
MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

Asset Management Meeting Minutes

Tuesday, October 29, 2019, 5:30 pm
Council Chambers
Municipal Administration Building
285 Beech Hill Road
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron
Deputy Warden Hugh Stewart
Councillor Mary MacLellan
Councillor Donnie MacDonald
Councillor Vaughan Chisholm
Councillor Remi Deveau
Councillor John Dunbar
Councillor Neil Corbett
Councillor Bill MacFarlane

Regrets: Councillor Gary Mattie

Staff Present: Glenn Horne, Clerk-Treasurer
Beth Schumacher, Deputy Clerk
Allison Duggan, Director of Finance

1. **Call to Order – Chairman, Councillor Bill MacFarlane**

The meeting of the Asset Management Committee was called to order by the Chair, Councillor MacFarlane, at 5:29pm.

2. **Approval of Agenda**

Councillor MacFarlane called for any additions or deletions to the agenda.

Moved By Councillor MacDonald
Seconded By Councillor MacLellan

That the agenda be approved.

Motion Carried

3. **Approval of October 1, 2019 Asset Management Minutes**

Councillor MacFarlane called for any errors or omissions to the minutes of the previous meeting.

Moved By Councillor Dunbar
Seconded By Councillor Corbett

That the Asset Management minutes of October 1, 2019 be approved as presented.

Motion Carried

4. **Business Arising from the Minutes**

There was no business arising from the minutes.

5. **Presentations**

a. **DTIR Team - Semi-Annual Update and Check-in**

Staff from the Department of Transportation provided the Committee with an update on the items that were listed in the spring 2019 Road Priorities List that were addressed over the summer season. Various items that weren't addressed this year were noted as being slated to be added to the 5-year plan, the cost sharing plan, or on the work list for next spring. Some items had been identified for chipseal and it was noted that the department would not be doing any new chipseal work. There was some discussion about the gravel used on Purl Brook Road and the challenges with it binding properly after application.

There was discussion regarding the availability of brush-cutting equipment in the County, which is being shared among the three areas of the County as well as with Guysborough and St. Mary's. Examples were shared where the brush was targeted this summer. Bush cutting in the winter was suggested and well received by the Transportation team. There was an opportunity for a round table discussion, and councillors had the opportunity to flag and/or ask about specific scenarios and locations in their areas in detail.

A suggestion was made by the Transportation team regarding the placement of fire hydrants when future water lines are installed, to avoid the potential for them to be damaged during snow removal.

6. **Continuing Business**

a. **Capital Investment Plan Update**

Mr. Horne provided a review of the approved capital list, discussing the status of each item in detail. Discussion followed regarding the paving work done by the Department of Transportation and Infrastructure Renewal at Cape Jack Road, where concern was raised about a previously paved area not being re-paved when the work was done. Staff will contact the Department of Transportation and request that the turning circle be repaved

b. **Award of Tender - North Grant Watermain Extension**

Mr. Horne reviewed the bids received for the waterline tender, which were summarized in a memo provided to the Committee. Bids received were higher than initially estimated, and the possible reasons for this were discussed.

Moved By Councillor MacDonald
Seconded By Deputy Warden Stewart

The Committee recommends that the North Grant Waterline Extension Project be awarded to Ron Chisholm Hydroseeding Ltd. in the amount of \$757,658.74 + HST.

Motion Carried

7. **New Business**

a. **UARB Response to Request for transfer of assets from the Town of Antigonish to Fringe Area Water Utility**

Mr. Horne reviewed the requirements of the UARB's response to the request for the transfer of the water line from the Town to the County. An explanation of how the UARB's suggestion to transition existing users into the County's rate system was provided. The asset has been transferred, and arrangements are being made for the installation of water meters and integration into the municipal water billing system.

8. **Additions to the Agenda**

There were no additions to the agenda.

9. **In Camera Items**

There were no in-camera items.

10. **Adjournment**

Moved By Councillor Deveau

That the Asset Management meeting be adjourned at 6:53 pm.

Motion Carried



Councillor Bill MacFarlane

Glenn Horne, Municipal Clerk/Treasurer