

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

ASSET MANAGEMENT COMMITTEE MEETING MINUTES

An Asset Management Committee Meeting was held Tuesday, October 3rd, 2017 at 5:30pm in the Council Chambers of the Municipal Administrative Centre, 285 Beech Hill Road, Antigonish NS.

Present were: Councillor Bill MacFarlane, Chair
 Warden Owen McCarron
 Deputy Warden Hughie Stewart
 Councillor Mary MacLellan
 Councillor Donnie MacDonald
 Councillor Vaughan Chisholm
 Councillor Rémi Deveau
 Councillor John Dunbar
 Councillor Gary Mattie

Glenn Horne, Municipal Clerk/Treasurer
Beth Schumacher, Deputy Municipal Clerk
Allison Duggan, Director of Finance
Adam Rodgers, Solicitor- Boudrot Rodgers Law Firm

Regrets: Daryl Myers, Director of Public Works

CALL TO ORDER

The meeting of the Asset Management Committee was called to order by the Chair, Councillor MacFarlane, at 5:30pm.

APPROVAL OF AGENDA

Mr. Horne noted that items 8 and 9 would be deferred to a future Committee meeting due to Mr. Myers absence.

Moved by Councillor MacDonald and seconded by Councillor MacLellan that the agenda be approved as amended. Motion carried.

APPROVAL OF MINUTES

Moved by Councillor Chisholm and seconded by Councillor Dunbar that the September 5, 2017 Asset Management Committee minutes be approved. Motion carried.

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes

IN-CAMERA – ACQUISITION, SALE, LEASE AND SECURITY OF MUNICIPAL PROPERTY (WRIGHT’S RIVER AQUIFER)

These subject matters fall within Section 22(2) of the Municipal Government Act as matters that a committee may discuss in a closed session. It is recommended a motion be made to initiate an in-camera session.

Moved by Councillor Deveau and seconded by Councillor Mattie that the Asset Management Committee be adjourned to an In-Camera Session at 5:31pm to discuss the Acquisition, Sale, Lease, and Security of Municipal Property. Motion carried.

Moved by Councillor Deveau and seconded by Councillor Dunbar that the In-Camera session be adjourned at 6:02pm. Motion carried.

CONSIDERATION OF A WATERLINE EXTENSION IN NORTH GRANT

Discussion was held regarding the process of utilizing the Local Improvements By-law for a waterline extension to North Grant. Staff was requested to provide the Committee with a number of scenarios for the application of the Local Improvement By-law, for their consideration at the next Committee meeting.

REVIEW AND APPROVAL OF THE 2017/2018 CAPITAL INVESTMENT PLAN

Mrs. Duggan presented the Capital Investment Plan that she had prepared for submission to the Province. Some discussion was held regarding specific projects moving between years 2 through 5.

Moved by Councillor Chisholm and seconded by Councillor MacDonald that the Asset Management Committee recommends that Municipal Council approve the 2017/2018 Capital Investment Plan. Motion carried.

UPDATE ON THE COUNTY COURTHOUSE REPAIRS AND MAINTENANCE

Mrs. Schumacher provided the Committee with an update, and presented a staff report recommending a preferred service provider for a condition assessment on the building. Discussion followed regarding the requirements of the heritage designation, challenges and opportunities presented by the federal grants program, and work done to date on the building.

Moved by Councillor Deveau and seconded by Deputy Warden Stewart that the Asset Management Committee recommends that Municipal Council commission Heritage Standing Inc. to prepare a building condition assessment / conservation master plan for the Antigonish County Court House. Motion carried.

DTIR COST SHARE AGREEMENT FOR SUBDIVISION STREETS

Mr. Horne reviewed the letter from DTIR requesting a prioritized list of J-Class streets for consideration in the program. Discussion followed, and staff was requested to provide the Committee with a list of J-Class streets at the next Committee meeting.

ADJOURNMENT

Moved by Councillor Deveau and seconded by Councillor MacLellan that the Asset Management Committee meeting be adjourned at 7:11 pm. Motion carried.



Councillor Bill MacFarlane, Chair


Glenn Horne, Municipal Clerk/Treasurer