs, that the Municipality will not exercise their discretion to discharge the development agreement as outlined in clause 5.7 so long as the first phase of the development is completed within the required three years and the second phase is completed within an extra three years commencing at end of the first three years.



Community Services • Services communautaires
Office of the Minister • Bureau du ministre

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MAR 01 2016

Mr. Glenn Horne
Chief Administrative Officer
Municipality of the County of Antigonish
285 Beech Hill Road
R. R. # 6
Antigonish, NS B2G 0B4

Dear Mr. Horne:

I wish to advise that the term of Mr. Jim MacIntyre, the Municipality of the County of Antigonish's representative on the Board of the Eastern Mainland Housing Authority, will expire on April 24, 2016.

Housing Nova Scotia wants to ensure that members of the Housing Authority Board can bring fresh ideas to the organization and foster a strong and healthy community through participation. With this in mind, I would like to request the Municipality's recommendation for the reappointment or replacement for the vacancy.

I would also like to advise that it is the policy of the Province of Nova Scotia to give fair consideration to women, aboriginal people, visible minorities and persons with disabilities for all appointments. Please include a brief biography if recommending a new nominee.

Thank you for your cooperation and assistance.

Respectfully,

Hon. Joanne Bernard, BA, MA
Minister

c. Ms. Nadine Frazer-Bate, Director, Eastern Mainland Housing Authority

MUNICIPALITY OF THE COUNTY OF ANTIGONISH

REQUEST FOR DIRECTION

TO: MUNICIPAL COUNCIL
FROM: GLENN HORNE, MUNICIPAL CLERK TREASURER
SUBJECT: ***2016 MUNICIPAL AND SCHOOL BOARD ELECTION
PREPARATIONS***
DATE: MARCH 15, 2016

SUMMARY

In preparation for the 2016 Municipal Election, the Municipality must determine the method of preparation of the Preliminary List of Electors. Three alternatives are presented here.

BACKGROUND

The Department of Municipal Affairs and Elections Nova Scotia are preparing to support municipalities with a preliminary list of electors for use in the 2016 municipal and school board elections. In 2012 the Municipality used the provincial list of electors and entered into the Information Sharing Agreement with the Province.

ALTERNATIVES

The Municipal Elections Act gives three clear choices to Municipality's for the preparation of the preliminary list of electors:

1. Enumeration (door-to-door canvassing);
2. Use of a list of electors from the most recent provincial or federal election , or in an election held pursuant to the Municipal Elections Act, or;
3. Use of a permanent register of electors maintained for provincial or federal elections.

CONSIDERATIONS

A decision on the preparation of the preliminary list of electors must be made by **April 15th, 2016**.

Relatively few municipalities enumerate residents prior to an election; those that do would have experienced relatively significant change in residence between elections in either the whole jurisdiction or a particular neighborhood.

If a resident is not on the permanent list when the visit the poll there is a process in place for them to validated and vote. Any municipality seeking to use the Provincial List of Electors is required to enter into an agreement with Elections Nova Scotia (please see draft attached).

STRATEGIC PLAN

NA

WORK PLAN IMPLICATIONS

The Returning Officer will arrange to accommodate Council's choice when preparing for the Municipal Election.

BUDGET IMPLICATIONS

There is no cost to use of the permanent list of electors.

There would be a cost associated with enumeration. If Council would like to consider this option an estimate will be provided.

COMMUNICATION CONSIDERATIONS

Public communication concerning the 2016 Municipal Election has already begun, including notice of the changes due to the 2014 Boundary Review. Once the Returning Officer begins more formal communication will be shared.

NEXT STEPS

If council determines to use the existing list of electors, staff will contact Elections Nova Scotia to obtain the agreement for Council's consideration.

If council determines to explore options for enumeration, staff at the next Committee meeting will provide the associated work plan and costs.

Antigonish RCMP Monthly Report – 2016/01/01-2016/01/31

Submitted by S/Sgt. Holly Glassford – 2016/02/29

Occurrence and Crime Reporting

Type of File	Town	County	Paqtnkek	Totals
Crime against Person	54	7	5	66
Crime against Property	39	4	1	44
Impaired Driving	8	2	0	10
Traffic Collisions	13	14	0	27
Traffic Offences	31	28	2	61
Checkpoints	9	8	0	17
911 Act-Offences Only	15	9	3	27
Other Municipal	6	0	0	6
Other Provincial	27	12	2	40
Other Criminal Code	58	18	4	80
Assist General Public	10	6	0	16
Total Calls for Service	270	108	17	395

Community Policing/School Resource Officer Initiatives

- Visit to Paqtnkek Daycare – tour of police car, and general safety talk
- Detachment Tour for a group of International Students from East Antigonish Education Centre
- Jan. 27th – Family Literacy Day – visits to schools and reading to students
- RCMP employees are taking part in organizing a meal for the Hot Meal Program at St. James Church on a regular rotational basis
- Cst. MacPherson continues with Code Blue lockdown drills at all the schools

Upcoming Events

- Basketball game - RCMP vs. Paqtnkek youth – March 11th
- RCMP Recruiting Session – Date to be announced
- Alcohol awareness session with students and RA's at St. FX
- Curling Bonspiel for Crime Prevention Committee– Feb. 26th

Resources

- Sgt. position to be filled end of June – Member from Ottawa
- Cpl. position (County) – awaiting announcement on successful promoted candidate
- Cst. on paternity leave until December 2016