
MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

Asset Management Meeting Minutes

Tuesday, April 14, 2020, 5:30 pm
Council Chambers
Municipal Administration Building
285 Beech Hill Road
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron
Deputy Warden Hugh Stewart
Councillor Mary MacLellan
Councillor Donnie MacDonald
Councillor Vaughan Chisholm
Councillor Remi Deveau
Councillor Gary Mattie
Councillor Neil Corbett
Councillor Bill MacFarlane

Regrets: Councillor John Dunbar

Staff Present: Glenn Horne, Clerk-Treasurer
Beth Schumacher, Deputy Clerk
Allison Duggan, Director of Finance
Daryl Myers, Director of Public Works

1. **Call to Order – Chairman, Councillor Bill MacFarlane**

The meeting of the Asset Management Committee was called to order by the Chair, Councillor MacFarlane, at 5:34pm.

2. **Approval of Agenda**

Councillor MacFarlane called for any additions or deletions to the agenda. The following additions were made:

- Minister of Environment
- Provincial Capital Assistance Program

That the agenda be approved as amended.

Motion Carried

3. **Approval of March 30, 2020 Asset Management Minutes**

Councillor MacFarlane called for any errors or omissions to the minutes of the previous meeting.

That the Asset Management minutes of March 30, 2020 be approved as presented

Motion Carried

4. **Business Arising from the Minutes**

Councillor MacDonald asked for an update regarding the Mount Cameron project. Mr. Horne noted that a response from legal counsel was received, and a final agreement from the Province is expected this week. Further updates were provided by Mr. Horne regarding:

- Local improvements letters for Willowdale Lane repaving have been sent to area residents
- St. Joseph's land purchase now under contract
- Tender prepared for Market Street re-paving

Mr. Myers provided an update on the Church Street Extension / Beech Hill Road water extension construction, as well as the North Grant water extension.

5. **Continuing Business**

a. **J-Class Road Application**

Mr. Horne reviewed a number of potential roadways that have been identified for re-paving, in response to the Province's call for cost-sharing roadways for this fiscal year. The roadways identified are:

- Sylvan Valley Road
- Sylvan Valley Lane
- Townsend Street
- D. MacIssac Road

The Committee recommends that Municipal Council submit applications for cost-sharing with the Province for the repaving of the following J-Class Roads:

- *Sylvan Valley Road*
- *Sylvan Valley Lane*
- *Townsend Street*
- *D. MacIssac Road*

Motion Carried

6. **New Business**

There was no new business.

7. **Additions to the Agenda**

a. **Minister of Environment**

Mr. Myers provided the Committee with an update about recyclables, and requested that the Committee authorize staff to draft a letter to the Minister of the Department of Environment regarding the handling of recyclables and the challenges in finding a solution while the sorting station in Colchester is not accepting shipments. Discussion followed. Consensus was provided for staff to prepare and send the letter.

b. **Provincial Capital Assistance Program**

Mr. Horne noted that the Provincial Capital Assistance Program (PCAP) is open for applications. Staff will prepare the applications for municipal projects and will provide it to the Committee for approval prior to submission.

8. **In Camera Items**

There were no in-camera items.

9. **Adjournment**

That the Committee of the Whole meeting be adjourned at 5:57pm.

Motion Carried



Councillor Bill MacFarlane



Glenn Horne, Municipal
Clerk/Treasurer