

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

Committee of the Whole Meeting Minutes

Tuesday, April 17, 2018, 6:30 pm
Council Chambers
Municipal Administration Building
285 Beech Hill Road
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron
Deputy Warden Hugh Stewart
Councillor Mary MacLellan
Councillor Donnie MacDonald
Councillor Vaughn Chisholm
Councillor John Dunbar
Councillor Gary Mattie
Councillor Neil Corbett
Councillor Bill MacFarlane

Regrets: Councillor Remi Deveau

Staff Present: Glenn Horne, Clerk-Treasurer
Beth Schumacher, Deputy Clerk
Tammy Feltmate, Director of Sustainable Communities
Allison Duggan, Director of Finance
Marlene Melanson, Director of Recreation
Adam Rogers, Solicitor - Boudrot Rodgers Law Firm

1. **Call to Order – Chairman, Warden Owen McCarron**

The meeting of the Committee of the Whole was called to order by the Chair, Warden McCarron, at 6:37pm

2. **Approval of Agenda**

Mr. Horne requested that two additions be made to the agenda; a golf tournament request, and Asset Management related items

Moved By Councillor MacLellan

Seconded By Deputy Warden Stewart

That the agenda be approved as amended.

Motion Carried

3. **Approval of April 3rd Committee of the Whole Minutes**

The Warden called for any errors or emissions in the April 3, 2018 Minutes.

Moved By Councillor Corbett

Seconded By Councillor MacFarlane

That the Committee of the Whole minutes of April 3, 2018 be approved as presented.

Motion Carried

4. **Delegations**

There were no delegations

5. **Continuing Business**

a. **Smart Cities Challenge Discussion**

Ms. Feltmate provided the Committee with a presentation of work done to date on developing a challenge statement for the Smart Cities Challenge. A summary of the responses received from the community to date was displayed for the Committee. Staff presented a one page summary of ideas for potential projects relating to water and energy to the Committee. Discussion followed.

Members of the Committee were requested to provide any comments to staff by Friday, April 20th. The Challenge Statement submission deadline is Tuesday, April 24th.

b. **Active Transportation Priorities Approval**

Ms. Melanson reviewed a request for direction outlining three objectives that staff is recommending for focus in the 2018-2019 municipal fiscal year. They are:

- Objective #7 - Create an AT corridor along old highway 104 (now route 4)
- Objective #15 - Provide financial support to community led AT initiatives
- Objective #10 - Increase safety on popular cycling routes within Antigonish County

Moved By Councillor Corbett

Seconded By Councillor MacDonald

That the Committee recommends that Municipal Council adopts the Active Transportation Implementation Plan, and prioritizes the following three objectives for focus during the 2018-2019 municipal fiscal year:

- *Create an AT corridor along old Highway 104 (now Route 4)*
- *Provide financial support to community led AT initiatives*
- *Increase safety on popular cycling routes within Antigonish County*

Motion Carried

c. **Awarding a Tender for Tree Harvesting**

Mr. Horne provided the Committee with an overview of the tender process, and brought forward the recommendation of staff to award the tender to Mr. Ralph Penny for the bid price of \$16,200.00

Moved By Councillor Mattie

Seconded By Deputy Warden Stewart

The Committee recommends that Municipal Council award the contract to clear an area of the Beech Hill Solid Waste Resource Management Facility to Mr. Ralph Penny at a bid price of \$16,200.00.

Motion Carried

6. **New Business**

a. **Sexual Assault Awareness Month Proclamation**

Mr. Horne reviewed the proclamation for Sexual Assault Awareness Month, which was signed on April 5th.

Moved By Councillor MacDonald

Seconded By Councillor Dunbar

The Committee recommends that Municipal Council approves the proclamation of April as Sexual Assault Awareness Month in Antigonish Town and County.

Motion Carried

b. **Gaelic Nova Scotia Month Proclamation Request**

Mrs. Schumacher reviewed the request from the Minister of Gaelic Affairs regarding the proclamation of the month of May as Gaelic Nova Scotia Month. Discussion followed.

Moved By Deputy Warden Stewart

Seconded By Councillor MacFarlane

The Committee recommends that Municipal Council approves the proclamation of May as Gaelic Nova Scotia Month in Antigonish County.

Motion Carried

7. **Reports from Inter-Municipal Boards, Committees and Commissions**

In the interest of time, this item was deferred to be included in the Reports from Individual Councillors provided during the Council meeting.

8. **Community Events**

In the interest of time, Mr. Horne asked that these items be presented in the Reports from Individual Councillors provided during the Council meeting.

9. **Staff Reports**

Staff reports were included in the agenda memo for the Committee's information.

10. **Additions to the Agenda**

a. **Asset Management Related Items**

Mr. Horne reviewed an update regarding J-Class Roads for information. The Municipality has received acceptance for funding cost sharing for West River Cross Road and Old South River Road. No confirmation was received for the repaving of Somers Road. Letters have been distributed for a 12% cost share with the property owners on West River Cross Road, as this is a new paving project. There is no local improvement charge for the repaving project on Old South River Road. Notice is due back to the province of acceptance of these terms in early May, so this item will be on the Asset Management Committee agenda on May 1st.

Further, staff has approached DTIR regarding Harbour View Lane, requesting that this stretch of road be repaved, with curb and gutter, at their cost. If this is done, the Municipality may consider taking this as a Municipal Street.

The PCAP program is now open for applications; staff is currently preparing an application for curb and gutter on Appleseed Drive.

b. **Golf Tournament Request**

The Municipality has received a request to contribute to the "Chip in for St. Martha's" tournament. This is the first time this has taken place, and will raise funds for the hospital. The County has been asked to participate in sponsoring a combined team with the Town at a cost of \$500 per organization. Staff will follow-up with the Town to see if they are interested.

Adam Rodgers joined the meeting at 7:15 pm.

11. **In-Camera Items**

This subject matter falls within Section 22(2) of the Municipal Government Act as a matter that a committee may discuss in a closed session. It is recommended a motion be made to initiate an in-camera session.

Moved By Councillor Dunbar

Seconded By Councillor MacLellan

That the Committee of the Whole Meeting be adjourned to an In-Camera Session to discuss Personnel Matters at 7:25pm

Motion Carried

Moved By Deputy Warden Stewart
Seconded By Councillor Mattie

That the Committee recommends that Municipal Council the appointment of the individuals who were listed as Recreation and Summer Inclusion Leaders.

Motion Carried

Moved By Deputy Warden Stewart
Seconded By Councillor Corbett

That the Committee recommends that Municipal Council the appointment of Amy Leigh George to the position of Recreation Programmer.

Motion Carried

Moved By Councillor Chisholm
Seconded By Councillor Dunbar

That the Committee recommends that Municipal Council the appointment of Michelle Dobbins to a term position in the Finance Department.

Motion Carried

Moved By Councillor MacFarlane
Seconded By Deputy Warden Stewart

That the In-Camera session be adjourned at 7:29pm.

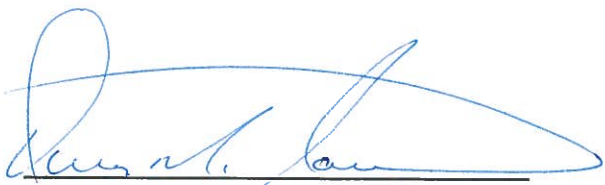
Motion Carried

12. Adjournment

Moved By Councillor MacDonald
Seconded By Councillor Mattie

That the Committee of the Whole meeting be adjourned at 7:29pm

Motion Carried



Warden Owen McCarron



Glenn Horne, Municipal Clerk/Treasurer