

**ASSET MANAGEMENT COMMITTEE MEETING MINUTES**

An Asset Management Committee Meeting was held Tuesday, November 14<sup>th</sup>, 2017 at 5:30pm in the Council Chambers of the Municipal Administrative Centre, 285 Beech Hill Road, Antigonish NS.

Present were:                Councillor Bill MacFarlane, Chair  
                                      Warden Owen McCarron  
                                      Deputy Warden Hughie Stewart  
                                      Councillor Mary MacLellan  
                                      Councillor Donnie MacDonald  
                                      Councillor Vaughan Chisholm  
                                      Councillor Rémi Deveau  
                                      Councillor John Dunbar  
                                      Councillor Gary Mattie  
                                      Councillor Neil Corbett

Glenn Horne, Municipal Clerk/Treasurer  
Shirlyn Donovan, Strategic Initiatives Coordinator  
Allison Duggan, Director of Finance

Regrets:                        None

**CALL TO ORDER**

The meeting of the Asset Management Committee was called to order by the Chair, Councillor MacFarlane, at 5:29pm.

**APPROVAL OF AGENDA**

The following item was added to the agenda:

- Introduction to Frankville Sewer Request

*Moved by Councillor MacDonald and seconded by Councillor MacLellan that the agenda be approved. Motion carried.*

**APPROVAL OF MINUTES**

*Moved by Councillor Deveau and seconded by Warden McCarron that the October 17<sup>th</sup>, 2017 Asset Management Committee minutes be approved. Motion carried.*

**BUSINESS ARISING FROM MINUTES**

A document of Municipally-owned property was circulated at Council's request.

**NORTH GRANT WATERLINE**

Mr. Horne presented information gathered since the last meeting regarding the options and scenarios for the proposal for a waterline to North Grant.

Councillor MacDonald requested that policy be amended to request approval from civic address rather than PID. Councillors discussed and came to a consensus that the policy would not be changed.

Councillor MacDonald will be in touch with each property owner to determine further action.

### **UPDATE ON ASSET MANAGEMENT PLANNING**

Mr. Horne provided an update to municipal council on Asset Management Planning. On November 2<sup>nd</sup> the Municipality was notified that EXP Services has received updates in regards to changes with town infrastructure because of the university. Once these changes are incorporated into the model they will be able to run scenarios that Municipal Council will want to see.

Assessments are ongoing for the Sewer treatment plant in Lower South River, St. Andrews and Heatherton.

Staff has requested the tender documents be drafted for the Sylvan Valley Sewer Line Replacement and Trunk 4 Water Line looping so there are shovel ready projects for an Infrastructure Funding call.

Warden McCarron, Mr. Horne and Councillor MacFarlane have all attended Asset Management Workshops.

Provincial UNSM update, five municipalities were part of a pilot program to develop and test asset management tools designed to inventory all linear assets. We were unsuccessful to be selected as one of these municipalities. They focused on smaller municipalities.

Based on conversations with DMA, TIR and Infrastructure Canada, the next round of infrastructure funding should be announced for March or April 2018.

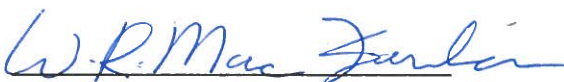
### **INTRODUCTION TO FRANKVILLE SEWER EXTENSION**

Councillor Corbett would like a review to be done regarding the Frankville Sewer Extension. The initial proposed project was 4km and would service about 80 homes but Councillor Corbett would like an addition kilometer to be added to the sewer extension. This extra kilometer would service about 20 homes for a total of 100 homes. The extra kilometer would likely require 2 additional pump stations.

There are currently five projects that Council has identified as priorities. Mr. Horne suggested that this project could be considered among future infrastructure projects when Council looks at the next batch.

### **ADJOURNMENT**

*Moved by Councillor Chisholm and seconded by Councillor Corbett that the Asset Management Committee meeting be adjourned at 6:41 pm. Motion carried.*



Councillor Bill MacFarlane, Chair



Glenn Horne, Municipal Clerk/Treasurer