

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

Asset Management Meeting Minutes

Monday, November 23, 2020, 5:30 pm
Council Chambers
Municipal Administration Building
285 Beech Hill Road
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron
Deputy Warden Hugh Stewart
Councillor Mary MacLellan
Councillor Donnie MacDonald
Councillor Remi Deveau
Councillor John Dunbar
Councillor Gary Mattie (by Zoom)
Councillor Bill MacFarlane
Councillor Harris McNamara
Councillor Shawn Brophy

Staff Present: Glenn Horne, CAO
Beth Schumacher, Deputy Clerk
Allison Duggan, Director of Finance

1. Call to Order – Chairman, Councillor Bill MacFarlane

The meeting of the Asset Management Committee was called to order by the Chair, Councillor MacFarlane, at 5:31 pm.

2. Approval of Agenda

Councillor MacFarlane called for any additions or deletions to the agenda. Mr. Horne added West River Bridge Waterline Replacement Tender Award to the agenda.

Moved and Seconded

That the agenda be approved as amended.

Motion Carried

3. Approval of September 28, 2020 Asset Management Minutes

Councillor MacFarlane called for any errors or omissions to the minutes of the previous meeting.

Moved and Seconded

That the Asset Management minutes of September 28, 2020 be approved as presented

Motion Carried

4. Business Arising from the Minutes

There was no business arising from the minutes.

5. **Continuing Business**

a. **Prioritization of Local Improvements**

Mr. Horne reviewed the Council-identified Capital List, and asked the Committee to look at identifying 6-8 priority projects for a short list. Projects flagged for prioritization included the St. Joseph's Water, the Lanark / Harbour Centre Waterline (consensus to get an estimate), and the Dunmore Road Sewer Extension. Gary asked about the Tracadie Sewer Treatment and Collection and will follow-up with staff to get some parameters for a cost estimate. Councillor MacFarlane asked for the waterline in Salt Springs to be added to the list.

Mr. Horne reviewed a list of six projects so far added to the priority list. Councillor Brophy asked for the Crockett Country curb and gutter and sidewalk and the Appleaseed Drive curb and gutter to go to the priority list as well.

b. **J-Class Roads Priorities**

Mr. Horne asked the Committee for their list of J-Class Roads that they would like to submit to the province for cost-sharing of improvements. Warden McCarron asked for the J-Class Roads list to be updated to reflect the surface status. The following J-class roads were identified to be sent for application for cost-sharing.

- Tamara Drive
- Cunningham
- Church Street Extension
- Landing

Moved and Seconded

The Committee recommends that Municipal Council apply to the Province for 50-50 cost share for the following J-Class Roads:

- Tamara Drive
- Cunningham
- Church Street Extension
- Landing

Motion Carried

c. **Review of Preliminary 2021/22 Capital Plan**

Mr. Horne brought up the draft 2021/2022 Capital Plan and reviewed the estimates that are available to date and the projects that have been identified for the upcoming budget year. The Committee then had the opportunity to ask questions. Discussion followed regarding the proposed Beech Hill Picnic Park.

d. **Approval of the 2020-25 Capital Investment Plan**

Mrs. Duggan provided the Committee with an overview of the Capital Investment Plan, going through each schedule in the handout provided at the meeting. This report to the Province is required in order to receive the Gas Tax Funding. A question of clarification was asked about the Frankville Sewer Line and the Active Transportation Corridor.

Moved and Seconded

The Committee recommends that Municipal Council approve the Fiscal Years 2020/21 to 2024/25 Capital Investment Plan.

Motion Carried

6. New Business

a. Vincent's Way Sidewalk Petition

Mr. Horne spoke to the petition received by the residents of the Thorne Ridge Subdivision requesting that sidewalks be added.

Moved and Seconded

The Committee recommends that Municipal Council add sidewalks in the Thorne Ridge Subdivision to the list of future capital improvements.

Motion Carried

7. Additions to the Agenda

a. West River Bridge Waterline Replacement Tender Award

Mr. Horne gave the Committee background regarding the need for the waterline replacement, and the funding received to assist with the project. It was noted that the project is over budget, but a design change by DTIR after the estimate was done, as well as other bids coming in high for projects in general, were cited as reasons. Staff is recommending that the bid from Ron Chisholm Hydroseeding Ltd be accepted.

Moved and Seconded

The Committee recommends that Municipal Council accept the bid of \$116,415.74 + HST from Ron Chisholm Hydroseeding Ltd for the West River Bridge Waterline.

Motion Carried

8. Adjournment

Moved and Seconded

That the Committee of the Whole meeting be adjourned at 6:33 pm.

Motion Carried

Councillor Bill MacFarlane

Glenn Horne, CAO